

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db a:

Dynamic Healing Center

Amount of State Funds Requested: \$ 553,500

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ 200,000

Federal: \$ \_\_\_\_\_

County: \$ 150,000

Private/Other: \$ \_\_\_\_\_

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 3,364,460

Unrestricted Assets:

\$ 30,000

New Service (Presently Does Not Exist): ☐

Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

200 N. Vineyard Blvd. Suite B1340/B140

City:

Honolulu

State:

HI

Zip:

96817

Contact Person for Matters Involving this Application

Name:

Dr. Annie Anderson

Title:


Executive Director

Email:

drannie.andersondhc@gmail.com

Phone:

(808) 489-2486

  
Annie Anderson (Jan 15, 2025 13:40 HST)

Authorized Signature

Dr Annie Anderson, Psy.D., ICSAC

Name and Title


1/15/2025

Date Signed

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

  
Annie Anderson (Jan 15, 2025 13:40 HST)  
AUTHORIZED SIGNATURE

Dr. Annie Anderson, Executive Director  
PRINT NAME AND TITLE

1/15/2025  
DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** DYNAMIC HEALING CENTER

**Issue Date:** 01/09/2025

**Status:** Compliant

Hawaii Tax#:

New Hawaii Tax#: GE-0671914496-01

FEIN/SSN#: XX-XXX7062

UI#: XXXXXX0641

DCCA FILE#: 309497

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

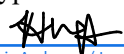
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Dynamic Healing Center**

(Typed Name of Individual or Organization)

  
Annie Anderson (Jan 15, 2025 13:40 HST)

(Signature)

**Dr. Annie Anderson**

(Typed Name)

1/15/2025

(Date)

Executive Director

(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

#### **3. Public Purpose**

The grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. It directly supports the public by: improving access to essential services; facilitating community development; ensuring inclusivity and equity; and strengthening local nonprofit organizations' capacity to serve. These outcomes align with the broader goal of enhancing the well-being, quality of life, and sustainability of Hawaii's communities.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. Briefly describe applicant's background;**

Dynamic Healing Center (DHC), a non-profit human services' organization, was established in August of 2019, to provide additional housing and supportive services for the people of Hawaii. It provides individuals that are homeless – and those at risk of becoming homeless -- a bridge from homelessness to permanent housing. Its emergency shelters provide quality, safe and effective services designed to help homeless individuals and couples access permanent housing solutions.

The mission of DHC is to instill hope and healing to individuals, children and families by providing a variety of supportive services to increase self-esteem and personal development. Focused on a community approach, it is a hub for professionals to provide various therapeutic services to individuals and families within the community.

This center of healing provides immediate support to these individuals that are in crisis by working together with community partnerships to provide accessible and affordable services.

With the aid of this State GIA, DHC will be able to expand its capacity to house homeless individuals from 30 to 50.

To provide these services effectively and efficiently, DHC partners with local agencies and volunteers willing to share their talents with individuals enrolled in the program. Goals also include involving homeless participants in leading activities that focus on their strengths to increase self-esteem and ownership of their own treatment.

The DHC executive director has been providing individuals and families emergency housing and supportive services in conjunction with other agencies for approximately ten years. DHC uses the nationally acclaimed "Housing First" approach that is low entry barrier and works closely with the County's Coordinated Entry System team to provide immediate housing to chronically homeless individuals and families.

2. Project's goals and objectives; The DHC's SLP's goals and objectives include providing a safe and supportive environment for homeless individuals, and those at risk of homelessness, facilitating their transition to permanent housing.

With the help of this State GIA, the program plans to increase its capacity to house more individuals, expanding from 30 to 50 participants, thereby making a more significant impact on our local community.

Key objectives involve enhancing self-esteem and personal development among participants through various supportive services and engaging them in activities that leverage their strengths.

DHC collaborates with local agencies and volunteers to offer comprehensive and accessible services while employing the "Housing First" approach to ensure immediate housing solutions for chronically homeless individuals and families.

