

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db a:

Health Mothers, Health Babies Coalition of Hawaii

Amount of State Funds Requested: \$ 168,713

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ 168,713

Federal: \$ _____

County: \$ _____

Private/Other: \$ 27,500

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,477,641.87

Unrestricted Assets:

\$ 978,016

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

247 N. Kukui St #102A

City:

Honolulu

State:

HI

Zip:

96817

Contact Person for Matters Involving this Application

Name:

Sunny Chen

Title:

CEO

Email:

sunnyc@hmhb-hawaii.org

Phone:

808-737-5805


Sunny Chen (Jan 17, 2025 09:07 HST)

Authorized Signature

Sunny Chen, CEO

Name and Title

1/17/25

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing


Sunny Chen (Jan 17, 2025 09:07 HST)

Sunny Chen, CEO

1/17/2025

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **HEALTHY MOTHERS, HEALTHY BABIES COALITION OF HAWAII***

DBA/Trade Name: **HEALTHY MOTHERS HEALTHY BABIES COALITION OF HAWAII**

Issue Date: **01/16/2025**

Status: **Compliant**

Hawaii Tax#: 20458946-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9264

UI#: XXXXXX8053

DCCA FILE#: 89012

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Healthy Mothers Healthy Babies Coalition of Hawaii
(Typed Name of Individual or Organization)


Sunny Chen (Jan 17, 2025 09:07 HST)

(Signature)

Jan 17, 2025

(Date)

Sunny Chen
(Typed Name)

CEO
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

Please see attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Healthy Mothers, Healthy Babies Coalition of Hawaii declares it will comply with Section 42F-103, HRS. A signed declaration statement is attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The grant received by Healthy Mothers, Healthy Babies Coalition of Hawaii will be used for a public purpose pursuant to Section 42F-102, HRS as documented in this grant.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 1992, **Healthy Mothers Healthy Babies Coalition of Hawaii (HMHB)** is a **statewide nonprofit dedicated to improving maternal, child, and family health** through collaborative efforts in public education, advocacy, and partner development. Celebrating our 33rd anniversary this year, HMHB has evolved into a creative organization dedicated to ensuring equitable access to health for pregnant and parenting families, as well as individuals of reproductive age, through the integration of social, behavioral health, and clinical care. We provide education, outreach, and

wrap-around services through the following programs: Mana Mama Clinical Care, Mental Health, Hawaii Cribs for Kids, Piko Pals new parent support group, Community-Based Doula Program, and Māna 'ai Food Distribution.

We are currently in a stage of rapid growth. While we are over three decades old, our programs and services have expanded under the leadership of our current staff, who have shifted away from the status quo. We championed adding clinical services in 2020 during the height of the pandemic. This innovation sparked initiatives including launching four mobile clinics and two new offices, opening a 24/7 telehealth line, conducting home visits to ensure the most vulnerable members of our community receive care, and providing reproductive health care in homeless shelters and even on the street. Most recently, in response to the recent Maui wildfires, our team quickly deployed to ensure the needs of pregnant and postpartum women are not overlooked in disaster relief and recovery.

2. The goals and objectives related to the request;

The goal of this proposal is to **improve public health outcomes by providing community health screenings and vaccinations** across three counties: Oahu, Maui (including Molokai), and Hawaii Island. The focus will be on key populations, including keiki (children), pregnant women, and vulnerable groups such as the uninsured, underinsured, low-income individuals, and those in shelters.

HMHB's objective is to **administer vaccines** including RSV, COVID-19, MMR, TDAP, DTAP, PREVNAR, PEDIARIX, HEP A, HEP B, Varicella, IPV, IPOL, PNEUMOCOCCAL, MENQUADFI, Shingrix, and influenza to the communities on Oahu, Maui, and the Big Island. We want to ensure staff have **access to necessary clinical supplies** including gloves, sharps containers, hand sanitizer, soap, band-aids, and wipes, to maintain health and safety protocols during screenings and vaccinations. We will also **support ongoing health screening** efforts and expand services including physical exams, blood draws, and tuberculosis (TB) screening, alongside the administration of vaccines. Lastly, HMHB seeks to **target vulnerable populations** to prioritize underserved groups, such as keiki, pregnant women, and individuals in shelters, as well as those who are uninsured or underinsured, to ensure equitable access to health services. This funding will **improve overall health outcomes by increasing vaccination rates and providing comprehensive health screenings to those in need**, aiming for a healthier population statewide. By achieving these objectives, HMHB will reduce the spread of preventable diseases and improve the health and safety of Hawaii's most vulnerable communities.

