

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

AGNES MALATE / PRESIDENT  
PRINT NAME AND TITLE

JANUARY 17, 2025  
DATE

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

☐

Operating

☐

Capital

Legal Name of Requesting Organization or Individual:    DbA:

Amount of State Funds Requested: \$ \_\_\_\_\_

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State:            \$ \_\_\_\_\_

Federal:        \$ \_\_\_\_\_

County:        \$ \_\_\_\_\_

Private/Other: \$ \_\_\_\_\_

Total amount of State Grants Received in the Past 5  
Fiscal Years:

\$ \_\_\_\_\_

Unrestricted Assets:

\$ \_\_\_\_\_

New Service (Presently Does Not Exist): ☐    Existing Service (Presently in Operation): ☐

Type of Business Entity:

☐

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

City:

State:

Zip:

Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:



Authorized Signature

Name and Title

Date Signed



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** ETHNIC EDUCATION HAWAII

**Issue Date:** 12/18/2024

**Status:** **Compliant**

Hawaii Tax#:

New Hawaii Tax#: GE-1251033088-01

FEIN/SSN#: XX-XXX4188

UI#: No record

DCCA FILE#: 90251

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

ETHNIC EDUCATION HAWAII

\_\_\_\_\_  
(Typed Name of Individual or Organization)

  
(Signature)

\_\_\_\_\_  
JANUARY 17, 2025

(Date)

\_\_\_\_\_  
AGNES MALATE  
(Typed Name)

\_\_\_\_\_  
PRESIDENT  
(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Certification – Please attach immediately after cover page

#### 1. **Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

*See Page Certification Document.*

#### 2. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

*See Page Declaration Document.*

#### 3. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If Ethnic Education Hawai'i (EEH) is awarded a grant from the State of Hawai'i, it will use the grant funds strictly for public purpose, pursuant to *Section 42F-102 of the Hawai'i Revised Statutes*. Language access is an issue that affects the entire community. EEH will utilize funds to help address the gaps in resources and services for vulnerable immigrant and LEP communities, which were amplified by the COVID-19 pandemic and the Maui wildfire crises, which

### II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### 1. A brief description of the applicant's background;

Since 1993, Ethnic Education Hawai'i (formerly Ethnic Education Foundation Hawai'i) has been serving the community. Leona Jona, a refugee from Hungary and co-founder of EEH, recognized the limited support for immigrants and non-English speakers in Hawai'i and the need to address the gap in services. She was moved to create a vehicle of disseminating information to underserved groups that would assist them in learning and understanding how to live and work in a new environment.

The primary goal of Ethnic Education Hawai'i (EEH) is to provide equal access to vital information for those who cannot access English language media. It has been the leading non-profit organization in Hawai'i dedicated to providing language access for immigrant and LEP individuals. It addresses the rights and responsibilities of new immigrants and migrants and provides information on housing, jobs, education, public health and safety, and other resources. EEH also fosters appreciation of diverse cultures and languages, thereby promoting greater understanding.

Working with ethnic radio and TV stations, EEH ensures that immigrants, COFA migrants, and LEP population are represented, and they have access to accurate information in their native languages via radio, television, and print media. Since the pandemic and the Maui wildfire, EEH has evolved to

2. The goals and objectives related to the request;

The primary goal is to provide information and resources that will foster participation of immigrants and LEP individuals in all aspects of civic life and their capability to be responsible, productive members of society. To accomplish this, EEH will focus on these areas: a) media outreach, b) capacity building, 3) community cultural celebrations.

Funding will strengthen EEH's ability to work with media outlets that directly focus on Hawai'i's underserved population who are native speakers of languages other than English and are not proficient in English.

- a. Media Outreach— Conduct outreach utilizing ethnic radio, TV, community paper and publications, and social media, (i.e., Meta/Facebook, Instagram, Spotify, YouTube) about the available services and resources to aid in navigating challenges that impacts facets of life adjusting to a new environment in multiple languages (i.e., jobs, housing, health, and safety).
- b. Capacity Building—Grow capacity of immigrant and LEP population to fully access benefits, exercise their rights, and contribute to society (i.e., voter education, digital literacy, job skills, education and training workshops).
- c. Community Cultural Celebrations—Engage families and community through celebrations promoting interaction and engagement among families, neighbors, and resources in the community.

