

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: DbA:
Friends of the Children's Justice Center of East HI

Amount of State Funds Requested: \$50,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Friends of the Children's Justice Center of East Hawaii (The Friends, Friends) is requesting grant funds to support program operations that provide emergency, special needs, and enhancement items and services to child victims of abuse 0-18 years of age in East Hawaii. To successfully operate the program, the Friends seek to employ two full-time staff members and an on-call staff person for situations with the emergency closet after hours, on weekends, and on holidays. Friends is the only non-profit in East Hawaii that services child victims and the only non-profit on Hawaii Island that operates a 24-hour emergency clothes closet for abused children 0-<18 years. Services and resources are free to the public, participants, and those working with children and families. The Friends work to address ongoing issues of child abuse, bring education and awareness to the public, and provide services and resources to create change, resilience, and stability.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 19,633.55

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 74,655.16

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

PO BOX 6908

City:

HILO

State:

HI

Zip:

96720

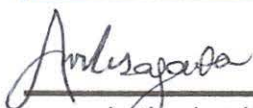
Contact Person for Matters Involving this Application

Name:
Ann Usagawa / Jill Jacunski

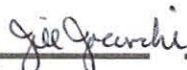
Title:
Board President / Board Treasurer

Email:
fcjceh@fcjceh.org

Phone:
808-935-8755

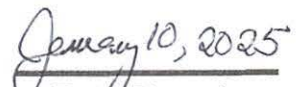


Authorized Signature



Ann Usagawa-President / Jill Jacunski-Treasurer

Name and Title

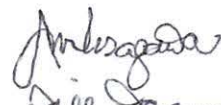



Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

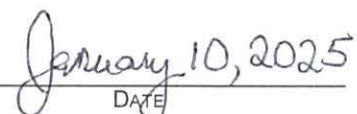
- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Ann Usagawa / Board President

Jill Jacunski / Board Treasurer

PRINT NAME AND TITLE


DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF EAST HAWAII,* INC.

DBA/Trade Name: FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF EAST HAWAII,* INC.

Issue Date: 01/08/2025

Status: **Compliant**

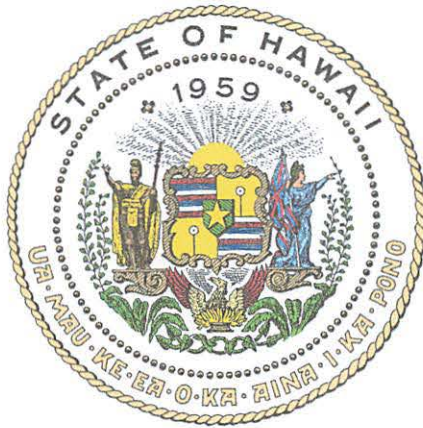
Hawaii Tax#: 40435630-01
New Hawaii Tax#: GE-1430464512-01
FEIN/SSN#: XX-XXX9734
UI#: XXXXXX7058
DCCA FILE#: 79198

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs
of the State of Hawaii, do hereby certify that

FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF EAST HAWAII, INC.

was incorporated under the laws of Hawaii on 04/09/1990 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 08, 2025

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

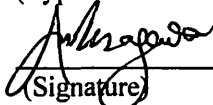
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

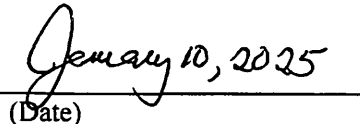
Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of the Children's Justice Center of East HI, Inc

(Typed Name of Individual or Organization)


(Signature)




(Date)

Ann Usagawa /Jill Jacunski
(Typed Name)

Board President/ Board Treasurer
(Title)



Friends of the Children's Justice Center of East Hawaii, Inc.
P. O. Box 6908 ▲ Hilo, HI 96720
Bus: (808) 935-8755

**PUBLIC PURPOSE STATEMENT OF APPLICANTS FOR GRANTS PURSUANT
TO CHAPTER 42F-102, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies that the requested grant shall be used for public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, and within this grant request, the State shall find:

- 1) the name of the requesting organization or individual;
- 2) the public purpose for the grant;
- 3) the services to be supported by the grant;
- 4) the target group; and
- 5) the cost of the grant and budget

Signature: _____

Ann Usagawa – Board President
Friends of the Children's Justice Center East Hawaii, Inc.

Date: _____

January 10, 2025

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

Please see attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Friends of the Children's Justice Center of East Hawaii (Friends, FCJCEH) is a private non-profit organization founded in 1990 to help sexually, physically, emotionally abused, and neglected children and children who are witnesses to violent crimes and domestic violence. This help is accomplished by providing funding for requested items and services that an abused child would not otherwise receive and providing for the comfort needs of those who visit the Children's Justice Center East Hawaii (CJC-EH).

The FRIENDS also help more expansively by participating in community outreach and public awareness events and by supporting the training of professional staff who interview abused children. The Friends work in partnership with the Children's Justice Center, partner agencies, mental health specialists, and community professionals, who all work directly with child abuse victims and their caregiver families.