HMHB obtains medical reimbursements for specific vaccines and receives some vaccines in-kind, based on the health insurance of each client. However, these reimbursements do not cover travel expenses and staff time incurred to meet clients in their homes, at community events, or at shelters to ensure they can access vaccinations. Additionally, some vaccine costs aren't fully covered by these medical reimbursements, leading traditional medical offices to discontinue offering them. This

grant aims to fill the financial gap, allowing HMHB to provide all recommended vaccinations to the most vulnerable residents in our community.

3. The public purpose and need to be served;

In the January 9, 2025 news release *MORE HAWAII STUDENTS NOT UP TO DATE ON IMMUNIZATIONS*, Dr. Kenneth Fink, Director of the Department of Health (DOH), stated:

"An increase in the number of students without up-to-date immunizations is a cause for concern... High vaccination rates help protect those who are unable to receive certain vaccines due to medical reasons and those with a non-medical exemption through what's called herd immunity (a large percentage of people are immune to a disease through vaccinations or recovery). Low vaccination rates mean unvaccinated keiki are at increased risk of infection, especially at schools with a high rate of the student population not being up to date. We are already seeing increased cases of pertussis and are at risk for a measles outbreak. Immunizations are necessary to protect infants, children and adults from potentially serious and contagious diseases."

Routine vaccinations and health screenings are crucial for protecting community health. However, recent data reveals an alarming increase in the number of children with incomplete immunizations in Hawaii schools. According to the Hawaii Department of Health, 39,583 students—representing 21% of the total student enrollment across public, charter, and private schools—are missing required immunizations. This marks a staggering 25% increase from the previous school year. These figures reflect students who, despite having immunization records and no exemptions, are missing doses of vaccines as mandated by the CDC's Advisory Committee on Immunization Practices (ACIP) schedule. The Centers for Disease Control and Prevention recommends children receive one dose of the Measles, Mumps, and Rubella (MMR) vaccine at 12-15 months of age, with a second dose at 4-6 years of age. Healthy People 2030 has set a target of 90.8% of children aged 2 years having received at least one dose of the MMR vaccine. However, across Hawaii, only 83.6% of children have met this target (Hawaii Department of Health, 2019).

Decreased vaccinations pose a serious threat to the community as it puts students at risk of absenteeism and increases the potential for the spread of communicable diseases within classrooms. Essential vaccinations are critical for preventing disease outbreaks. Addressing this critical gap in vaccination coverage, **HMHB has taken proactive measures to make accessing vaccines convenient and accessible.** Operating four mobile clinics that visit the homes of families, hosting vaccine drives at community events, and traveling to homeless shelters, HMHB aims to encourage families to receive vaccinations in easily accessible locations. Additionally, **HMHB provides physical exams for children and adults who may struggle to schedule routine visits with their primary care physicians.**

4. Describe the target population to be served; and

While HMHB serves all families across the state, our emphasis is on ensuring **reliable access to health and social services for uninsured, underinsured, and low-income individuals of reproductive age and their families in underserved and marginalized areas**. We particularly reach out to socially high-risk and medically low-risk individuals. Our programs directly address structural and systemic factors that contribute to health inequities for moms and babies. Over 80% of our clients are income-constrained, with household incomes below \$75,000, and 66% identify as Native Hawaiian, Pacific Islander, Filipino, Black, Asian, or other communities of color.