3. The public purpose and need to be served;

Of the State's population, 348,139 persons (or around 1 in 4) speak a language other than English at home. Forty-three (43% or ) of them or 161,055 residents speak English "less than very well," and are counted as limited English proficient speakers (LEP). (2019 State of Hawaii Data Book)

Due in part to a lack of understanding of their rights and responsibilities and limited English language proficiency, foreign-born residents, particularly recent immigrants, experience prejudice, cultural misunderstanding, and other barriers to full inclusion and

participation in society. This in turn limits their access to government and other community-based resources. Language access is an issue that affects the entire community. During the pandemic and more recently in the aftermath of the Maui wildfire, Hawai'i's LEP community expressed concern and frustration regarding non-existent or limited access to essential government services, including health-related information and unemployment benefits, in a language they understand.

EEH grant activities helps the State of Hawai'i and other agencies in the state comply with federal and state mandates to provide language access. Title VI of the Civil Rights Act of 1964 established language access as a civil right. The 2000 Executive Order 13166 requires federal agencies and organizations that receive federal funds are required to provide meaningful access to LEP people. In 2006, Hawaii' established the Office of Language Access and affirmed its commitment to civil rights and comprehensive access to services regardless of national origin. The State has received several citations from the federal court, federal agencies of civil rights, including the Department of Justice, and the Hawai'i Civil Rights Commission for failing to offer limited English proficient individuals language accessible services.

4. Describe the target population to be served; and

This project will benefit immigrants who are native speakers of languages other than English and are limited English proficient (LEP). LEP immigrants, as well as non-immigrants, are a disadvantaged and vulnerable group of the community with limited access to information and resources. Many experience prejudice and cultural misunderstanding and are unable to receive government and community resources. Non-native English speakers also face housing and food insecurity, domestic violence, human trafficking, and bullying.

Over 40% of immigrants live at or below 300% of the federal poverty threshold. The median earnings of the non-English speakers can be 10 to 34 percent lower than that of the English only speakers due to their lack of proficiency in English. The foreign-born population in Hawaii is 260,000 or 18%, which is higher than the US population that is 14%. Immigrants come from many countries such as China, Japan, Korea, Mexico, Vietnam and the Philippines. Nearly 50% of immigrants come from the Philippines. Hawaii immigrants contribute over \$17.5 billion to the state GDP--paying taxes, creating businesses, staffing essential jobs--while often being paid below-poverty rates and lacking access to social benefits (New American Economy, 2021).

The language groups that will be served by the grant activities are those speaking Cantonese, Chuukese, Ilokano, Japanese, Korean, Laotian, Mandarin, Marshallese, Okinawan, Pohnpeian, Samoan, Spanish, Tagalog/Filipino, Tongan, and Vietnamese.

5. Describe the geographic coverage.

The proposed activities will cover the entire State of Hawaii. Media outreach will air over the radio station and streaming, ethnic TV, community print publications, and social media (Meta/Facebook, YouTube). The majority of in person events will be held on O'ahu and Maui islands.

### III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Access to information, services and civic engagement is a challenge for the average English-speaking citizen. For LEP low-income communities, communication barriers limit their full participation in the community and negatively affects their income and many face discrimination. The grant activities provide resources and expertise to increase communication and help meet government mandates for language access. EEH serves this community need by a) funding multilingual media activities and collaborates with ethnic print, radio, TV, and social media to reach this underserved population.

EEH will employ traditional media (radio, TV, print) to reach a wider audience and social media to target a more specific audience. Information on services, resources, and issues concerning immigrant and LEP communities will be relayed through these multiple outlets.

