

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Amount of State Funds Requested: \$ _____

Brief Description of Request (Please attach word document to back of page if extra space **is needed**):

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ _____

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

City: _____ State: _____ Zip: _____

Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:



Authorized Signature

Name and Title

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Paul Michael Young, Executive Director
PRINT NAME AND TITLE

January 17, 2025
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background.

Hookupaa is a 501(c)(3) nonprofit organization organized in 2013 and an emerging Community Development Financial Institution (CDFI). Our primary objective is to enhance the socioeconomic capacity of mission-driven entities and communities. We focus on fostering community economic development, entrepreneurship, job creation, and income generation within underserved and distressed areas.

Our specific targets include:

- Identified distressed areas with an Area Median Income (AMI) of 80% or less.
- Targeted population communities with an AMI between 81% and 120%.

- Low-income individuals and those facing challenges in accessing loans or equity investments.
- Other designated populations, such as Native Hawaiians.

To achieve our mission, Hookupaa employs various strategies, including but not limited to:

- Offering access to responsible, affordable financial products and services, accompanied by essential training and technical assistance.
- Assisting nonprofits and community development corporations in establishing the necessary organizational requirements and skill sets for implementing long-term community economic development plans.
- Facilitating community-based strategic and business planning processes to garner internal and external constituency support, ensuring broad-based and enduring backing.
- Enhancing access to capital and other resources required for implementing capital improvement projects and covering associated operating costs.
- Providing continuous monitoring and technical assistance throughout project phases (e.g., start-up, community consultation, capacity building, assessment and evaluation, project implementation, and compliance) to boost the success rate of participating organizations.

Hookupaa leverages its expanding network of individuals, nonprofits, for-profits, and community organizations, fostering both private and public partnerships and collaborations. Our outreach strategies encompass referrals, workshops, and annual conferences, all designed to effectively fulfill our mission and achieve targeted performance measures.

2. The goals and objectives related to the request;

Hookupaa's micro-lending program for parents of disabled children in Hawaii is designed to address critical financial challenges faced by families, improve access to essential services, and empower families to achieve greater financial stability. The program's goals and objectives are aligned with the broader public interest of promoting equity, inclusion, and well-being for some of Hawaii's most vulnerable families.

The goals and objectives of this program are focused on addressing systemic financial inequities faced by families raising disabled children in Hawaii. By providing financial assistance, promoting financial literacy, and fostering collaborative partnerships with non-profits, the program will make a meaningful difference in the lives of these families. The detailed objectives ensure the program

is transparent, measurable, and accountable, delivering tangible benefits to the community while advancing the State of Hawaii's commitment to equity and inclusion.

- Goals

- a. Provide Financial Relief to Families of Disabled Children

- To reduce the financial burden on families by offering accessible micro-loans that enable parents to cover costs related to therapy, medical equipment, education, and other unmet needs of disabled children.

- b. Enhance Access to Essential Services for Disabled Children

- To ensure that families have the resources necessary to access critical services such as specialized therapy, adaptive equipment, and educational support, which are vital for the growth and development of disabled children.

- c. Promote Financial Literacy and Empowerment

- To equip parents with financial management skills, ensuring that they can effectively use the micro-loans and develop sustainable financial practices to avoid long-term financial distress.

- d. Foster Collaboration with Non-Profit Organizations

- To create a statewide network of partnerships with non-profits focused on serving disabled children, enabling a coordinated and efficient delivery of financial resources and support services.

- e. Support Economic Stability for Vulnerable Households

- To minimize economic inequities by addressing the unique challenges faced by families raising disabled children, thereby contributing to greater social and economic stability in Hawaii.

- Objectives

- a. Program Development and Launch

- i. Develop a user-friendly application process for families to access micro-loans.

- ii. Establish clear eligibility criteria to ensure that the funds reach the families with the greatest need.