5. Describe the geographic coverage.

HMHB serves families across Hawaii, ensuring access to care statewide through telehealth services. Our physical presence includes offices on the island of Oahu, Hawaii Island, and Maui. Additionally, we operate four mobile clinics across Oahu, Hawaii Island, and Maui.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Collaborating with community health centers, social service agencies, and health plans, HMHB actively addresses gaps in care for underserved populations, particularly those with transportation challenges and incomes below the federal poverty level. Committed to comprehensive family care, the request aims to facilitate vaccinations and health screenings through in-home visits and community events. HMHB seeks funds for vaccines and clinical supplies to enhance meeting community vaccination demands.

The grant will support the administration of over 1,000 life-saving vaccines and community health screenings for 120 individuals, as well as the dissemination of health education through community events. Available vaccines include RSV, COVID-19, MMR, TDAP, DTAP, PREVNAR, PEDIARIX, HEP A, HEP B, Varicella, IPV, IPOL, PNEUMOCOCCAL, MENQUADFI, Shingrix, and influenza.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Month 1-2: Preparation

- Purchase clinical supplies
- Purchase vaccinations
- Create schedule of community events for HMHB to attend
- Actively recruit new community partners to expand reach and impact

Month 3-12: Community Partnerships and Outreach

- Begin administering vaccines and health screenings
- Conduct client intakes and enrollment using our HIPAA-compliant platform, ensuring data accuracy
- Attend community events to raise awareness, advertise services, and provide on-site vaccinations
- Implement follow-up to ensure clients are receiving necessary assistance
- Compile comprehensive monthly reports for the Grants in Aid fund, highlighting achieved outcomes
- Complete GIA payment requests and submit reports for financial accountability

Ongoing: Sustainability and Future Planning

- Sustain the program's momentum by leveraging ongoing community engagement
- Continuously assess program data and community needs to refine and adapt services

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

HMHB utilizes a HIPAA-compliant secure platform to monitor client information, including their needs, follow-up activities, referrals, and enrollment actions. HMHB is committed to submitting a comprehensive summary of activities undertaken and data collected during the contract period.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The effectiveness of this project will be evaluated using the following measures:

- # of vaccines administered (anticipated 1,000)
- # of health screenings conducted (anticipated 60)
- # of individuals served (anticipated 120)
- # of community health events attended (anticipated 24)

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

Please see our budgets attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$43,583	\$41,710	\$41,710	\$41,710	\$168,713

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

HMHB will seek the following funding for fiscal year 2026 for this project:

- City and County of Honolulu Grant-in-Aid
- Direct Relief
- medical reimbursements

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

HMHB has not received any state or federal tax credits. We have applied for the Employee Retention Credit.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

Please see the listing of government contracts, grants, and grants in aid attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

The balance of HMHB's unrestricted current assets as of December 31, 2024 is \$978,016.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HMHB is Hawaii's only nonprofit organization dedicated exclusively to supporting the physical, social, and behavioral health needs of perinatal people and their families. We are a known leader for facilitating community maternal and child health workshops as well as the provision of social service and resource referrals. We have evolved to provide direct clinical and mental health care in addition to supportive services. Our highly-skilled team has quickly grown our services to meet the unique needs of the community. Our team consists of a Family Nurse Practitioner, Licensed Certified Professional Midwives, International Board Certified Lactation Consultants (IBCLC), Licensed Mental Health Therapist, community doulas, case managers, and support staff who specialize in culturally competent engagement. **We envision a future where Hawaii is a leader in maternal and child health outcomes, where our *hapai* people and *keiki* thrive!**

Over the past year, HMHB helped nearly 4,000 community members through our programs and services. The following data demonstrates HMHB's impact:

- Hawaii Cribs of Kids launched in 2013, 92% of participants continue safe sleeping practices after completion of the program
- Piko Pals new parent support group launched in 2017 and has provided over 73 families with social, emotional, and educational support in the last year
- The Community-Based Doula Program has resulted in 0% preterm births among participants and 100% of participants receiving mental health screening as well as 100% initiating breastfeeding. 93% of program participants identify as BIPOC
- Nearly 200 home visits (blood draws, physical exams, vaccinations, prenatal visits, postpartum visits, lactation consulting, and mental health therapy) were completed last year
- Over 1,800 vaccine doses have been administered in the past year for individuals 6 months and older
- 40,000 meals and provisions have been delivered to pregnant and new moms

The organization is led and staffed by women and mothers of color who are culturally anchored. Our CEO is an ambitious, results-oriented healthcare leader who holds a Master of Business Administration, is a Registered Nurse, a Certified Lactation Consultant, and is an Army Veteran. HMHB staff ensure that all applicable licensing and operating requirements as well as generally accepted quality standards are integrated

into its policies and procedures. We have extensive experience managing foundation and government contracts. HMHB has received national recognition for its work from organizations such as MIT SOLVE, Direct Relief, and the Institute for Medicaid Innovation.