The Friends "**Special Needs and Enhancements Program**" is directly focused on filling requests to benefit and empower child abuse victims, giving them the same opportunities as their peers and positively impacting their lives with hope and encouragement. The FCJCEH is the only organization in East Hawaii that provides child victims of abuse with resources to meet emergency and basic needs and fills requests for life-enriching items and services. The Friends "fill in the gaps" when there is no other place to turn, so abused children can heal, grow, and build resiliency.

The Friends "**Education and Prevention Program**" encourages FCJCEH staff and Board to attend community events and outreach activities focusing on a healthier community and child abuse awareness. As the Friends work directly with the community and partner agencies who service families, we can support abused children and decrease family stress. Friends work to remove barriers that tear families apart so that children and families can move forward in a positive direction. Two of the Friends' signature outreach special projects are "Aloha Bags of Hope" and the "Prom Project". The Friends supply duffel bags (Aloha Bags of Hope), to Child Welfare Services, with basic necessities (toothbrush toothpaste, comb/brush, etc.), a comfort item (stuffed animal, travel pillow/blanket set, etc.), and an activity (crayons, colored pencils/pens, coloring books, journals, reading materials, etc.), which are given to children when they are removed from their homes and placed into foster care. The "Prom Project" takes place at local high schools, where free prom attire (gathered from community donations) is available to students after an educational component is attended.

Training Program: The Friends are in a private/public partnership with the Children's Justice Center, a State Judiciary Program. This Children's Justice Center facilitates and coordinates the Judiciary system's response to victims of child abuse to reduce their trauma through a multi-disciplinary team approach, which involves police, social workers, prosecutors, guardians ad litem, medical professionals, and advocates. The Friends help support the CJC's training needs for professionals, including social workers and law enforcement, who provide forensic interviews to victims and their families.

Center Support: The CJC provides a safe, homelike atmosphere where children are interviewed regarding reports of abuse, particularly sexual abuse. The Friends provide comfort items, drinks, snacks, and help with repairs, etc., to provide comfort and safety for all who visit.

2. The goals and objectives related to the request;

Program Objectives:

- 1) Provide funds for clothing, hygiene items, bed/mattress and other necessities for children in emergency or relative foster placement.
- 2) Provide funds for tutoring, correspondence courses, and/or summer school to allow a child to graduate or progress to the next grade level.
- 3) Provide funds for ground or air transportation for victims of child abuse to attend school or team events, to see medical specialists, or to attend Winners Camp on Oahu.
- 4) Provide funds for child victims of abuse to participate in supervised spring and winter intersession activities or summer camps.
- 5) Pay for fees, equipment, and supplies needed for extracurricular activities, such as sports, music, art, drama, and dancing lessons.
- 6) Provide funds for holiday or birthday gifts when an abused child would otherwise not receive a gift.
- 7) Provide funds (or gift cards) for gas to families on a limited budget so that documented child victims of abuse can attend treatment programs.
- 8) Provide funds for diapers, car seats, and other baby supplies for infants/toddlers who are documented victims of abuse and neglect.
- 9) Pay for event fees, prom dresses, senior pictures, yearbooks, etc., to give a student a chance to participate in school functions.
- 10) Support the training needs of workshops and seminars, as requested by the Children's Justice Center, so that law enforcement, social workers, and other professionals can be educated on current investigative techniques, forensics, sensitivity training, and obtain knowledge of resources.
- 11) Provide for the privacy, comfort and safety of children and family members who come to the CJC, by maintaining its warm environment, and providing funds for snacks, drinks, comfort items, etc.
- 12) Participate with the East Hawaii Coalition for Child Abuse Prevention in community education activities to increase public awareness.
- 13) Collaborate with the Department of Education to provide students with healthy relationships and safety information as part of the Friends "Prom Project."
- 14) Collaborate with community leaders and businesses, for donations to stock our 24-hour emergency clothes closet accessible to community professionals.

Program Goals:

Fill "Special Need & Enhancement" - 1200 Requests
Serve child victims of abuse and or neglect – directly benefit 800 children
Fill holiday requests – 300 children
Fill birthday request- 300 children
Volunteer hours - 420 hours
Attend Community Events – 7 events
Host Prom Project Events – 4 events
Keep our 24-hour emergency clothes closet open and accessible to community professionals for abused children in critical need

3. The public purpose and need to be served;

Friends is the only non-profit in East Hawaii that services documented child victims of abuse and neglect. Those in the public who work with children and families come to the Friends when no other community resources are available. In 2024, Friends experienced a significant increase in requests (1202 in 2024 versus 955 in 2023). In 2024, 502 unduplicated children were served, of which 292 identified as Hawaiian/part-Hawaiian ancestry (58%). Without the help of Friends, these children in our East Hawaii community would otherwise “fall through the cracks and not have the same opportunities or experiences as their peers. The Friends strive to enhance abused children’s lives with sports, the arts, music, dance, basic needs, and more. The goal is to give an abused child the tools, experiences, and necessities needed to move forward with personal development/education and the freedom to work at their own pace.

The Friends of the Children’s Justice Center of East Hawaii believes in the strength of community and collaboration to better the lives of abused children. We believe we can work together to maintain a healthy community with resources that fill in the gaps for children. When victims of child abuse are supported, they grow to become successful, resilient, and productive in their journey through life. In turn, they become contributing members of our society, impacting all public and private sectors. By helping child victims of abuse today, the Friends strive to break the cycle of abuse tomorrow, as data shows over 30% of child victims grow up to abuse their children.

