

Application for Grants  
Chapter 42F, Hawaii Revised Statutes

## **Hauula Recovery Support Services**

Thirty-Third Hawaii State Legislature, 2025

Submitted by:



**Corazon Hawaii**

January 17, 2025

Contact:

Sonia Davalos, Executive Director

Phone: 808-800-7477

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## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Sonia Davalos, Executive Director

PRINT NAME AND TITLE

1/15/2025

DATE

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

☐

Operating

☐

Capital

Legal Name of Requesting Organization or Individual:    Db:

Amount of State Funds Requested: \$ \_\_\_\_\_

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State:            \$ \_\_\_\_\_

Federal:        \$ \_\_\_\_\_

County:        \$ \_\_\_\_\_

Private/Other: \$ \_\_\_\_\_

Total amount of State Grants Received in the Past 5  
Fiscal Years:

\$ \_\_\_\_\_

Unrestricted Assets:

\$ \_\_\_\_\_

New Service (Presently Does Not Exist): ☐    Existing Service (Presently in Operation): ☐

Type of Business Entity:

☐

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

City:

State:

Zip:

Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:



Authorized Signature

Name and Title

Date Signed



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** CORAZON HAWAII INC.

**Issue Date:** 01/12/2025

**Status:** **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX5946

UI#: No record

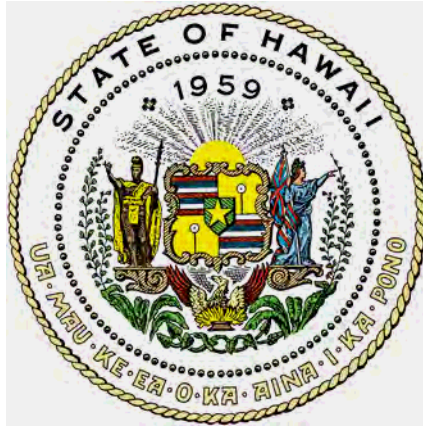
DCCA FILE#: 328651

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs  
of the State of Hawaii, do hereby certify that

CORAZON HAWAII INC.

was incorporated under the laws of Hawaii on 10/27/2023 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 12, 2025

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

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(Typed Name of Individual or Organization)



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(Signature)

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(Date)

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(Typed Name)

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(Title)

## **Statement Public Purpose pursuant to Section 42F-102:**

### **(1) The name of the requesting organization or individual;**

Corazon Hawaii Inc.

### **(2) The public purpose for the grant;**

The primary purpose of this initiative is to enhance community well-being by providing accessible and comprehensive substance use disorder (SUD) counseling services to individuals and families in the Koolauloa district. By establishing a dedicated program through the Hui O Hauula Partnership Hub and integrating services at the Hauula Family Assessment Center (FAC), Corazon Hawaii will reduce barriers to care for those in need.

This program seeks to empower vulnerable populations by offering support through a Certified Substance Abuse Counselor (CSAC), encourage healing, resilience, and recovery. By reaching out to individuals in various settings, whether they are at the FAC, living on the beaches, or in the mountains and valleys, Corazon Hawaii strives to create a safe and welcoming environment for all. Ultimately, this initiative is focused on improving the overall health and stability of our community, addressing the pressing challenges of substance use, and promoting a supportive network for recovery.

### **(3) The services to be supported by the grant;**

Funding requested will allow Corazon Hawaii Inc. to create a comprehensive support system for individuals and families affected by substance use disorders, promoting recovery and resilience in the community. Services will include:

1. Individual Counseling: One-on-one sessions with a Certified Substance Abuse Counselor (CSAC) to assess needs, develop personalized treatment plans, and provide ongoing support for recovery.
2. Family Counseling: Group sessions for families residing in the Hauula Family Assessment Center (FAC) to address the impact of substance use, enhance communication, and strengthen family dynamics.
3. Outreach Services: Mobile counseling and support services that reach individuals in various locations within the Koolauloa district, including remote areas like beaches, mountains, and valleys.
4. Support Groups: Facilitation of peer support groups for individuals and families dealing with substance use disorders, providing a sense of community and shared experience.
5. Resource Coordination: Assistance in connecting participants to additional resources, such as housing support, employment services, mental health counseling, and healthcare.
6. Educational Workshops: Community workshops and seminars focused on substance use prevention, recovery strategies, and coping skills, aimed at increasing awareness and understanding.
7. Crisis Intervention: Immediate support for individuals in crisis related to substance use, including safety planning and referrals to higher levels of care when necessary.

8. Follow-Up Services: Ongoing check-ins and support for individuals after initial counseling sessions to monitor progress and adjust treatment plans as needed.
9. Referral Services: Connecting individuals to specialized treatment programs, detox facilities, or rehabilitation services as appropriate.
10. Community Advocacy: Engaging in advocacy efforts to raise awareness about substance use issues and promote policies that support recovery and community well-being.

**(4) The target group; and**

Target groups will include:

1. Individuals with Substance Use Disorders (SUD):  
Adults experiencing challenges with alcohol and drug use who are seeking counseling, support, and recovery services.
2. Families Affected by Substance Use:  
Families of individuals struggling with SUD, including parents, siblings, and children, who need support to cope with the impact of substance use on family dynamics.
3. Participants of the Hauula Family Assessment Center (FAC):  
Families and individuals participating at the FAC who require immediate access to substance use counseling and support services.
4. Homeless and Unhoused Individuals:  
Persons living on the streets, beaches, or anyone within the Koolauloa district who may have limited access to care and support.

**(5) The cost of the grant and the budget.**

FY2026 GIA Operating request: \$280,000. Total budget: \$1,680,000.



## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

Please see attached Hawaii Compliance Express Certificate and Certificate of Good Standing.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached Declaration Statement.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Please see attached Public Purpose Statement.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Corazon Hawaii is a contracted provider for the State of Hawaii's Department of Human Services (DHS), operating under the Benefit, Employment, and Support Services (BESSD) Homeless Programs Office (HPO). We proudly manage the Hauula Family Assessment Center (FAC), the first of its kind on the Windward side of Oahu, in collaboration with the State of Hawaii DHS and the City & County. This center provides low-barrier interim housing for homeless families.

