

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: DbA:

HokulaniChildren's Theatre of Molokai

Amount of State Funds Requested: \$ 20,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hokulani Children's Theatre of Molokai (CTOM) is seeking Grant-in-aid funds to support its performing art programs. Hokulani CTOM's vision is to provide the only ongoing performing arts education on Molokai and to make it accessible for the students and the community at large who attend the performances. CTOM offers year round performing education in the form of performing arts classes as well as theatrical productions for children of all ages and kupuna. We collaborate with The Lanai Academy of Performing Arts for performing arts camps and community performances.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 20,150.00

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 27,750.00

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☐

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

P O Box 85

City:

Hoolehua

State:

HI

Zip:

96729

Contact Person for Matters Involving this Application

Name:

Vicki Boswell

Title:

Founder/Board President

Email:

hokulanictom@gmail.com

Phone:

808 658-0869



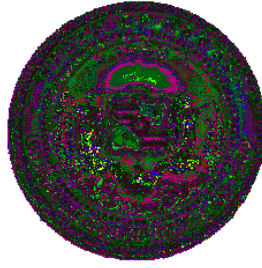
Authorized Signature

Vicki Boswell/Founder & Board President

Name and Title

1/15/2025

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HOKULANI CHILDREN'S THEATRE OF MOLOKAI

Issue Date: 01/15/2025

Status: Compliant

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX6964

UI#: No record

DCCA FILE#: 326875

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hokulani Children's Theatre of Molokai

(Typed Name of Individual or Organization)


(Signature)

Vicki Boswell

(Typed Name)

1/15/2025

(Date)

Founder & Board President

(Title)

II. BACKGROUND AND SUMMARY

1. A brief description of the applicant's back

Hōkūlani CTOM was established in January 2023 and became a non-profit 501(c)3 organization in July 2023 and remains the only entity on Molokai offering performing arts education to children. Our small, volunteer-run organization provides youth with new opportunities and introduces potential career pathways. HCTOM's programs have grown rapidly, engaging over 147 students in 2024 through live theatrical productions, performing arts training workshops, and camps

Mission statement:

The mission of Hōkūlani Children's Theatre of Molokai (HCTOM) is to enrich the lives of children on Molokai, inspiring them to create a better community through skills learned in the performing arts. Our programs help students develop artistic expression through training and education, empowering them to become community builders.

CTOM's *core performing arts (PA) goals* help children and youth to:

A. Achieve Artistic Expression

- Make it believable
- Make it memorable
- Make it bigger and better

B. Become a better person and use their talents to build a better community by thinking beyond themselves.

C. Coach each other toward self-control of mind and body.

CTOM's *development plan* is to: 1) Provide year-round free family entertainment that any keiki/youth can participate in (not limited to a particular school or organization). 2) Provide actual exposure & create opportunities for a performing arts career as we develop a performing arts center. 3) Collaborate with other agencies for the wellbeing of keiki helping them to have cross cultural & multigenerational relationship PA experiences. 4) Invest in keiki through mentorship, internships, partnerships with local entities for job training, scholarships, & hands-on experiences in real life skill building developed through performing art forms.

2. Goals and Objectives:

Hōkūlani Children's Theatre of Molokai (CTOM) envisions empowering island youth to develop the character, life skills, and confidence to become active, contributing members of the Molokai community. CTOM is deeply committed to ensuring equitable access to performing arts opportunities for our rural island community. Moloka'i experiences significant barriers to arts education due to being a remote and underserved community. Our programs are designed to remove financial, geographic, and cultural barriers, ensuring that children from diverse backgrounds can access performing arts experiences on the island and beyond.

Goal 1: Provide equitable access for performing art education opportunities on Molokai for all school aged children wishing to participate

Objective 1: Expand grant funding to government sources along with private foundations previously sought, to ensure the sustainability and growth of free performing arts education opportunities for all school-aged children and kupuna on Molokai.

Action steps:

- Identify Grants by searching online and through local resources for government grants that support arts education and community programs.
- Attend free webinars or workshops on grant writing to understand how to apply for government funding.
- Select 3 government grant opportunities and complete the applications by the appropriate deadlines.

Evaluate/measure success:

- Successfully submit and receive at least one government grant application within the year.
- Build a list of potential government grants and deadlines to ensure funding to expand performing art experiences for children and adults.

Goal 2: Strengthen the art culture of the island of Molokai by providing live stage productions.

Objective 2: Produce and perform at least three productions in the 2025-2026 year that will include a full musical production.