3. Public purpose and need served; The DHC's SLP serves a significant public purpose by addressing the needs of individuals with serious mental illness. It promotes well-being and stability for this vulnerable population by providing essential support services aimed at fostering self-sufficiency and facilitating community reintegration. The program targets root causes of instability, focusing on housing, mental health support, and skills training, thus aligning with broader community health goals. By addressing systemic barriers and reducing reliance on emergency services, the SLP enhances individual resilience and contributes to overall community well-being.
4. Target population to be served: Individuals that are homeless and those at risk of becoming homeless.
5. Describe geographic coverage: DHC's services are provided on Oahu, but its clients come from throughout the state.

### **III. Service Summary and Outcomes**

1. Scope Of Work: The DHC SLP's scope of work provides comprehensive supportive services to individuals experiencing homelessness, facilitating their transition to stable, permanent housing. The program begins with initial assessments to identify specific needs and challenges participants face, which usually include mental health evaluations; housing readiness assessments; and skill inventories.

Based on these evaluations, individualized treatment and support plans are developed, addressing mental health needs and facilitating access to job training and essential life skills education, such as: budgeting; nutrition; cooking; and personal hygiene.

The SLP emphasizes empowerment and personal development, encouraging participants to actively engage in their recovery by leading activities aligned with their strengths and interests. Key tasks include coordinating with community partners to ensure comprehensive service delivery; facilitating group activities to foster empowerment; and monitoring participant progress through regular check-ins. This approach not only supports individual growth but also maintains a safe and supportive living environment.

Collaboration with local agencies and community partners enhances the program's effectiveness, creating a robust network of resources. Additionally, the SLP ensures compliance with relevant regulations and best practices, which are crucial for delivering effective services and achieving positive outcomes for participants.

Tasks/Responsibilities: To achieve the increase to housing 50 individuals, the DHC leadership team will manage several individual tasks and responsibilities, including:

1. Assessment and Outreach: Conduct outreach to identify and assess individuals at risk of homelessness or currently experiencing homelessness, ensuring that their needs are documented.
2. Housing Readiness Preparation: Develop and implement training programs focused on life skills, job readiness, and personal development to prepare participants for independent living.
3. Resource Coordination: Establish partnerships with local agencies, landlords, and service providers to create a network of resources for housing placement and support services.
4. Program Expansion Planning: Create a detailed plan to expand the SLP capacity, including securing funding, additional staff recruitment, and training for new staff members to support the increased number of participants.
5. Monitoring and Evaluation: Set up systems to monitor participant progress and program effectiveness, making necessary adjustments based on feedback and outcomes.
6. Community Engagement: Foster relationships with the community to raise awareness about the program and its benefits, encouraging more collaboration and support.
7. Compliance and Reporting: Ensure that all program activities comply with local, state, and federal regulations, and prepare regular reports on program progress and outcomes.

for stakeholders.

2. Annual Timeline:

July 2025:

- Launch outreach initiatives to identify potential participants.
- Begin recruitment of additional staff and volunteers.

August 2025:

- Conduct initial assessments for new participants.
- Finalize partnerships with local agencies for resource support.

September 2025:

- Develop and implement individualized treatment and support plans.
- Begin life skills training sessions for participants.

October 2025:

- Start organizing group activities to foster participant engagement.
- Monitor progress of participants through regular check-ins.

November 2025:

- Evaluate the effectiveness of training programs and make adjustments.
- Host community events to raise awareness about the SLP.

December 2025:

- Mid-year review of outcomes and participant progress.
- Adjust program strategies based on feedback and evaluation.

January 2026:

- Continue life skills and job readiness training.
- Facilitate additional mental health support services.

February 2026:

- Increase community engagement activities and partnerships.
- Begin preparing participants for potential housing placements.

March 2026:

- Conduct follow-up assessments to evaluate needs and progress.
- Start planning for permanent housing placements for eligible participants.

April 2026:

- Finalize housing placements for participants ready for transition.
- Continue to provide support services during the transition.

May 2026:

- Host a celebration event for participants who successfully transition to permanent housing.
- Collect feedback from participants on program effectiveness.



June 2026:

- Conduct a comprehensive program evaluation and prepare a report on outcomes.
- Plan for the next project year based on lessons learned and feedback.

