

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db:

Hawaii Island Humane Society S.P.C.A.

Hawaii Island Humane Society

Amount of State Funds Requested: \$ 421,600

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hawaii Island Humane Society is requesting funds to support our low-cost and free Spay and Neuter program. HIHS recognizes that in order to help animals, we must center our focus on supporting people through the provision of accessible, affordable resources. As part of our overarching mission to eliminate pet overpopulation, the goal of this grant request is to sustain access to low-cost and free spay and neuter services in both East and West Hawaii. By providing practical resources and easily accessible services, we will be able to mitigate the number of animals that are abandoned, surrendered, or otherwise entering the shelter system on our island, due to accidental litters, poor health, or behavioral concerns

Amount of Other Funds Available:

State: \$ \_\_\_\_\_

Federal: \$ \_\_\_\_\_

County: \$ \_\_\_\_\_

Private/Other: \$ 2,641,772

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 500,000

Unrestricted Assets:

\$ 18,444,932

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

78-6767 Mamalahoa Hwy

City:

Holualoa

State:

HI

Zip:

96725

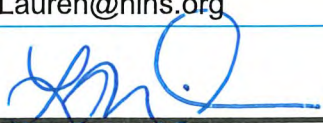
Contact Person for Matters Involving this Application

Name:  
Lauren Nickerson

Title:  
CEO

Email:  
Lauren@hihs.org

Phone:  
808-753-3938



Authorized Signature

Lauren Nickerson, CEO

Name and Title

01/16/2025

Date Signed

Applicant Hawaii Island Humane Society SPCA

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Lauren Nickerson, CEO  
PRINT NAME AND TITLE

01/16/2025  
DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

**DBA/Trade Name:** HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

**Issue Date:** 01/14/2025

**Status:** **Compliant**

Hawaii Tax#: 20605526-01  
New Hawaii Tax#: GE-0393000960-01  
FEIN/SSN#: XX-XXX9437  
UI#: No record  
DCCA FILE#: 11402

Status of Compliance for this Vendor on issue date:

| Form  | Department(s)                                     | Status    |
|-------|---|-----------|
| A-6   | Hawaii Department of Taxation                     | Compliant |
| 8821  | Internal Revenue Service                          | Compliant |
| COGS  | Hawaii Department of Commerce & Consumer Affairs  | Exempt    |
| LIR27 | Hawaii Department of Labor & Industrial Relations | Compliant |

**Status Legend:**

| Status        | Description   |
|---------------|---|
| Exempt        | The entity is exempt from this requirement  |
| Compliant     | The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance |
| Pending       | A status determination has not yet been made  |
| Submitted     | The entity has applied for the certificate but it is awaiting approval  |
| Not Compliant | The entity is not in compliance with the requirement and should contact the issuing agency for more information                 |

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page 1. Hawaii**

#### **Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

**See attachment.**

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

**See attachment.**

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

**This project serves the public purpose pursuant to Section 42F-102, Hawaii Revised Statutes as detailed in the narrative below.**

- 1) Name of the requesting organization or individual: Hawaii Island Humane Society, S.P.C.A. dba Hawaii Island Humane Society (HIHS)
- 2) The public purpose of the grant: With the support of this grant, HIHS will be able to expand and sustain low-cost and free spay and neuter services for pets in the County of Hawaii. Accessible spay and neuter services are vital to preventing the surrender or abandonment of animals and to reducing pet overpopulation. Pet overpopulation has many negative and complex impacts on society and people.
- 3) The services to be supported by the grant: Low-cost and free spay and neuter.
- 4) The target group: Pet owners in the County of Hawaii.
- 5) The cost of the grant: \$421,600

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaii Island Humane Society (HIHS) is a private nonprofit animal welfare organization located on the island of Hawaii. Founded in 1965, the mission of HIHS is to prevent cruelty to animals, eliminate pet overpopulation, and enhance the bond between humans and animals. HIHS operates two animal shelters: The Keaau Shelter, located in East Hawaii and the Animal Community Center in Kona, located in West Hawaii. In addition to housing animals for adoption, both shelter locations serve as resource centers for pets and pet owners in the community. HIHS offers a wide scope of lifesaving programs and community outreach services to meet the ongoing and evolving needs of both people and animals. HIHS' lifesaving programs, designed to enhance the quality of life of pets during their stay in the shelter and to place pets in safe homes, include pet adoptions, fostering, animal behavior and enrichment, animal transport, volunteering, humane education, and Field Trips for Shelter Dogs. HIHS does not euthanize shelter animals for time nor space; in 2024, HIHS achieved a Live Release Rate of 97.4%.