- iii. Set up a secure digital platform to manage loan applications, disbursements, and repayments.
 - iv. Finalize loan terms, including low-interest rates and flexible repayment options to accommodate families' unique financial situations.
- b. Outreach and Awareness
- i. Conduct statewide outreach campaigns in collaboration with at least 5 non-profits serving disabled children to ensure families are aware of the program.
 - ii. Organize community workshops and informational sessions to educate families on how the program works and how to apply.
 - iii. Partner with schools, healthcare providers, and social service agencies to identify and refer eligible families.
- c. Loan Disbursement and Administration
- i. Process at least 100 loan applications within the first year, disbursing funds to approved families in a timely manner (within 10 business days of application approval).
 - ii. Ensure that loans are used for approved purposes such as therapy, medical equipment, or educational resources by monitoring fund usage.
- d. Financial Literacy and Counseling
- i. Provide financial literacy counseling to 75% of loan recipients to help them develop skills in budgeting, financial planning, and managing loan repayments.
 - ii. Offer ongoing support to families through periodic check-ins and access to financial management resources.
- e. Program Evaluation and Improvement
- i. Collect and analyze data on loan impact, including repayment rates, recipient satisfaction, and the tangible benefits for disabled children.

- ii. Conduct quarterly reviews to identify challenges and areas for improvement, using feedback from families, non-profits, and other stakeholders.
 - iii. Publish an annual report summarizing program outcomes, lessons learned, and planned adjustments for the following year.
 - f. Collaboration with Non-Profits
 - i. Formalize partnerships with at least 5 non-profits by signing memorandums of understanding (MOUs) that outline roles and responsibilities.
 - ii. Train non-profit staff to assist with program outreach and application support for families.
- Specific Quantifiable Objectives
 - a. Reach and Impact
 - i. Assist at least 100 families in the first year with micro-loans ranging from \$1,000 to \$5,000.
 - ii. Ensure 90% of loan recipients report that the funds improved their ability to meet their child's needs.
 - b. Financial Outcomes
 - i. Achieve a loan repayment rate of 85% or higher within the first year, reflecting responsible use and administration of the funds.
 - ii. Reduce reliance on high-interest credit options (e.g., payday loans) for 75% of loan recipients.
 - c. Child Development Outcomes

Enable 80% of loan recipients to report improved access to critical services (e.g., therapy, equipment, or specialized education).
 - d. Program Efficiency

Maintain an average processing time of 10 business days from loan application to fund disbursement.

e. Community Engagement

Partner with at least 5 non-profits and conduct outreach efforts reaching 500 families across the state.

3. **The public purpose and need to be served;**

Hookupaa's micro-lending program will serve a vital public purpose by alleviating financial burdens for families of disabled children in Hawaii. By ensuring that these children receive the care and resources they need, the program will contribute to improved quality of life, enhanced child development, and stronger family stability, ultimately creating a more equitable and supportive community in the State of Hawaii.

The proposed micro-lending program by Hookupaa addresses a critical gap in financial support for families in Hawaii who are raising disabled children. These families often face significant economic challenges stemming from the high costs of care, education, and specialized resources for their children. Without sufficient financial assistance, these families are at risk of falling into financial hardship, which can have long-term negative impacts on the well-being of both the children and their parents.

- The Public Purpose

The Hookupaa micro-lending program will directly address these challenges by providing accessible, low-interest loans to families in need. The public benefits include:

- a. Improving Outcomes for Disabled Children

Financial assistance ensures that children receive timely access to therapy, medical equipment, and educational resources, which can significantly improve their physical, emotional, and intellectual development. Studies show that early intervention can improve developmental outcomes by up to 30%, but financial barriers often prevent families from accessing these services.

- b. Strengthening Families' Financial Stability

By offering financial education alongside loans, the program empowers parents to better manage their household finances. This dual approach helps families avoid falling into cycles of debt and reliance on payday loans or high-interest credit, which are prevalent in Hawaii.

- c. Reducing Economic Inequality

Families raising disabled children are more likely to live below the poverty line due to the added financial burden. This program bridges the gap for families who are underserved by traditional financial institutions, fostering greater equity in access to resources.

d. Supporting Hawaii's Non-Profit Community

By collaborating with non-profits that specialize in services for disabled children, the program enhances the capacity of existing organizations to reach families in need. Non-profits often lack the financial resources to provide direct monetary assistance, making this program an essential complement to their efforts.