Action steps:

- Keep entry fee to “donations gladly accepted” to ensure all members of the community can afford to attend performances.
- Advertise performances through social media, flyers, website, public announcements, newspaper to expose more community members to performing arts events being offered.
- Ask audience members to give feedback after each performance as to what the experience was like for them.

Evaluate/measure success:

- Track the total number of attendees for productions aiming for an 85% room capacity goal
- Evaluate audience feedback aiming for a better than 80% positive feedback

Goal 3: Hold two outreach summer workshops in Kilohana and Maunaloa districts to introduce the CTOM program and engage these underserved communities.

Objective 3: Host two successful performing arts day camp workshops in Kilohana and Maunaloa communities during the Summer of 2025 to at least 25 children to foster long-term interest in CTOM's theater program.

Action Steps:

- Partner with local schools and community groups in Kilohana and Maunaloa to spread awareness about the free workshops.
- Design engaging, age-appropriate performing art activities in interactive story-telling, theater games & activities, singing in ASL, music, and body movement.
- Create flyers, social media posts, and a registration form to inform families about the workshops and encourage sign-ups.

Evaluate/Measure Success:

- Collect participant and parent feedback via post-workshop surveys to assess satisfaction and interest in future programs. Survey what might be the barriers for future CTOM engagement.
- Measure the number of workshop attendees who register for upcoming CTOM programs within the next year.
- Evaluate the strength and impact of partnerships with local schools and community groups based on their support and promotion of the workshops.

3. Public purpose and need to be served:

The Hōkūlani Children's Theatre of Molokai (CTOM) is a vital community organization dedicated to fostering creativity, confidence, and collaboration through the performing arts for youth and kupuna on the island. Our programs provide equitable access to high-quality arts education in a rural, underserved community where opportunities for cultural enrichment are limited due to geographic isolation and economic constraints.

Molokai faces unique challenges as one of the most rural islands in Hawaii, including limited access to extracurricular activities, cultural programs, and arts education for its residents. This gap significantly impacts youth development and the preservation of local culture and traditions. Hokulani CTOM fills this void by offering year-round performing arts programs, including drama camps, workshops, and community productions, at no cost to participants. These programs serve approximately 140 students annually, with the goal of increasing participation from Molokai's most rural and underserved communities.

The *public purpose of Hōkūlani CTOM is multifaceted:*

1. **Youth Empowerment:** Through performing arts education, students develop critical life skills, such as public speaking, teamwork, and creative problem-solving, which contribute to their personal and academic success.
2. **Community Enrichment:** Our performances and programs bring residents together, fostering a sense of community pride and engagement while celebrating the island's cultural heritage.
3. **Kupuna Engagement:** Our intergenerational programs, such as Kupuna Drama Nights, bridge the gap between generations, allowing elderly to share their wisdom and cultural knowledge while remaining active participants in the community.
4. **Economic Impact:** By cultivating local talent and hosting events, we contribute to the island's economy through increased tourism and community involvement in the arts.

The need for state support is paramount to sustaining and expanding these initiatives.

While our organization operates on a donation-based model, it remains challenging to reach the most remote communities and offer comprehensive programs without additional resources. With state funding, Hōkūlani CTOM will be able to:

- Continue to expand free PA training in dance, drama, and music education.
- Expand outreach to schools with historically low participation rates.
- Enhance program quality with new equipment, training opportunities, and curriculum development.
- Support part-time staff positions to ensure program sustainability and growth.

The Hōkūlani CTOM is committed to ensuring that every child and kupuna on Molokai has the opportunity to experience the transformative power of the performing arts. This state-in-aid

grant will enable us to meet the growing demand for arts education and continue serving as a vital resource for our community.

4. Describe the target population to be served:

Our programs are designed to be inclusive of all ages, abilities, and backgrounds of school aged children ages 4-18. CTOM programs offer a variety of classes in all areas of performing art education that cater to different interests to broaden participation and engagement.

Since ***no school on Molokai has an ongoing music, drama, or dance program beyond what classroom teachers can offer and an occasional after school class***, HCTOM is providing the approximately 1,200 Molokai school aged children with the only ongoing performing arts education resource offered on island. Molokai is one of the most geographically isolated islands in Hawai‘i, with a population of roughly 7,400 residents. The island faces unique challenges due to its remote location, lack of resources, and limited access to arts and cultural education. This isolation significantly impacts the opportunities available to youth leaving a large gap in artistic development compared to neighboring islands such as Maui and O‘ahu, where arts programs are more established within school curricula and communities.