4. Describe the target population to be served; and

The Program serves documented children between the ages of 0 - <18 (up to 21 years if they are in high school and in foster care) who are documented victims of abuse or witnesses to violent crime and residing in East Hawaii.

5. Describe the geographic coverage.

The Friends is the **only** non-profit that services documented child victims of abuse in our East Hawaii service area, which includes North Hilo, South Hilo, Honokaa to Puna, and all communities (Keaau, Kurtistown, Mountain View, Volcano, Pahala, etc.), up to the Ka’u side of South Point Road. The Friends cover the most significant population areas geographically on Hawaii Island.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Friends has eleven volunteer Board members, a full-time Executive Director, a full-time Executive Assistant, and seven volunteers to implement the “Special Needs, Enhancements, Support, Education and Training Program.” An additional part-time staff member is currently required to address the needs of the 24-hour

emergency clothes closet, the only one of its kind on Hawaii Island that services child victims in critical need.

Through multiple grants, fundraising activities, and donations, funds are available to distribute to abused and neglected children, operate the 24-hour emergency clothes closet, and maintain event participation and community outreach activities.

Special Needs Requests (SNR) forms are submitted for items and services that are a direct benefit to abused children. These requests are approved by the Executive Director (up to \$350.00) or Executive Assistant (up to \$225.00). Any request over \$350.00 and up to \$700.00 is approved by the Program Committee (comprised of Board members). A Board majority vote approves a request of \$700.00 or over. Once a request is approved, the Friends pay for the item or service. The State Judiciary process vets all volunteers. The Executive Assistant is responsible for documentation of all program purchases. The Board Treasurer then reconciles QuickBooks accounts to the Friends Access database and financial statements monthly.

Volunteers assist Friends staff with administrative duties associated with processing requests, attending events, and helping maintain the clothes closet. Volunteers enter SNR and "Outcome Evaluation" data into the Friends Access database. Service providers report "Outcome Evaluation" data, which gives feedback from participants. The data measures the impact of funds distributed by Friends in six (6) possible areas. Results are compiled monthly and annually and shared with board members, volunteers, and grant agencies. Outcomes are tied to each SNR request for accurate record keeping.

Outcome Evaluation – measurable outcomes that participants report

<input type="checkbox"/> Family / Guardian / child – coping with stress, crisis and/or relationships	<input type="checkbox"/> Physical / mental health	<input type="checkbox"/> School performance
<input type="checkbox"/> Social behavior, peer relationship	<input type="checkbox"/> Self-Esteem and Confidence	<input type="checkbox"/> Safety

The eleven Board members, the Executive Director, the Executive Assistant, and seven volunteers are available to provide community education through speaking engagements, distribution of prevention/education materials, event attendance, and hosting targeted activities in the community and at our facility.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service.

All data input into our Access database can be adjusted by date to produce reports for a calendar year, a fiscal year, a specific period, or semi-annual reporting. Friends run on a calendar year. However, all grants we are awarded, except for one, run on a fiscal year.

If awarded the Hawaii State Legislative Grant-In-Aid, the Friends will report for this fiscal year from July 1st, 2025, to June 30th, 2026, reflecting spending, outcome measures, outreach activities, statistics, etc.

The Friends will use a year of compiled data collected from Special Needs requests as a benchmark to determine projected program outcomes.

In the 2025-2026 fiscal year, the Friends proposed outcomes are:

- Participants will receive items and resources from Friends to meet emergency, safety, and special needs
- Participants will gain a sense of safety, security, and normalcy
- Participants will report a decrease in family stress
- Participants will report an increase in well-being and an increase in the abused child's self-esteem
- Participants will report an overall increase in positive family functioning
- Participants will report a positive impact on the child's physical and mental health

Data is collected on all services, events, and projects held by Friends and its program, which will measure proposed outcomes. Additionally, individual special needs requests incorporate outcome data and feedback on the request.

Scheduled outreach activity:

- "Prom Project" projected outreach from January to April with prom attire collection focus from June to October.
- "Sibling Connection," in partnership with Hi Hopes (Epic Ohana), is a gathering of foster siblings who have been separated in foster care. The gathering provides for a holiday celebration held annually in December, the week of Christmas.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

As documented on the "Special Needs Request" (SNR) form, data is entered into the Friends Access database, which includes gender, age, disability status, ethnicity, zip code, eligibility documentation, contact information for the requestor, item/service requested, vendor, amount of the request, outcome evaluation/comments, etc. The SNR request is signed by the requestor and the requestor's supervisor. Data collected can be adjusted to produce reports that monitor and evaluate the progress of projected outcomes, trends, etc.