Our mission is to empower these households to rebuild their lives and reconnect with their community. We offer comprehensive support through housing services and advocacy, aiming to foster lasting change and eliminate barriers to housing.

Corazon Hawaii is dedicated to serving homeless families eligible for a variety of services, including shelter, housing navigation, rapid rehousing, housing retention, and homelessness prevention. Our approach aligns with the State of Hawaii DHS' Ohana Nui philosophy, which leverages Hawaii's unique multigenerational family structure to promote the well-being of entire families.

The findings from the last three Point in Time Count Reports highlight the critical need for the FAC in Hauula, reinforcing Corazon Hawaii's commitment to addressing homelessness in our community.

2. The goals and objectives related to the request;

The requested funds will be utilized to establish a full-time Certified Substance Abuse Counselor (CSAC) position for the Hauula Recovery Support Services program, which is essential to Corazon Hawaii's commitment to providing comprehensive services to the community. The CSAC role in the Hauula Recovery Support Services will have three primary functions as a full-time employee of Corazon Hawaii:

- a. Direct Support for Families: The CSAC will provide specialized counseling and support for families residing at the Hauula FAC, specifically addressing substance use disorders (SUD).
- b. Community Outreach: In collaboration with Hui O Hauula as a member of its Partnership Hub, the Hauula Recovery Support Services program will maintain community outreach open to all individuals seeking assistance with SUD, with a supportive environment for recovery.
- c. Mobile Services: The Hauula Recovery Support Services will have a mobile service component to connect with individuals and families who face barriers such as lack of mobility or transportation, thereby expanding access to critical services for this vulnerable population.

Substance use and abuse represent significant barriers for individuals and are often key factors that lead to homelessness, deeply impacting families and the broader community. This Hauula Recovery Support Services program will address these challenges and promote recovery, ultimately contributing to the well-being of our community.

3. The public purpose and need to be served;

The Hauula Family Assessment Center (FAC) and the Hauula Recovery Support Services will be strategically situated in Hauula, at the center of Region 6, as identified in the Point in Time Count. While the percentage of homelessness in this region may appear low compared to other parts of Oahu, it is, in reality, the most underserved area on the island. The 2022 Point in Time Count Report revealed that the average length of stay in emergency shelters on Oahu was 208 days, which increased to 248 days by 2023, indicating a growing demand for assistance. The number of unsheltered homeless families has fluctuated significantly, with 54 families identified as priorities in Hauula in 2022, dropping to 17 in 2023, and rising again to 36 in 2024. These trends highlight the urgent need for services, as extended stays in emergency shelters and a notable population of unsheltered families continue to be pressing issues. The lack of homeless shelters in Region 6, Upper Windward, emphasizes the critical role of the Hauula FAC in addressing family homelessness.

Substance use is a significant public health issue in Hawaii. Approximately 62.3% of

individuals over 12 years old reported using illicit drugs or alcohol in the past year. The rates of methamphetamine and cocaine use are higher than the national average, and both substances account for a substantial portion of treatment admissions among adults and adolescents. The rising threat of fentanyl has further exacerbated the situation, contributing to an increase in drug-related emergencies and fatalities. Research indicates that around one-third of homeless individuals face challenges related to alcohol and/or drug use, with many having a history of substance use disorders. According to SAMHSA, 38% of homeless individuals abuse alcohol, while 26% abuse other drugs.

In the Koolauloa region, there is only one youth treatment center located near Hauula, which limits access to essential services for local youth. Additionally, there are three outpatient service providers situated approximately 12 miles away in Kaneohe. This distance poses a significant challenge for individuals seeking treatment, as it can be difficult for them to travel regularly to these locations. Furthermore, the central Oahu area boasts six or more service providers, but their distance from Koolauloa exacerbates the issue. As a result, residents in Koolauloa often find it challenging to obtain the necessary treatment and support, leading to gaps in care and potentially hindering recovery and well-being. This geographic limitation underscores the urgent need for more accessible services within the Koolauloa community.

Substance use impacts many individuals and families, both homeless and housed, resulting in severe health and social consequences, including the spread of infectious diseases, fatal overdoses, and increased criminal activity. In this context, the proposed Certified Substance Abuse Counselor (CSAC) position with the Hauula Recovery Support Services program will be an essential resource, benefiting not only families at the Hauula FAC but also the broader community.

Corazon Hawaii intends to provide services throughout the Koolauloa district, from Waimea Bay on the North Shore to Kaaawa on the windward coast, welcoming all individuals in need. Data shows that homeless families with substance use issues are disproportionately comprised of Native Hawaiians or Pacific Islanders, many of whom also report mental health challenges alongside their substance use disorders. This demographic often experiences higher rates of generational trauma, further complicating their struggles with homelessness.

The region is greatly underserved, with no other provider agencies offering shelter or sufficient mental health and substance use services. The Hauula Recovery Support Services program will directly address these gaps by supporting families at the FAC and providing access to care through the Hui O Hauula Community Center. Additionally, the mobile portion of the program is an innovative first for the area that will ensure the assistance reaches individuals with limited mobility, significantly expanding our reach and impact.

4. Describe the target population to be served; and

The target population for the program will encompass several key groups. Primarily, we will focus on individuals with substance use disorders (SUD), particularly adults who are grappling with alcohol and drug use and actively seeking counseling, support, and recovery services. We will also provide assistance to families affected by substance use, including parents, siblings, and children of those struggling with SUD, equipping them with essential

resources to navigate the challenges within family dynamics. Participants at the Hauula Family Assessment Center (FAC), who need immediate access to substance use counseling and support, will be a central focus of our efforts. Additionally, we will extend our services to the broader community, including homeless and unhoused individuals in the Koolauloa district, particularly those living on the streets or beaches who may have limited access to care. This comprehensive approach is designed to meet the diverse needs of the community and promote recovery and resilience among those impacted by substance use.