According to the Hawai‘i Department of Education, students on Molokai lack access to the arts. For example, on O‘ahu, over 60% of public schools offer regular arts programs, while on Molokai, ***only one of the island’s six public schools provide comprehensive arts education beyond what individual teachers can offer and occasional after school classes***. No school has ongoing performing arts in band, choir, dance, or drama. There is not even a drama club at the intermediate or high schools. Additionally, ***81% of Molokai’s school-aged children are of Native Hawaiian ancestry, a population that faces higher socio-economic barriers and lower access to extracurricular activities*** than their peers on other islands.

In contrast, on islands like O‘ahu, there are numerous community centers, private organizations, and nonprofits dedicated to providing arts education. For example, Honolulu is home to over 50 arts and cultural organizations that offer a range of programs, from visual arts to theater, while Molokai only has a handful of arts organizations, with ***Hōkūlani Children’s Theatre of Molokai (HCTOM) being the only one solely dedicated to performing arts education for children and community PA performances***. There isn't even a youth community center on the island that could offer performing art programming outside of schools. The island has not had an operating youth center for years.

Molokai’s high poverty rate further exacerbates the lack of access to arts education. Over 20% of Molokai’s population lives below the federal poverty line, compared to the state average of 9.4%, according to 2022 U.S. Census data. This economic disparity directly impacts children’s ability to participate in arts programs that require fees, supplies, or transportation. Furthermore, Molokai has limited public transportation, which makes it difficult for families to access arts education opportunities even if they are available.

5. Describe the geographic coverage:

Making ***performing art opportunities accessible is a key priority for CTOM due to Molokai’s remoteness and limited public transportation***. To address this, CTOM strategically holds its programs at Home Pumehana Senior Citizen Housing in the centrally located Kaunakakai town.

This venue provides free space for their Main Hall and Conference Room, enabling us to minimize costs through the support of grants and our dedicated grassroots volunteer staff.

Home Pumehana is conveniently accessible for families. Students from Kaunakakai can walk over directly from school, while students from the Hoolehua area—including Molokai Intermediate, Molokai High, Kualapuu Elementary School (home to the Hawaiian Immersion program), and Aka‘ula School (private school)—can take the Maui Economic Opportunity (MEO) bus route into town and walk a short distance to the venue. The location is a quiet, safe gathering space where children can relax, talk story, and play with their friends after rehearsals and classes. About a fourth of our students are homeschooled. Their parents use rehearsal days as their day to come to town for the library, shopping, etc. while students are engaged in socialization and fun learning opportunities.

Despite these efforts, ***no students from the two remote communities of Kilohana and Maunaloa have participated in our programs during our two years of operations.*** This highlights the need for continued outreach and support to ensure equitable access for all students on Molokai.

CTOM also has a partnership with Lanai Academy of Performing Arts and travel between the islands occurs several times a year for joint camps and performances.

III. SERVICE SUMMARY AND OUTCOMES

1. Describe the scope of work, tasks, and responsibilities:

Hōkūlani Children's Theatre of Molokai (HCTOM) delivers a robust and diverse range of performing arts programming designed to engage and enrich the lives of youth, kupuna, and community members across the island. Our year-long initiatives are structured to cultivate

creativity, foster intergenerational connections, and provide equitable access to performing arts education for all. Programming includes:

Community Plays and Performances

HCTOM is proud to produce three major productions annually, which serve as the cornerstone of our programming. In 2025, we are thrilled to present:

1. **Spring Musical:** *Flight of the Mothman*
2. **Summer Play:** *Law and Order: Fairy Tale Unit*
3. **Fall Play:** An additional production (TBD) featuring both youth and community members.
4. **Christmas Music Concert & Recital:** Featuring the Hokulani Children's Choir and String Instrument Program

CTOM will begin 2026 producing its first original musical, *The Enchanted Forest* in April.

These productions are tailored to highlight the talents of our students and to engage the broader community in themes of storytelling, culture, and artistic expression. Each production includes

comprehensive training in acting, dance, music, and stagecraft, providing participants with hands-on experience in theatrical performance and playwriting.

Workshops and Camps

Our *year-round enrichment classes* for keiki provide a diverse and dynamic curriculum designed to inspire creativity and foster collaboration. As the only performing arts organization on Molokai, we prioritize offering a wide range of experiences across various genres of theatre, broadening students' horizons and exposing them to the rich and varied world of performing arts beyond our island.

In partnership with organizations like the Lana‘i Academy of Performing Arts (LAPA), KAPA Mag of Oahu we host *multi-day performing arts camps* that foster inter-island connections and skill-building opportunities. These collaborative camps enable young performers to work together in joint productions and share cultural insights, strengthening bonds across Hawaii's islands.