Grant award spending is monitored to prevent overspending and ensure accurate balances and timely reporting. Figures input into the Access database are balanced monthly by the Board Treasurer against QuickBooks and the Friends monthly financial statements.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application, the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
- Abused children have experienced trauma, and their self-image has suffered. By utilizing funds, children who benefit from these funds will gain a sense of normalcy and positive self-worth and have a more positive overall self-image. The child or caregiver will report to their worker that FCJCEH funds positively impacted the child's self-esteem and confidence, health/mental health, and reduced family stress. Semi-annual and annual data of compiled "Outcome Evaluation" responses will be used as a benchmark to assess program achievement.
 - Victims of child abuse will receive items and services to meet their emergent and enhancement needs. Collected data will be used to determine the number of requests, unduplicated children served, types of requests, etc.
 - Community members will gain education about child abuse prevention. The Friends Board, Staff, and volunteers will provide education about child abuse prevention and safety at community events, outreach events, and speaking events. A community event log will document overall annual participation.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

Attached

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
12,500	12,500	12,500	12,500	50,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Amount to be Requested	Funding Source
20,000.00	County of Hawaii
50,000.00	Teresa Hughes Foundation
50,000.00	Geist Foundation
4,000.00	Hawaii Island United Way

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

No tax credits applied for nor received

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

07-01-22 to 06-30-23	Annual County of Hawaii Grant	\$ 7,500.00
07-01-23 to 06-30-24	Annual County of Hawaii Grant	\$15,000.00
07-01-24 to 06-30-25	County Contingency Funds Grant	\$21,000.00
07-01-25 to 06-30-26	County of Hawaii Grant	\$20,000.00**
		**estimated only

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023. **\$74,655.16**

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Friends has an eleven-member active, working, skilled volunteer Board with a diverse background of experience. Please refer to the Board organizational chart, which outlines professional affiliations. The Friends employ two professional staff and enlist the much-needed help of seven volunteers. The Friends Executive Director has a health and human services background, while our Executive Assistant has a medical background and experience working with children. The State Judiciary and Child

Welfare Service background check systems clear all board members, staff, and volunteers. Each member of this Friends team has a passion for the welfare and well-being of children, which is evident in the service provided to our community, from administrative work, project and event preparations, fundraising, and event attendance down to facility cleaning.

The Friends of the Children's Justice Center of East Hawaii is a private nonprofit organization founded in 1990 by concerned community members. The Friends exist to help sexually, physically, and emotionally abused and neglected children. We do this by meeting their immediate and life-enhancing needs and fulfilling their requests for items and services that other community resources or programs could not fulfill. The Friends also host and participate in many community events throughout the year to bring awareness about child abuse prevention and the importance of reporting child abuse.

For 35 years, Friends has been a respected resource in our East Hawaii community. We work directly with public and private agencies who work directly with abused children and their families. (e.g., Child Welfare Services, The Children's Justice Center of East Hawaii, Child and Family Services, Parents Inc., The Department of Education, The Department of Health, Epic Ohana, The Salvation Army, private therapists, Guardians Ad Litem, foster parents, etc.) Partner agencies are Friends' "eyes and ears" as they assess the needs of abused children. They come to the Friends when there is a need that their agency or other programs in the community cannot fill. Friends is their last resort for meeting that specific need. With grant funding, our fundraising efforts, and donations, the Friends can fill requests for necessities, enhancement items, and emergency needs.

The Friends lead in contacting our partner organizations and community businesses to schedule Zoom or in-person meetings. The purpose is to educate their staff about "who are the Friends" and our purpose in the community. We start building relationships that bring together community partnerships for various special Friends projects throughout the year. We then train staff who work directly with children and families on the "Special Needs Request" form submittal process and answer their questions.

In December 2024, the Friends reached out on social media to Rotary clubs, local banks, and businesses for holiday donations to support the local girls' shelter (Noho Olu) and the homeless shelter run by the Neighborhood House of Puna (Hale Iki). The Friends delivered donated items specific to the teen girl's shelter and age-specific to each child in the homeless shelter.

The Friends hold an annual "Prom Project," where we take prom attire, accessories, and footwear into public and private schools. This event takes place in spring before the prom season, allowing students to find something to wear for prom. The event is free of charge for those students who attend and is coupled with an educational piece from a guest speaker. In years past, the Salvation Army's "Sexual Assault Support Services Specialist" delivered a talk on healthy relationships and teen domestic

violence. In 2024 Ho'ōla Nā Pua presented an informative talk on child sex trafficking, recognizing the signs and how to reach out for help. By educating youth in our community, the Friends hope to bring awareness to potential problems that may adversely affect their lives and hand out resource materials.

The Friends attend a community quarterly meeting hosted by EPIC Ohana. EPIC Ohana is a neutral non-profit devoted to family conferencing, training, and program development. EPIC Ohana oversees the HI HOPES initiative. The Initiative ensures that young people who've experienced foster care (primarily those between ages 14 and 26) have the relationships, resources, and opportunities they need for success. The HI HOPES Boards are composed of young people who are the voice of foster youth. The Board advocates, collaborates, and educates youth in care. The EPIC Ohana meeting focuses on East Hawaii foster youth participating in the HI HOPES program and preparing for transition as they age out of the foster care system.

The Friends provide an educational table at the HI HOPES Teen Day event and speak to teens regarding our work and how we can help them. The Friends also partner with HI HOPES on their signature "Siblings Connections" event, a holiday party for foster siblings placed into different foster homes. The Friends provide a general store where siblings can shop for each other and exchange wrapped gifts, a photo booth, food items, a Santa, gifts for Santa, activities, door prizes, etc. This event is a social activity that brings separated siblings together; it positively impacts a child's mental health and healing process, and it moves them forward by building positive memories. The "Siblings Connection" started in 2019, took a break during Covid, and resumed in 2022, 2023, and 2024. Each year, attendance has grown. Maintaining timely communication between Child Welfare Services, the foster parents, and the HI HOPE organizer requires much work. In 2024, approximately 110 youth, caregivers, workers, and volunteers attended. We are projecting 125 in attendance for December 2025.