3. Describe quality assurance and evaluation plans. Specify how applicant plans to: monitor; evaluate; and improve its results; and

Monitor:

- Develop a Monitoring and Evaluation (M&E) Plan: DHC will create an M&E plan at the project's outset. This will include defining: indicators of success; determining how to collect data; setting a timeline for review; and identifying who will be responsible for the monitoring tasks.
- Regular Reviews and Check-Ins: DHC will hold regular meetings to: review progress on tasks; address challenges; and make necessary adjustments to ensure project remains on track.

Surveys and Feedback: Regular feedback will be collected from staff, volunteers, and project beneficiaries, using methods such as: questionnaires; focus group discussions; and one-on-one interviews.

Documentation and Reporting: To maintain accountability and transparency, DHC will document all project aspects.

Evaluate:

- Internal Audits: DHC will conduct regular internal audits to: ensure all operations are compliant with agreed standards; identify areas for improvement; and monitor the project's financial management.

Risk Management: DHC will continuously assess and manage project risks by identifying potential issues and developing strategies to mitigate them.

Professional Development and Training: DHC will provide staff ongoing professional development and training opportunities to ensure their skills and knowledge remain relevant to effectively manage the project.

Improve:

- Continuous Improvement: DHC's Board of Directors will review the M&E data and audit results to identify trends, issues, and areas of improvement. They will use these insights to update strategies, approaches, and activities for the project's continuous improvement.
- Partner Collaboration: DHC will collaborate on external project evaluation with partners and stakeholders to gather a broader perspective on the project's performance and identify potential improvements.
- Reporting to Funders: Regular reports will be prepared for the State GIA's funding agency – and other stakeholders -- providing updates on: progress; spending; and challenges. Feedback from funders will help guide improvements and adaptations to the project.

4. Measures Of Effectiveness: The measures of effectiveness reported to the State agency will include:

- Housing Stability Rate: The percentage of participants who transition to permanent housing successfully and maintain that housing for a specified period (e.g., 6 months, 1 year).
- Employment Rate: The percentage of participants who secure employment or improve their job readiness status while enrolled in the program.

- Participant Engagement: The number of participants actively involved in life skills training sessions and group activities, reflecting their engagement in the program.
- Mental Health Improvement: Assessment scores indicating improvement in mental health status based on standardized evaluation tools before and after participation in the program.
- Self-Sufficiency Index: A composite score measuring participants' progress in areas such as budgeting, cooking, and personal hygiene, collected through regular assessments.
- Program Retention Rate: The percentage of participants who complete the program compared to those who initially enroll, indicating participant satisfaction and program effectiveness.

## **IV. Financial**

### **Budget:**

1. Submit a budget, using enclosed budget forms, to detail request costs.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

2. Provide anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$138,375	\$138,375	\$138,375	\$138,375	\$553,500

3. List all other sources of funding applicant will seek in FY 26.

City and County GIA; ADAD; Judiciary; Federal Grants; Foundation Grants

4. List all state and federal tax credits granted within the prior three years. List all state and federal tax credits applicant has applied for or anticipates applying for pertaining to any capital project. DHC does not have any state or federal tax credits
5. List all federal, state, and county government contracts, grants, and GIAs applicant has been granted in prior three years and will be receiving for FY 26 for program funding.