- The Need for Financial Support

Families raising disabled children face disproportionately high expenses compared to families with non-disabled children. According to the U.S. Department of Health and Human Services, families with a disabled child incur, on average, annual costs of \$17,000 to \$25,000 for medical care, therapy, specialized equipment, and education-related expenses. In Hawaii, these costs are further exacerbated by the state's higher cost of living, which is approximately 54% above the national average (Council for Community and Economic Research, 2024).

For example:

- a. Healthcare Costs: Families with disabled children often have to pay out-of-pocket for therapies such as speech, occupational, and physical therapy. These therapies can cost \$75–\$200 per session, and children may need multiple sessions per week.
- b. Specialized Equipment: Adaptive equipment such as wheelchairs, communication devices, and hearing aids can cost thousands of dollars and are often only partially covered by insurance.
- c. Education Costs: Parents frequently pay for private tutors or special education programs to meet their child's unique needs.

In Hawaii, over 16,000 children under the age of 18 have a disability, as reported by the U.S. Census Bureau's 2022 American Community Survey. Many of these children live in households with limited financial resources, where parents are already struggling to balance rising housing costs, food prices, and other essential expenses.

- The Impact on Families

Financial strain on families with disabled children often leads to:

- a. **Increased Stress and Mental Health Challenges:** According to the National Institute on Disability, Independent Living, and Rehabilitation Research, parents of disabled children are more likely to experience anxiety and depression due to financial pressures.
- b. **Missed Opportunities for Children:** Without financial resources, children may miss critical therapy sessions, delay receiving adaptive equipment, or be unable to access specialized education, negatively impacting their long-term development.
- c. **Economic Instability:** Many parents are forced to leave full-time employment to care for their disabled child, further reducing household income. In Hawaii, where the unemployment rate among caregivers is higher than the national average, these families often face significant economic insecurity.

- Justification with Local Context

- a. Hawaii's high cost of living ranks it as the most expensive state in the U.S., with housing costs 121% higher than the national average (Hawaii Data Collaborative, 2024). Families with disabled children are disproportionately affected by these costs.
- b. A 2023 survey by the Hawaii Disability Rights Center found that 62% of families with disabled children in Hawaii struggle to meet basic financial needs, and over 40% have delayed necessary care or services due to lack of funds.

4. **Describe the target population to be served; and**

The project will service 501(c)(3) nonprofit and community organizations in the State of Hawaii.

5. **Describe the geographic coverage.**

The project will cover the entire State of Hawaii.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.

- **Scope of Work**

Hookupaa's micro-lending program will empower parents of disabled children in Hawaii by offering financial support for critical expenses related to their children's care. These loans will be used to address costs such as therapy, specialized medical equipment, educational resources, and other needs not covered by existing programs. This initiative will be executed in collaboration with non-profit organizations specializing in services for disabled children. Hookupaa will serve as the central administrator of the fund, ensuring transparency, efficiency, and measurable impact.

- **Tasks and Responsibilities**

- a. **Program Development**

- i. Develop clear eligibility criteria tailored to the needs of families with disabled children.
 - ii. Create a user-friendly loan application process with multilingual support to ensure accessibility for Hawaii's diverse population.
 - iii. Establish a secure digital platform for loan applications, tracking, and reporting.

- b. **Partnership and Community Outreach**

- i. Identify and formalize partnerships with at least 5 non-profit organizations focused on serving disabled children in Hawaii.
 - ii. Conduct outreach campaigns using social media, community events, and direct engagement with schools and healthcare providers to ensure families are aware of the program.
 - iii. Host informational workshops for both non-profits and potential beneficiaries to explain the program's goals, processes, and benefits.

- c. **Loan Administration**

- i. Process applications within a target timeline of 10 business days.
 - ii. Disburse micro-loans ranging from \$1,000 to \$5,000, based on family needs.