The Friends program has grown dramatically since it was formed in 1990. Originally, Friends was formed to meet the needs of children coming to the Children's Justice Center for interviews. Today, the Friends service documented children of abuse from 0-18 who live in our East Hawaii service area. Children can be with Child Welfare in foster care or living with a non-abusive caregiver. Documented below is a two-year history of data and outcomes that show undocumented children served and requests filled for 2023 and 2024. Outcome percentages also document our program's impact on children and families. These numbers are only for children serviced by our "Special Needs and Enhancements" program.

For example, here is a list of special needs and enhancement items and services filled in 2024, reflecting 2024 data shown below. Items and services requested for 2024 include:

HEALTH/WELLNESS SUPPORT

noise canceling headphones
hygiene items

mental health-related requests
safety-related requests
therapeutic supplies
watch Fitbit / Apple
therapeutic art/craft supplies
basic needs
clothing and footwear
earbuds
health-related requests
sibling connection event

EDUCATION SUPPORT

computers/laptops/tablets
computer accessories
education-related expenses
educational tools
electronics
prom expenses
school fees, supplies
school uniforms
toys/educational
tuition
Winners Camp

PHYSICAL ACTIVITY SUPPORT

basketball expenses
bikes/helmets
boxing
dance classes
exercise-related requests
football-related requests
gym memberships
skateboards
soccer related expenses
scooters/helmets
swimming
trampolines
volleyball related expenses
wrestling related expenses

HOBBY/ENRICHMENT SUPPORT

birthday presents
summer and intersession programs
Christmas gifts
knitting supplies
sewing classes
musical instruments

BASIC NEEDS / SAFETY / BABY NEEDS

baby needs
 beds/bedding
 booster seats
 car seats
 cribs
 dresser drawers
 storage bins
 strollers
 highchairs
 luggage
 plastic drawers
 playpens

TRANSITION INTO ADULTHOOD

prepaid cell phones for safety
 transition into adulthood expenses

Year	# Children Served	# of request
2024	502	1202
2023	532	963

Impact of Funding Received – Outcome Evaluations

Outcome Evaluation	2024	2023
Family/Guardian/Child - coping with stress/crisis/relationships	17%	19%
Physical / Mental Health	20%	19%
Safety	12%	10%
School Performance	13%	13%
Self-Esteem and Confidence	20%	21%
Social behavior, Peer relationship	18%	18%

Please note that we also reach the general community and youth population when attending community events and fairs. During community events, we provide an activity that draws children, and as the children participate, we communicate with parents and hand out educational materials.

In 2024, we had the opportunity to collaborate with the Department of Education and host a prom dress distribution event at Pahoa High School. We also hosted an event at the Hawaii Academy Arts & Science Public Charter School. All youth listened to a guest speaker from Ho'ōla Nā Pua and received information about child sex trafficking.

2024 Community Outreach Activities:

Hosted By Friends

- Hosted the "Justice for Children Gala" fundraising event, which markets the Friends program and benefits child victims of abuse

Speaking Events

- Various speaking events, including Rotary Club of Hilo, Rotary Club of Hilo Bay, Aloha Exchange Club, Child Welfare Services, Parents Inc., Lanakila Learning Center students and staff, Zonta Club, Neighborhood House of Puna

Event Participation as a Beneficiary

- Participation at the Hilo Brewfest as a beneficiary, marketing Friends programs for child abuse victims
- Participation in Gyotaku and Sip hosted by the Young Japanese Chamber of Commerce
- Participation and resource distribution at a basic needs collection hosted by Waiakea Water
- Participation in the "Keiki Blanket Drive" drive hosted by Discount Fabric Warehouse
- Participation in the Rotary Club of Hilo's annual Brewfest
- Participation in the Hawaii Realtors Home Fair and Expo
- Participation in Ohana Fuels "Fuel Up and Do Good" 3rd quarter campaign, with social media posts and hosting two car washes

Public Event Participation / Child Abuse Prevention Awareness

- Participation in the child mental health awareness event "Malama the Mind"
- Participation in Child and Family Services annual "Ohana" festival
- Participation in the "United for Kids Leadership Conference"
- Participation in a walk to end family homelessness
- Participation in the County of Hawaii networking/resource fair "It takes a village..."
- Participation in the Visitor Industry Charity Walk
- Participation in the "Hawaii Island United Way Partner Agency Community Fair"
- Participation in Imua Kakou 10-year Celebration Event
- Participation in the HI HOPES Teen Day and the "Siblings Connection" holiday party.
- Participation and attendance at meetings/events in 2024 hosted by the East Hawaii Coalition Against Child Abuse and Neglect, the Community Hui, and Epic Ohana
- Participation in the YWCA "Trunk and Treat" Halloween event for non-profits
- Participation in the "Holiday Community Resource and Craft Fair" at Keaukaha Elementary School

At these 2024 community outreach activities/events, Friends brought awareness to our mission of servicing child victims of abuse, our impact on the community, and delivered education on child abuse prevention and child abuse reporting.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate their adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Friends of the Children's Justices Center of East Hawaii purchased an ½ acre fee simple property with a dwelling located at 498 Laukapu St. in Hilo, Hawaii, in September of 2022, with a mortgage. The 1938, two-story dwelling is the current location of our non-profit office. The area is centrally located and easily accessible to all partner agencies and law enforcement. This property allows Friends the freedom to expand programs for child abuse victims, conduct public outreach, and explore new opportunities based on trends in society.