State of Hawaii Alcohol and Drug Abuse Division 2024-2027

State of Hawaii Alcohol and Drug Abuse Division 2021-2024

State of Hawaii Homeless Programs Office 2023-2025

State of Hawaii Judiciary Office 2023-2025

City and County of Honolulu Grant in Aid 2023-2024

6. Provide balance of its unrestricted current assets as of December 31, 2024.  
\$30,000

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Dynamic Healing Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	197,000		75,000	125,000
2. Payroll Taxes & Assessments	39,400		5,738	25,000
3. Fringe Benefits	19,500			
<b>TOTAL PERSONNEL COST</b>	<b>255,900</b>		<b>80,738</b>	<b>150,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	225,600		45,262	
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				50,000
9 Contractual	72,000		24,000	
10				
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<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>297,600</b>		<b>69,262</b>	<b>50,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>553,500</b>		<b>150,000</b>	<b>200,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	553,500	Dr. Annie Anderson (808) 489-2486		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	150,000	Annie Anderson (Jan 15, 2025 13:40 HST) 1/15/2025		
(d) Total Private/Other Funds Requested	200,000	Signature of Authorized Official Date		
<b>TOTAL BUDGET</b>	<b>903,500</b>	Dr. Annie Anderson, Executive Director Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Dynamic Healing Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$84,000.00	25.00%	\$ 21,000.00
Clinical Director	1	\$80,000.00	100.00%	\$80,000.00
Case Manager	1	\$48,000.00	100.00%	\$ 48,000.00
Case Manager	1	\$48,000.00	100.00%	\$ 48,000.00
				\$ -
				\$ -
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<b>TOTAL:</b>				197,000.00
<b>JUSTIFICATION/COMMENTS:</b> The Executive Director serves as provides visionary leadership, strategic planning, and operational management to ensure the organization fulfills its mission. Clinical Director is needed to oversees the design, implementation, and management of all clinical programs and services. Case Manager provides direct support and guidance to individuals experiencing homelessness and substance abuse, connecting them to resources and services that promote stability and recovery.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: \_Dynamic Healing Center\_\_\_\_\_

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: \_\_\_\_Dynamic Healing Center\_\_\_\_

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	N/A					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

# GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Dynamic Healing Center

Contracts Total: \$ 3,564,460.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Substance Use Disorder Treatment Services	Oct 1, 2024 - Sept 30, 2027	ADAD	State	\$ 1,000,000.00
1	Substance Use Disorder Treatment Services	Oct 1, 2021-Sept 30, 2024	ADAD	State	\$ 2,012,500.00
3	Homeless Emergency Shelter for Seniors	July 1, 2023 - June 30, 2025	Homeless Programs Office	State	\$ 339,000.00
4	Emergency Housing for Female Drug Court	July 1, 2023 - June 30, 2025	Judiciary	State	\$ 12,960.00
5	DV Agri-Cultural Program	Oct 1, 2023 - Sept 30, 2024	Department of Community Service	City & County of Honolulu	\$ 200,000.00
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## **V. Experience and Capability**

### **1. Necessary Skills and Experience:**

DHC Team Qualifications: DHC's professional staff bring an exceptional level of experience in working with individuals with severe mental illness across Hawaii, forming a knowledgeable team that provides a robust continuum of culturally relevant care. Our team's combined expertise, rooted in evidence-based best practices and informed by Hawaii's unique social and cultural landscape, enables us to provide comprehensive support for clients navigating complex mental health needs.

Experienced Leadership: Our Executive Director, Dr. Annie Anderson, is a seasoned Psychologist and Certified Substance Abuse Counselor with two decades of experience working with Hawaii's most vulnerable populations.

She has implemented programs within DHC to provide emergency and transitional programs for homeless individuals in Hawaii for approximately ten years. Prior to DHC, she was the Clinical Director for the Women in Need agency overseeing the PSD Transitional Housing project, which served Hawaii's underserved women directly out of incarceration. Dr. Anderson's experience encompasses direct care in licensed crisis residential services across Hawaii, emergency mental health support, and client group facilitation using a culturally relevant and trauma-informed approach.

Clinical Supervision and Support: Alongside Dr. Anderson is Dr. Kalei Arrelano, Clinical Psychologist and Licensed Mental Health Counselor (LMHC), Dr. Kalei Arellano, provides clinical supervision across DHC's Hawaii-based programs.

Dr. Arellano holds a doctorate in Clinical Psychology and a master's degree in psychology with a focus on Marriage and Family Counseling.

She has over ten years of experience overseeing mental health and substance abuse services specifically within Hawaii, offering guidance that reflects a deep understanding of Hawaii's cultural values and the unique needs of local communities. As the Qualified Mental Health Professional (QMHP) for DHC, she leads all clinical aspects, ensuring high-quality, culturally sensitive care for Hawaii's residents.

Specialized Clinical Expertise: Our team is further strengthened by Dr. Denis Mee-Lee, M.D., a Hawaii-based Psychiatrist who provides medication-related support and consultation for clients, helping to bridge medical and mental health needs with a nuanced understanding of Hawaii's healthcare environment.

Additionally, Dr. Anthony Arellano brings valuable experience as a Mental Health Specialist with a background in correctional facility mental health services. Having worked with a broad range of client populations, Dr. Anthony now provides therapeutic services within the context of Hawaii's mental health system, ensuring that our clients receive individualized care sensitive to their specific cultural backgrounds. He currently serves as the Program Director for DHC's substance abuse program providing Partial Hospitalization and Intensive Outpatient Substance Abuse Services.