5. Describe the geographic coverage.

The Hauula Recovery Support Services program will serve the Koolauloa district, which encompasses a diverse range of communities from Waimea Bay on the North Shore to Kaaawa on the windward coast of Oahu. This area includes several towns and neighborhoods, each facing unique challenges related to homelessness and substance use. The Hauula Family Assessment Center (FAC) will act as a central hub for services, and in partnership with Hui O Hauula, we will enhance our outreach and support efforts. Together, we will extend our services into various locations within the district, including beaches, parks, and other public spaces where vulnerable populations may reside. This collaboration ensures that our program is accessible to individuals and families who may have limited access to care and support. By leveraging the resources and community connections of Hui O Hauula, we aim to foster inclusivity and strengthen community support throughout the Koolauloa region.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Corazon Hawaii is requesting funding to establish a Certified Substance Abuse Counselor (CSAC) position, aimed at enhancing our capacity to support individuals and families affected by substance use disorders (SUD). Our approach focuses on delivering comprehensive, accessible services that supports recovery and resilience within the community.

The CSAC for the Hauula Recovery Support Services will hold a valid certificate or license from the State of Hawaii Department of Health's Alcohol and Drug Abuse Division (ADAD) and preferably have a Bachelor's Degree in Behavioral Health. This position aligns with the definition of a "substance abuse counselor," as detailed in §11-177.1, which encompasses the provision of the twelve core functions of substance abuse treatment, including assessment, treatment planning, implementation, counseling, and discharge planning.

The CSAC will be based at the Hui O Hauula Community Center, where designated spaces will include:

- A private office for confidential counseling sessions.
- A shared office for collaboration with other professionals.
- Meeting spaces for group sessions and community activities, ensuring confidentiality for families and participants seeking CSAC services.

Key Responsibilities:

1. Direct Counseling: The CSAC will engage directly with families and individuals, addressing substance use issues as they arise. Assessments conducted by the Housing Retention Specialist will identify chronic substance use histories, leading to timely referrals to the CSAC for further evaluation.
2. Treatment Planning: Collaborating with family members, the CSAC will develop tailored treatment plans to support recovery, incorporating both counseling services and referrals to Hawaii Cares and other appropriate providers.
3. Community Outreach: The CSAC will implement community outreach initiatives from the Hui O Hauula Community Center, providing services to the broader community and ensuring that families affected by SUD receive necessary support.
4. Mobile Services: Recognizing the barriers some individuals face in accessing care, the CSAC will conduct regional mobile outreach, bringing services directly to those in need, including individuals who may be reluctant to visit the center.
5. Follow-Up Services: The CSAC will maintain ongoing communication with clients as they transition through recovery, providing follow-up support and adjusting treatment plans as needed.
6. Record Keeping: The CSAC will adhere to HIPAA standards, maintaining accurate records of client progress and treatment outcomes to ensure continuity of care and measure effectiveness.

The establishment of the CSAC position with the Hauula Recovery Support Services program will result in improved access to substance use counseling and support services for families and individuals within the Koolauloa community. Key outcomes will include:

- Increased engagement in treatment and recovery programs.
- Enhanced family dynamics as a result of supportive counseling and resources.
- Reduced barriers to accessing care, particularly for vulnerable populations.
- Measurable improvements in the health and well-being of participants, as evidenced by progress documented in treatment records.

Through this comprehensive approach, Corazon Hawaii's goal is to create a supportive environment for recovery, addressing the pressing needs of our community while supporting long-term resilience among individuals and families affected by substance use disorders.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Months 1-3: Staffing and Initial Setup

Month 1:

- Hire a Certified Substance Abuse Counselor (CSAC).

- Initiate new staff orientation and training, focusing on the organization's mission, policies, and specific service protocols.
- Acquire a compact SUV with all-wheel drive (AWD) for mobile outreach, ensuring access to challenging terrains and unpaved roads.

Month 2:

- CSAC commences work with families at the Hauula Family Assessment Center (FAC), establishing regular counseling hours and meeting times at the Hui O Hauula Community Center.
- Begin providing immediate counseling services to assess individual needs and create personalized treatment plans.

Month 3:

- Continue establishing counseling hours and meeting schedules.
- Finalize logistics for mobile services to connect with individuals and families in remote areas.

Months 4-9: Ongoing Counseling and Collaboration

Months 4-9:

- Collaborate with the Program Manager and Housing Retention Specialist as part of the FAC team to continuously evaluate families' specific needs regarding substance use.
- Develop and arrange group meetings, including Alcoholics Anonymous (AA) and Narcotics Anonymous (NA) sessions at the Hui O Hauula Community Center, encouraging participation from FAC families.
- Foster healthy, sober social activities for individuals and families, providing meals and incentives (e.g., bus passes or gift cards) to promote engagement.
- Maintain regular ongoing counseling sessions focusing on recovery, adapting to each family's unique circumstances.
- Assist individuals and families with referrals to more structured treatment programs, such as outpatient or inpatient services, as needed.
- Provide individual and family counseling that emphasizes healthy socialization activities free from drugs and alcohol.

Months 10-12: Transition Support and Evaluation

Months 10-12:

- Conduct follow-up services for families transitioning into stable housing, offering continued support and counseling to ensure successful integration.
- Implement rigorous documentation and charting of participant progress from Month 3 through Month 12 to identify trends and measure the program's effectiveness.
- Regularly schedule follow-up meetings and counseling sessions to maintain continuity of care.
- Utilize mobile service capabilities to conduct individual and family wellness checks and provide in-home support to participants.

Overall Goals and Projections

- Throughout the year, the primary goal is to deliver services directly to families residing in the FAC while also assisting any individuals and families in need within the community.