- a. Media Outreach— Conduct outreach utilizing ethnic radio, TV, community paper and publications, and social media, (i.e., Meta/Facebook, Instagram, Spotify, YouTube) about the available services and resources to aid in navigating challenges that impacts facets of life adjusting to a new environment in multiple languages (i.e., jobs, housing, health, and safety).
  - EEH will contract with radio and TV organizations (KNDI, KZOO, KPRP, KMVI, KRM Internet Radio, KBFD TV) to translate and disseminate urgent and timely information in a responsive manner throughout the state broadcast of 2,000 60-second PSA. (Approximate number of listeners: 150,000)
  - EEH will contract with radio stations (KNDI, KPRP, KRM Internet) to broadcast 52 30-minute radio programming to discuss in more depth issues of importance and interest to immigrant and LEP populations (interview resource experts, talk story with community leaders, tips on health and wellness).
  - EEH will contract with radio and TV organizations (KNDI, KPRP, KMVI, KRM Internet Radio) to broadcast 3 3-hour radiothon to hold on-site in conjunction with community events on O'ahu and neighbor islands.
  - EEH, in collaboration with Hawai'i Ethnic Media, will simulcast the 3 3-hour radiothons and 52 30-minute educational programs on Meta/Facebook and/or other social media channels.
  - Contract with social media/website developer to revamp website to increase visits to the EEH website and social media following.



- b. Capacity Building—Grow capacity of immigrant and LEP population to fully access benefits, exercise their rights, and contribute to society (i.e., voter education, digital literacy, job skills, education and training workshops).
- Contract with social media/website developer to revamp website to increase visits to the EEH website and social media following.
  - Collaborate with community organizations (FilCom CARES, Pacific Gateway Center, The Legal Clinic, We Are Oceania, Kaibigan Ng Lahaina Safe Haven), education institutions (University of Hawai'i, Chaminade University of Honolulu, Waipahu and Farrington high schools) and government to sponsor a resource fair tailored to the needs of immigrant and LEP communities.
  - Partner with other organizations to provide training on skills necessary to live, learn, and work in today's society where digital technologies such as mobile devices, internet platforms, social media, and paperless billing are increasingly indispensable to communicate and access information.
  - EEH BOD who are faculty at Chaminade University of Honolulu and University of Hawai'i and Manoa will engage 20 students to develop 4 social media content related to immigrant and LEP issues or culture.
  - EEH will contract with community organizations and/or leaders to coordinate immigrant and LEP resource event(s), in collaboration with community- and faith-based organizations, government, and education institutions, to engage 100 individuals.
  - EEH will conduct two talk story events (in person or virtual) with immigrant and LEP communities to share their thoughts about their experiences, challenges, and what source of support to assist in their transition.
- c. Community Cultural Celebrations—Foster mutual respect and understanding among diverse cultural and linguistic groups by celebrating milestones and special cultural occasions to promote interaction and fellowship among families, neighbors, and community.
- EEH will partner with Waipahu and Farrington high schools and Chaminade and UH Mānoa student groups to celebrate the caregiving and navigational role of youths who assist their grandparents and other family members. Invite nominations from those who have been helped. Submissions can be video, audio, or written. This intergenerational event will culminate in a community celebration when the nominees will be recognized, and the nominator will be present to share their story. The inaugural event will honor 25 youths and hosts 100 guests at the celebration.
  - Graduation Photo Gallery—Graduation is an important milestone that is steeped in tradition in Hawai'i especially for those who are first in their family to graduate. There will be a photo shoot for anyone who is part of the class of 2026. High school and college graduates can have their individual photo taken and/or with their friends and family. Those participating will be encouraged to share their photo on EEH's Instagram account with a message in a language other than or in addition to English