Donors can visit the office during business hours to tour the facility and drop off donations. At the same time, they can be educated about child abuse prevention.

The Friends have been able to open our home as a gathering place for meetings, like the "CP HUI meeting" (Community /Partner), which focuses on foster youth.

Since our facility is an older plantation-style home, we enlisted the help of Lions Clubs and local Rotary Clubs to restore our house to its former glory. The Friends purchased materials, and the Clubs provided free labor. Windows have been changed, new floors have been placed in the kitchen and bathroom, a new lavatory sink has been installed in the bathroom, and new siding and doors have been installed for the downstairs basement area. Painting on the interior and exterior was completed, and all safety concerns were addressed to make the facility functional as an office and gathering place. There is an accessible locked ground level area (almost 6ft in height) that equals the space of the living area, where we have a drop-off box, bathroom and laundry sink, much-needed space for storage of prom dresses, program and activity supplies, archived items, and so much more. This area is easily accessible from our driveway, and community members can drive up and drop off donations to office staff.

Another benefit of having this space is that we have a facility address for mailing. This is a huge benefit to our organization, as we have frequently had items for youth, like bunk beds, delivered by FedEx and UPS. We can also accept mail at our mailbox on the street and our post office box.

As we continue to grow, our plan for 2025 will be to continue house renovations as needed and move forward with opening our 24-hour emergency clothes closet,

completed in November of 2024. The clothes closet is the only one on Hawaii Island that will service the public for children of abuse, 24 hours a day, year-round. We are currently in the design phase and securing items to fill the closet. The closet will be accessible to law enforcement, Child Welfare Services, and all providers servicing child victims in critical need. The closet will maintain a sign-out log, emergency "to-go bags" (prepacked with basic needs), organized clothing of all sizes, footwear, hygiene items, comfort items, duffel bags, backpacks, and more.

Our long-term vision of purpose for the back of our property, to service our community/public, is to build a structure that will be made available to partner agencies and law enforcement. Partner agencies and law enforcement can choose to use available space for staff, as a meeting space, as a quiet space needed for critical work related to child abuse, or as a space to provide services to child victims of abuse. The goal is to lessen the burden and inconvenience to children, families, law enforcement, and partner agencies by providing a common area to meet and provide services.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Friends will continue to employ a full-time Executive Director and Executive Assistant. In 2025, the Friends seek to hire an additional part-time staff to manage and be on call for the 24-hour emergency clothes closet. The vision for the Friends program is to employ two full-time staff members and one part-time staff member to accomplish the goals and objectives of the Friends program. Staff members and volunteers are cleared by the State Judiciary and Child Welfare background checks. Seven volunteers will assist paid staff with administrative work, event preparation and attendance, facility organizing, cleaning, and database management. All staff and volunteers are appropriately trained in administrative work, facility cleaning, operations, event duties, and safety measures, as directed by the Executive Director and Executive Assistant. Friends focus on each team member's strengths in program assignments and offer additional support tailored to individual needs. Respect, good stewardship, and a positive attitude are highly regarded at the Friends office. Friends, staff, and volunteers are aware and respectful of individual cultural differences and embrace the diversity of team members and our community.

Executive Director Responsibilities

- Adhere to reporting deadlines for monthly, quarterly, and annual reports, preparing and submitting timely reports
- Communicate with grant administrators regarding reports, changes in criteria or forms, etc., as needed
- Attend presentations and meetings regarding the grants, including United Way and Hawaii County, working with Board members for formal presentations
- Keep the treasurer, program committee, and finance committee informed of the grant status
- Research additional grant and funding sources, prepare grant proposals, and submit them, keeping the Board and committees updated.

Volunteers:

- Recruit, train, and supervise a pool of regular Friends volunteers to process the SNR requests and provide other assistance as needed
- Coordinate volunteer schedules and organize volunteer activities
- Conduct monthly volunteer/staff meetings
- Prepare and distribute minutes of the volunteer monthly meeting
- Recruit and supervise or work with Board members to use volunteer groups (high schools, college, clubs, organizations, etc.) to provide one-time or short-term service projects, such as the Clothes Closet, community educational events and holiday activities

Board Support:

- Attend Board and committee meetings, serving as secretary/note-taker
- Work with the Board officers and committee chairs to notify members of meetings/activities and ensure timely communication is maintained of upcoming meetings, activities, or events using email and phone calls
- Prepare and distribute meeting agendas, materials, and minutes to the Board, Childrens Justice Center Director, and volunteers
- Prepare and distribute current Board contact information and new member handbook, as needed

Board fundraising committee:

- Receive and process Phantom / Gala donations, registrations, documenting money received, etc.
- Assist fund-raising efforts by maintaining a donor database for use in the Phantom / Gala and other events
- Handle correspondence, including thank you letters to donors that meet the IRS codes for not-for-profit organizations

Board prevention/education committee:

- Assist the Board at community events that provide information about the Friends
- Assist the Board and Children's Justice Center in planning and implementing awareness activities
- Arrange public speaking for community groups and businesses

Bookkeeping, secretarial, and financial support activities:

- Record and acknowledge all donors in writing, be it money or in-kind
- Maintain a list of donations and segregate funds to ensure the GET obligations are accurate [i.e. split Golf registrations]
- Ensure that all bills and invoices are paid on time
- Maintain the petty cash fund
- Deliver all checks, monthly program accounting data, and bank statements to the accountant promptly
- Make bank deposits authorized by the accountant
- Receive and respond to calls, mail, and email and handle inquiries regarding the FCJC-EH programs, referring to the Board as appropriate
- Run errands as necessary, including banking, accountant, and post office
- Maintain office operations and function, i.e., ordering supplies, etc.

Friends and Judiciary Childrens Justice Center partnership:

- Maintain the public/private partnership by working cooperatively with CJC-EH staff
- Meet regularly with the Children's Justice Center East Hawaii Program Director and Secretary to coordinate upcoming events and training needs

Office files:

- Maintain the official Friends files and records of activities, including Board and committee minutes, correspondence, and financial records supporting the receipt, expenditures, and reports of funds received

Attending pertinent training seminars for professional development.

Comply with any other requests or directives from the Board.

Transportation during work hours- as required- with proof of car insurance and driver's license. [to run errands, attend meetings, and transport items for events] Flexibility to occasionally attend after-hour/weekend events or meetings.

Skills and Attributes:

Experienced in the social services field
Grant management experience, including report writing
Experienced with standard bookkeeping and accounting procedures
Experienced with database programs.

- Able to work cooperatively and independently with others as a team member.
- Demonstrate successful people skills (interpersonal skills) in interactions with various people, including agency professionals and a diversity of volunteers.
- Apply writing skills to reports and written documents, including the ability to proof one's work.

- Organized, able to handle multiple tasks simultaneously, and consistently meeting deadlines.
- Motivated, reliable, trustworthy, and flexible
- Committed to ongoing learning and new skill development

Executive Assistant

Assist and back up Executive Director duties as assigned, supervise volunteers, handle office functions, and perform facility maintenance. Oversight of all special need requests submitted and assuring timely processing, data entry, and accounting. Lead in event preparation, supply management, and clothes closet inventory.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Friends of the Children's Justice Center of East Hawaii BOARD OF DIRECTORS January 2025

NAME	TITLE	Length of Service	PROFESSIONAL AFFILIATION
Ann Usagawa	President	Since 2023	Retired- Hilo Medical Center Social Worker
Doreen Friberg	President	Since 2017	President/General Manager, Small Business Owner, Retired
Cathy Ogino-Williams	Secretary	Since 2021	Retired Child Welfare Services Worker
Jill Jacunski	Treasurer	Since 2008	Family Business, Vice-President
Marcia Prose	Director	Since 1989	Grafix Advertising, Owner
Kathy Romero	Director	Since 2016	Elementary School Principal, Retired
Phoebe Lambeth	Director	Since 2016	Registered Nurse / Hospital Administrator, Retired
Andrey Simonov	Director	Since 2020	Professor of Accounting – UH Hilo
Michelle Leite	Director	Since 2022	VP, Branch Manager HomeStreet Bank- Hilo Branch
Mary Begier	Director	Since 2023	Mary Begier Realty-Principal Broker Owner
Ashley Mejia	Director	Since 2023	Executive Officer-Hawaii Island Realtors

The Executive Director answers to the Board of Directors, with the Board President being the primary supervisor of day-to-day operations. The Executive Director supervises the Executive Assistant.

Robin Benedict (Executive Director) has been employed with Friends since August 2011. Mrs. Benedict brought over 20 years of education and management experience with the Department of Human Services Self-Sufficiency Programs. She partnered with the Child Welfare Service in Hawaii and Oregon. Mrs. Benedict oversees the "Special Needs and Enhancements" program and is responsible for grant writing, maintaining databases, reporting updates, assisting with fundraising events, tracking donations, participating in community educational events, administrative support, and supervises the Executive Assistant (Nicole Chase), and seven volunteers who assist with the processing of the Special Needs Requests, facility organization, and facility maintenance. Volunteers include Deb Koval (since 2009), Drucy Casburn (since 2014), Geoff Casburn (since 2015), Louann Kimura (since 2022), Amy Quan (since 2022), Marlene Kufrovich (since 2023), and Lee Watanabe (since 2023).