Our organization is rooted in the following values:

- Equity: we ensure everyone has the same chance to access quality healthcare to stay strong by eliminating health disparities and barriers to care
- Autonomy: we encourage healthy choices and uphold every individual's right to make informed decisions about their own well-being
- Innovation and Growth: we embrace creativity and try new things, learn from mistakes, hold each other accountable, and celebrate successes to foster continuous improvement
- Connection: we build strong relationships, foster collaboration, and create community

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

On Oahu:

HMHB leases two office spaces within the Kukui Center (located at 245 N. Kukui St. Suite 102A & 203 Honolulu, HI 96817) with a combined square footage of 2,855 sq feet which accommodates staff offices, food pantry with hot and cold meal storage, lounge/children's playroom, conference rooms for classes/group counseling sessions, client meetings, private offices for individual therapy sessions, medication/supply closet to restock our mobile clinic, and storage for approximately 200 cribs, diapers and breastfeeding/perinatal supplies and donations.

Our mobile clinic is a 2017 Ford Transit extra long, extra tall vehicle that is completely retrofitted as a clinic on wheels, providing home visits and can go directly to the client anywhere on the island of Oahu if visits cannot be done via telehealth or in the office downtown. The mobile clinic is air-conditioned and powered with two 175-watt solar panels on the roof that stores power within three 100-amp hour lithium-ion batteries, with a 3000-watt inverter and battery isolator that charges the car while driving to provide off-grid power. The clinic features two separate client areas separated by a door, a dry flush toilet for urine specimens, a hand washing station with a 7-gallon tank for running water, a vaccine refrigerator, ultrasound capabilities, an infant scale, CPR/AED machine, and all other necessary clinic supplies.

On Hawaii Island:

HMHB leases a 700 sq footage office space in Kailua-Kona for staff offices, client meetings, and storage. We have also retrofitted a 2022 Mercedes-Benz Sprinter for our

Hawaii Island mobile clinic. This new van is solar and battery powered and includes educational materials, a patient bed, handwashing station, toilet, vaccine refrigerator, and capabilities for fetal monitoring and ultrasounds. The clinic on wheels is equipped with 4-wheel drive, a shower, and other technological capabilities, allowing staff to traverse the rugged terrain on Hawaii Island. The van can accommodate at least two patients simultaneously and enables staff to conduct various services, including prenatal and postpartum visits, well-mom exams, reproductive health screenings, infant checks, vaccination administration, and more.

On Maui:

On Maui, we operate from an 800 sq. ft. office space at the Cameron Center, which serves as staff offices, client meeting space, and storage. Additionally, we have a 2021 Mercedes-Benz Sprinter for our Maui mobile clinic and an additional fully electric mobile clinic. Both vans will be retrofitted to match the design and functionality of the Oahu and Hawaii Island vans.

Our mobile clinics are versatile and can be transported to other islands as needed to address emerging needs and expand our reach.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HMHB has fourteen full-time staff. We are supported by contracted mental health providers, doulas, nurses, a community health worker, an Organizational Development consultant, eight involved board members, and a corps of volunteers (120+ engaged annually) who carry out the mission of the organization. HMHB's volunteer Board of Directors governs and sets policies, and takes responsibility for strategic planning for the organization. The BOD supervises the CEO and ensures the long-term sustainability of the organization.

The CEO administers the agency and its services with the direction, policies, and long-range plans of the Board of Directors of HMHB. She serves as chief executive and planning officer for information on internal organizational issues and changing community needs.

