Docusign Envelope ID: EAACD0FF-1CC1-4927-B921-DDF4FF690B55

THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS CHAPTER 42F, HAWAII REVISED STATUTES					
Type of Gra	ant Request:				
X Operating	Capital				
Legal Name of Requesting Organization or Individual: Hui Pohala	Dba:				
Amount of State Funds Reque	sted: \$				
Brief Description of Request (Please attach word document	to back of page if extra space is needed):				
approved by the Centers for Medicare and Medicaid Servi contracted Hui Pohala to develop technology, training,	In 2024, Hawaii became the first state to provide community palliative care benefits through Medicaid, approved by the Centers for Medicare and Medicaid Services (CMS). To support this new benefit, MedQUEST contracted Hui Pohala to develop technology, training, public awareness, and planning in a 13-month project. The project successfully delivered tools to equip patients, families, caregivers, and providers to provide				
Dozens of stakeholders across Hawaii's healthcare ecosy required to enhance their effectiveness and efficiency information was challenging to locate and may not align developed a unique web-based Resource Hub that curates background, language, geographical location, healthcare	n with users' cultural values and needs. Hui Pohala and presents information tailored to users' cultural				
Hui Pohala seeks operating funds to operationalize this with the unprecedented capability to access accurate, a community palliative care.					
Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5				
State: \$ Fiscal Years:					
Federal: \$	\$				
County: \$	Unrestricted Assets: 100,000.00				
Private/Other: \$	\$				
New Service (Presently Does Not Exist):	Existing Service (Presently in Operation):				
Type of Business Entity:	Mailing Address:				
X 501(C)(3) Non Profit Corporation	5710 Haleola St.				
Other Non Profit	City: State: Zip:				
Other	Honolulu HI 96820				
Contact Person for Matters Involving this Applicati	on				
Name: David Chang	Title: Executive Project Manager				
Email: dchang@huipohala.org	Phone: 808 388 8183				
RAE S SETT2 Rae Set	tz MD, CEO 1/16/2025				
Authorized Signature Nam	he and Title Date Signed				
Revised 2024.12.04					

Docusign E	invelope ID:	DA1A374E-1179-4128-B69F-6FFE4571282C Hui Pohala Applicant
		Application Submittal Checklist
[following items are required for submittal of the grant application. Please verify and k off that the items have been included in the application packet.
	X	1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
	X	2) Declaration Statement
	X	3) Verify that grant shall be used for a public purpose
	X	4) Background and Summary
	X	5) Service Summary and Outcomes
	X	 6) Budget a) Budget request by source of funds (<u>Link</u>) b) Personnel salaries and wages (<u>Link</u>) c) Equipment and motor vehicles (<u>Link</u>) d) Capital project details (<u>Link</u>) e) Government contracts, grants, and grants in aid (<u>Link</u>)
	X	7) Experience and Capability
	X	8) Personnel: Project Organization and Staffing

RAE S SEITZ	Rae Seitz MD, CEO	1/16/2025
AUTHORIZED SIGNATURE	PRINT NAME AND TITLE	DATE

Rev 11/25/2024

Application for Grants

1. Hawaii Compliance Express Certificate



STATE OF HAWAII STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name:	HUI POHALA		
Issue Date:	01/11/2025		
	Compliant		
Status:	Compliant		
Status: Hawaii Tax≠:	18594053-12		
	-		
Hawaii Tax≠:	-		

DCCA FILE#: 322694 Status of Compliance for this Vendor on issue date:

Department(s) Form

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

2. Declaration Statement

Docusign Envelope ID: DA1A374E-1179-4128-B69F-6FFE4571282C

DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hui Pohala

(Typed Name of Individual or Organization)		
RAE S SEITZ	1/16/2025	
(Signature)	(Date)	
Rae Seitz, MD	CEO	
(Typed Name)	(Title)	
Rev 8/30/23	5	Application for Grants

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Pursuant to Section 42F-102, Hawaii Revised Statutes, this grant will be used for a public purpose.

Hui Pohala envisions establishing a comprehensive digital resource hub for the palliative care community in Hawaii. This centralized repository will serve as a pivotal resource for patients, families, healthcare professionals, and the broader community. The hub will possess distinctive capabilities that facilitate the seamless access to essential support and information, thereby elevating the quality of palliative care throughout the state of Hawaii. We are dedicated to developing a solution that addresses the technical intricacies of palliative care while simultaneously honoring and integrating the distinctive cultural nuances of Hawaii's people.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

- 1. A brief description of the applicant's background;
- 2. The goals and objectives related to the request;
- 3. The public purpose and need to be served;
- 4. Describe the target population to be served; and
- 5. Describe the geographic coverage.
 - 1. A brief description of the applicant's background;

In response to the call to action generated by the inaugural Hawaii State Palliative Care Summit held in April 2020, which convened over 120 diverse stakeholders, Hui Pohala was established. The summit presentations underscored the multifaceted benefits of palliative care for patients, families, and caregivers, as well as the associated reduction in unnecessary medical interventions. Summit participants emphasized the significant disparities in access to high-quality home-based palliative care across the state, highlighting the detrimental consequences of these disparities. A unanimous consensus emerged regarding the imperative to expand access to such care.