- iii. Provide financial literacy counseling to loan recipients to help them manage repayments and improve overall financial stability.

d. Monitoring and Reporting

- i. Track and document all program activities, including applications received, loans approved, and repayment progress.
- ii. Collect data on program impact, including qualitative testimonials and quantitative metrics like repayment rates and usage of funds.

e. Program Improvement and Sustainability

- i. Use data from evaluations to refine eligibility criteria, outreach efforts, and loan terms.
- ii. Engage with donors, state agencies, and other stakeholders to secure additional funding to expand the program.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

- Quarter 1
 - a. Finalize program design, including eligibility criteria, loan terms, and application processes.
 - b. Develop partnerships with non-profits, signing MOUs outlining roles and responsibilities.
 - c. Build and test a secure digital platform for application submission and tracking.
 - d. Launch initial outreach campaigns through social media, local newspapers, and community events.
- Quarter 2
 - a. Open the application process and begin accepting loan requests.
 - b. Disburse the first round of micro-loans to eligible families.
 - c. Conduct training sessions for non-profit partners on program procedures.
 - d. Monitor early program data, focusing on application processing times and initial repayment trends.

- Quarter 3
 - a. Evaluate the outcomes of the first cohort of loan recipients through surveys and data analysis.
 - b. Address any challenges identified in loan administration or outreach efforts.
 - c. Expand program reach to underserved rural and neighbor island communities.
- Quarter 4
 - a. Compile a comprehensive annual report highlighting program achievements and challenges.
 - b. Host a public event to celebrate the program's successes, share stories from beneficiaries, and recognize non-profit partners.
 - c. Plan and budget for the following year, incorporating lessons learned and stakeholder feedback.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

- Monitoring
 - a. Use a robust digital management system to track all loan-related activities, including application approvals, fund disbursements, and repayment statuses.
 - b. Regularly review program performance data, including the number of loans disbursed, repayment rates, and loan impact metrics.
 - c. Conduct bi-monthly check-ins with non-profit partners to gather feedback and address operational issues.
- Evaluation
 - a. Implement a structured evaluation framework that includes:
 - i. Short-Term Metrics: Application processing time, disbursement accuracy, and initial recipient satisfaction scores.
 - ii. Long-Term Metrics: Loan repayment rates, financial stability improvements among recipients, and impact on the well-being of disabled children (e.g., improved access to services or equipment).

- b. Hire an independent evaluator annually to assess the program's effectiveness and alignment with its stated goals.
 - Improvement
 - a. Use data from evaluations and stakeholder feedback to refine program elements, such as loan terms, outreach strategies, and non-profit engagement.
 - b. Regularly update training materials for staff and non-profit partners to reflect changes in processes or lessons learned.
4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The following measures will be used to objectively assess the program's success and will be reported to the expending agency:

- Program Reach
 - a. Number of families assisted through the micro-lending program.
 - b. Geographic distribution of recipients across Hawaii, including rural and neighbor island communities.
- Financial Impact
 - a. Total dollar amount disbursed in micro-loans annually.
 - b. Loan repayment rate (target of 85% repayment within loan terms).
- Beneficiary Outcomes
 - a. Percentage of loan recipients reporting improved financial stability and reduced stress related to their child's care.
 - b. Number of children who gained access to therapy, adaptive equipment, or other critical resources through the program.

- Program Efficiency
 - a. Average time from loan application submission to fund disbursement (target: 10 business days).
 - b. Cost-to-impact ratio, measuring administrative costs relative to the program’s financial support delivered.
- Community Engagement
 - a. Number of non-profit partnerships established and maintained.
 - b. Participation rates in informational workshops and outreach events.