In 2024 CTOM was able to expand PA education to include the following:

Comedy- mime, stand-up, improvisation, 'and skits/9 students (ages 8-14)
Music- singing/37 students (ages 6-15) & sound exploration thru music /20 students (ages 6-15)
Dance- Modern & Hip-Hop/ 21 students (ages 8-14)
Drama- storytelling & readers theater/21 students (ages 4-15)
Playwright/ 9 students (ages 12-16)
Writing Mo'olelo (story)15 keiki (ages 6-15) & 9 kupuna

Beginning PA: interactive storytime, singing, singing in ASL, theater games, dance & body movement /26 students (ages 3-10 & a special needs teenager)

Kupuna 'Fun with Drama' Nights

Since June 2023, HCTOM has hosted monthly **Kupuna Drama Nights** in collaboration with the Moloka'i Rural Health Community Association (MRHCA). These cherished gatherings provide light dinners and engaging drama activities, including improvisation skits, readings, and games, *designed to combat isolation and promote social interaction among our elders*. By celebrating the wisdom and contributions of our kupuna, *this program helps reinforce the roots of our community*. CTOM annually plans two joint events for keiki and kupuna to work alongside each other.

Youth Internship Program

CTOM's Youth Internship Program provides advanced opportunities for teens to deepen their involvement in the performing arts. Participants gain hands-on experience in acting, directing, and technical production, including sound and lighting design, makeup artistry, advertising, and performance. This program nurtures their aspirations, *offering meaningful pathways toward careers in the creative arts*. CTOM provided four internships in the first two years and is able to provide four internships in 2025.

Children's Choir and Molokai Strings

The **Hokulani Children's Choir** was formed in 2024 to offer young voices an opportunity to shine through regular rehearsals and performances at community events. Participants develop vocal skills, musicality, and confidence, while *spreading the joy of music across Molokai*.

The **Molokai Strings** program introduces children to musical instruments, fostering collaboration and a lifelong appreciation for music. Through ensemble play and hands-on instruction, participants explore melodies and develop foundational musical skills. Beginning, in 2025, *CTOM is umbrellaing the Molokai Strings* so that we can preserve and expand fine arts opportunities now that its founder moved from the island after retiring as a public school teacher.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service

July – August 2025

Rehearsals & Production: Continue rehearsals and finalize the summer play, Law and Order: Fairy Tale Unit.

Summer Camp: Host a 4-day technology summer camp for teenagers from Molokai and Lanai.

Job Training: Provide job training for summer interns with a focus on career path placement.

Workshops for Younger Students: Conduct workshops in singing or music training (details to be determined).

Community Outreach: Host the second outreach workshop in the Kilohana and Maunaloa communities.

August – November 2025

Performances: Present Law and Order: Fairy Tale Unit in three community performances.

Rehearsals for Winter Play: Begin rehearsals for The Lion, the Witch, and the Wardrobe, the first full-length play.

Music Rehearsals: Start rehearsals for strings and children's choir for the Christmas concert.

December 2025

Christmas Concert: Hold two community performances featuring the strings and children's choir.

Winter Play: Present The Lion, the Witch, and the Wardrobe as the first full-length play in multiple performances.

January – April 2026

Original Musical Production: Develop, rehearse, and produce The Enchanted Forest, Hokulani CTOM's first original musical (written, composed, and produced in-house).

March 2026 Camp: Host a special camp focusing on musical theater skills, including acting, singing, and choreography, to support the production of The Enchanted Forest.

Community Performances: Present The Enchanted Forest in April with several community shows.

May – June 2026

Rehearsals for Summer Play: Begin rehearsals for the next summer play (production details to be determined).

Summer Camp: Host a 4-day camp for teenagers focusing on creative and technical skills for theater and performing arts.

Summer Play Production: Present the summer play with multiple performances in July and August.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.

The CTOM staff will monitor student learning and progress throughout the year. Concerns for individual students will be communicated directly to the parent through either the Board President and Acting Executive Director or the parent coordinator depending on the issue to be addressed. Due to the amount of volunteers, email and text threads are used to keep in constant communication. Parent letters are produced at least quarterly. Parent coordinator sends weekly text updates regarding workshop and rehearsal issues and progress. Social media is used to keep the community aware of upcoming events. Arts instruction requires a continuous feedback loop, and providing and responding to feedback is one of the hallmarks of a well-run arts program. CTOM will be moving into regularly scheduled staff meetings with the newly hired staff. These staff meetings will be conducted by acting executive director and founder, Vicki Boswell. CTOM board of directors are actively engaged in the ongoing operation of programming. There is also an annual board meeting held in January to evaluate programming and establish current solutions to move the program forward.