Following the Summit, Hui Pohala facilitated the inaugural comprehensive assessment of palliative care services across the state of Hawaii. The resulting findings were instrumental in developing a strategic roadmap that outlines an actionable plan to enhance the delivery of community-based palliative care.

In the fiscal year preceding, MedQUEST awarded Hui Pohala a substantial contract of \$3.6 million to augment and expand palliative care resources within the state of Hawaii. The scope of this project encompassed the development of innovative technological solutions, comprehensive educational curricula, and extensive outreach initiatives aimed at disseminating knowledge and resources throughout the state.

Hui Pohala, despite its youth, boasts a team with extensive expertise in palliative care, healthcare systems, education, communications, and technology. We have successfully managed a diverse range of projects, delivering timely, compliant, and high-quality outcomes while adhering to strict budgets. The Hui Pohala team is recognized as respected thought leaders and credible practitioners within both the national and local healthcare communities.

2. The goals and objectives related to the request;

Oversight and Management of a Comprehensive Digital Hub for the Palliative Care Community

Establish a centralized repository that serves as a pivotal resource for patients, families, healthcare professionals, and the broader community. This hub will facilitate access to essential support and information, thereby enhancing the quality of palliative care services throughout the state of Hawaii.

We are committed to providing a solution that addresses the technical aspects of palliative care while respecting and integrating the unique cultural nuances of Hawaii's people. We recognize that palliative care holds profound significance in Hawaii. It transcends medical treatment and encompasses the cultural, spiritual, and emotional well-being of individuals facing serious illnesses.

Our approach involves engaging respectfully with all stakeholders, including nurses, doctors, caregivers, JEDI (Justice Equity Diversity Inclusion) groups, patients, families, and the broader community, to ascertain how our hub can support and enhance palliative care resources over time. We are dedicated to ensuring that our hub accurately reflects the diverse needs of Hawaii's population.

3. The public purpose and need to be served;

Need for Palliative Care:

Despite progress in medical care and a stronger focus on transitional care, many patients still experience significant gaps in care when it comes to managing and treating serious illnesses. Palliative care, which is specialized medical care for people with serious illnesses, has been proven to provide effective, appropriate, and affordable solutions to closing these gaps. Palliative care aligns and coordinates with other medical treatment and supportive care options.

Need for Resource Hub:

Hui Pohala conducted a comprehensive and in-depth survey of stakeholders within the palliative care ecosystem, including patients, families, caregivers, and providers. Our findings revealed that locating information to assist them in delivering or obtaining palliative care in alignment with their role, cultural background, and geographical location can be challenging, frustrating, and often unsuccessful.

With the support of MedQUEST and ARPA funding, we have developed a distinctive web-based resource hub that addresses the needs and mitigates the obstacles experienced by the palliative care community in accessing information. Representatives from the palliative care community have evaluated the resource hub, and it has been demonstrated to effectively provide information to users with a diverse range of technical proficiency, roles, and cultural ethos. We are seeking funding to enhance the quality of palliative care services for the people of Hawaii through the establishment and operation of a Resource Hub. The Hub will encompass the following key functions:

- An editorial board comprising subject matter experts, clinicians, and representatives from the user community will oversee content curation and ensure the site's information and presentation are accurate, relevant and culturally appropriate.

- Technical support will be provided to manage and operate the infrastructure securely and reliably, ensuring the Hub's accessibility and functionality.

4. Describe the target population to be served;

Palliative care provides comprehensive benefits to patients of all ages, spanning pediatric to geriatric care. It encompasses disease management, pain alleviation, and emotional, mental, and spiritual support throughout the patient's illness journey. The palliative care community has experienced steady growth in recent years, and this trend is expected to accelerate significantly with the implementation of Medicaid benefits.

5. Describe the geographic coverage.

The resource hub will be accessible to all individuals within the state who have internet connectivity through mobile or desktop devices.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

- 1. Describe the scope of work, tasks and responsibilities;
- 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
- 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;
- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
- 1. Describe the scope of work, tasks and responsibilities;

Editorial Board

• Establish an editorial board comprising subject matter experts and user representatives to curate and present information in a clinically accurate, role-enabling, geographically aware, and culturally sensitive manner.

• The Editorial Board will gather user feedback and utilization data to ascertain the value of the Resource Hub.

Content Curation

• Maintain a vigilant monitoring of the resource hub's content to ensure its alignment with the most reliable and pertinent data for the user community.