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

### ETHNIC EDUCATION HAWAI'I PROJECT TIMELINE

MONTH	ACTIVITY/TASKS
July 2025	<ul style="list-style-type: none"> <li>Execute Contract with State Office of Community Services</li> <li>Develop and Advertise Job Description for Executive Director</li> <li>EEH Program Committee identify and prioritize topics about immigrants and LEP resources and topics for messaging and programming.</li> </ul>
August 2025	<ul style="list-style-type: none"> <li>Executive Director hiring and orientation</li> <li>Develop specific timelines for activities (in alignment with funds awarded)</li> <li>Develop and advertise position for Administrative and Fiscal Support Specialist</li> <li>Contract with KNDI, KZOO, KREA, KMVI, KRM Internet Radio and KBFD-TV stations for translation of PSAs and airtime for 2,000 60-second PSAs, 52 30-minute programs, and 3 3-hour radiothons.</li> <li>Begin PSAs and 30-minute radio programs</li> </ul>
September 2025:	<ul style="list-style-type: none"> <li>Hire and orient Administrative and Fiscal Support Specialist</li> <li>Program Committee and EEH Staff to develop plan for outreach activities, and training for immigrant and LEP communities.</li> <li>Meet with community- and faith-based organizations on O'ahu and Maui to collaborate on immigrant and LEP resource events.</li> <li>Plan for first radiothon to be held in October, including topics that will be covered and speakers/resource people to invite.</li> <li>Start planning for Community Celebration Honoring Youth Caregivers/Navigators</li> <li>Meet with neighbor island community- and church-based \</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
October 2025:	<ul style="list-style-type: none"> <li>Community Event/1st Radiothon</li> <li>Outreach for Community Celebration Honoring Youth Caregivers/Navigators</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
November 2025	<ul style="list-style-type: none"> <li>Community Celebration Honoring Youth Event</li> <li>Plan for Community Holiday Event</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
December 2025	<ul style="list-style-type: none"> <li>Mid-term assessment of project deliverables and timeline.</li> <li>Start Planning for 2<sup>nd</sup> of 3 radiothons in February</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
January 2026	<ul style="list-style-type: none"> <li>Meet with community partners</li> <li>Plan for 2<sup>nd</sup> of 3 radiothons in February</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
February 2026	<ul style="list-style-type: none"> <li>Community event/2<sup>nd</sup> of 3 radiothons.</li> <li>Meet with community organizations and plan for digital training and capacity building activities in March and April.</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
March to April 2026	<ul style="list-style-type: none"> <li>Caregivers In-Service Training With HiNAMI</li> <li>Ongoing PSAs and 30-minute radio programs</li> </ul>
May to June 2026	<ul style="list-style-type: none"> <li>Gather with collaborators and celebrate the diverse cultures, student achievement, and community pride.</li> <li>Ongoing PSAs and 30-minute radio programs</li> <li>Plan for and hold 3rd of three radiothons in June.</li> <li>Prepare report on project outcomes.</li> </ul>
Ongoing	<p>Monthly activity report for ongoing program and message assessment. Customization of these, including content and audience evaluations and mid-project adjustments</p>

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
  - Track social media outreach by documenting numbers reached, and views along with radio programming when it is simulcast on social media.
  - Monitor media partnership activities with KNDI, KZOO, KPRP, KMVI, KRM Internet Radio, and Kbfd TV stations by tracking monthly broadcasts on a project management platform or spreadsheet.
  - Messages on social media will also be reviewed for appropriateness and effectiveness in engaging the community.
  - EEH will collect feedback from partners and participants at events.
  - Community feedback surveys will be conducted once a year to ensure the voices of the community are taken into consideration and their needs are met.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
  - Number of activities completed.
  - Number of post event/activity surveys and feedback.
  - EEH will have sign-in sheets and/or log to document attendance at events.
  - Number and feedback the overall project.
  - Document and report appropriate use of awarded funds.

#### IV. Financial

##### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#)) ..... SEETABLE
  - b. Personnel salaries and wages ([Link](#)) ..... SEE TABLE
  - c. Equipment and motor vehicles ([Link](#)) ..... NOT APPLICABLE
  - d. Capital project details ([Link](#)) ..... NOT APPLICABLE
  - e. Government contracts, grants, and grants in aid ([Link](#)) .....SEE TABLE
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$70,994	\$70,994	\$70,994	\$70,994	\$70,994

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

	<b>ORGANIZATION/ENTITY</b>	<b>AMOUNT</b>
1	Hawaii Justice Foundation (Applied -	45,000
2	City Grants-In-Aid (Apply in 2025 for FY 2026-2027)	150,000
3	Will seek other government and foundation grants related to language access, immigrant and LEP communications, digital literacy, and senior care.	75,000
	<b>TOTAL</b>	<b>\$270,000</b>

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

*NOT APPLICABLE*

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

*SEE TABLE*

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

Unrestricted Assets as of December 31, 2024: \$77,504

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

EEH's previous work illustrates the types of activities EEH can provide to meet community needs, particularly during disasters or emergencies. For example, EEH quickly engaged ethnic TV and radio stations to widely disseminate urgent messages to keep the community safe.

EEH also partnered with FilCom CARES, the leading entity proactively working to address the disproportionate impact of COVID-19 on the Filipino population in Hawai'i, to broadcast radiothons on three radio stations that were simulcast on Facebook.