- Given the high prevalence of substance use issues in Hawaii, the CSAC is projected to manage a caseload of approximately 35-40 individuals at any given time. This will be adjusted based on the intensity of services required, recognizing that each participant's needs and coping abilities may differ.
- Acknowledge that substance use disorder (SUD) is a chronic disease, and ensure ongoing follow-up and support as families transition into secure, stable housing, recognizing the long-term challenges associated with substance use.

This comprehensive timeline reflects the structured approach to providing essential support and services, aiming to support recovery and resilience within the community.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Corazon Hawaii's quality assurance and evaluation plan will be comprehensive, focusing on continuous improvement and effectiveness of the Hauula Recovery Support Services provided by the Certified Substance Abuse Counselor (CSAC) at the Hauula Family Assessment Center (FAC) and the Hui O Hauula Community Center. The framework includes the following components:

1. Performance Indicators:

- Develop specific, measurable outcomes to assess the effectiveness of the CSAC services, including:
  1. The number of individuals and families served.
  2. The completion rate of individualized treatment plans.
  3. Improvement in substance use-related metrics such as:
    - i. Reduced substance use frequency
    - ii. Increased participation in recovery programs
    - iii. Percentage of individuals achieving abstinence
  4. Participant satisfaction scores from feedback surveys

2. Regular Data Collection:

- Implement a systematic approach to collect data on participant progress, treatment effectiveness, and service utilization.
- Use standardized assessment tools to evaluate substance use severity, family dynamics, and overall well-being at intake, during treatment, and upon transition to stable housing.
- Maintain thorough documentation in compliance with HIPAA standards to ensure confidentiality and integrity of participant records.

3. Client Feedback Mechanisms:

- Conduct regular participant satisfaction surveys to gather feedback on the counseling services, support received, and areas for improvement.

- Hold focus groups with individuals and families to discuss their experiences, challenges, and suggestions for enhancing services.

4. Collaboration and Communication:

- Establish regular interdisciplinary meetings with the Hauula FAC team, including the Housing Retention Specialists, to review participant progress, share insights, and adjust treatment plans as needed.
- Encourage open communication between the CSAC and other service providers to ensure a holistic approach to care.

5. Quality Assurance Reviews:

- Schedule quarterly reviews of program operations and outcomes to assess compliance with established standards and identify opportunities for improvement.
- Analyze trends in participant data to evaluate the program's impact on substance use recovery and family stability.

6. Continuous Improvement Initiatives:

- Utilize evaluation findings to inform staff training and development, ensuring that the CSAC and support staff are equipped with the latest best practices in substance use counseling and family support.
- Adjust program offerings based on evaluation results, such as introducing new group sessions, resources, or outreach strategies to better meet community needs.

7. Outcome Reporting:

- Provide reports to stakeholders detailing program outcomes, challenges faced, and planned improvements.
- Use data visualizations to effectively communicate results and trends to stakeholders and funders.

The evaluation plan will not only focus on monitoring effectiveness but also on implementing actionable improvements based on findings. Key strategies include:

1. Adaptive Service Delivery:

- Regularly review and refine treatment plans based on ongoing assessments and participant feedback, ensuring that services remain client-centered and responsive to changing needs.

2. Professional Development:

- Facilitate ongoing training for the CSAC and staff on emerging trends in substance use treatment, cultural competence, and family dynamics to enhance service quality.

3. Community Engagement:

- Utilize partnerships with local organizations and stakeholders to identify gaps in services and collaboratively develop solutions to address community needs.



By implementing this quality assurance and evaluation plan, the Hauula Recovery Support Services will maintain high standards of service delivery, improve participant outcomes, and enhance the overall effectiveness of its program.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

To assess the effectiveness of the Hauula Recovery Support Services program, the following standard and objective measures will be reported to the State agency:

1. Number of Individuals and Families Served:
  - Total count of individuals and families receiving services, providing insight into the program's reach and impact within the community.
2. Completion Rate of Individualized Treatment Plans:
  - Percentage of clients who successfully complete their tailored treatment plans, indicating the effectiveness of the counseling services.
3. Improvement in Substance Use-Related Metrics:
  - Reduced Substance Use Frequency: Measurement of the change in how often clients use substances, tracked through self-reports and assessments.
  - Increased Participation in Recovery Programs: Percentage of clients engaging in additional recovery programs (e.g., support groups, workshops) after receiving services.
  - Percentage of Individuals Achieving Abstinence: The proportion of clients who reach complete abstinence from substance use within a specified timeframe.
4. Participant Satisfaction Scores from Feedback Surveys:
  - Average satisfaction rating collected from client feedback surveys, measuring their experience and perceived effectiveness of the counseling services.

These measures will provide a comprehensive framework for the State agency to evaluate the program's effectiveness and achievement. If the level of appropriation differs from the amount included in this application, the measures of effectiveness will be updated accordingly and communicated to the expending agency.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))

e. Government contracts, grants, and grants in aid ([Link](#))

Please see attached budget forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$130,000	\$50,000	\$50,000	\$50,000	\$280,000

The \$130,000 allocated for Quarter 1 will cover startup costs, including the purchase of an AWD vehicle for mobile services. Subsequent quarterly funding of \$50,000 will be used to cover ongoing program expenses.

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

Corazon Hawaii will receive a supplemental contract of \$1,400,000 from the State of Hawaii, Department of Human Services, BESSD Homeless Programs Office for the Hauula Family Assessment Center (FAC). This contract will cover the second year of a six-year program, running from June 1, 2025, to May 31, 2026.

In addition, we plan to pursue any available HUD Emergency Solutions Grant (ESG) funds to support shelter staffing and other operational costs.

Corazon Hawaii is committed to the sustainability of our services and will actively seek out and apply for additional government and private funding opportunities to enhance the support we provide to the individuals and families we serve.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

Corazon Hawaii has been awarded Contract No. DHS-25-HPO-0015 by the State of Hawaii, Department of Human Services (DHS), Benefit, Employment and Support Division (BESSD) through competitive procurement. Current contract is effective from October 1, 2024, to May 31, 2025, with next contract term running from June 1, 2025 to May 31, 2026. This contract is valid for a total of six (6) years, concluding on May 31, 2030. Each annual contract amount is \$1,400,000, resulting in a total contract value of \$8,400,000.