IV. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
65,500.00	109,500.00	109,500.00	109,500.00	\$394,000.00

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.**
 - U.S. Department of the Treasury – Community Development Financial Institutions Fund
 - U.S. Department of Health and Human Services – Administration for Native Americans
 - U.S. Department of Agriculture Rural Development – Community Facilities
 - Local Foundations (i.e. Hawaii Community Foundation, Atherton Family Foundation, The GIFT Foundation Hawaii, Cooke Foundation, G.N. Wilcox Foundation, Bank of Hawaii)

- Funding opportunities as they become available

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

As an emerging Community Development Financial Institution (CDFI), Hookupaa will actively pursue New Markets Tax Credits (NMTC) for capital improvement projects undertaken by nonprofit and community organizations that perceive NMTC as a viable funding option for their initiatives. This effort will be facilitated through collaboration with a network of certified Community Development Entities (CDE) partners. CDEs, which are domestic corporations or partnerships, serve as intermediary entities for providing loans, investments, or financial counseling in Low-Income Communities (LICs). Hookupaa will work with these CDEs to apply for New Markets Tax Credit allocations from the U.S. Department of the Treasury Community Development Financial Institutions Fund. This allocation will be utilized to make Qualified Low-Income Equity Investments in impactful socioeconomic development projects.

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.**

- No. OCS-CIA-14-15; \$335,600 (expended)
- No. OCS-GIA-15-07; \$180,000 (expended)
- No. OCS-GIA-16-10; \$270,000 (expended)
- 2018 Operating GIA: \$100,000 (expended)
- 2024 Operating GIA: \$60,000 (In the process of being released)

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.**

Hookupaa does not have a balance of unrestricted current assets, as of December 31, 2024.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Established in 2013, Hookupaa's mission is to enhance the socioeconomic capacity of Hawaii's mission-driven entities and community organizations. By fostering community economic development, entrepreneurship, job creation, and income generation, Hookupaa focuses on empowering underserved and distressed communities. The organization provides comprehensive training and technical assistance to prepare mission-driven entities for soliciting funding to undertake substantial projects, including capital improvement initiatives aimed at fostering entrepreneurship, job creation, and income generation in low-income areas.

As of December 31, 2018, Hookupaa successfully secured \$76,100,000 in qualified equity investment (NMTC) for nonprofits and community organizations. This includes approximately \$24,198,000 in NMTC equity for eight nonprofit community improvement projects (CIP). Additionally, Hookupaa raised around \$13,500,000 in private and public grant funds for six nonprofit community improvement projects and facilitated the release of approximately \$8,500,000 in grant funding for community organizations and nonprofits.

In 2019, Hookupaa enrolled eight nonprofits and community organizations for Technical Assistance, with plans to assist an additional 12 entities in the next six months. The organization is actively accepting intake forms for further assistance. Moreover, Hookupaa is engaged in conference planning for 2019, aiming to serve 100 participants representing over 25 nonprofits and community organizations. This marks the 6th conference organized by Hookupaa, with previous events featuring workshops covering various essential topics that included:

- Community Leadership Styles
- Low-Income Housing Tax Credits (LIHTC) 101: Building Communities, Not Just Houses
- Hawaiian Homes Commission Act, 1920
- Linking Money to Mission: A Balancing Act
- Organizational Capacity

- Understanding Accounting: Basic Finance for Non-Financial Managers
- New Markets Tax Credit (NMTC) 101: Gap Financing for Projects
- Capital Fundraising 201: Building Your Vision
- Enterprise Zone (EZ) Partnership Program
- USDA: Rural Development Programs
- New Markets Tax Credit (NMTC): Investors & Community Development Entities
- Grant Writing
- Ohana Dialogues - Community Outreach and Qualitative Data Collection
- Strategic Planning
- New Markets Tax Credit (NMTC): Organizational Structures & Legal Matters
- Grant Management & Oversight
- HUD Certified Financial Services & Products to Secure Your Lease Award on Hawaiian Homelands
- Business Planning
- USDA Rural Development Programs
- Hawaiian Homes Commission Act, Department of Interior, and the Nelson Decision
- How to Build a Building thru Marketing and Fundraising
- Financial Literacy: Raising Awareness
- A Multibillion-Dollar Promise of Aloha. Unprecedented Economic Opportunity from a Native Fruit Tree.
- Grants: What to Expect? How to Prepare? Are you Ready?

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hookupaa does not use its facilities to conduct any services described in this application.

To the extent possible, Hookupaa employs telecommunication services, featuring training sessions specifically designed for general audiences, such as webinars, accessible to all organizations.