DHC's leadership team is complemented by a dedicated staff of professionals in social work, counseling, and education, all of whom have extensive training in trauma-informed care, mental health first aid, and life skills coaching within Hawaii's unique healthcare setting. Our hiring process prioritizes individuals passionate about mental health and community service in Hawaii and who possess relevant certifications and experience.

This team's extensive experience is complemented by its rich ethnic diversity, encompassing Hispanic, Hawaiian/Chinese, Filipino, and Samoan heritage. This diversity is more than a demographic attribute; it is an integral strength that shapes the team's approach to participant care, fostering a deeper, more meaningful connection with those we serve.

Each clinician brings a cultural perspective that enhances their ability to empathize with and respond to the unique experiences of our participants, many of whom come from culturally diverse backgrounds themselves. Our Hispanic psychologist offers insights into the challenges faced by Latinx individuals, while our Hawaiian/Chinese psychologist brings an understanding rooted in Hawaii's local and indigenous cultures. Our Filipino psychologist provides cultural resonance for participants from the Philippines or of Filipino descent, and our Samoan psychologist strengthens our connection with Pacific Islander communities.

This level of representation allows our team to address participants' needs from a culturally informed standpoint, enhancing trust and rapport from the very start. Beyond just clinical experience, this diversity allows each psychologist to connect with participants on a personal level, respecting and acknowledging the cultural values and perspectives they bring to their care journey.

DHC remains committed to the ongoing professional development of our staff, with regular workshops, training sessions, and peer supervision to ensure that our team stays current with best practices, including culturally responsive approaches essential to effectively serving Hawaii's communities.

This experienced and dedicated team exemplifies DHC's commitment to delivering effective, compassionate, and culturally aligned services for individuals with severe mental illness across Hawaii.

2. **Facilities**: The DHC provides high-quality facilities that fully support its range of proposed services. The facilities are ADA-compliant, equipped with the necessary spaces and special equipment to meet client needs, and designed to promote a supportive, accessible environment for individuals with diverse requirements.

**Primary Office Location**: The DHC's primary office is situated at 200 N. Vineyard Blvd., Ste B130/B14, Honolulu, HI 96817. This facility is ADA-compliant, featuring elevator access to accommodate individuals using mobility aids such as wheelchairs and scooters. Inside, the facility includes:

- A large conference room for group classes.
- Seven private offices dedicated to client intakes, individual therapy sessions, and assessment services.

- A fully ADA-compliant bathroom for Urine Analysis (UA) testing as part of the substance abuse treatment program.

The facility is conveniently located near major bus lines and has ample parking for clients, maximizing accessibility. This location offers all support services, including health and wellness planning, substance abuse treatment and relapse prevention, domestic violence education and advocacy, case management, childcare, and outreach services.

Residential Facilities: DHC will use five ADA-accessible residential homes for this SLP project:

*Ewa Beach Homes: 91-1229 Laulaunui Lane, Unit A & Unit B, Ewa Beach, HI, 96706*

Approximately 1300 square feet, these two, three-bedroom, two-bath homes are transitional homes for homeless individuals and their children. These homes are designed to provide housing for at least eight participants at a time. Each home is a separate dwelling with: multiple emergencies' entrances and exits; and separate cooking and living rooms used as community areas. In addition, each home has a separate washer and dryer available 24/7 for laundry services.

Positioned behind the Queen's Medical Center – West Oahu. These homes are ideal for emergency medical access and care. Both homes are newly constructed, clean, and spacious. They provide a secure, therapeutic environment conducive to client recovery and stability. The homes also have a separate studio area to be used for: community activities; group rooms; and private therapeutic sessions.

*Kalihi Home: 1949 Naio Street, Honolulu HI 96817*

The Kalihi home was leased to DHC as a transitional home for women and children in July 2023. With five bedrooms, two full bathrooms and 4,530 square feet, this home is adequate to provide housing for at least 10 participants at one time. This facility can also be used as two separate dwellings as it is a two story home, where single women reside upstairs and women with children downstairs. Both have separate entrances, exits, living rooms and kitchen areas. This home is centrally located near a bus line for easy accessibility.