The three current Directors of Clinical Services (at .25 FTE each) are essential to the success of this initiative, directly supporting vaccine administration and the expansion of critical health services across Oahu, Maui, and the Big Island. Their primary responsibility is to administer vaccines—including RSV, COVID-19, influenza, among others—ensuring broad community access to these vital immunizations. In addition to

vaccine administration, they will provide ongoing support for health screenings and expand services to include physical exams, blood draws, and tuberculosis (TB) screening. Their expertise and leadership are crucial to ensuring the efficient delivery of these essential health services and the overall health and safety of vulnerable populations in these communities.

The staff and board of HMHB reflect the incredible diversity of Hawaii in race, ethnicity, and professional experience. All staff members have a relevant university degree and/or experience in public health including leadership skills, knowledge, and abilities necessary to successfully provide maternal and reproductive health outreach.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

CEO: \$100,000 - \$125,000

COO: \$100,000 - \$125,000

Chief Clinical Officer: \$100,000 - \$125,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. The following licenses/accreditations are held by HMHB and staff:

Combined expertise/licensure of staff members include: Board Certified Family Nurse Practitioner (FNP), Board Certified Professional Midwife, Licensed Mental Health

Counselor (LMHC), Registered Nurse (RN), Board Certified Lactation Consultant (IBCLC), Certified Case Manager (CCM), DONA Certified Doula, and International Childbirth Education Association (ICEA).

HMHB carries a Class II Clinical Laboratory Permit and is a certified Clinical Laboratory Improvements Amendment (CLIA) waived with a certificate for provider-performed microscopy procedures.

HMHB is a Vaccines for Children (VFC) provider and has been accredited as a vaccine provider for the COVID-19 vaccines with the DOH Immunization Branch since the first vaccines came out in 2020. Currently, HMHB is one of the few providers who provide COVID-19 vaccines to the pediatric population under the age of 3.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2025-26 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2025-26, but
- (b) Not received by the applicant thereafter.


HMHB has garnered support from diverse sources, including grassroots community organizations, foundations, and government funders. Our strategy for sustaining and expanding activities involves building on existing partnerships and cultivating trust within the community. As a credentialed MED-Quest and Medicare provider with Hawaii's major insurance payors such as AlohaCare, HMSA, HMAA, UHA, UHC, Centene, and Tricare, we can bill directly for certain clinical encounters, generating ongoing revenue.

While insurance reimbursements cover some clinical encounters, many essential programs, like keiki vaccinations and home visits, remain underfunded. To bridge the gap to ensure every member of our community can access care, HMHB actively engages in fundraising efforts targeting individual donors and private foundations. Over time, we've seen a progressive increase in funding year over year. We are committed to the long-term viability and growth of our programs, ensuring that HMHB continues to serve and positively impact our community.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: HEALTHY MOTHERS HEALTHY BABIES COALITION OF HAWAII

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	66,000			22,000
2. Payroll Taxes & Assessments	11,220			3,740
3. Fringe Benefits	5,280			1,760
TOTAL PERSONNEL COST	82,500			27,500
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies - Clinical Supplies	1,875			
7. Telecommunication				
8. Utilities				
9. Vaccine Set	69,000			
10. Indirect Costs	15,338			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	86,213			0
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	168,713			27,500
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	168,713	Sunny Chen (808) 737-5805 Name (Please type or print) Phone		
(b) Total Federal Funds Requested				
(c) Total County Funds Requested		Sunny Chen (Jan 17, 2025 09:07 HST) 01/17/2025 Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	27,500			
TOTAL BUDGET	196,213	Sunny Chen, CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2024 to June 30, 2025

Applicant: HEALTHY MOTHERS HEALTHY BABIES COALITION OF HAWAII

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director of Clinical Services (Big Island)		1	\$88,000.00	25.00%	\$ 22,000.00
Director of Clinical Services (Maui)		1	\$88,000.00	25.00%	\$ 22,000.00
Director of Clinical Services (Oahu)		1	\$88,000.00	25.00%	\$ 22,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					66,000.00
JUSTIFICATION/COMMENTS: We are requesting 25% of the salary for each Director of Clinical Services per island from the FY26 State GIA. Each Director will be responsible for distributing and administering vaccinations at their respective location. Payroll Taxes & Assessments are estimated at 17%, and Fringe Benefits at 8% of the total salary request.					