In cases where workshop or conference facilities are required, Hookupaa opts for public venues. The organization selects training facilities and services that are physically accessible to individuals with disabilities.

In instances where achieving physical accessibility is not feasible, Hookupaa prioritizes alternative delivery methods. This ensures that programs and activities are offered to qualified individuals with disabilities in the most integrated setting, aligning with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794) and its implementing regulations at 24 CFR Part 8, as well as Title II/Title III of the Americans with Disabilities Act, where applicable. Additionally, Hookupaa ensures that electronic and information technology is available to persons with disabilities on par with those without disabilities.

On-site training and technical assistance services are conducted either at the facilities of the recipient nonprofit or community organization or at a facility chosen by the recipient, ensuring accessibility and accommodation.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Fiduciary oversight of all project activities is the purview of the Board of Directors and Executive Director. Hookupaa volunteer Board of Directors are:

- **Wailana Kamaau, Jr., President**

As the CEO of American LED and Energy Corporation, Wailana has applied his expertise in startups, turnarounds, project management, and sales/market development to deliver outstanding results. Wailana's focus of preserving the environment and leaving as little of a carbon footprint as possible has him excited about the energy efficiency products and helping companies go "Green". Wailana cares about the aina (Land) and with today's growing technology his company is always looking for new ways to create a sustainable lifestyle that incorporates traditional native Hawaiian values and a commitment to service while keeping up with modern advancements. AL&E is working to change the environment and the quality of life for people in Hawaii, throughout the continental United States and its Territories, and other Island states in the Pacific Region. AL&E have also partnered with other organizations to address the energy concerns in Central and South

America and in the Caribbean Islands. The continuing vision is to help Hawaii and other countries or states become energy efficient and self-sustaining.

Wailana has over 40 years of leadership and team development experience. His experience in the U. S. Army included service in nine Army organizations, four foreign countries and throughout the United States. He completed an exceptional career at the rank of Lieutenant Colonel (LTC).

After retirement, he continued a leadership career as a State Farm Executive. Wailana designed a comprehensive training program, complete with scheduled monthly, quarterly, semi-annual, and annual activities. This provided impact-training programs with sales implications with State Farm Companies. He retired early to return home to Hawaii. As a visionary and result-focused executive, his diverse background includes: developing and executing new market-area strategies, recruiting and retaining high producing small-business entrepreneurs, building relationships and networks across organizations, and achieving positive and profitable results in business and military environments.

As the owner of Kamauu Real Estate LLC, Wailana acquired and managed property in Hawaii, California, and Utah. The company remains profitable today.

Wailana received his BA at Brigham Young University and holds a Master's degree in Public Administration (MPA) from Golden Gate University, San Francisco. Wailana holds several professional designations and licenses from the Insurance Industry including Public Notary. In addition, Wailana completed postgraduate studies in National Security during his time in the Armed Forces. He completed executive development and finance programs from Columbia University while a State Farm executive.

- **Nate Kia, Vice President**

Head Football Coach at Punahou School with the proven vision, leadership, and professionalism to build a successful program from the ground up. An excellent communicator who can motivate students, staff and community to achieve excellence. Problem-solver and strategic planner with work experience in both commercial and non-profit sectors.

Athletic coaching experience at NCAA Division 1A, high school and youth levels with a passion specifically for the development of an athlete's performance and character. Has developed strong relationships with

families and communities based on quality results, a commitment to excellence, and personal trustworthiness.

- **Robert Takamatsu, Secretary and Treasurer**

Robert Takamatsu is general counsel for Goodfellow Bros., Inc., a heavy civil contractor based in Wenatchee, Washington and Kihei, Maui. It has been in the construction industry since 1921 and has been an active member in the business and civic community in the State of Hawaii for over 40 years. Goodfellow Bros., Inc. is a genuine “giver” to the community and firmly believes in its mission statement, which is “Our mission is to be the contractor of choice by clients, employees and the communities in which we live and work.” Mr. Takamatsu is from the Island of Maui and is a graduate of Baldwin High School, the University of Hawaii and the University of Southern California Law School. He worked as an attorney for the law firms of Kobayashi, Watanabe, Sugita, Goda & Kawashima and Watanabe, Ing & Komeiji, primarily on commercial and construction cases. He is a former board member of HUGS, a non-profit organization which helps seriously ill children and their families. He is currently on the board of directors of Shioi Construction, Inc., a residential and commercial contractor in Hawaii.

