

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

☐

Operating

☐

Capital

Legal Name of Requesting Organization or Individual: Db:

Amount of State Funds Requested: \$ _____

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5
Fiscal Years:

\$ _____

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☐

Type of Business Entity:

☐

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

City:

State:

Zip:

Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:

Authorized Signature

Name and Title

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024. See Attachment Enclosed

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). See Attachment Enclosed

3. Public Purpose

The public purpose of the African American Diversity Cultural Center is to share its cultural heritage with the community. Growth Properties, former owners of Ala Moana Center, in 2006, sponsored the organization’s all day Black History Month event “Cultural Diversity Awareness Day” on the Center Stage until 2012. The program included participation of an amalgamation of Hawaii’s diverse ethnic groups. This community collaboration was one of the most innovative ways that educated the public, residents and visitors about Hawaii’s Africana history. The Museum is a gathering place for residents, military families, and people of color to learn about Hawaii’s ethnically diverse history.

The Museum is centrally located for the past 24 years on the mauka side of Ala Moana Shopping at Piikoi`i Street and Kapiolani Boulevard in the Hawaii National Bank Building on the 2nd floor. Every year since 2006, The City & County MOCA has invited the organization to exhibit its history in the Municipal Gallery at Honolulu Hale main floor until 2019 to share with the community.

Additionally, the organization’s ‘sweet spot’ consist of volunteers who have donated thousands of hours of labor engaging and sharing Hawaii’s Africana experience with the community from Waianae to Waimanalo, implemented the Cultural Literacy Baskets & reading books in elementary schools’ classrooms. For over four (4) years, we collaborated with the principals and teachers in a special reading project at Waipahu Elementary and Palolo Elementary. The Museum community outreach program “Hawaiian Africana Youth Enrichment Program (HAYEP)” has engaged over 8,000 to 10,000 students in social studies classrooms and afterschool has tutored K8 students in reading, writing and math. Students in classrooms represent an amalgamation of diverse cultural heritages (*Native Hawaiian, Pacific Islanders, Blacks, Hawaiian Africana, Filipino, Portuguese, and a mixture of Asians*). The HAYEP curriculum consist of 200 hundred years of Black Hawaiian history dating back to the 1700s.

The Museum has been collaborating with the following organizations since its inception: Ken DeHoff, past president, Pearl Harbor Aviation Museum; Bob Buss, past executive, Hawaii Council for the Humanities, Frank Middleton, education director, Valor of the Pacific Arizona Monument at Pearl

Harbor; and Tom Wood, past executive, at Hawaiian Mission Houses Archives history site, and Aliiolani Hale Judiciary Historic Center to advance the organization's public dimensions. To further advance the organization's community events in public venues, the Jazz Cultural Journey was held at the Richard Street YWCA with Tennyson Stephens, and an amalgamation of ethnically diverse musicians that included Jimmy Borges, Gabe Baltizar, and others. At the University of Hawaii at Manoa, Honolulu Museum of Art, Hickam Air Force Base kiosk, Schofield Barracks kiosk exhibited artifacts and Africana photographs to tell the story about people of African descent contributions to Hawaii history.

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The African American Diversity Cultural Center Hawaii (AADCCCH) was founded 27 years ago, October 1997, to share and educate the community about its rich heritage about Hawaii Africana people. In particular, Anthony D. Allen, who married an indigenous Native Hawaiian woman, was advisor to King Kamehameha I. He lived with Kahuna nui high priest Hewahewa's home. In 1811, Hewahewa gave Allen six acres of land where he built 10 huts near Waikiki. The National Park Underground Network for Freedom in August 2021, dedicated a Wayside Signage that tracked the life of Anthony D. Allen, a slave from Schenectady, New York to freedom to Hawaii in 1810, the site of Washington Middle School, 1633 South King Street in Honolulu.

In 2018, the Board of Trustees registered the name dba Obama Hawaiian Africana Museum to honor the birthplace & early childhood of the 44th U.S. President.