EEH and KNDI also provided timely and needed bilingual translated materials after the Lahaina fires. KNDI translated messages to their ethnic language group promptly about critical events. EEH conducts these ongoing services to O'ahu communities. Government and community organizations rely on this service as EEH is a primary source for some language communities.

Ethnic Education Hawai'i has worked with many organizations over the years to provide educational information to minority and underserved communities. EEH has been awarded and successfully administered government grants and contracts from the State of Hawaii Department of Health, Office of Language Access, and HIEMA. These completed project were funded to reach/serve disadvantaged LEP communities, the same as the target audience of this plan. EEH was able to complete proposed activities on time and on budget and submitted required information and reports. The success of our programs is evidenced by the longevity of providing these types of services since our beginnings in 1993. During the pandemic we were able to quickly launch many public service campaigns with the Department of Health and the Office of Language Access addressing critical information regarding COVID-19 and government mandates and general cautionary messages. We assisted with the Office of Elections in an unofficial way by taking their messages as a public service of the announcements of mail-in ballot for the Primary and General Elections.

For over three decades, EEH has developed experience and expertise in communicating to many language communities. The current board of directors are committed to actively using their resources to meet the project plan to reach LEP communities. The EEH board includes native speaker of six Asian and Pacific islander languages (a Spanish speaker will be joining the board in 2025) and represent government, university, business, and non-profit backgrounds.

The plan includes funds for activities to promote language access for LEP communities with high proportion of lower income and lower educational status. The activities and services include: workshops and training similar to "KNOW YOUR RIGHTS"; training in technology to be able to apply for resources and increase access to services and resources; and promote heritage languages and culture to elevate community standards and outcomes. EEH will utilize funds for consultants who have expertise in priority topics (e.g. immigration, language access) and activities that will increase the capacity of bilingual community members to support the plan (e.g. training on social media, develop content).

KNDI Radio is the primary outreach partner who operates all day and every day. Over the years and including times of emergencies (e.g. COVID and Lahaina wildfires), KNDI is responsive to insert into their program schedule major news bulletins and instructions needed by the public, and especially translations for LEP audiences. The diverse resources covering thirteen languages or languages is vital for the community. The radio hosts are professional and experienced bilingual broadcasters who have earned a reputation for their ability to communicate effectively with the various language communities. Many of the KNDI radio hosts are part of their community churches and groups, finding the core needs of their groups and bringing radio and TV programs and announcements to meet their needs. The plan includes facilities of other partners TV organizations (Korean, Olelo) to implement project activities.

# ETHNIC EDUCATION HAWAII PROJECTS AND CONTRACTS – 2022 TO 2025

	CONTRACT DESCRIPTION	EFFECTIVE DATES (2020-2024)	FUNDING SOURCE	AMOUNT
1	City GIA CT-DCS-2300011: Multilingual Communication for Immigrant & LEP Communities	2022 Oct-2024 Dec	City and County of Honolulu	199,940
2	IOLTA Grant: Communications and community outreach focus for immigrants/LEP)	2022 Jan-Dec	Hawaii Justice Foundation	20,000
3	IOLTA Grant: Communications and community outreach focus for immigrants/LEP)	2023 Jan-Dec	Hawaii Justice Foundation	40,000
4	IOLTA Grant: Communications and community outreach focus for immigrants/LEP)	2024 Jan-Dec	Hawaii Justice Foundation	70,000
5	Tsunami & Emergencies Preparedness	2022 Jan-Aug	State/HIEMA	70,000
6	Tsunami & Emergencies Preparedness	2022 Jan-Aug	State/HIEMA	54,000
7	Tsunami & Emergencies Preparedness	2023 March-Aug	State/HIEMA	52,000
8	OLA-Maui Wildfire Multilingual Community Navigator Support	2023 Sept-Dec	State/DOH/OLA	22,500
9	OLA-Multilingual Educational Announcements	2024 June -2025 Feb	State/DOH/OLA	31,972
10	Papa Ola Lokahi Subcontract K1124: Bayanihan Resiliency Project I	2024 Feb-Sept	State/DOH/POL (SAMSHA SERG)	75,000
11	Papa Ola Lokahi Subcontract K1242: Bayanihan Resiliency Project II	2024 Nov-2025 Sept	State/DOH/POL (SAMSHA SERG)	110,000
12	State COVID	2021-2022	State/DOH	173,987
13	State COVID	2022 Jan-Dec	State/DOH	148,523
14	State GIA OCS-GIA-23-41	2023 April-2025 Mar	DLIR/OCS	120,000
15	State GIA OCS-GIA-24-04	2024 June-2025 May	DLIR/OCS	168,000
16	State Multiple Projects	2022 May-Oct	State/DOH	175,000
17	State Multiple Projects	2023 March-July	State/DOH	48,385
18	State Multiple Projects	2024 Jan-Sept	State/DOH	39,000
	<b>TOTAL</b>			<b>\$1,618,307</b>