Corazon Hawaii has not received any State Legislative GIA awards in the last three years.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

At the time of submitting this application, Corazon Hawaii does not have any unrestricted current assets.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

#### Necessary Skills

Corazon Hawaii was established on October 27, 2023, by a passionate group, with over 70 combined years of experience, united in our mission to combat homelessness in Hawaii. Our experience revolves around offering holistic assistance to those facing homelessness, encompassing housing, resources, and services aimed at addressing its underlying causes and encouraging enduring stability.

With our mission and a dedication to effecting change within their community, Corazon Hawaii embarked on the journey to provide concrete solutions to the multifaceted issue of homelessness. Corazon Hawaii sought not only to provide immediate shelter but also to equip individuals and families with the necessary resources and support to transition into sustainable housing situations, paving the way for a brighter future.

Recognizing the complexity of addressing homelessness, Corazon Hawaii engages in collaborative efforts with local communities, government agencies, and fellow nonprofits. This collaborative approach aimed to maximize their impact and extend Corazon Hawaii's reach, understanding that combating homelessness requires a concerted and unified effort.

By formalizing our status as a nonprofit organization, Corazon Hawaii underscores our unwavering commitment to serving the homeless population and effecting positive change in Hawaii. Corazon Hawaii's dedication to providing shelter, resources, and support services reflects a proactive and compassionate approach to tackling this pressing social issue.

Corazon Hawaii is driven by a set of core values encompassing integrity, respect, collaboration, transparency, compassion, excellence, and accountability, Corazon Hawaii guides its work and interactions with clients and partners. These values highlight our commitment to delivering high-quality services and encouraging a nurturing workplace environment.

Corazon Hawaii's strategic directions prioritize advocacy, well-being, housing, culture, and

sustainability. We advocate for policy changes and implement systemic improvements to better address the needs of people experiencing homelessness. Corazon Hawaii's focus on person-centered, evidence-based, and innovative services underlines our commitment to promoting well-being. We are dedicated to ensuring access to safe and dignified housing for all individuals facing homelessness while encouraging a supportive workplace culture and managing resources ethically to ensure organizational viability and success.

Corazon Hawaii is committed in our dedication to ending homelessness in our communities through comprehensive support, advocacy, and adherence to our values and strategic objectives.

### Knowledge and Ability

Corazon Hawaii's core team members expertise is in operating homeless shelters; providing case management services, housing navigation, and housing retention; and rapid rehousing and homeless prevention services. Below are the necessary skills corresponding to each aspect we provide.

#### Operating Homeless Shelters:

- Facility management: Ability to oversee day-to-day operations, including maintenance, security, and cleanliness of the shelter.
- Safety and crisis management: Skills to ensure the safety of shelter clients and staff, including handling emergencies and crisis situations.
- Resource allocation: Knowledge of budgeting and resource management to ensure the shelter's efficient operation within financial constraints.
- Compliance: Understanding of relevant regulations and standards for homeless shelters, including health and safety regulations.

#### Providing Case Management:

- Assessment skills: Ability to conduct comprehensive assessments of households' needs, strengths, and goals to develop tailored housing plans.
- Communication skills: Effective communication with households and external service providers to coordinate services and advocate for households' needs.
- Problem-solving: Capacity to identify barriers to housing stability and develop strategies to address them, including accessing resources and navigating complex systems.
- Empathy and compassion: Ability to build rapport with households, demonstrate empathy, and provide support services while maintaining professional boundaries.

#### Housing Navigation:

- Knowledge of housing resources: Understanding of available housing options, including affordable housing programs, rental assistance, and supportive housing services.
- Advocacy skills: Ability to advocate on behalf of clients to secure housing, negotiate with landlords, and address housing barriers such as discrimination or eviction.
- Networking: Building relationships with landlords, property managers, and housing agencies to expand housing opportunities for households.
- Documentation and record-keeping: Maintaining accurate records of housing searches, applications, and client interactions to track progress and outcomes.

**Housing Retention:**

- Supportive services: Providing ongoing support to help households maintain housing stability, including assistance with budgeting, accessing community resources, and addressing conflicts.
- Crisis intervention: Ability to respond quickly to crises that threaten housing stability, such as job loss, medical emergencies, or interpersonal conflicts.
- Follow-up and monitoring: Regular check-ins with households to assess their housing situation, identify emerging issues, and provide necessary support to prevent housing loss.
- Empowerment and skill-building: Helping households develop skills and resources to overcome challenges independently and build long-term housing stability.

**Rapid Rehousing and Homeless Prevention:**

- Assessment and Case Management: Ability to assess the needs of homeless households, develop individualized housing plans, and provide ongoing case management to help them secure and maintain housing stability.
- Housing Navigation: Knowledge of housing resources, rental assistance programs, and housing to help households find safe and affordable housing options.
- Resource Coordination: Skill in coordinating with various service providers, including healthcare professionals, mental health counselors, substance abuse treatment counselors, and employment agencies, to address the various needs of clients.
- Problem-Solving: Capacity to identify barriers to housing stability and develop creative solutions to overcome them.

Corazon Hawaii brings these skills, along with a commitment to social justice, cultural competence, harm reduction, and trauma-informed care, which are all essential for effectively operating the Hauula Recovery Support Services program to support individual and families with their journey towards wellness, housing stability, and self-sufficiency.

**Experience**

Corazon Hawaii's core team brings extensive and diverse experience in addressing homelessness, as well as working with populations such as those with serious mental illness, substance use disorders, and developmental disabilities. One key team member has 14 years of substantial experience, including administrative roles in a Hawaii State Department of Health (AMHD) licensed residential Special Treatment Facility, where they worked with clients who often faced dual diagnoses of serious mental illnesses and substance use disorders. This individual also has significant experience in a residential treatment center for young adults struggling with heroin addiction. Additionally, they have a strong background in inclusive living communities for individuals with developmental disabilities and have held administrative roles in Adult Day Care programs contracted by the Hawaii Department of Health Developmental Disability Division.