AADCCH organization has been located in the Hawaii National Bank Building in offices in 203 and 207, since 2000.

2. The goals and objectives related to the request;

The goals and objectives for the request for operation funds, is to maintain and expand the museum's community programs to strengthen the current delivery and accommodate requests from teachers for sharing the Museum's HAYEP curriculum in their classrooms.

In addition, funds will be used for securing an Interim Executive Director, Program Educator and Secretary to assist in leadership transition from the departing Volunteer Museum Director who has been conducting the day-to-day operations with the assistance of the Board committees since the inception of the museum. The Interim Executive Director will work the Board to ensure a smooth succession of duties.

The capacity of the organization to manage the grant.

In 2018, the Honolulu City Council GIA awarded the organization \$75,000 to develop the HAYEP curriculum, and the Institute of Museum Library Services awarded a \$150,000 grant are evidence of the organization having the capacity to manage grants.

The Interim Director and Leadership Team will advance this unique opportunity for broadening the organization's capacity to collaborate with community agencies by forging strategic partnerships that would contribute to the sustainability of the Museum and enrich the lives of future generations

through its innovative community and in-school programs.

3. The public purpose and need to be served;

The Museum's public purpose fills a gap in local history about the Africana peoples' contributions in shaping Hawaii history for over 200 hundred years. Not much is known about this history until Barack Obama was elected the 44th U.S. President, who was born and raised in the islands. He is the beacon for the organization to share the Africana settler's contributions with the community and to prepare and empower the future generation (youth) to navigate artificial intelligence to be effective leaders' tomorrow.

The Museum's use of the common space on the second floor of the Hawaii National Bank Building at 1311 Kapiolani Boulevard to displays a mini-gallery of photographs that tells the story of the 44th U.S. President Barack Obama early childhood history and the settlers of Africana Hawaii history dating back to 1810. There are four standing panels that display the history about the early settlers and contemporary Blacks through the nineteen hundred to the present.

The exhibit mini-gallery gives school students and visitors from around the world a brief history about Africana people's contributions to Hawaii history that is not available in any venue in the islands. In addition, AADCCH serves as a valuable and accessible crossroads in Honolulu and the island of Oahu; bringing together the community, business, and cultural organizations in innovative ways in perpetuating, preserving, and sharing of Africana people experiences in Hawaii.

4. Describe the target population to be served; and

The Museum is a gathering place in Honolulu for people of African descent residents and visitors. In addition, the Museum participate, in career day events at schools on Oahu, the University of Hawaii Manoa Black Graduation, conduct the Indo Pacific Command West Loch Disaster celebration at the National Memorial Cemetery of the Pacific since 2010, the only standing Quonset Hut 33 of the Manana Barracks in Pearl City where African Americans lived in segregated housing on now on the National Register of Historic Places located in the Waiawa Gulch under the freeway below Office Depot on Kamehameha highway.

5. Describe the geographic coverage.

Oahu (main island), Kauai, Maui, Big Island of Hawaii, Molokai, and Lanai.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Program Educator (PE) administers the in-school "Hawaiian Africana Youth Enrichment Program (HAYEP)" curriculum in social studies classrooms. At the beginning of the school year, the PE schedules a meeting with the Chairs of History and Social Studies teachers to explain the programs activities and how it meets DOE academic core standards for student engagement in classes. Secondly, teachers who want to implement the curriculum in their classrooms, the PE schedules a meeting with teachers to obtain a syllabus to determine the lesson plan goals and how HAYEP activities can complement it.