Nicole Chase (Executive Assistant) has been employed with Friends since March 2022. Mrs. Chase has over 14 years of medical experience and experience working directly with and interacting with children. Her experience, knowledge, and administrative / computer skills became a great asset to the Friends operations. Mrs. Chase is responsible for overseeing and timely processing of all special need requests submitted, back-up to the Executive Director, and leading in event preparation and office organization. Mrs. Chase continues to grow and learn as an assistant to the Executive Director.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director – \$52,000.00 - \$55,000.00

Executive Assistant - \$37,000.00 - \$40,000.00

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The Friends is not currently a part of any pending or active litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

State Funding received in 2025-2026 will allow Friends to employ two full-time staff and one part-time staff, which will allow for expanded business hours for public access, cover staff shortages, complete and maintain the "24/7 Friends Emergency Clothes Closet", train staff for public speaking events, employ staff to attend community events, allow staff to schedule more public speaking engagements and training, allow staff additional work time to develop new programs/events, and expand existing programs. With state funding, the Friends will be able to meet growing community needs, follow public trends, more than adequately network within our community businesses, more than adequately service child abuse victims, and be more visible in our community to message the importance of child abuse prevention, as abuse damages the health of our children and our community.

Without state funding, operations will be maintained with no additional room for growth to expand our programs for abused children in critical need and to further equip our community with tools to empower them to respond to child abuse.

With the support of community businesses and concerned community members, the Friends of the Children's Justice Center of East Hawaii has been helping child victims of

abuse since 1990. The Friends of the Children's Justice Center of East Hawaii is a respected member and a great resource to our East Hawaii community.

The Friends do not collect fees for any of our services. We are continuously researching additional grant funding opportunities, increasing community donations, increasing donations from our Phantom non-event fundraiser/mailout, and expanding participation and attendance in our annual "Gala" fundraising dinner event. The Friends post on social media, and our website allows visitors to donate with a donation button.

Our active Board, staff, and volunteers build community relationships, embrace networking opportunities, and continue to educate the community by bringing awareness to the topic of child abuse, child abuse prevention, and the importance of reporting child abuse. The Friends team seeks every opportunity for positive change to impact the health and welfare of our community.

The Friends will remain active and maintain healthy relationships with public and private donors and grant funders. The Friends will be timely in application processing and reporting to ensure the ongoing grant funding for programs.

The Friends will continue to seek the help of Rotary Clubs, Lions Clubs, local businesses, and community members for contributions of skilled labor, expertise to help with facility improvements, and the donation of supplies.

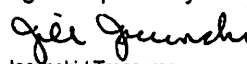
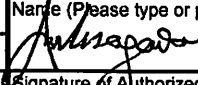
The Friends of the Children's Justice Center of East Hawaii will maintain the lead in reaching out to local businesses, partner agencies, and community members, offering resources and speaking engagements to encourage child abuse prevention. The Friends realize that program awareness brings opportunities for community involvement and donations.

The Friends of the Children's Justice Center of East Hawaii will continue to be a good steward of all financial grants and donations, acknowledging each donor's contribution and its impact on Friends programs and our community.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Friends of the Children's Justice Center of East Hawaii, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	37,000		2,000	59,500
2. Payroll Taxes & Assessments	4,250			7,450
3. Fringe Benefits - Medical	5,000			10,000
TOTAL PERSONNEL COST	46,250		2,000	76,950
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				3,100
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training			100	
6. Supplies - Office				2,500
7. Telecommunication				
8. Utilities				3,700
9. Program Support & Supplies	1,750		650	
10. Community Outreach	2,000		1,000	
11. Equipment Maintenance & Repair				
12. Facilities Maintenance & Repair			1,000	
13. Volunteer Appreciation				1,100
14. Professional Fees			4,500	
15. Special Needs Requests (Program)			10,000	98,000
16. Center Support			750	0
17. Mortgage Interest				18,000
18. Dues & Subscriptions				1,850
19				
20				
TOTAL OTHER CURRENT EXPENSES	3,750		18,000	128,250
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	50,000		20,000	205,200
SOURCES OF FUNDING		Budget Prepared By:  Jill Jacunski / Treasurer 808-640-7424		
(a) Total State Funds Requested	50,000	Name (Please type or print) 		
(b) Total Federal Funds Requested	0	Phone January 10, 2025		
(c) Total County Funds Requested	20,000	Signature of Authorized Official		
(d) Total Private/Other Funds Requested	205,200	Date		
TOTAL BUDGET	275,200	Ann Usagawa / President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant:

Friends of the Children's Justice Center of East Hawaii, Inc.

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director		65000	\$52,200.00	0.00%	\$ -
Executive Assistant		40000	\$37,000.00	50.00%	\$ 18,500.00
On Call Staff / 24-hr Clothes Closet		40000	\$18,500.00	100.00%	\$ 18,500.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					37,000.00
JUSTIFICATION/COMMENTS: Now that the 24-hour clothes closet has been added, our program will require additional manpower to manage access codes and inventory, solicit donations, make purchases, monitor security, and communicate with the public, community partners, and local businesses. We cannot hire the additional help without this State grant.					

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant:

Friends of the Children's Justice Center
of East Hawaii, Inc.

Period: July 1, 2025 to June 30, 2026

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant:

Friends of the Children's Justice Center of Eas Hawaii, Inc

FUNDING AMOUNT REQUESTED						
N/A TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Ends of the Children's Justice Center of East HI, Inc

Contracts Total:

21,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Hawaii County Council Contingency Relief Funds	7/1/2024 - 6/30/2025	County Of Hawaii	Hawaii County	21,000
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