*Aiea Home: 99-715 Kealaluina Drive, Aiea, HI 96701*

This Aiea Home was leased to DHC to provide housing for women and children in Jan 2023. This home provides housing to at least 8 participants at a time. Centrally located and near a bus line, this home has 3 bedrooms, 2 full baths with a living room and full kitchen available for cooking essentials.

*Kaneohe Home: 45-866 Anoi Road, Kaneohe HI 96744:*

This beautiful, newly renovated corner lot home located in Kaneohe home has 5 bedrooms, 4 baths are approximately 2,560 square feet. This home can be considered separate dwellings as the downstairs and upstairs has separate exits and entrances; each level has its own living room and the main kitchen area along with its own private restrooms. In addition, this home can accommodate at least 11 women and children.

## **VI. Personnel: Project Organization and Staffing**

1. **Proposed Staffing, Staff Qualifications, Supervision and Training:** The DHC ensures that its staffing pattern, consumer-to-staff ratio, coverage, and caseload capacity are designed to deliver high-quality, effective services, adhering to the DIVISION's requirements for Semi-Independent Living programs.

- (a) **Staffing Pattern, Consumer/Staff Ratio, and Caseload Capacity:** DHC maintains a typical caseload ratio of 1:8 per staff member, providing sufficient individual support for consumers. Each consumer receives weekly individual therapy sessions, group processes, and treatment planning, ensuring that every client's needs are met comprehensively.

To optimize group settings, DHC adheres to best practice guidelines by maintaining group sizes between 6 and 12 members, supported by literature suggesting this range for effective client engagement (Sobell & Sobell, 2011; Velasquez et al., 2016).

Dr. Anthony Arellano, Program Director, oversees the structure of DHC's treatment programs, balancing client and staff needs to prevent burnout and foster a sustainable working environment. Group sessions are structured with daily support from two staff members to provide individualized attention and facilitate a complete understanding of treatment materials. This approach allows for effective management of group dynamics while ensuring that consumers receive the care and focus they need.

- (b) **Adequate Staffing for Program Administration and Service Delivery:** DHC employs a dedicated team of professionals to administer, manage, and supervise its services effectively. The following key roles have been identified for the project, each fulfilling specific functions to support the Semi-Independent Living program:
    - **Program Director (Dr. Anthony Arellano):** Oversees all program operations, structures treatment groups, supervises staff, and ensures that services align with client and DIVISION needs.
    - **Clinical Director (Dr. Kalei Arellano):** Manages Group Home services, maintains compliance with AMHD criteria, and ensures therapeutic support within residential settings.
    - **Therapists (e.g., Tori and Adriana):** Each therapist brings specialized skills, such as Adventure Therapy or Mindfulness practices, enhancing client engagement through tailored group activities.
    - **Support Staff and Mental Health Workers:** Provide direct client support, including individual therapy, group facilitation, and housing plan development, ensuring a 1:8 ratio for structured group settings.

Each staff member's position is designed to contribute uniquely to the overall service quality, ensuring that clients have access to diverse therapeutic approaches. DHC also invests in staff well-being by offering ongoing professional development, task delegation that aligns with individual strengths, and opportunities for personal time off, which collectively support retention and morale.

**Subcontractors and Volunteers:** All necessary services are provided by in-house staff who meet

the qualification standards outlined in the proposal. However, should subcontractors be considered in the future, DHC will select only those fully qualified to perform the specific tasks, ensuring alignment with the project's quality standards. Each subcontractor's performance would be carefully monitored, evaluated, and managed to maintain compliance with all State requirements.

Volunteers may be considered for auxiliary roles that enhance the program's reach but will undergo stringent screening to verify their qualifications and reliability. Each volunteer will be assigned roles suited to their skills and will operate under the supervision of experienced staff members to maintain program standards. DHC will oversee volunteer activities with robust management practices, ensuring their contributions align with program objectives.

Compliance and Operational Standards: DHC adheres to all Federal, State, and County regulations, including requirements outlined by 42 CFR, ensuring compliance with legal standards and administrative rules. DHC has developed comprehensive operational procedures for disaster preparedness, smoking policies, infectious disease prevention, record keeping, confidentiality, and responding to client grievances. These policies ensure that all services are provided in a safe, compliant, and client-centered manner.