The interim executive director will work with the Board's Executive Succession Committee to perform

management process, understand the organization's mission, purpose, programs and develop internal policy along with day-to-day duties. The secretary's duties are primary for the interim executive director's management performance. The ESC will take the appropriate action and set goals to be completed within the grant period.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The project timeline (statement of work): The Executive Succession Committee plan 1-3 months to solicit and hire an interim executive director, program educator and secretary. The Program Educator will implement the "Hawaiian Africana Youth Enrichment Program (HAYEP) in-schools. One month before implementing HAYEP curriculum, the PE provides teachers with a synopsis of lesson plan for review. The school day begins at 7:30 am with the PE meeting with the teacher. Class sessions are forty-five minutes. In each class, there are 25 to 30 students seated in a circle. The PE, circulate the attendance sheet, outlines the topic for discussion and activities. After the introduction, students are broken up to 5 in a group to discuss a topic, After, 15 minutes, they come back to the circle to share their topic with the class. Before class session ends, students take 3-assessment deliverable survey.

In preparation for implementing the curriculum, PE conduct workshops with college interns to familiarize them with the curriculum and the deliverable activities. The curriculum is a blending of cultures that encompasses art, culture, history, and economic development. It is an effective developmental bridge for adolescent

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, of each and improve their results; and demonstrate the measures of success of the HAYEP, learning outcomes (summative survey questions at end class session).

The African American Diversity Cultural Center Hawaii will fully comply with all applicable regulations and assures that project deliverables will meet quality standards outlined in the grant.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The HAYEP curriculum empowers at-risk students to increase multi-cultural awareness, expand knowledge of Hawaiian history and the diverse cultures, develop a positive sense of identity, and strengthens social values. These measures have filled a cultural gap using standard based learning that strengthen and increased student achievement effectiveness for over six years in history and social studies classrooms. The program services student participants total of 3,000. The monthly attendance reports provide the data. Additionally, after each class session, participating students are given an assessment survey to provide feedback on the program. Teachers were also asked to submit a letter testifying to their experience with students' response to the curriculum. The Program Educator monitors the project deliverables in monthly reports.

IV. Financial

Budget

- a. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - i. Budget request by source of funds ([Link](#))-See Attachments enclosed
 - ii. Personnel salaries and wages ([Link](#)) See Attachment enclosed
 - iii. Equipment and motor vehicles ([Link](#))-N/A
 - iv. Capital project details ([Link](#))=N/A
 - v. Government contracts, grants, and grants in aid ([Link](#))- N/A
- b. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
116,502.75	116,502.75	116,502.75	116,502.75	466,011

- c. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

The organization submitted a grant to City & County GIA for the Hawaiian Africana Enrichment Program in November 2024.

- d. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

The organization have not received no funding from the State or Federal government in the last three years.

- e. The applicant shall provide a listing of all federal state, and county government contracts, grants, and grants in aid it has been granted with the prior three years and will be receiving for fiscal year 2026 for program funding.

The organization have not received Federal, State, and County government contracts or grants-in-aids prior to 2026.

- f. The applicant shall provide the balance of its unrestricted current Assets as of December 31, 2024.

See Balance Sheet enclosed.

V. Experience and Capability

In 2018, the Honolulu City Council GIA Fund awarded the organization \$75,000 to develop the HAYEP curriculum, and the Institute of Museum Library Services awarded a \$150,000 grant are evidence of the organization having the capacity to manage grants.

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of variable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The board of directors and volunteer staff has the skills, abilities, knowledge and experience related to the request. In the last three years, the Institute for Museum Library Science 3-year grant ended in 2021. The organization has received only donations within the last three years. See 990 form for 2023.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Museum is a gathering place for residents, military families, and people of color to learn about Hawaii's ethnically diverse history.

The Museum is centrally located for the past 24 years on the mauka side of Ala Moana Shopping at 1311 Kapiolani Boulevard in the Hawaii National Bank Building on the 2nd floor. We occupy Suites 203 and 207. The Museum's use the common space on the second floor to display a mini-gallery of photographs that tells the story of the 44th U.S. President Barack Obama early childhood history and the settlers of Africana Hawaii history dating back to 1810. There are four standing panels that display the history about the early settlers and contemporary Blacks through the nineteen hundred to the present

Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide Administrative directions relative to the request.