- **Paul Michael Young, Executive Director**

Hookupaa's Executive Director assumes the role of program administrator, ensuring comprehensive supervision, monitoring, and management of program activities. The Executive Director directly reports progress to the Board of Directors, conducting quarterly reviews and updates during board meetings. Collaboration with the state agency responsible for the program is maintained, including regular meetings with agency representative(s).

The Executive Director's responsibilities encompass various facets:

- Addressing phone calls and emails, responding to inquiries, providing information, and forwarding messages as necessary.
- Coordinating logistics for training and technical assistance sessions, workshops, conferences, and webinars.
- Collaborating with the Accounting Service, offering revenue and expense activity reports, and facilitating accounting reports to the board.
- Monitoring training sessions, distributing and collecting evaluations and comments from participants.
- Arranging board meetings and furnishing reports as stipulated by the board and the designated state agency.
- Overseeing and managing the organization's operations.

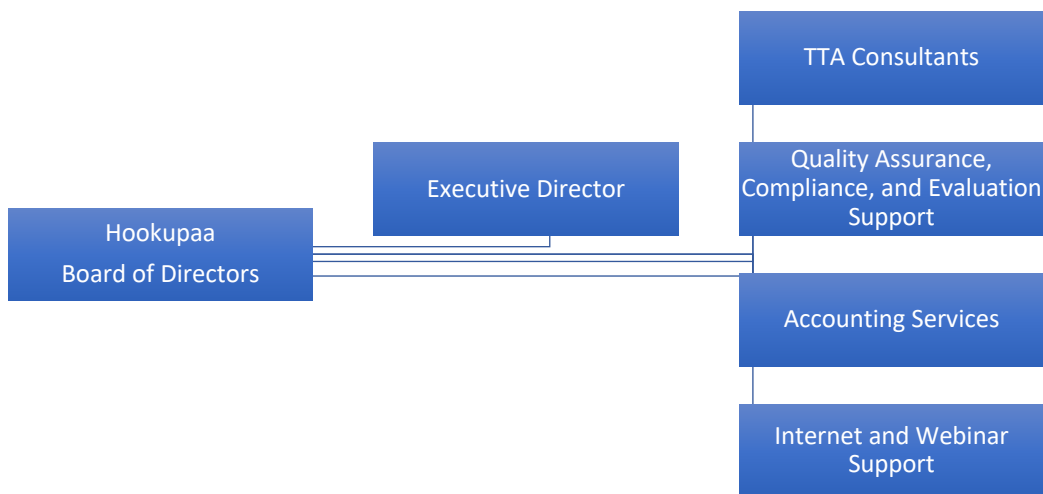
The Executive Director of Hookupaa is Paul Michael Young. Mr. Young is an accomplished professional with extensive background in both public and private sectors. He served as the Senior Advisor to the Democratic Republic of Timor-Leste former Prime Minister, current President and Nobel Peace Prize Laureate Jose Ramos-Horta and American Samoa Governor Lolo Matalasi Moliga. He worked various United Nations, World Bank, Asian Development Bank, USAID, and US Department of Interior capacity building programs in the areas of governance, finance, and budgeting.

Most recently, Mr. Young served as the Managing Director of the American Samoa Power Authority, the COO of Bluesky Communications, and the President of ASH Cable LLC. He has been the CFO and/or Chief Actuary for Grand Pacific Life Insurance Company and Financial Controller and Actuary for the Special Risk Division of Transamerica Occidental Life Insurance Company.

Paul supports creating opportunities that are self-sustaining and beneficial for everyone involved.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The Executive Director is a contracted position based on funds raised. The Executive Director is compensated \$90,000.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Hookupaa is a 501(c)(3) federally recognized nonprofit organization and emerging Community Development Financial Institution (CDFI).