Hōkūlani CTOM's founder, Vicki Boswell reached out to Matt Glickstein in 2023 of Lanai Academy Lanai Performing Arts (LAPA) and received his personal friendship and mentorship. 2024 brought a wonderful collaboration between LAPA and CTOM that broaden the foundation of support between these two rural islands. Our island situations are similar and yet our areas of expertise are different enough that each entity has gained from the others performing art organization's experiences and training. While the Lanai Academy of Performing Arts predominantly focuses on musical plays, showcasing rich musical compositions and performances, CTOM emphasizes a broader range of dramatic training. Our programs feature longer dialogues, character-driven storytelling, & explore diverse theatrical genres, from traditional plays to youth writing original productions. This distinction allows each organization to bring unique strengths to collaborative efforts, enriching the creative experience for students and audiences alike. Thus far, the collaboration between CTOM and LAPA executive directors has been the most effective tool moving our new organization forward. It is wonderful that the

two most remote islands which both have only one performing art entity have joined forces in the spirit of aloha to improve performing art education for both islands.

IV. FINANCIAL

1. See attached for the following:

- a. Budget request by source
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles
 - d. Capital project details
 - e. Government contracts, grants, and grants in aid
2. Anticipated quarterly funding requests for the fiscal year 2025

2. Anticipated quarterly funding requests for the fiscal year 2026.

- Quarter 1 \$5,000
- Quarter 2 \$5,000
- Quarter 3 \$5,000
- Quarter 4 \$5,000

3. Other funding sources being sought for FY26.

CTOM will be applying to numerous private foundations, some of which supported the program last year. Other private foundations are being applied to for the first time. Grants being sought include (but not limited to): Hawaii State Foundation for Culture and the Arts, McInerney Foundation, Atherton Family Foundation, Fred Baldwin Memorial Foundation, Jane Musser Rural Arts Fund, John M. McClelland Sr. Charitable Foundation, and Laurence H.. Dorcy. CTOM will also be applying for funding from the Maui County Office of Economic Development.

4. List of all state and federal tax credits—NOT APPLICABLE

5 List of federal, state, and county contracts/grants/GIA—see attached

6. Balance of unrestricted current assets as of December 31, 2024: \$27,750

V. Experience and Capacity

Hōkūlani CTOM is the only ongoing after school performing arts program operating on Molokai. Typically, PA classes or rehearsals occur each Monday and Wednesday afternoon from 3-6 pm at Home Pumehana (the physical home of Hōkūlani CTOM). Other music classes, kupuna and

Teenage Drama Club events happen at least one additional day a week at various times and places. These vary based on other community events that we are working around.

1. Listed below are some of the key Hōkūlani Children's of Molokai accomplishments:

In less than 2 years CTOM Community Performances include:

April 2023 - The Legend of Mulan- 3 performances, 22 students ages 6-18

Sept. 2023 - Ka Luahine 'Olu'olu (The Kind Old Woman)- 1 performance, 8 students ages 4-17 & 2 kupuna

Dec. 2023 - Christmas Peter Pan- 3 performances, 31 students ages 4-17

Feb. 2024 -Keiki & Kupuna Comedy Variety Show- 1 performance, 9 students ages 7-14 & 9 kupuna

Mar. 2024 - Be My Own Superhero- 2 performances, 31 students ages 6-15, 16 from Lanai (LAPA) & 15 from Molokai (CTOM)

April 2024 - Be My Own Superhero- 1 performance at Keiki Festival, 10 students ages 8-14

Sept 2024 -Jane and the Giant Peach- 2 performances for the community & 1 given at Kualapuu Elementary School, 12 students ages 8-15 & 2 adult

Oct 2024 -Jane and the Giant Peach- 1 performance on Lanai, 11 students ages 8-15 & 1 adult

Nov 2024 Molokai Community Christmas Nativity Festival hosted by Hōkūlani CTOM- pageant (16 actors ages 4-15); Children's Choir (20 keiki ages 5-15); sponsor of Molokai String Instruments program (8 students, ages 8-14) in addition to other musical groups providing 6 hours of Christmas entertainment over the 2 day festival held Thanksgiving weekend.

3-Day Performing Art Camps Held:

March 2023 *Mulan* Day Camp held on Molokai, 22 students ages 6-18

March 2024 *Be My Own Superhero* Day Camp held on Molokai with LAPA, ages 6-16

October 2024 *Performing Art Training* Camp held on Lanai with LAPA, ages 4-16

Several testimonials to the impact Hōkūlani CTOM has had in the Molokai Community:

"I feel fortunate and blessed to have Hokulani CTOM right here on Molokai. The introduction of drama into our children's lives through this program has been nothing short of remarkable. My daughter, Heaven (age 10) has been involved with Hokulani since its inception. Her journey with the theater has been a revelation, both for her personal growth and her artistic expression.