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

EEH has a downtown office and is nearby to community partners (e.g. The Legal Clinic for immigrants) and has access to university and community facilities for training and community functions. Livestreaming of radiothons and the 30-minute radio programs are made possible through Hawai'i Ethnic Media's studio. Through the organization's partnership with FilCom CARES, EEH also has access to churches.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

EEH does not current have any employee. EEH board members are qualified professionals with the necessary training and experience to carry out grant activities. Their expertise has contributed significantly to the increase in resources EEH has secured and completed to assist immigrants and the LEP community.

EEH has expanded its outreach to include more in-person community events and partnered with radio stations on the neighbor islands. This State GIA grant request includes a .5 FTE Executive director and a 1.0 FTE Administrative and Fiscal Support Specialist to meet the needs of the organization and the immigrant and LEP communities.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

EEH's volunteer board of directors offers business and community organizational experience. They devote many hours to volunteering and bring perspective to each grant program. EEH has the expertise to provide specific relevant messages to address ethnic issues like legal issues, health alerts, and general civic participation in the public marketplace.

EEH's organizational structure consists of its officers and committees:

- President - Responsible for all EEH activities and grants.
- Vice President - Manages EEH's relationships with other organizations.
- Secretary-responsible for maintaining records.
- Treasurer-responsible for fund expenditures and reports
- Standing committees: 1) Governance and Finance 2) Program

Although EEH has no paid staff, volunteer board members have the necessary experience, skills, and expertise to provide leadership and implement the proposed grant activities. Funding will be utilized to hire an Executive Director, Administrative and Fiscal Support Specialist, and consultants to provide necessary professional services. The following board members have the required expertise and strong relationships with other organizations, as well as the required skills, abilities, knowledge, and experience.



## **ETHNIC EDUCATION HAWAI'I BOARD OF DIRECTORS**

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Dr. Amefil (Amy) Agbayani is an emerita assistant vice chancellor for student diversity at the University of Hawai'i at Manoa. She served as chair of the Hawai'i State Civil Rights Commission and Judicial Selection Commission. Dr. Agbayani is co-chair of Hawai'i Friends of Civil Rights and a board member of The Legal Clinic. She was born in the Philippines and attended the University of the Philippines, East West Center and the University of Hawai'i. For decades, Dr. Agbayani has been an advocate for diversity, inclusion and equity for workers, immigrants, women, and persons with disabilities, LGBT, Filipino, African Americans, Pacific Islanders and other groups.

Mr. Kelly Bokin is the Front Office Manager of Hilton Garden Inn-Seattle. He is a board member of the Marshallese Community Organization of Hawaii, Pacific Islands and Native Hawaiian Advancement Coalition. Mr. Bokin helps Marshallese individuals who, although they may be bilingual, have difficulty speaking English well. He graduated from Leeward Community College with an associate's degree and is currently pursuing his Bachelor's degree in Business Administration at Grand Canyon University in Arizona.

Ms. Jennifer Myung Hui Kim is an entrepreneur and is the president of Pacific Rim Network. Fluent in Korean, she covered news about Koreans in Hawai'i and South Korea as senior broadcaster for Radio Seoul. Ms. Kim is the chair of the board of the Korean Library Foundation and was instrumental in the organization's mission to enhance and expand the Hawai'i State Public Library System's Korean language collection for all ages, including e-books, kid books, and Korean drama. She was also a visiting professor at the Kyung Min University in South Korea. Ms. Kim serves as an advisor on the National Unification Advisory Council, Hawai'i Branch.