HIHS provides community outreach services to promote responsible pet ownership and to help preserve families by keeping pets healthy and in homes. Those services include low-cost and free spay and neuter, low-cost microchipping, low-cost and free veterinary care, pet retention services, rehoming consultations and support, behavioral modification and training, end of life support, and assistance with lost/found pets. HIHS also serves as a private nonprofit partner for the County of Hawaii Animal Control and Protection Agency, the County of Hawaii's municipal animal control service. Through this partnership, HIHS transfers selected county animals into our shelter population after they have completed their mandated stray hold, provides medical and behavioral care as needed, and makes the pets available for adoption. This partnership reduces the number of animals in the county system, and greatly reduces the number of pets euthanized due to lack of space at county facilities. HIHS is not compensated by the County of Hawaii to intake animals for adoption.

Since 1965, HIHS has served as a leader in our community as we continually develop ways to support pets and people.

2. The goals and objectives related to the request;

HIHS recognizes that in order to help animals, we must center our focus on supporting people through the provision of accessible resources. As part of our overarching mission to eliminate pet overpopulation, the goal of this grant request is to sustain access to low-cost and free spay and neuter services in both East and West Hawaii. By providing practical resources and easily accessible services, we will be able to mitigate the number of animals that are abandoned, surrendered, or otherwise entering the shelter system on our island, due to accidental litters, poor health, or behavioral concerns

The objectives of this request are:

- 1) To continue to provide free and low-cost spay and neuter services for community-owned pets and shelter animals.
- 2) To have costs associated with providing spay and neuter services subsidized by grant funding to keep our rates affordable and our services accessible for people who could not otherwise afford the service at a private practice veterinary clinic, thus eliminating an obstacle in making a responsible choice for their pet and the community.
- 3) To prevent the birth of puppies and kittens as a result of accidental litters and as a result, be able to support pet owners with their capacity to care. In 2024, there was a dramatic increase in the number of puppies and kittens entering the shelter systems on Hawai'i Island. The demand for purchasing or adopting these pets has significantly waned. Unaltered puppies and kittens contribute greatly to our island's pet overpopulation by perpetuating the cycle of unwanted animals.
- 4) To reduce and prevent diseases associated with not spaying and neutering. According to the American Veterinary Medical Association (AVMA), established health benefits include protection against some potentially serious diseases. Spaying female dogs and cats can prevent uterine infection and reduce the risk of breast cancer. Neutering males can eliminate their risk of testicular cancer and reduce their risk of developing enlarged prostate glands (known as benign prostatic hyperplasia.)
- 5) To prevent the surrender of animals into the shelter system due to common behavioral concerns associated with unaltered animals. According to the AVMA, behavioral benefits of spaying and neutering relate directly to the decreases in certain sex hormones that occur after spaying or neutering. Removing a female dog or cat's ovaries eliminates their heat cycles and generally reduces mating-related behaviors that may frustrate owners. Removing a male dog or cat's testicles reduces their breeding instinct, resulting in less roaming and fewer urine-marking behaviors.
- 6) To offer competitive wages and contribute to Hawaii's workforce amidst an ongoing national veterinarian shortage. As of 2025, according to ZipRecruiter, the average rate of pay for veterinarians in Hawaii was \$171,976 annually. This high rate of pay is prohibitive for nonprofit animal shelters and makes positions at animal shelters less attractive, putting shelters at risk of being unable to retain or hire veterinarians.
- 7) To maintain access to veterinary care on the Big Island by retaining staff veterinarians at Hawaii Island Humane Society. According to a study by Mars Veterinary Health, by 2030, there may be a shortage of as many as 24,000 companion animal veterinarians, even accounting for students who will become vets over the next decade. Our island's veterinary clinics are already overwhelmed with the demand, resulting in long wait times, difficulty accessing care, and pet owners choosing to forgo care for their animals.