Applicant: HEALTHY MOTHERS HEALTHY BABIES COALITION OF HAWAII

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Vaccine Set: RSV, COVID, and flu vaccinations, among others	120	\$575.00	\$ 69,000.00	69000
Clinical Supplies: gloves, sharps containers, hand sanitizer, soap, bandaids, and wipes	1	\$1,875.00	\$ 1,875.00	1875
			\$ -	
			\$ -	
			\$ -	
TOTAL:	121		\$ 70,875.00	70,875
JUSTIFICATION/COMMENTS: RSV, COVID, and flu vaccinations, among others will be administered to 120 patients, including keiki, kupuna, pregnant women, and other vulnerable populations. Clinical supplies will also be provided to maintain health and safety protocols during service delivery.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

Applicant: HEALTHY MOTHERS HEALTHY BABIES COALITION OF HAWAII

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HEALTHY MOTHERS HEALTHY BABIES COALITION OF HAWAII

Contracts Total: 2,227,512.87

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	DOH Reproductive Care Support Coordinator for Homeless Communities	1/14/2025 - 9/20/2025	Department of Health	State	74,787.07
2	Syphilis Honolulu County, Hawaii County	06/1/2024 - 5/31/2025	Department of Health	State	99,999.96
3	DOH Safe Sleep Education	09/1/2024 - 06/30/2025	Department of Health	State	49,441.00
4	Mana Mama, Hawaii County	07/01/2024 - 6/30/2025	Hawaii County	County	50,000.00
5	OHA - Mana Mama, Healthy Babies, Strong Families	pending final contract	OHA	OHA	500,000.00
6	State Grant in Aid - FY25	07/01/2024 - 6/30/2025	Department of Human Services Social Services Division	State	75,000.00
7	State Grant in Aid - FY23	05/01/2023 - 04/30/2024	Office of Community Services, Department of Labor	State	350,000.00
8	State Grant in Aid - FY24	07/01/2023 - 06/30/2024	DHS	State	195,000.00
9	Early Childhood Comprehensive Systems Heath Integration Prenatal to three Program (ECCS HIPP) Family Leadership Maternal Health Integration	12/12/2023 - 07/31/2024	Department of Health	State	36,132.84
10	Oahu Mobile Clinic	11/01/2023 - 10/31/2024	Department of Health	State	49,183.00
11	Maui Mobile Clinic	11/01/2023 - 10/31/2024	Department of Health	State	49,183.00
12	Mobile Screening and Treatment to Reduce Congenital Syphilis in Honolulu County	06/15/2023 - 06/14/2024	Department of Health	State	49,010.00
13	Mobile Screening and Treatment to Reduce Congenital Syphilis in Hawaii County	06/06/2023 - 05/31/2024	Department of Health	State	49,010.00
14	Reproductive & Family Planning Services for - under and uninsured clients	01/01/24 - 06/30/25	Department of Health	State	96,498.50
15	Reproductive & Family Planning Services for - under and uninsured clients	07/01/21 - 12/31/23	Department of Health	State	63,217.50
16	DOH - Resource Specialist for Hawaii Island	03/27/23 - 9/30/23	Department of Health	State	42,443.00
17	Mobile Clinic Provider for Hawaii Island	03/01/23 - 12/30/23	Department of Health	State	49,897.00
18	City Grant-in-Aid FY23	10/01/2022 - 09/30/2023	Office of Community Services	Honolulu	199,871.00
19	Safe Sleep Education and Outreach to Special Populations	11/14/2023 - 6/30/2023	Department of Health	State	49,494.00
20	DOH - Parent Education and Support Services for Infants and Newborns	01/01/23 - 09/30/23	Department of Health	State	49,874.00
21	Safe Sleep Education and Crib Distribution Program	11/01/2022 - 06/30/23	Department of Health	State	49,471.00

Organizational Chart



healthy mothers
healthy babies
COALITION OF HAWAII