Mr. Aristotle Lacambra is a licensed Certified Public Accountant and co-founder and principal partner of Lacambra & Associates, CPA LLC. Much of his experience as a CPA was helping small and medium sized businesses with their accounting, bookkeeping, and payroll, setting up their accounting, tax planning and projections. He got extensive experience in preparing corporate, partnership and individual returns. Mr. Lacambra is presently the Exchequer of the Order of the Knights of Rizal, Hawaii Chapter. Knights of Rizal are a civic, non-sectarian, non-partisan, patriotic and cultural organization. He is committed to leveraging financial knowledge to make positive impact in the community.

Dr. Agnes Respicio Malate was born in the Philippines and grew up in the heart of Waipahu and 'Ewa. She is the director of the Health Careers Opportunity Program at the University of Hawai'i at Mānoa. Dr. Malate is served on the board of The Legal Clinic and co-chairs FilCom CARES, a project of the Filipino Community Center that first organized a collaborative response to educate and provide COVID-19 testing and vaccination services to the Filipino community. Her work has focused on providing opportunities for Native Hawaiians, Filipinos, Samoans, Pacific Islanders, and others from socioeconomically disadvantaged backgrounds to pursue a higher education and a career in health. Dr. Malate also serves on the 'Ewa Villages Historical Society and advocates for the redevelopment of Varona Village and preservation of the culture and history of 'Ewa Plantation Town.

Dr. Eva Rose B. Washburn-Repollo is an Associate Professor of Communication at the School of Business and Communication of Chaminade University of Honolulu. She teaches Basic Communication, Intercultural Communication and Media and Discourse Studies. Her research interests include cultural interpretation and identity, exploration of language and culture, arts- based research, performance ethnography and critical discourse focusing on community and university collaborations. She has a Master's in Arts degree in Literature from Silliman University and a Master of Science Degree in Reading from Southern Connecticut State University.

### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

*EEH DOES NOT CURRENTLY HAVE ANY EMPLOYEE AND DOES NOT COMPENSATE THE OFFICERS AND DIRECTORS.*

### **4. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

*NOT APPLICABLE.*

## 5. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Individuals who provide bilingual communication must have special language translation skills.

## 6. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

*NOT APPLICABLE.*

## 7. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.
  - working relationship and pursue funding available to nonprofits.
  - The usefulness of resources that are developed through State GIA funding will be extended through recording and re-broadcasting. This will apply to those that continue to be relevant over time after the end of the project period. Updating materials is a feasible measure that is sustainable.
  - Enhancement of collaborations and provision of technical assistance to other entities who can support and meet some of the informational needs.
  - Expand use of a variety of social media and improved technology.
  - Built-in development activities (other grant seeking, fundraising events, and others) to secure needed funds from diversified sources.
  - Engagement with new corporate businesses in their charitable pursuits to assist them for reaching a new audience of participants within the ethnic communities that we are in touch with Chinese, Filipino, Pacific Islanders Samoan and Tonga, Micronesians, Pohnpeians, Marshallese, Chuukese, Hispanic, Korean, and Okinawan.
  - Collaborating with charitable organizations and companies to help them reach a new audience of people from the ethnic groups we are in contact with, including Chinese, Filipino, Pacific Islanders Samoan and Tonga, Micronesian, Pohnpeian, Marshallese, Chuukese, Hispanic, Korean, and Okinawan.

EEH mission is consistent with the grant plan and so is committed to carrying out the plan (with reduced funding) by using volunteer community leaders, partnerships with government and community groups and active solicitation of other grants and fundraising. EEH mission supports this plan to provide communication for all, particularly those who are not able to access English media and who are native speakers of languages other than English. EEH will utilize its existing (although limited) funds and partnerships to implement many aspects of the plan so that LEP communities can engage, communicate and to be understood by the community.

Since the plan is also consistent with government mandates for language access, EEH will continue to partner and seek funding from government agencies. We are actively seeking successful immigrant private companies and community leaders to donate in-kind and support plan activities. For over 30 years, Ethnic Education Hawai'i has been successfully building capacity with devoted board members and volunteers to organize and carry out many activities of the proposed plan.