• Continuously monitor emerging trends and developments within academia, industry, and the community to curate information of value.

• Facilitate the presentation of content to ensure its appropriateness for the user's role, technical proficiency, and cultural background.

Reliable and Secure Infrastructure

• Implement robust hosting solutions and data protection measures to safeguard user information and ensure compliance with privacy regulations.

• Design a scalable architecture to accommodate future growth and the integration of additional functionalities.

- 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
 - Months 1 3
 - Recruit Staff
 - Set Up Operations
 - Form Editorial Board
 - Begin Content Procurement
 - Begin Infrastructure Operations
 - Begin Marketing
 - Months 3 6
 - Launch Resource Hub
 - Continue Content Procurement
 - Continue Infrastructure Operations
 - Continue Marketing
 - Ongoing
 - Editorial Board manages resource hub content
 - Content Procurement
 - Infrastructure Operations
 - o Marketing
- 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

The Editorial Board will be accountable for the quality of the content. Input to the board will be derived from utilization data. User feedback will also be solicited as a resource hub feature. Content will be continuously revised to align with the needs of Hawaii's user community and the advancement of new data.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Various measures of effectiveness will be reported to ensure that the Resource Hub provides value to the entire palliative care community. This would include:

- Utilization:
- Users

- Content
- Demographics: Location
- •
- Device •
- Value:

- Quality Cultural Sensitivity Availability: Infrastructure Reliability

IV. Financial

1. Budget

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

ERSONNEL COST Salaries Payroll Taxes & Assessments Arringe Benefits OTAL PERSONNEL COST THER CURRENT EXPENSES Airfane, Inter-Island Insurance Lease/Rental of Equipment Lease/Rental of Equipment Lease/Rental of Space	Total State Funds Requested (a) 260,000 52,000 35,000 347,000	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
Salaries Payroll Taxes & Assessments Pringe Benefits OTAL PERSONNEL COST THER CURRENT EXPENSES Airfare, Inter-Island Insurance Lease/Rental of Equipment	52,000 35,000			
2. Payroll Taxes & Assessments 3. Fringe Benefits OTAL PERSONNEL COST ITHER CURRENT EXPENSES 1. Airfare, Inter-Island 2. Insurance 3. Lease/Rental of Equipment	52,000 35,000			
Fringe Benefits OTAL PERSONNEL COST THER CURRENT EXPENSES Airfare, Inter-Island Insurance Lease/Rental of Equipment	35,000			
OTAL PERSONNEL COST THER CURRENT EXPENSES 1. Airfare, inter-Island 2. Insurance 3. Lease/Rental of Equipment				
THER CURRENT EXPENSES 1. Airfare, Inter-Island 2. Insurance 3. Lease/Rental of Equipment	347,000			
Airfare, Inter-Island Insurance Lease/Rental of Equipment				
2. Insurance 3. Lease/Rental of Equipment				
 Lease/Rental of Equipment 				
	4,000			
5. Staff Training				
5. Supplies	2,000			
7. Telecommunication	2,400			
3. Utilities				
Server Hosting	29,000			
0. Server Administration	16,000			
1. Website Software Maintenance	5,000			
2. Feature / Content Management	52,000			
3. Content Procurement	105,000			
4. Start Up Expenses	10,000			
5				
6				
7				
8				
9				
0				
TOTAL OTHER CURRENT EXPENSES	225,400			
QUIPMENT PURCHASES				
NOTOR VEHICLE PURCHASES				
APITAL				
(A+B+C+D+E)	E72 400			
AL (A+B+C+D+E)	572,400			
		Budget Prepared By		
RCES OF FUNDING				
a) Total State Funds Requested	572 400			
	072,400	Name (Please ture o	r orient)	Phone
		rease type o	(princ)	C IMIN
 c) Total County Funds Requested 				
 Total Private/Other Funds Requested 		Signature of Authoriz	ed Official	Date
		Name and Title (Plea		_
	2. Feature / Content Management 3. Content Procurement 4. Start Up Expenses 5 5 7 8 9 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2. Feature / Content Management 52,000 3. Content Procurement 105,000 4. Start Up Expenses 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 6 10,000 9 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,0000 <td>2. Feature / Content Management 52,000 3. Content Procurement 105,000 4. Start Up Expenses 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 6 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,0000 10,0000 10,00000 10,00000000000000000000000000000000000</td> <td>2. Feature / Content Management 52,000 3. Content Procurement 105,000 4. Start Up Expenses 10,000 5 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 7 5 7</td>	2. Feature / Content Management 52,000 3. Content Procurement 105,000 4. Start Up Expenses 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 5 10,000 6 10,000 0 10,000 0 10,000 0 10,000 0 10,000 0 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,000 10,0000 10,0000 10,00000 10,00000000000000000000000000000000000	2. Feature / Content Management 52,000 3. Content Procurement 105,000 4. Start Up Expenses 10,000 5 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 7 5 7