Since the organization's inception, twenty-seven years ago, the president and volunteer museum director, Deloris Guttman, founder, with board members' assistance and dedicated volunteers. She has a MA in Museum Studies and Preservation from the University of Hawaii at Manoa, Two years as Preservation Scholar, National Preservation Institute. In addition, the organization's funding source came from local and national donations. The H&G Koa Enterprise has been the major underwriter for the organization's operations. See Balance Sheet for the current assets.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Organization Chart enclosed

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to three highest paid officers, directors, or employees of the organization by position title, not employee name.

The board of directors do not receive any compensation. The organization has had only part time employees sourced out to Altres Employment Service. Presently, we have no paid employees.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There are no litigation or outstanding judgement

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but limited to licensure or accreditation that the applicant possesses relevant to this request.

The organization's IRS Certification as a 501(c)(3) nonprofit since January 1998. The late Senator Daniel K. Inouye expedited the process.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The organization is compliance with Article X, Section 1, of the State Constitution for relevance to this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- a) Received by the applicant for fiscal year 2026, but
- b) Not received by the applicant thereafter.

SUSTAINABILITY PLAN FOR 2026

The Succession Executive Committee and Board's goal will be to focus on the mission: "To preserve, perpetuate & promote the contributions of the early settlers', descendants & contemporary Blacks to educate K12 students, residents & visitors," In addition, promote the values that has driven and motivated the organization for twenty-seven years. The Succession Executive Committee and Board are focused on a strong sustainability plan to ensure the organization will continue to provide services to the community. The sustainability components will be: to engage 10 new corporate funders to generate \$30,000 to \$50,000 for our education program in 2026. cultivate 50 to 75 recurring individual donor to generation \$10,000, increase membership to generate \$5,000 to \$10,000, and events to generate \$10,000 to \$15,000 to income stream, manage cash flow, monitor budget progress, develop organization policies to ensure operational and fiscal sustainability.

Deloris Guttman



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Obama Hawaiian Africana Museum

Honoring the Birthplace of the First African American U.S. President's Legacy

Hawaii National Bank Building | 1311 Kapiolani Boulevard, Suites 203/207 | Honolulu, HI 96814 | 808-597-1341 | www.aadcch.org

INTERIM EXECUTIVE DIRECTOR

GENERAL RESPONSIBILITIES:

The Interim Executive Director Candidate should be a strong motivational leader with experience and understanding of Board Governance and demonstrate instinct for choosing successful pathways for institutional growth and sustainability.

has overall responsibility for the leadership and operations, working with the Board of Director Trustees, personnel management, and programs, a commitment for 2 to 3 years. Candidate must have an appreciation for Hawaii's ethnically diverse history and culture

QUALIFICATIONS:

Applicant must have a B.A. or B.S. degree from an accredited university, a business degree preferred; must have a minimum of 3 to 5 years of management experience; excellent communication skills, financial management and raising funds.

INTERIM EXECUTIVE DIRECTOR JOB DESCRIPTION DUTIES

1. Work as a change agent for the organization during the transition process.
 - Attention to stakeholders about the transition and the future of the organization
 - Provide innovative visionary leadership and advance the Boards long range plans to expand organization capacity
 - Cultivate and strengthen relationships with Board, donors, and supporters
 - Help the Board to stay focused on its transition and Board Responsibilities
 - Create excitement about fresh possibilities for the organization's future
2. Maintain the standard executive arena by overseeing finances, develop fundraising goals, monitor the program operations, and attending to normal Board and staff needs

Responsibilities include:

- Providing the overall management of the organization

- **Work with the Transition Succession Executive Committee and Board in developing the next phase of growth to insure its viability and relevance to community and long-term sustainability**
- **Responsible for ensuring that stewardship of the historical archival collection cataloging, preservation standards are relative to archival work, knowledge of best practices for digital preservation system management stored properly, maintain data base to secure and preserve its longevity with care, ensure technical staff skills in computer software application**
- **Collaborate with partners to expand Museum mission in the community**