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Ethnic Education Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	92,000			10,000
2. Payroll Taxes & Assessments	14,076			
3. Fringe Benefits	0			
<b>TOTAL PERSONNEL COST</b>	<b>106,076</b>			<b>10,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	6,000			
2. Insurance	1,200			
3. Lease/Maintenance of Equipment	3,000			
4. Lease/Rental of Space	10,000			
5. Staff Training	3,000			1,000
6. Supplies	2,000			
7. Telecommunication/Subscription	3,500			
8. Utilities	0			
9. Radio, TV, Print Media, Social Media	120,000			4,000
10 Consultants / Contracts	20,000			10,000
11 Program Activities/Events Supplies	5,000			20,000
12 Website / Social Media	3,000			
13 Ground Transportation	1,200			
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>177,900</b>			<b>35,000</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>0</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>283,976</b>			<b>45,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By: <div style="display: flex; justify-content: space-between;"> <span>AGNES AMALATE</span> <span>(808) 388-3019</span> </div>		
(a) Total State Funds Requested	283,976	Name (Please type or print) <span style="float: right;">Phone</span> <div style="display: flex; justify-content: space-between;"> <span><i>Agnes Malate</i></span> <span>JANUARY 17, 2025</span> </div>		
(b) Total Federal Funds Requested	0	Signature of Authorized Official <span style="float: right;">Date</span> <div style="display: flex; justify-content: space-between;"> <span>AGNES MALATE</span> <span></span> </div>		
(c) Total County Funds Requested	0	Name and Title (Please type or print) _____		
(d) Total Private/Other Funds Requested	45,000			
<b>TOTAL BUDGET</b>	<b>328,976</b>			



BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: ETHNIC EDUCATION HAWAII

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: ETHNIC EDUCATION HAWAII'

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS	STATE FUNDS REQUESTED		OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
		FY:2023-2024	FY:2024-2025		FY:2025-2026	FY:2026-2027 FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
NOT APPLICABLE						

## GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: ETHNIC EDUCATION HAWAII

Contracts Total: 1,488,307

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	City GIA CT-DCS-2300011: Multilingual Communication for Immigrant & LEP Communities	2022 Oct-2024 Dec		City and County of Honolulu	199,940
2	State GIA OCS-GIA-23-41	2023 Apr-2025 Mar	DLIR/Office of Community Services	State of Hawaii'i	120,000
3	State GIA OCS-GIA-24-04	2024 June-2025 May	DLIR/Office of Community Services	State of Hawaii'i	168,000
4	Tsunami & Emergencies Preparedness	2022 Jan -Aug	DOD/Hawaii'i Emergency Management Agency (HIEMA)	State of Hawaii'i	70,000
5	Tsunami & Emergencies Preparedness	2022 Jan -Aug	DOD/Hawaii'i Emergency Management Agency (HIEMA)	State of Hawaii'i	54,000
6	Tsunami & Emergencies Preparedness	2023 Mar-Aug	DOD/Hawaii'i Emergency Management Agency (HIEMA)	State of Hawaii'i	52,000
7	State COVID	2021-2022	(DOH)	State of Hawaii'i	173,987
8	State COVID	2022 Jan-Dec	(DOH)	State of Hawaii'i	148,523
9	State Multiple Projects	2022 May-Oct	(DOH)	State of Hawaii'i	175,000
10	State Multiple Projects	2023 March-July	(DOH)	State of Hawaii'i	48,385
11	State Multiple Projects	2024 Jan-Sept	(DOH)	State of Hawaii'i	39,000
12	OLA-Maui Wildfire Multilingual Community Navigator Support	2023 Sept-Dec	DOH/Office of Language Access	State of Hawaii'i	22,500
13	OLA-Multilingual Educational Announcements	2024 June -2025 Feb	DOH/Office of Language Access	State of Hawaii'i	31,972
14	Papa Ola Lokahi Subcontract K1124: Bayanihan Resiliency Project I (Maui Wildfire)	2024 Feb-Sept	DOH/Papa Ola Lōkahi	State of Hawaii'i (SAMSHA SERG)	75,000
15	Papa Ola Lokahi Subcontract K1242: Bayanihan Resiliency Project II (Maui Wildfire)	2024 Nov-2025 Sept	DOH/Papa Ola Lōkahi	State of Hawaii'i (SAMSHA SERG)	110,000