DHC places a strong emphasis on communication and coordination with the State Adult Mental Health Division (AMHD), participating in regular meetings and coordinating closely with case managers and community partners to enhance service delivery. These organizational practices allow DHC to maintain high standards in care continuity, consumer engagement, and overall program effectiveness.

## **2. Organization Chart**

Show position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

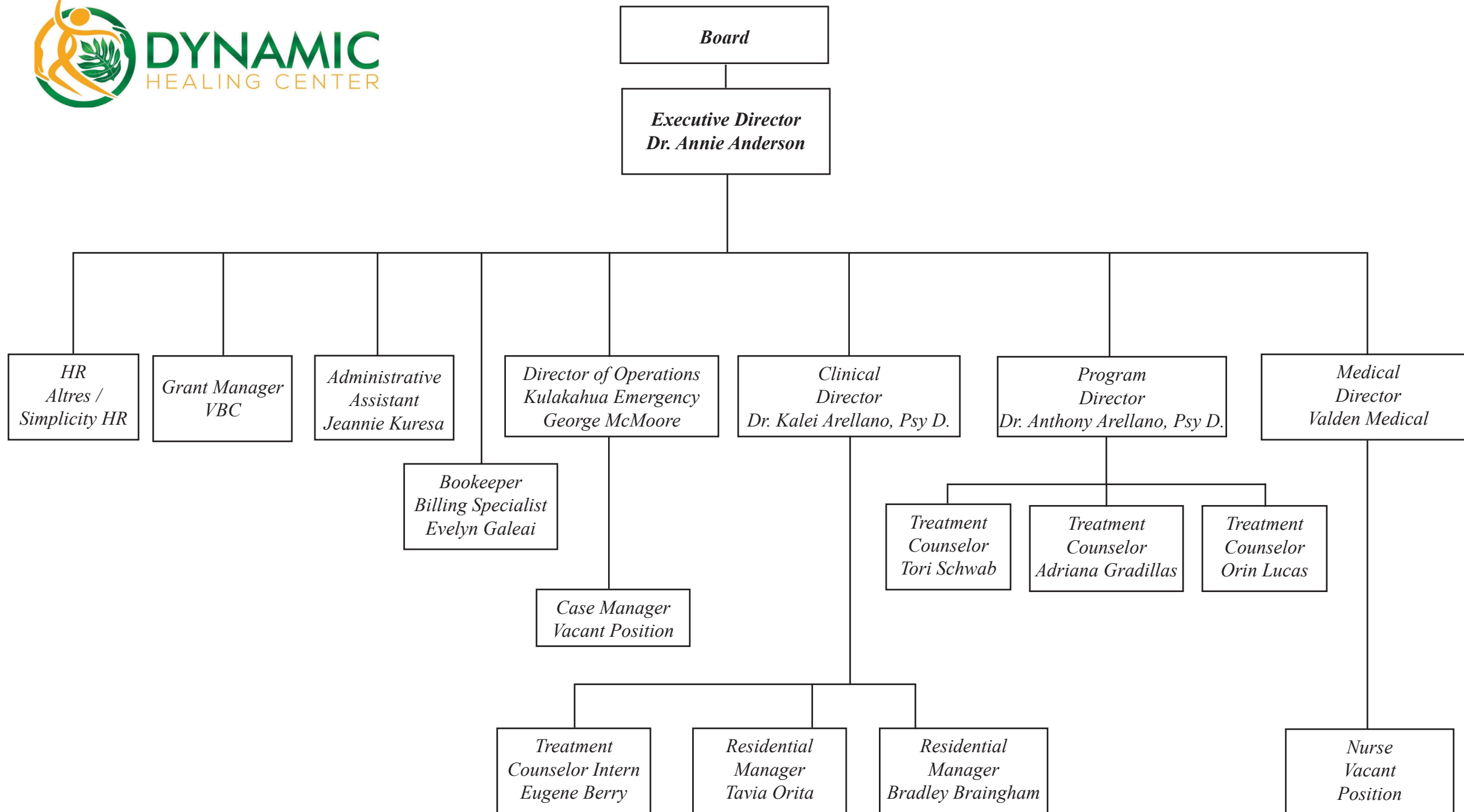
## **3. Compensation**

Provide annual salary range paid to three highest paid org officers, directors, or employees by position title, not employee name.