Heaven's own words, as quoted in the Molokai Dispatch on April 12, 2023, captures the profound impact of Hokulani CTOM: "I have found my artistic self. I have learned to be more vocal." Prior to her involvement with the theater, Heaven from birth was reserved and shy. However, through her participation in three plays and the nurturing environment provided by Hokulani CTOM, she has blossomed into a confident and expressive individual. The positive changes in her demeanor and confidence have been noticed not only by me but also by her teachers at Kualapu'u School.

The significance of Hokulani CTOM extends beyond individual growth. It has become a vital resource for our community, providing a safe and nurturing space for our children to explore their creativity, build friendships, and develop important life skills. Under the guidance of Vicki

Boswell, Hokulani CTOM has become a beacon of hope and inspiration for our island's youth giving them a fun, safe place to hang their hat.” (Pualani Kailiponi)

“When you put your mind to something and never give up, then you can do it. The best part of being in CTOM is hanging out with my new friends and getting to know them.” (Kaceelynn Yasso, age 9)

“As a dedicated supporter of the arts and a member of our island community, I have witnessed the transformative impact that Hokulani CTOM has had on the cultural landscape. Under the visionary leadership of Vicki Boswell, Hokulani CTOM has become the sole theatrical haven on our island, providing a platform for artistic expression, community engagement, and the nurturing of local talent for both young and old.” (Tiana Duvauchelle)

“I've learned how to speak clearly and talk louder. I learned how to take on a ‘new job’ (responsibility) and that I need to pay attention to be better. My favorite part is the sword fighting and the song I’ll Make a Man Out of You. I like it when the soldiers practice with the bamboo sticks. I made a lot of new friends and I have fun.” (liloa Spencer-Vika, age 6)

“Vicki Boswell is one of the most inspiring people I’ve ever met! Her enthusiasm for working with youth is a joy to watch. The children respond to her encouragement and make every effort to become more, try new things, take chances and share the stage with others who become their good friends. The work that CTOM is sharing with this community as well as other islands is commendable and deserves to be supported in every way we can.” (Carolyn Havens, kupuna)

“I learned to speak up. The best part is making friends and learning to swim at Mulan Day Camp.” (Kai’ani Reyes, age 8)

2. Facilities Utilized by Hōkūlani Children's Theatre of Molokai (CTOM)

CTOM primarily utilizes the Main Hall and Conference Room at Home Pumehana for rehearsals, performances, and events. While there is no charge for using the building, we cover the cost of air conditioning during performances and bring in additional chairs to accommodate audience needs. As such all events must be free for the residents living at Home Pumehana.

The Main Hall serves as our primary performance space, with a seating capacity of 180. Due to this limitation, we often hold multiple performances over a weekend to ensure that all community members have the opportunity to attend. The venue is versatile but requires significant effort to haul in and out all equipment, props, costumes, and stage materials, which poses logistical challenges and increases our workload.

To support our productions, CTOM rents a 40-foot storage container located in town, where we store essential items such as equipment, props, and costumes. This container allows us to

organize and safeguard materials for future use, but it also requires careful planning and labor to transport items to and from the performance venue.

VI. PERSONNEL: PROJECT ORGANIZATION AND STAFFING

Board of Directors, Staff, and Key Volunteers

Hokulani Children's Theatre of Molokai (CTOM) thrives on the dedication and expertise of its board members, staff, and key volunteers. Together, they work tirelessly to provide Molokai's youth with opportunities in the performing arts, fostering creativity, confidence, and a sense of community.

Board of Directors

- **Vicki Boswell, Founder and President**
Vicki's background in business, psychology, social work, and performing arts education on the island has been instrumental in establishing CTOM. With a BA in General Psychology and a Master's in Social Work, Vicki combines her professional expertise with her passion for the arts to create transformative opportunities for Molokai's youth.
- **Rick Ornellas, Vice President**
Raised on Molokai from ages 5 to 11, Rick went on to have a distinguished career as a modern dancer, performing professionally in the U.S., Europe, Israel, and Taiwan. His accomplishments include dancing in the Yul Brynner revival of *The King and I* on Broadway. After retiring from the performing arts, Rick pursued interests in computer technology, social justice, and nonprofit fundraising in New York City. He returned to Molokai in 2008 and currently teaches at Molokai High School.
- **Tamika Bertram, Secretary**
Tamika has a diverse background in theatre, costume and set design, and community development. She holds degrees in Comparative Literature, Italian, Women's Studies, and African American Studies from UC Berkeley and has worked with nonprofit organizations to foster self-expression in children. She has founded numerous businesses focused on community development, mindful practices and culinary arts. She loves supporting her son's growth in theater.
- **Deborah McKane, Treasurer**
Debbie has a Master's in Accounting with a minor in Economics and extensive experience in nonprofit financial management. She has served on nonprofit boards and brings a wealth of knowledge in bookkeeping, payroll, and tax preparation to support CTOM's operations.