3. The public purpose and need to be served;

Pet overpopulation is a major crisis on Hawai'i Island. Per American Humane, pet "overpopulation" encompasses two primary factors: (1) allowing cats and dogs to reproduce with little chance to find homes for the offspring and (2) pets being relinquished by owners who can no longer keep their animals, or who no longer want them. Reproduction of both owned/contained pets and free-roaming animals contribute to pet overpopulation on Hawai'i Island.

Pet overpopulation is problematic for several reasons: 1) it puts a financial strain on animal shelters and rescue organizations which are continually operating at or above capacity, 2) it results in the euthanasia of unwanted/unclaimed pets as a result of lack of resources or space, 3) it represents public health and safety concerns, with free-roaming, unvaccinated animals posing a risk to people and other animals, 4) it puts a heavy economic burden on taxpayers to fund municipal animal control services (expenses can include capturing, impounding, housing, caring for, and euthanizing animals), and 5) there are devastating ecological implications of unmanaged, free-roaming, and reproducing pet populations.

The public purpose of this grant is to provide affordable, accessible spay and neuter services to the pet owners of Hawai'i Island as a humane solution to the pet overpopulation crisis.

4. Describe the target population to be served; and

Hawaii Island Humane Society serves pets and people across Hawai'i Island. The target population to be served is pet owners in Hawaii County, with particular emphasis on those who are marginalized, low income, or otherwise experiencing financial hardship, and cannot afford spay/neuter services.

5. Describe the geographic coverage.

HIHS serves the entire island of Hawaii, with facilities and services that are directly accessible from the districts of North Hilo, South Hilo, Puna, Kau, South Kona, and North Kona.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall

1. Describe the scope of work, tasks and responsibilities;

Hawaii Island Humane Society is dedicated to providing low-cost, accessible, affordable solutions without compromising quality of care or service. Our current low-cost rates for Community Spay/Neuter are \$50/cat and \$75/dog, regardless of size, sex, or status (in heat/pregnant/cryptorchid) of the animal. In addition to the surgery itself, the cost also includes a technician that is dedicated to anesthesia, a technician that is dedicated to monitoring animals during recovery, animals are monitored utilizing multi-parameter machines, steam sterilization of surgical instruments, and pain management (intra-operative and post-operative.) As Hawaii Island Humane Society provides a high quality level of care and service that is comparable to a private veterinary clinic, the cost of our Community Spay and Neuter program to the organization is significant.

#### **Community Spay and Neuter**

The scope of the work, tasks and responsibilities for our spay and neuter program are as follows:

1. Pet owners complete a spay/neuter request form online using Typeform.
2. The Spay and Neuter Coordinator reviews requests and schedules surgeries accordingly using Acuity Scheduler. After an appointment is scheduled, the Spay and Neuter Coordinator follows up via phone call, email, or text message prior to the scheduled surgery to confirm the appointment as to prevent cancellations. During that time, she also communicates pre-operative instructions.
3. On the day of surgery, pets are checked-in at our shelter locations by the Spay and Neuter Coordinator and Animal Care Technicians.
4. On intake, pets are weighed and pre-anesthetic examinations are performed by the veterinary surgeon, then pets are housed in separate kennels.
5. Anesthetic and pain medications are drawn up by the veterinarian and administered by Animal Care Technicians.
6. Patients are clipped and prepped for surgery.
7. Patients are moved from induction and prep to surgery table. A final surgical scrub is done.
8. The veterinarian surgeon performs the surgery with an Animal Care Technician monitoring the patient manually and with electronic anesthesia monitors.
9. After surgery, a tattoo is placed adjacent to the incision to identify the patient as altered.
10. After surgery, Animal Care Technicians continue to monitor pets while in recovery.



11. Animal Care Technicians prepare medications and post-operative instructions to go home, as indicated.
12. Once pets have safely recovered, pets are discharged to their owners by Animal Care Technicians and the Spay and Neuter Coordinator.

In preparation for clinic days, our Spay and Neuter Coordinator is in regular communication with pet owners via phone calls, text messages, and emails to schedule pets for surgery, answer questions, and confirm appointments. Our Veterinary Care Manager and Shelter Care Manager work in tandem to oversee our team of Animal Care Technicians, schedule surgeries, communicate with pet owners, and maintain the standards, compliance, and efficiency of our program. Both the Veterinary Care Manager and Shelter Care Manager act as Animal Care Technicians, in addition to their other duties.