Corazon Hawaii's core team members have successfully managed the following contracted services, showcasing our capability to operate the Hauula FAC program and the proposed Hauula Recovery Support Services program effectively:

contract October 1, 2024 to May 31, 2025. This contract is valid for a total of six (6) years, concluding on May 31, 2030. Each annual contract amount is \$1,400,000.

Provide low barrier housing and support services to homeless families to obtain and maintain permanent housing through the Hauula Family Assessment Center, Island of Oahu with priority to families in the Koolauloa district. Located 54-83/83A, 54-85/85A, and 54-87/87A Hauula Homestead Road Hauula, Hawaii 96717.

Contact: Ms. Ana Piloton

State Office: Homeless Programs Office

Address: 1010 Richards Street, Suite 312, Honolulu, Hawaii 96813

Email: [apiloton@dhs.hawaii.gov](mailto:apiloton@dhs.hawaii.gov)

Phone: 808-586-7068

State of Hawaii, Department of Human Services, Contract No. DHS-21-HPO-0110; Alternative Structures International. From 2021 to 2023.

Provide Rapid Rehousing and Homeless Prevention for those who are homeless and at risk of being homeless on the Island of Oahu. Location: 86-701 Lualualei Homestead Road Waianae Hawaii 96792.

Contact: Ms. Ana Piloton

State Office: Homeless Programs Office

Address: 1010 Richards Street, Suite 312, Honolulu, Hawaii 96813

Email: [apiloton@dhs.hawaii.gov](mailto:apiloton@dhs.hawaii.gov)

Phone: 808-586-7068

State of Hawaii, Department of Human Services, Contract No. DHS-21-HPO-0047; Alternative Structures International. From 2021 to 2023.

Providing emergency shelter and services for those who are homeless on the Island of Oahu. Shelter Name Weinberg Village Emergency Shelter, Location 41-490 Saddle Road, Waimanalo Hawaii 96795.

Contact: Ms. Ana Piloton

State Office: Homeless Programs Office

Address: 1010 Richards Street, Suite 312, Honolulu, Hawaii 96813

Email: [apiloton@dhs.hawaii.gov](mailto:apiloton@dhs.hawaii.gov)

Phone: 808-586-7068

State of Hawaii, Department of Human Services, Contract No. DHS-21-HPO-0004; Alternative Structures International. From 2021 to 2023.

Providing transitional shelter and services for those who are homeless on the Island of Oahu. Shelter Name Ohana Ola O Kahumana, Location 86-704 Lualualei Homestead Road Waianae Hawaii 96792.

Contact: Ms. Ana Piloton

State Office: Homeless Programs Office

Address: 1010 Richards Street, Suite 312, Honolulu, Hawaii 96813

Email: [apiloton@dhs.hawaii.gov](mailto:apiloton@dhs.hawaii.gov)

Phone: 808-586-7068

State of Hawaii, Department of Human Services, Contract No. DHS-17-HPO-4178; Alternative Structures International. From 2017 to 2021.

Provide Rapid Rehousing and Homeless Prevention for those who are homeless and at risk of being homeless on the Island of Oahu. Location: 86-701 Lualualei Homestead Road Waianae

Hawaii 96792.

Contact: Ms. Ana Piloton

State Office: Homeless Programs Office

Address: 1010 Richards Street, Suite 312, Honolulu, Hawaii 96813

Email: [apiloton@dhs.hawaii.gov](mailto:apiloton@dhs.hawaii.gov)

Phone: 808-586-7068

State of Hawaii, Department of Human Services, Contract No. DHS-18-HPO-5001; Alternative Structures International. From 2017 to 2021.

Providing transitional shelter and services for those who are homeless on the Island of Oahu.

Shelter Name Ohana Ola O Kahumana, Location 86-704 Lualualei Homestead Road Waianae Hawaii 96792.

Contact: Ms. Ana Piloton

State Office: Homeless Programs Office

Address: 1010 Richards Street, Suite 312, Honolulu, Hawaii 96813

Email: [apiloton@dhs.hawaii.gov](mailto:apiloton@dhs.hawaii.gov)

Phone: 808-586-7068

California Department of Health and Care Services, CalAim. 2023-2024.

Community Supports providing Housing Navigation, deposits, first month's rent, move in costs, and furniture (once in a lifetime assistance) with Cal Optima, Molina, and Health Net. Housing Trifecta 1) Transition/navigation. 2) Tenancy/support. 3) Housing deposits in Los Angeles County, Orange County, and Riverside County.

Encompass Housing

Address: 4111 E Wilton St, Long Beach, CA 90804.

Phone: (714) 464-2967

National Healthcare & Housing Advisors, NHHA, 2023-2024.

Community Health Worker (CHW) Community Center was established to reach out to members, schedule doctor appointments, and facilitate connections with providers for Enhanced Care Management (ECM).

Address: 2900 S. Harbor Blvd. Santa Ana, CA 92704

Phone: (949) 919-0826

National Healthcare & Housing Advisors, NHHA, 2023-2024.

Statewide Housing Navigation training and technical assistance to Health Net providers.

Address: 2900 S. Harbor Blvd. Santa Ana, CA 92704

Phone: (949) 919-0826

Illumination Foundation, 2020-2023.

Supportive Housing Program (SHP) – a PSH program, tenant based, with tenants paying 30% of their income. City of Garden Grove Continuum of Care (CoC).

Address: 2871 Pullman Street, Santa Ana, CA 92705

Phone: (949) 273-0555

CDSS Housing and Homelessness Division, 2020-2023.

Phone: (916) 651-5155

CalWORKs Housing Support Program, a TANF funded Housing Navigation and Rapid Rehousing for 6 months.