Staffing and Transition

CTOM is in the process of transitioning from an entirely volunteer-based model to hiring part-time staff, enabling us to scale operations sustainably. Former volunteers are now stepping into part-time roles, contributing to program delivery, administrative duties, and community

outreach. Other volunteers want to continue their volunteer service so that funding goes toward the development of performing art curriculum, and student development for career choices.

Artistic and Administrative Staff

- **Shaye Lauifi, Music Director**

A Molokai native, Shaye earned a degree in Vocal Performance from the Musicians Institute in Hollywood, CA, and later returned home to share her expertise. Her work has been recognized with a Nā Hōkū Hanohano award for best compilation album in 2022. She began the Hokulani Children's Choir in 2024 and is now helping to expand music education.

- **Sydney Harper, Artistic Director and Communications Coordinator**

Sydney was a professional child actor in theater, TV, and film. As a former drama director for a theatre conservatory in Shanghai, China and the founder of a non-profit performing arts school in California she brings much knowledge and experience to CTOM. She oversees the artistic vision and direction of CTOM and manages internal and external communications to ensure program success.

- **Dayanti Karunaratne, Administrative Assistant and Parent Coordinator**

Dayanti supports logistical and administrative needs while fostering communication with parents to encourage student participation. She has over 20 years experience in media experience covering performing arts and has a journalism degree.

Key Youth and Kupuna Volunteers

- **Wailana Purdy-Avelino, Marketing and Cultural Specialist**

Wailana, a former student of Vicki Boswell at Kualapuu School came into the program when CTOM was founded. At 18 years old she was our first student intern. Now she brings her background in theatre, modeling, and acting to CTOM, coupled with her education in Hawaiian Studies and Liberal Arts. She helps promote CTOM's mission and connects the program to Molokai's cultural heritage.

- **Didi McCarver, Kupuna Outreach Coordinator**

Didi leverages her global experiences of living on three continents and passion for intergenerational engagement to involve Molokai's kupuna and keiki in meaningful activities. She earned a BA in Fine Arts from the University of Memphis. She worked with special education students and now lives at Home Pumehana. She has an inclusive spirit and facilitates the kupuna living there to use their ideas, problem-solving skills and talents to assist CTOM's work.

- **Guy Joao, Set Designer**

Rekindling his passion discovered while attending college on Oahu back in the day, Guy has brought CTOM's live stage performances alive with his creative stage designs to support his three granddaughters in the program. Guy is the Sewage Waste Manager for Maui County Water. He and his wife are active in the Kupuna 'Fun with Drama' program and involve them in painting and prepping the stage scenery for upcoming shows.

- **Jeri Lu Heen, Dance Director**

With decades of experience teaching jazz and modern dance she opened a jazz studio on Molokai in 1986. Jeri Lu brings joy and technical expertise to CTOM's productions, creating a dynamic and fun learning environment for students. She is now mentoring a student choreographer for CTOM's first musical production as her body is getting older.

- **Carolyn Havens, Costume Designer**

Carolyn uses her imagination, artist and sewing skills to take donated thrift store items and repurpose them into creative costumes to help keep production costs down. As a kupuna she is a living example to the keiki that great things can come from using what is available to make the stage come alive. Carolyn has the children give their input into what they would like to see in their costume and then she makes it happen. This process reinforces the students to use their creativity and imagination.

- **Sherman Napoleon, Sound/Light Director**

Sherman has provided the sound equipment and technical support for island events for almost 50 years. He is passing the baton to the next generation by helping CTOM know what light and sound equipment to purchase for our stage productions. He has volunteered his services for the past two years donating his equipment and now that CTOM has obtained its own sound equipment he is training older students to develop the skills to operate/maintain equipment for future performances.

This passionate and highly skilled team exemplifies CTOM's grassroots mission of providing equitable and enriching performing arts opportunities for the youth and kupuna of Molokai.