Animal Care Technicians participate in sanitizing and preparing surgical packs.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Hawaii Island Humane Society offers spay and neuter services four days per week throughout the year. Clinics are offered at both our Keaau Shelter in East Hawai'i and the Animal Community Center in Kona in West Hawai'i. Services are provided for community-owned pets, shelter animals, and animals in the custody of our partner agency, Hawai'i County Animal Control and Protection Agency. Free-roaming, feral, or stray animals (including cats in traps) are considered on a case-by-case basis and as capacity allows. The number of animals that are spayed and neutered during each clinic varies based on the size, sex, and health needs of the animals.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and  
Hawaii Island Humane Society's Medical Director develops the policies and procedures of all veterinary and surgical services at HIHS, including spay and neuter. The CEO, Medical Director, veterinarians, Veterinary Care Manager, and Shelter Care Manager are responsible for evaluating the needs of the program and ensuring that standards of care are adhered to by all staff. They are also responsible for identifying areas wherein improvement or growth may be feasible. The Spay and Neuter Coordinator maintains a wait list and tracks the number of individuals who are interested in receiving our services for Community Spay/Neuter so that we can best assess if we are meeting the need or need to seek additional resources to expand our capacity.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Effectiveness will be measured by:

1. The number of animals spayed and neutered in one year = 1300

## **I. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$105,400 | \$105,400 | \$105,400 | \$105,400 | \$421,600   |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

In addition to the solicitation of private funds from philanthropic donors, Hawaii Island Humane Society seeks funding from industry specific charitable organizations such as Petco Love and Petfinder Foundation as well as private charitable foundations such as Hawaii Community Foundation. HIHS will also be submitting a proposal for consideration through the County of Hawaii's Grant-in-Aid program.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

**Not applicable.**

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

Hawaii State Grant-in-Aid 2023 = 250,000

Hawaii State Grant-in-Aid 2024 = 150,000

Hawaii State Grant-in-Aid 2025 = 100,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$179,451

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HIHS has provided spay and neuter services for many decades. As part of our mission to eliminate pet overpopulation, HIHS employs a full-time staff veterinarian and a Medical Director, who oversees all veterinary programs, services, protocols, and operations, plus support staff. Historically, HIHS has provided low-cost and free spay and neuter services in both East and West Hawai'i. HIHS continues to maintain one of the lowest cost models of humane societies in the state; fees are differentiated only by species and not by any other factors (age, sex, in-heat/pregnant, etc.) While we experience a high demand for our low-cost services, HIHS never wants financial capacity to be a barrier in a pet owner's ability to get their pet altered. Out of commitment to our mission, HIHS continues to offer free services in specific circumstances. Those circumstances may include a free spay for a female dog or cat when a litter (kittens or puppies) is surrendered to HIHS, participants in our Community Pet Pantry program, and more. In addition to our veterinary teams, HIHS also employs a full-time Spay and Neuter Coordinator. She is responsible for interfacing with the public, educating on the importance of spay and neuter, scheduling appointments, and checking in pets for surgery.

As for the 3 most recent years that are pertinent to the request, HIHS consistently provided spay and neuter services for shelter animals and community-owned pets in 2022, 2023, and 2024.

### **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HIHS owns and operates two animal shelters on the island of Hawaii: The Keaau Shelter in East Hawaii and The Animal Community Center in Holualoa (Kona.) The Keaau Shelter features 32 large dog runs, 8 puppy kennels, 2 puppy isolation kennels, 2 multi-cat condos, 10 individual cat housing units, isolation areas for infectious diseases (ringworm, and upper respiratory infections), recovery space for 20 cats and dogs, a surgical suite, three fenced dog yards, a community veterinary care exam room, and a community pet pantry. The Animal Community Center is situated on 12 acres in Holualoa. Our campus includes a cat barn with 5 indoor/outdoor multi-cat catios, 5 multi-cat housing rooms, 20 individual cat condos and 34 dog/puppy runs. Our campus is also home to the Anne Barasch Ryan Animal Hospital which is a state-of-the-art veterinary hospital and animal intake facility that features a surgical suite specifically designed for spay and neuter surgeries, a surgical suite for speciality procedures, a dental suite, a radiology room that will include an x-ray machine, an ultrasound machine and the first CT machine for animals in the County of Hawaii, an intensive care unit, exam rooms, dog recovery rooms, cat recovery rooms, holding and intake facilities for cats and dogs, and isolation units for animals with infectious diseases.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