Executive Director – \$84,000

Clinical Director – \$80,000

Case Manager – \$48,000



## **VII. Other**

### **1. Litigation**

Disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

### **3. Private Educational Institutions**

Specify whether grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

### **4. Future Sustainability Plan**

Provide a plan for sustaining FY 26 activity funded by grant if the grant is:

- (a) Received for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

DHC is committed to ensuring the long-term sustainability of our programs and services. As we prepare for a future without recurring state grant funding, we are proactively implementing strategies to diversify our revenue streams and build a resilient financial foundation. This is our detailed sustainability plan, which outlines key initiatives to sustain and grow our organization's impact for the benefit of Hawaii's homeless communities.

#### **Diversifying Funding Sources:**

##### Grants and Foundations:

- Continue leveraging our dedicated grant writing team to identify and secure funding from local, mainland, and national foundations.
- Develop tailored proposals to target foundations aligned with our mission and programs.
- Build multi-year grant partnerships with funders who support capacity-building and programmatic growth.

##### Corporate Sponsorships and Partnerships:

- Forge deeper relationships with local corporations and small businesses by demonstrating alignment between their community engagement goals and our mission.

- Offer sponsorship opportunities for programs, events, and initiatives, providing recognition and partnership visibility.
- Engage corporate employees through workplace giving campaigns and volunteer programs.

Individual Giving:

- Launch targeted fundraising campaigns to attract individual donors, emphasizing our program's impact through compelling stories and testimonials.
- Develop a structured donor engagement plan, including regular communications, donor appreciation events, and impact reports to retain and cultivate supporters.
- Implement a recurring giving program to secure sustainable, predictable revenue.

**Strengthening Internal Capacity:**

Fundraising Skills Development:

- Invest in professional development opportunities for staff and board members to enhance fundraising, donor relations, and grant writing skills.
- Create a culture of philanthropy within the organization, ensuring every team member contributes to fundraising efforts.

Strategic Fundraising Plan:

- Work with the grant writing team to finalize and execute a multi-year strategic fundraising plan.
- Set measurable goals for grant applications, corporate sponsorships, and individual giving campaigns.

**Expanding Community Engagement:**

Public Awareness and Outreach:

- Increase visibility through storytelling campaigns, social media, and community events to highlight our work and impact.
- Build a robust digital presence, leveraging email campaigns and donor management systems to engage supporters.

Volunteer Engagement:

- Recruit and retain a strong volunteer base to support programs and fundraising initiatives, fostering a sense of ownership and connection among community members.

Collaboration with Other Non-Profits:

- Partner with organizations that share complementary missions to pool resources and apply for collaborative funding opportunities.



## **Generating Earned Income:**

### **Fee-Based Programs and Services:**

- Explore offering certain program components as fee-based services to sustain operational costs.
- Develop scalable products or services, such as workshops, trainings, or digital resources, that align with our mission.

### **Social Enterprise Initiatives:**

- Investigate opportunities for social enterprises that generate income while supporting our mission.
- Utilize Hawaii's local strengths, such as cultural tourism or artisanal products, to develop mission-driven revenue streams.

## **Measuring Impact and Building Trust:**

### **Impact Measurement:**

- Establish metrics to measure program success and communicate outcomes to funders, donors, and the broader community.
- Publish annual impact reports showcasing accomplishments and demonstrating financial accountability.

### **Transparency and Trust-Building:**

- Maintain transparent financial practices and demonstrate efficient use of funds through regular updates to stakeholders.
- Strengthen relationships with donors and funders through open communication and a consistent emphasis on long-term impact.

**Conclusion:** Through a diversified funding base, strong partnerships, and a culture of philanthropy, DHC is confident in our ability to sustain and scale its impact. While the GIA grant will provide critical support this year, this sustainability plan ensures that we will continue serving Hawaii's homeless communities for years to come, driven by a shared commitment to making a lasting difference.







# Dynamic Healing Center\_553500\_OP

Final Audit Report

2025-01-15

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