2. Hōkūlani CTOM Organization chart:

3. Compensation by Position Title:

Artistic & Communications Director	\$10,000
Music Director/Teacher	\$5,000
Ad Assistant/Parent Coordinator	\$5,000
Assistant Teacher	\$5,000

VII. OTHER

1. **Litigation - N/A**
2. **Licensure or Accreditation - N/A**
3. **Private Educational Institutions - N/A**
4. **Future Sustainability Plan:**

Hōkūlani CTOM is committed to ensuring equitable access to performing arts education for Molokai's youth. Over the past two years, we have successfully implemented a development plan that has secured grants and built social capital to sustain and grow our grassroots organization. While CTOM currently relies on grants, we are proactively planning for long-term sustainability by diversifying revenue streams and cultivating community-driven initiatives.

If full funding is not received through this grant, we will adjust by prioritizing programs and seeking additional local partnerships and volunteer support. Post-grant, our goal is to transition to a more self-sustaining model by:

1. Leveraging Social Capital: Strengthening partnerships with local organizations, businesses, and donors to secure recurring funding and in-kind contributions.
2. Community-Driven Fundraising: Expanding our outreach to engage the Molokai community in fundraising efforts such as benefit performances, events, and donor campaigns.
3. Expanding Grant Opportunities: Identifying and applying for regional, state, and federal funding sources that align with our mission.
4. Transitioning to Income-Generating Operations: Developing remote performing arts programs in partnership with organizations like Akakū Molokai to create opportunities in public radio, television, YouTube, and other digital platforms. These programs will allow Molokai's youth to preserve and share culturally rich stories, legends, and mo'olelo, potentially generating income while showcasing our island's heritage on larger platforms.

While sustaining a live performance theater on Molokai is financially challenging, our developmental plan focuses on creating performing arts ventures that support local jobs, celebrate Molokai's culture, and engage wider audiences. CTOM also aims to nurture the next generation of storytellers and artists, including many Hawaiian Immersion students dedicated to preserving the island's traditions.

How Grant Funds Will Be Utilized:

Funding from this grant would be allocated toward:

- Staff Salaries & Resource Contracts: Supporting the essential team members and contractors who make our programs possible.
- Collaborative Camps: Covering costs for joint camps with LAPA (Lanai Academy of Performing Arts).
- Production Costs: Covering expenses for costumes, sets, scripts, and royalties.
- Administrative Costs: Funding necessary operations such as insurance, payroll, and other logistical expenses.

Supporting Hōkūlani CTOM means investing in a brighter future for Molokai's youth and ensuring the continuation of arts education that celebrates our island's unique culture and history. Learn more at www.hokulanictom.org.

Budget Request by Source of Funds

Period: July 1, 2025 to June 30, 2026

Applicant: Hokolani Childrens Theatre of Molokai

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	11,500		10,000	3,500
2. Payroll Taxes & Assessments				8,250
3. Fringe Benefits				
TOTAL PERSONNEL COST	11,500		10,000	11,750
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	1,000			
3. Lease/Rental of Equipment	300			
4. Lease/Rental of Space	5,000			
5. Staff Training				
6. Supplies	1,000			
7. Telecommunication	1,200			
8. Utilities				
9. Costumes, sets, & makeup				5,500
10. Production Equipment				10,500
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	8,500			16,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	20,000		10,000	27,750
SOURCES OF FUNDING		Budget Prepared By: 808 658-0869 11/6/2025 VB <div style="display: flex; justify-content: space-between;"> <div> (a) Total State Funds Requested 20,000 (b) Total Federal Funds Requested (c) Total County Funds Requested 10,000 (d) Total Private/Other Funds Requested 27,750 </div> <div> Name (Please type or print) Phone <i>Vicki Roswell</i> 11/6/2025 Signature of Authorized Official Date </div> </div>		
TOTAL BUDGET	57,750	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: _____Hokulani Children's Theatre of Molokai_____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Communications Coordinator & Artistic Director	1	\$10,000.00	40%	\$ 4,000.00
Choir & Music Director	1	\$5,000.00	50.00%	\$ 2,500.00
Administrative Assistant & Parent Coordinator	1	\$5,000.00	50.00%	\$ 2,500.00
Assistant Teacher	1	\$5,000.00	50.00%	\$ 2,500.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				11,500.00
JUSTIFICATION/COMMENTS:				

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

Applicant: _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	n/a					
LAND ACQUISITION	n/a					
DESIGN	n/a					
CONSTRUCTION	n/a					
EQUIPMENT	n/a					
TOTAL:	n/a					
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: _____

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	No contracts/grants/or GIA recieved as of yet.				
2					
3					
4					
5					
6					
7					
8					
9					
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11					
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21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Applicant Hokulani Children's Theatre of Moheai

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

Vicki Boorell
AUTHORIZED SIGNATURE

Vicki Boorell Founder & President
PRINT NAME AND TITLE

1/16/2025
DATE