#### **HIHS Leadership**

The team at HIHS is lead by Lauren Nickerson, Ed.M in the role of Chief Executive Officer. In January 2019, Ms. Nickerson joined HIHS in the capacity of Community Programs Director. She created and developed programs aimed at increasing live outcomes for shelter animals, while also increasing pet retention rates and reducing pet overpopulation. In January 2021, she was promoted to the role of Chief Operating Officer, overseeing shelter operations at all HIHS facilities. In June 2021, Ms. Nickerson was promoted to Chief Executive Officer. Prior to joining HIHS, Ms. Nickerson earned a Masters of Education degree from Harvard University and after many years of teaching in the classroom, transitioned to owning a small tutoring business. During her time at HIHS, Ms. Nickerson completed a Maddie's Fund apprenticeship at Pima Animal Care Center in Tucson, Arizona. She has also attended myriad conferences and training opportunities in the industry. Ms. Nickerson is a member of the Association for the Advancement of Animal Welfare (AAWA) and Hawaii Animal Welfare Association (HAWA.)

HIHS' team of veterinarians is lead by Medical Director, Beth Jose, DVM. Dr. Jose has more than twenty years of experience of practicing veterinary medicine. For the past 25 years, she has been the owner of a private practice veterinary clinic and served for many years as a board member at Hawaii Island Humane Society.

**Personnel and Staffing As Related To The Request:**

**Aimee Kaaekuahiwi, Spay and Neuter Coordinator:** In 2019, Aimee completed the Service Dog Training Seminar at Bergin University. Aimee has over three years of experience working in animal sheltering in Hawaii. Aimee began working in animal welfare with the County of Hawaii's animal control agency in January 2021 as an Animal Care Technician and Adoptions/Foster Coordinator. Aimee joined Hawaii Island Humane Society in May 2021 in the capacity of Spay and Neuter Coordinator. In her role, she works closely with the HIHS veterinary team on a daily basis to help get community pets scheduled for surgery, prioritizing pregnant and multi-gender pet households to help prevent the problem of pet overpopulation on the island.

**Amber Wagner-Sadgo, Shelter Care Manager:** As a lifelong animal lover, Amber began working at Hawaii Island Humane Society in August 2018 in the capacity of Kennel Technician. She quickly demonstrated interest and aptitude for working more hands-on with the animals and was promoted to Animal Care Technician in 2019. After 4 years working alongside our veterinarians to provide humane care and treatment for our shelter animals, Amber was promoted to Shelter Care Manager in April 2023. She attended the Humane Society of the United States' Animal Care Expo in April 2023 to attend seminars about veterinary care. Amber oversees the care of all animals in shelter and in foster homes to ensure timely and proper care, including scheduling shelter and foster pets for spay and neuter surgeries. She manages a team of 3 Animal Care Technicians.

**Rhanie Cruz-Silva, Veterinary Care Manager:** In May 2018, Rhanie graduated from Windward College's Veterinary Assistant program. She went on to volunteer, and eventually work at, Aina Hou Veterinary Hospital as a Veterinary Assistant from August 2018 to May 2019. In May 2019, Rhanie joined Hawaii Island Humane Society as a Kennel Technician. She was later promoted to Animal Care Technician, and assisted our staff veterinarians with animal care for shelter animals and community-owned pets. In August 2021, Rhanie was promoted to Veterinary Care Manager, to oversee our veterinary programs, including Community Spay and Neuter. Rhanie manages a team of 5 Animal Care Technicians.

**Caitlin Cavanaugh, DVM, Shelter Veterinarian:** Dr. Caitlin Cavanaugh graduated from the College of Veterinary Medicine at North Carolina State University in 2013. Prior to joining the team at Hawaii Island Humane Society, Dr. Cavanaugh spent five years working in private practice. She joined Hawaii Island Humane Society in March 2019 and has served as the sole Staff Veterinarian at our Keaau Shelter since. Dr. Cavanaugh has a combined 10 years of experience performing spay and neuter surgeries.