Illumination Foundation  
Address: 2871 Pullman Street, Santa Ana, CA 92705  
Phone: (949) 273-0555

Homeless Assistance Program (HAP), 2020-2023.  
City of Anaheim 200 S. Anaheim Blvd. Anaheim, CA 92805.  
RRH provided for 2 years then City provided vouchers to qualifying households.  
Illumination Foundation  
Address: 2871 Pullman Street, Santa Ana, CA 92705.  
Phone: (949) 273-0555.

Illumination Foundation, 2020-2023.  
City of Garden Grove, 11222 Acacia Parkway, Garden Grove, CA 92840.  
Rapid Rehousing – 2-year program providing rental assistance.  
Address: 2871 Pullman Street, Santa Ana, CA 92705.  
Phone: (949) 273-0555.

Intensive Case Management Services (ICMS), 2020-2023.  
Department of Health Care Services, Los Angeles Homeless Services Authority (LAHSA), and  
City of Long Beach.  
Housing Navigation and Case Management services with project-based vouchers with Life Ark  
and El Monte and Emergency Housing Vouchers (EHV).  
Illumination Foundation  
Address: 2871 Pullman Street, Santa Ana, CA 92705.  
Phone: (949) 273-0555.

Department of Health Care Services (DHCS), 2017-2020.  
Orange County, Health Care Agency 405 W. 5th Street, Santa Ana, CA 92701.  
Colette's Children's Home  
Transitional Housing Program.  
Address: 7372 Prince Dr. #106, Huntington Beach, CA 92647.  
Phone: (714) 596-1380.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hauula FAC program is situated at 54-83/83A, 54-85/85A, 54-87/87A Hau'ula Homestead Road, Hau'ula, Hawaii 96717. The living units comprise two 3-bedroom, 2-bath units; one 3-bedroom, 1-bath unit; one 3-bedroom, 1.5-bath unit; and two 2-bedroom, 2-bath units. The 3-bedroom units will accommodate three to nine participants, while the 2-bedroom units will host two to six participants. One 3-bedroom unit will serve as housing for the Program Manager, who will provide on-site support and security to all families in the program around the clock. Corazon Hawaii plans to intake two to three single-parent households of the same gender, each with one or two young children, in each unit, provided these households are assessed and agree to this arrangement. This approach allows us to optimize unit usage and serve as many families as possible.



In partnership with Hui O Hauula, Corazon Hawaii has established offices and meeting spaces at the community center, enabling us to deliver community outreach services effectively. The Hauula Recovery Support Services office will be located here, offering shared meeting space for the program and services available to the wider community. The program will include individual counseling sessions, group sessions, and meetings (such as AA and/or NA), all organized and facilitated by the CSAC. These meetings will also support community building by encouraging families and individuals to come together over meals and participate in healthy, sober social activities. The CSAC and the Hauula Recovery Support Services program will utilize the community center offices for their work with individuals and families involved in the Hauula FAC, ensuring confidentiality is maintained.

This grant-in-aid request also includes funding for a vehicle to support mobile services, allowing the CSAC with the Hauula Recovery Support Services program to reach individuals and families in the community directly.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The candidate for the Certified Substance Abuse Counselor (CSAC) position with the Hauula Recovery Support Services program must hold a current Hawaii State CSAC certificate issued by ADAD and preferably possess a Bachelor's degree in Behavioral Health, along with at least two years of post-degree experience. According to §11-177.1, a "substance abuse counselor" is defined as an individual qualified to perform the twelve core functions related to substance abuse treatment, which includes conducting assessments, developing and implementing treatment plans, providing counseling, and managing discharge planning. The terms substance abuse counselor, alcohol and drug counselor, and chemical dependency counselor are synonymous.

In the Hauula Recovery Support Services program, the CSAC will work collaboratively with the Hauula Family Assessment Center (FAC) team, reporting progress to the Program Manager, who will keep the Executive Director informed about advancements related to the grant request.

#### **Staffing Pattern and Service Capacity**

The staffing structure will comprise a CSAC for the Hauula Recovery Support Services program, and an existing Program Manager and support staff from the Hauula FAC. The CSAC will lead direct service delivery by providing individual and group counseling and collaborating with families from the Hauula FAC to create personalized treatment plans. The Program Manager of the Hauula FAC will work collaboratively with the CSAC to oversee program operations, coordinate activities, and ensure adherence to best practices, establishing a capacity to serve multiple families simultaneously while allowing for flexible intake and support for individuals in need. The CSAC is projected to manage a caseload of approximately 35-40 individuals at any

given time. This will be adjusted based on the intensity of services required, recognizing that each participant's needs and coping abilities may differ.

### Qualifications and Experience

The CSAC must have a current Hawaii State CSAC certificate from ADAD, preferably with a Bachelor's degree in Behavioral Health, and a minimum of two years of relevant experience in substance use treatment. This individual will be prepared to handle the twelve core functions of substance abuse counseling, including assessment, treatment planning, counseling, and discharge planning. The Program Manager will bring significant experience in program administration, staff supervision, and community engagement, with a background in mental health and substance use services, and has strong organizational skills to lead the team effectively.

### Supervision, Training, and Administrative Direction

Corazon Hawaii is committed to comprehensive supervision and ongoing training. Regular staff meetings will facilitate communication and provide a platform for discussing challenges and sharing best practices. The Program Manager will conduct performance evaluations and offer mentorship to support professional growth. Additionally, training sessions will keep staff updated on the latest evidence-based practices in substance use treatment and recovery support.

Overall, this staffing pattern, coupled with the qualifications and experience of the personnel, will ensure the successful implementation of the proposed services, creating a collaborative and supportive environment for both staff and participants.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see agency-wide organizational chart in attachments.

## **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The annual salary range paid by Corazon Hawaii to the three highest paid officers, directors, or employees is \$45,000-\$140,000. The three highest positions are:

1. Executive Director
2. Program Manager
3. Associate Director

Members and officers of the Board of Directors serve as volunteers and do not receive compensation.