Application for Grants

6

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: ____Hui Pohala____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
virector		\$120,000.00	100.00%	\$ 120,000.0
dministrator		\$60,000.00	100.00%	\$ 60,000.0
ataBase Admininistrator		\$50,000.00	100.00%	\$ 50,000.0
lser Support		\$30,000.00	100.00%	\$ 30,000.0
				\$-
				\$-
				\$-
				\$-
				\$-
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				260,000.0

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant:Hui Pohala					
DESCRIPTION EQUIPMENT		NO. OF	COST PER		TOTAL COST
Computers		4.00	\$2,000.00	\$	8,000.00
Phones		4	\$1,000.00	\$	4,000.00
				\$	-
				\$	-
				\$	-
	TOTAL:	8		\$	12,000.00

	GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID						
Apr Hui Pohala Contracts Total:					-		
	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/Kauai/ Maui County)	CONTRACT VALUE		
1	Improve Palliative Care for MedQUEST	3/24 - 3/25	MedQUEST	State	\$ 3.6 M		
2							

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$143,100.00	\$143,100.00	\$143,100.00	\$143,100.00	\$572,400.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

We will be applying for a grant from the Clarence TC Ching Foundation.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

In 2020, Hui Pohala spearheaded the organization and production of a statewide summit on palliative care. MedQUEST's efforts to secure CMS approval for a palliative care benefit were also highlighted during the summit, which attracted over 100 attendees. The summit featured keynote presentations, breakout sessions, and plenaries.

In 2023, Hui Pohala spearheaded the development of a comprehensive assessment of palliative care resources in Hawaii. The study involved interviews with stakeholders from each of the neighboring islands to identify areas for improvement and develop an actionable strategy.

In 2024, Hui Pohala was awarded a \$3.6 million grant from MedQUEST to implement the improvement plans based on the findings in the 2023 report. This grant was timely, as Hawaii became the first state in the nation to have a CMS benefit for palliative care services in 2024. The project encompasses eight sub-projects, including resource hub development, provider education, community outreach, and strategic planning. The project is currently on schedule and on budget.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The resource hub will be hosted by a web services organization that is appropriately certified to provide secure services.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Hui Pohala will provide support to the Resource with two staff members. These staff members will lead and coordinate volunteers and contractors who will provide the necessary assistance for the operations.

- Director

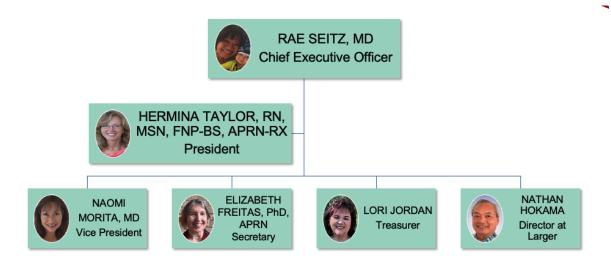
- Responsible for leading and managing the resource hub. Experience and skills include:
 - 5 years in the development and operation of a healthcare website.
- Health information systems compliance.
- Interfacing with provider and caregiver communities.
- Administrator
- Responsible for the administration of the resource hub. Experience and skills include:
- 5 years in the administration of a healthcare website.
- Health information systems compliance.
- Database Administrator
- Responsible for the data base administration of the resource hub. Experience and skills include:
- 5 years in the administration of a healthcare website database.
- Health information systems compliance.
- User Support

- Responsible for providing user support. Experience and skills include:
- 2 years in the provision of end user technical support.
- Health information systems compliance.

2. Organization Chart

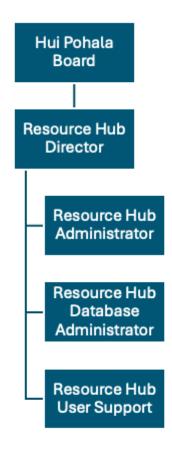
The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Hui Pohala Board – All board members are volunteers (not compensated).



The Resource Director will report to the Hui Pohala Board.

Hui Pohala – Resource Hub



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

-	Resource Hub – Director:	\$ 100,000 - \$ 120,000
-	Resource Hub – Administrator:	\$ 40,000 - \$ 60,000

- Resource Hub Database Administrator: \$30,000 \$50,000
- Resource Hub User Support:
- \$ 40,000 \$ 60,000
- \$ 20,000 \$ 30,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2026, but

(b) Not received by the applicant thereafter.

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Hui Pohala is not involved in any ongoing legal disputes.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2026, but

(b) Not received by the applicant thereafter.

Hui Pohala will continue to solicit funding from both governmental and non-governmental organizations.