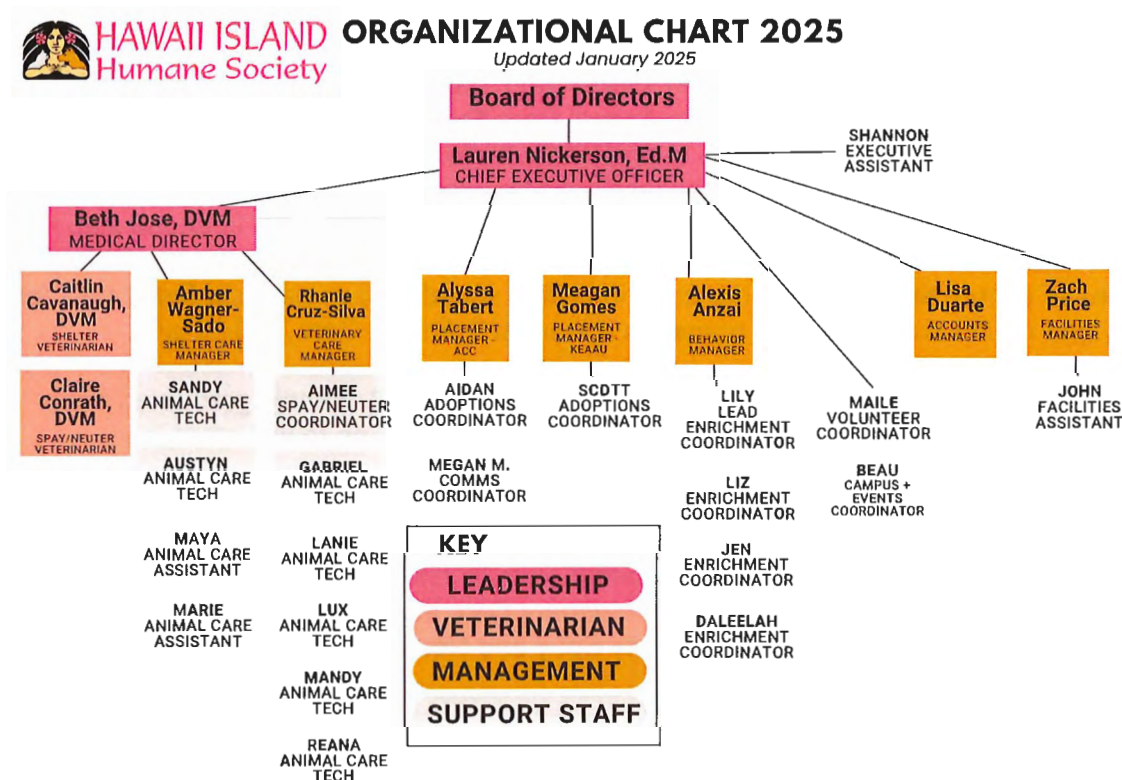
**Claire Conrath, DVM, Relief Veterinarian:** Dr. Claire Conrath graduated with honors from the College of Veterinary Medicine at the University of Illinois in 2009. She has 13 years experience in high quality high volume (HQHV) spay/neuter in a variety of settings including mobile and rural settings. She provides mentorship to 4th year veterinary students rotating through military externships. Dr. Conrath has performed over 30,000 spay and neuter surgeries. She joined the team at Hawaii Island Humane Society in November 2021 and flies over weekly from Oahu to provide spay and neuter services for community-owned pets.

We are currently seeking an additional, highly-qualified veterinarian to fill the role of Staff Veterinarian at the Animal Community Center in Kona location.

All staff at Hawaii Island Humane Society are Fear Free Shelters Certified.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



## 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Staff Veterinarian - \$100,000  
Chief Executive Officer - \$84,700  
Shelter Care Manager - \$60,000

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**Not applicable.**

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1. of the State Constitution](#) for the relevance of this question.