## **VII. Other**

## **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Corazon Hawaii has no pending litigation or outstanding judgements.

## **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Corazon Hawaii's Hauula FAC program does not require licensing. The CSAC position for Hauula Recovery Support Services requires a current certification issued by the State of Hawaii, Department of Health (DOH), Alcohol and Drug Abuse Division (ADAD).

## **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

## **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Corazon Hawaii will implement the following sustainability plan to ensure the ongoing operation of the activities funded by the grant beyond fiscal year 2026, should funding not be received in subsequent years.

1. **Diversification of Funding Sources:** The applicant will actively pursue additional funding opportunities through federal, state, and local grants, as well as private foundations and corporate sponsorships. This includes exploring HUD Emergency Solutions Grants (ESG) and other relevant funding streams that support housing and recovery services.
2. **Community Partnerships:** Building strong partnerships with local organizations, businesses, and community groups will enhance resource sharing and collaborative funding efforts. Engaging stakeholders in joint initiatives can also open doors to shared funding opportunities.

3. **Program Evaluation and Impact Reporting:** Regularly assessing the program's effectiveness and impact will help demonstrate its value to potential funders. By compiling data and success stories, the applicant can create compelling reports to attract ongoing financial support.
4. **Fee-for-Service Model:** Introducing a sliding scale fee-for-service model for certain services may help generate additional revenue while maintaining accessibility for low-income families. This model can be adjusted based on the financial capabilities of participants.
5. **Volunteer Engagement:** Building a strong volunteer base can help reduce operational costs. Engaging community members in service delivery and administrative support can enhance sustainability while supporting community ownership of the program.
6. **Continuous Community Engagement:** Maintaining open communication with the community to assess their needs will ensure that services remain relevant and supported. Regular feedback loops will guide program adjustments and strengthen community ties.

By implementing these strategies, Corazon Hawaii will be able to sustain the Hauula Recovery Support Services beyond fiscal year 2026, ensuring continued support for individuals and families in need.

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Corazon Hawaii, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	75,000			505,000.00
2. Payroll Taxes & Assessments	12,000			101,658.00
3. Fringe Benefits	11,500			114,022.00
<b>TOTAL PERSONNEL COST</b>	<b>98,500</b>			<b>720,680</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare (Inter-Island)				950.00
2. Airfare (Out of State)				10,525.00
3. Audit Services	10,000			18,676.00
4. Contractual Services - Administrative	1,700			3,600.00
5. Contractual Services - Subcontracts				36,160.00
6. Depreciation				
7. Food	12,000			
8. Insurance	20,000			30,000.00
9. Interest				
10. Lease/Rental of Equipment				
11. Lease/Rental of Motor Vehicle				
12. Lease/Rental of Space	6,000			
13. Mileage				7,236.00
14. Postage, Freight and Delivery	800			440.00
15. Program Activities	24,000			
16. Publication, Printing, and Advertising	10,000			10,000.00
17. Repair and Maintenance	2,000			25,000.00
18. Staff Training	2,000			12,840.00
19. Subsistence/Per Diem				
20. Supplies	25,000			26,200.00
21. Telecommunication	3,000			10,800.00
22. Transportation				
23. Utilities				45,000.00
24. Client Assistance				370,927.00
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>116,500</b>			<b>608,354.00</b>
<b>C. EQUIPMENT PURCHASES</b>				<b>10,100.00</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>65,000</b>			<b>60,866.00</b>
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>280,000</b>			<b>1,400,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	280,000	Sonia Davalos 808-800-7477		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		1/15/2025 Date		
(d) Total Private/Other Funds Requested	1,400,000	Signature of Authorized Official		
<b>TOTAL BUDGET</b>	<b>1,680,000</b>	Sonia Davalos, Executive Director Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Corazon Hawaii, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Certified Substance Abuse Counselor (CSAC)	1	\$75,000.00	100.00%	\$ 75,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				75,000.00
<b>JUSTIFICATION/COMMENTS:</b> Position is for the Hauula Recovery Support Services Program. Salary will be \$75,000 with \$12,000 for payroll taxes and assessments, and \$11,500 for Fringe Benefits. All other positions covered by contract with DHS Homeless Programs Office.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Corazon Hawaii, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
AWD Vehicle with service and warranty	1.00	\$65,000.00	\$ 65,000.00	65000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 65,000.00	65,000
JUSTIFICATION/COMMENTS: Vehicle purchase to support the Hauula Recovery Support Services program mobile services. Koolauloa is in a rural area of Oahu. Mobile services will be provided to individuals and families where they reside. It will also reduce liability for the organization and staff by using this vehicle to transport participants instead of their personal vehicles.				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Corazon Hawaii, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	N/A		N/A			
LAND ACQUISITION	N/A		N/A			
DESIGN	N/A		N/A			
CONSTRUCTION	N/A		N/A			
EQUIPMENT	N/A		N/A			
TOTAL:						
JUSTIFICATION/COMMENTS:						



## GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Corazon Hawaii, Inc.

Contracts Total: 8,400,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Hauula Family Assessment Center (Current)	10/1/24-5/31/25	DHS-HPO	State	1,400,000
2	Hauula Family Assessment Center (Expected)	6/1/25-5/31/26	DHS-HPO	State	1,400,000
3	Hauula Family Assessment Center (Expected)	6/1/26-5/31/27	DHS-HPO	State	1,400,000
4	Hauula Family Assessment Center (Expected)	6/1/27-5/31/28	DHS-HPO	State	1,400,000
5	Hauula Family Assessment Center (Expected)	6/1/28-5/31/29	DHS-HPO	State	1,400,000
6	Hauula Family Assessment Center (Expected)	6/1/29-5/31/30	DHS-HPO	State	1,400,000
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# **Attachment**

## Organization Chart



Corazon Hawaii

## Organization Chart