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Hookupaa employs a well-rounded development strategy, ensuring a diverse range of revenue sources and avoiding dependence on a single funding stream. This involves enhancing marketing, public relations, and fundraising efforts by leveraging existing and newly established resources. The strategy includes:

- Executing and maintaining a comprehensive financial resource development plan that actively involves staff, board members, and key volunteers in fundraising activities.
- Establishing a structured campaign framework to implement various fundraising campaigns through a coordinated and integrated approach.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization)


(Signature)

(Date)

(Typed Name)

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Hookupaa

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Loan Disbursements	250,000			250,000
2. Contractual Services - Loan Manager	66,000			66,000
3. Community Workshops	14,000			14,000
4. Digital Marketing Campaigns	3,500			3,500
5. Printed Materials (Flyers)	3,500			3,500
6. Training & Development	13,000			13,000
7. Travel	10,000			10,000
8. Office Supplies	9,000			9,000
9. Software Subscriptions	4,000			4,000
10. Program Evaluation Costs	19,000			19,000
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	392,000			392,000
C. EQUIPMENT PURCHASES	2,000			2,000
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	394,000			394,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	394,000	Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested		Signature of Authorized Official _____ Date _____		
(c) Total County Funds Requested		Name and Title (Please type or print) _____		
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	394,000			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Hookupaa

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Hookupaa

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Laptop Computer	1.00	\$2,000.00	\$ 2,000.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 2,000.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Hookupaa

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	Not Applicable					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hookupaa

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Not Applicable				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30		10			Application for Grants



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **HOOKUPAA**

DBA/Trade Name: **HOOKUPAA**

Issue Date: **11/20/2024**

Status: **Compliant**

Hawaii Tax#: 47629298-01

New Hawaii Tax#: GE-0324147200-01

FEIN/SSN#: XX-XXX0001

UI#: No record

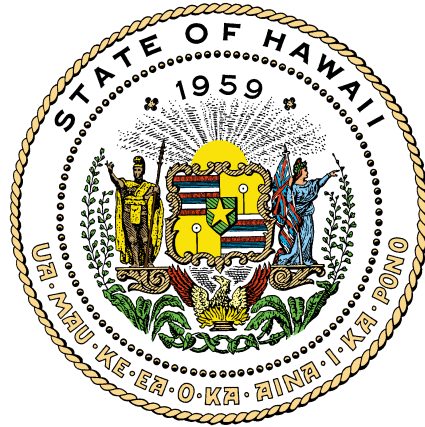
DCCA FILE#: 238172

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HOOKUPAA

was incorporated under the laws of Hawaii on 01/22/2013 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: November 20, 2024

Director of Commerce and Consumer Affairs

Section 42F-103
Declaration Statement Affirming Compliance

The undersigned hereby, acknowledges, declares, and confirms HOOKUPAA compliance with §42F-103.

§42F-103 Standards for the award of grants. (a) Grants shall be awarded only to individuals who, and organizations that:

- (1) Are licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

(b) In addition, a grant may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

(c) Further, a grant may be awarded to a nonprofit organization only if the organization:

- (1) Has been determined and designated to be a nonprofit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

(d) If a grant is used by an organization for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land. This

restriction shall be registered, recorded, and indexed in the bureau of conveyances or with the assistant registrar of the

land court as an encumbrance on the property. Amounts received from the repayment of a grant under this subsection shall be deposited into the general fund. [L 1997, c 190, pt of §3; am L 2007, c 184, §1; am L 2014, c 96, §7]

HOOKUPAA, a Hawaii non-profit corporation

By: 
Paul Michael Young

Date: January 17, 2025

**Section 42F-102
Statement of Acknowledgement**

The undersigned hereby confirms and acknowledges that HOOKUPAA will utilize any and all grant funds received under §42F-102 for a public purpose pursuant to:

§42F-102 Applications for grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization or individual;
- (2) The public purpose for the grant;
- (3) The services to be supported by the grant;
- (4) The target group; and
- (5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]

HOOKUPAA, a Hawaii non-profit corporation

By: 
Paul Michael Young

Date: January 17, 2025