**Not applicable.**

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Hawaii Island Humane Society continually raises funds and seeks support from private individuals, foundations, and corporations. In addition to seeking donated funds and grant opportunities, HIHS incorporates other revenue streams such as retail sales, and subsidized services to off-set the cost of programs and services. The Anne Barasch Ryan Animal Hospital, opening in summer 2025, and will provide the opportunity to serve as a profit center for the organization, with revenue being generated through the provision of services



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Hawaii Island Humane Society S.P.C.A.**

(Typed Name of Individual or Organization)



(Signature)

**Lauren Nickerson**

(Typed Name)

**01/16/2025**

(Date)

**CEO**

(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

| BUDGET CATEGORIES                       | Total State Funds Requested (a) | Total Federal Funds Requested (b)   | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|---|----------------------------------|---|
| <b>A. PERSONNEL COST</b>                |                                 |   |                                  |   |
| 1. Salaries                             | 421,600                         |   |                                  |   |
| 2. Payroll Taxes & Assessments          |                                 |   |                                  |   |
| 3. Fringe Benefits                      |                                 |   |                                  |   |
| <b>TOTAL PERSONNEL COST</b>             | <b>421,600</b>                  |   |                                  |   |
| <b>B. OTHER CURRENT EXPENSES</b>        |                                 |   |                                  |   |
| 1. Airfare, Inter-Island                |                                 |   |                                  |   |
| 2. Insurance                            |                                 |   |                                  |   |
| 3. Lease/Rental of Equipment            |                                 |   |                                  |   |
| 4. Lease/Rental of Space                |                                 |   |                                  |   |
| 5. Staff Training                       |                                 |   |                                  |   |
| 6. Supplies                             |                                 |   |                                  |   |
| 7. Telecommunication                    |                                 |   |                                  |   |
| 8. Utilities                            |                                 |   |                                  |   |
| 9                                       |                                 |   |                                  |   |
| 10                                      |                                 |   |                                  |   |
| 11                                      |                                 |   |                                  |   |
| 12                                      |                                 |   |                                  |   |
| 13                                      |                                 |   |                                  |   |
| 14                                      |                                 |   |                                  |   |
| 15                                      |                                 |   |                                  |   |
| 16                                      |                                 |   |                                  |   |
| 17                                      |                                 |   |                                  |   |
| 18                                      |                                 |   |                                  |   |
| 19                                      |                                 |   |                                  |   |
| 20                                      |                                 |   |                                  |   |
| <b>TOTAL OTHER CURRENT EXPENSES</b>     |                                 |   |                                  |   |
| <b>C. EQUIPMENT PURCHASES</b>           |                                 |   |                                  |   |
| <b>D. MOTOR VEHICLE PURCHASES</b>       |                                 |   |                                  |   |
| <b>E. CAPITAL</b>                       |                                 |   |                                  |   |
| <b>TOTAL (A+B+C+D+E)</b>                | <b>421,600</b>                  |   |                                  |   |
| <b>SOURCES OF FUNDING</b>               |                                 | Budget Prepared By:<br><div style="display: flex; justify-content: space-between;"> <div>                         LAUREN NICKERSON<br/>                         Name (Please type or print)                     </div> <div>                         (808) 753-3938<br/>                         Phone                     </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> <br/>                         Signature of Authorized Official                     </div> <div>                         1/16/2025<br/>                         Date                     </div> </div> |                                  |   |
| (a) Total State Funds Requested         |                                 |   |                                  |   |
| (b) Total Federal Funds Requested       |                                 |   |                                  |   |
| (c) Total County Funds Requested        |                                 |   |                                  |   |
| (d) Total Private/Other Funds Requested |                                 |   |                                  |   |
| <b>TOTAL BUDGET</b>                     |                                 | LAUREN NICKERSON    CEO<br>Name and Title (Please type or print)  |                                  |   |

### BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

| POSITION TITLE                 |  | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|--|----------------------|-----------------|--|-------------------------------------|
| VETERINARIAN                   |  | 1                    | \$130,000.00    | 100.00%                                | \$ 130,000.00                       |
| VETERINARIAN                   |  | 1                    | \$130,000.00    | 100.00%                                | \$ 130,000.00                       |
| VETERINARY CARE MANAGER        |  | 1                    | \$60,000.00     | 100.00%                                | \$ 60,000.00                        |
| SHELTER CARE MANAGER           |  | 1                    | \$60,000.00     | 100.00%                                | \$ 60,000.00                        |
| SPAY/NEUTER COORDINATOR        |  | 1                    | \$41,600.00     | 100.00%                                | \$ 41,600.00                        |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
|                                |  |                      |                 |  | \$ -                                |
| <b>TOTAL:</b>                  |  |                      |                 |  | 421,600.00                          |
| <b>JUSTIFICATION/COMMENTS:</b> |  |                      |                 |  |                                     |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES      Period: July 1, 2025 to June 30, 2026

Applicant: Hawaii Island Humane Society SPCA - Not applicable.

| DESCRIPTION<br>EQUIPMENT | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST | TOTAL<br>BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
| TOTAL:                   |                 |                  |               |                   |

JUSTIFICATION/COMMENTS:

| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST | TOTAL<br>BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
| TOTAL:                          |                    |                     |               |                   |

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS Period: July 1, 2025 to June 30, 2026

Applicant: Hawaii Island Humane Society SPCA - Not Applicable

| FUNDING AMOUNT REQUESTED |  |              |                       |                                  |                                      |              |
|--------------------------|--|--------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST       | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS |              | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS |              |
|                          | FY:2023-2024                                 | FY:2024-2025 | FY:2025-2026          | FY:2025-2026                     | FY:2026-2027                         | FY:2027-2028 |
| PLANS                    |  |              |                       |                                  |                                      |              |
| LAND ACQUISITION         |  |              |                       |                                  |                                      |              |
| DESIGN                   |  |              |                       |                                  |                                      |              |
| CONSTRUCTION             |  |              |                       |                                  |                                      |              |
| EQUIPMENT                |  |              |                       |                                  |                                      |              |
| TOTAL:                   |  |              |                       |                                  |                                      |              |
| JUSTIFICATION/COMMENTS:  |  |              |                       |                                  |                                      |              |

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Hawaii Island Humane Society S.P.C.A.

Contracts Total: 500,000

|    | CONTRACT DESCRIPTION | EFFECTIVE DATES       | AGENCY                          | GOVERNMENT<br>ENTITY<br>(U.S./State/Hawaii/<br>Honolulu/ Kauai/<br>Maui County) | CONTRACT<br>VALUE |
|----|----------------------|-----------------------|---------------------------------|---|-------------------|
| 1  | OCS-GIA-23-92        | 5/1/2023 to 4/30/2025 | Office of Community<br>Services | State of Hawaii   | 250,000           |
| 2  | GIA 2023 #71699      | 7/1/23 to 6/30/24     | Dept of Agriculture             | State of Hawaii   | 150,000           |
| 3  | GIA 2025             | 7/1/24 to 6/30/25     | Dept of Agriculture             | State of Hawaii   | 100,000           |
| 4  |                      |                       |                                 |   |                   |
| 5  |                      |                       |                                 |   |                   |
| 6  |                      |                       |                                 |   |                   |
| 7  |                      |                       |                                 |   |                   |
| 8  |                      |                       |                                 |   |                   |
| 9  |                      |                       |                                 |   |                   |
| 10 |                      |                       |                                 |   |                   |
| 11 |                      |                       |                                 |   |                   |
| 12 |                      |                       |                                 |   |                   |
| 13 |                      |                       |                                 |   |                   |
| 14 |                      |                       |                                 |   |                   |
| 15 |                      |                       |                                 |   |                   |
| 16 |                      |                       |                                 |   |                   |
| 17 |                      |                       |                                 |   |                   |
| 18 |                      |                       |                                 |   |                   |
| 19 |                      |                       |                                 |   |                   |
| 20 |                      |                       |                                 |   |                   |
| 21 |                      |                       |                                 |   |                   |
| 22 |                      |                       |                                 |   |                   |
| 23 |                      |                       |                                 |   |                   |
| 24 |                      |                       |                                 |   |                   |
| 25 |                      |                       |                                 |   |                   |
| 26 |                      |                       |                                 |   |                   |
| 27 |                      |                       |                                 |   |                   |
| 28 |                      |                       |                                 |   |                   |
| 29 |                      |                       |                                 |   |                   |
| 30 |                      |                       |                                 |   |                   |