

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

Alicia Higa

Alicia Higa, Executive Director

1/16/2025

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

☐

Operating

☒

Capital

Legal Name of Requesting Organization or Individual: Db:

'Elepaio Social Services

Amount of State Funds Requested: \$ 9,500,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

'Elepaio Social Services extends its impact beyond the Waianae Coast Comprehensive Health Center (WCCHC) patients, addressing critical community issues such as food insecurity and homelessness, which has worsened over the years. To further meet these needs, WCCHC and 'Elepaio Social Services are collaborating on the development of a Community Resilience Facility at a space adjacent to WCCHC's main campus. This hub will feature a Food and Social Services Campus that integrates Native Hawaiian cultural practices. The facility will offer wellness programs, career training, and emergency shelter services, serving as a vital community resource in both every day and crisis situations. The cost of these facilities is \$15,300,000 and 'Elepaio Social Services capital request is \$9,500,000.

Amount of Other Funds Available:

State: \$ 1,200,000

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,537,838

Unrestricted Assets:

\$ 100,000

New Service (Presently Does Not Exist): ☐

Existing Service (Presently in Operation): ☒

Type of Business Entity:

☒

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

86-260 Farrington Hwy

City:

Waianae

State:

HI

Zip:

96792

Contact Person for Matters Involving this Application

Name:

Alicia Higa

Title:

Executive Director

Email:

ahiga@wcchc.com

Phone:

808-697-3709

Alicia Higa

Authorized Signature

Alicia Higa, Executive Director

Name and Title

1/16/2025

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: 'ELEPAIO SOCIAL SERVICES

Issue Date: 01/08/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX8803

UI#: XXXXXX2393

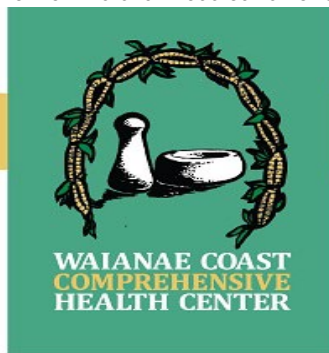
DCCA FILE#: 318337

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



HEALING · LEARNING · INNOVATION

Declaration Statement

'Elepaio Social Services, a wholly owned nonprofit subsidiary of Waianae District Comprehensive Health and Hospital Board, Incorporated dba Waianae Coast Comprehensive Health Center (WCCHC), maintains compliancy with the "Standards for the award of grants and subsidies" under Section 42F- 103, Hawaii Revised Statutes. WCCHC is approved by the Department of Health and Human Services/Health Resources and Services Administration to operate as a Federally Qualified Health Center and was designated as a nonprofit organization by the Internal Revenue Service in January 1972. 'Elepaio Social Services was established in November 2020 as the social services arm of WCCHC. WCCHC and 'Elepaio Social Services adhere to a discrimination policy committed to promoting workplace inclusion in all demographic areas and prohibits discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, and disability. 'Elepaio Social Services agrees to use state funds only for the established activities of the grant awarded and will not use state funds for entertainment or lobbying activities. 'Elepaio Social Services will grant full access to our records, reports, files, and other related documents for the purposes of monitoring, measuring of effectiveness, and ensuring the proper expenditure of the grant. 'Elepaio Social Services attests to having bylaws and policies that describe the manner in which the activities awarded by the grant shall be conducted or provided. WCCHC and Elepaio Social Services has a governing board who have no material conflict of interest and serve without compensation.

Public Purpose

The Waianae Coast is a remote community located on the Westside of Oahu, home to the largest population of Native Hawaiians in the state. With a total population of 51,965, the area limits physical and financial access to higher paying jobs, public transportation, and affordable, fresh, and nutritious food. These factors result in poor healthcare outcomes for Waianae residents and restrict economic mobility. The community's health statistics reflect its economic situation, with 22.4% of the population having an annual income less than 100% of the federal poverty level and 34.3% of households receiving public assistance. As a result, Waianae is ranked as one of the most food insecure communities in the State, and in the face of natural disaster, most will not have the recommended supply of food, water and supplies needed to care for themselves.

Pre-pandemic, the Waianae coast reported a 40% food insecurity rate. This number has exponentially risen, a result of the enduring COVID-19 pandemic effects, compounded by inflation, and the reduction in assistance programs since the conclusion of the Public Health Emergency which has caused an everyday emergency situation on the Waianae coast.

As the most food-insecure and isolated region on Oahu, in addition to the historical severity of damage to the coast's infrastructure caused by natural disaster and the insufficient storage of emergency food supplies, the Waianae Coast will be at great risk. The lack of resources, will pose a threat to the health and well-being of the community's most vulnerable, leading to unwarranted pain and suffering.

To ensure the health and safety of the Waianae community it is evident that a *community resiliency hub* must be established. As part of a larger designed community resilience hub campus, an Emergency Food Warehouse to store and distribute food and emergency supplies is critically needed to ensure that the Waianae community will have the supplies in place for the next natural disaster. Additionally, the hub campus will have a teaching kitchen and a multi-purpose facility with classrooms and an assembly hall. As a resilience hub, it is important for this space to provide the daily emergency response to food insecurity that lingers due to the lasting effects of the COVID pandemic in addition to the effects of a natural disaster.

Alicia Higa

Alicia Higa, Executive Director

1/16/2025

Date

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

See attached.

2. Declaration Statement

See attached.

3. Public Purpose

See attached.

II. Background and Summary

1. Brief Description of the Applicant's Background

Established on November 11, 2020, 'Elepaio Social Services is a nonprofit subsidiary of the Waianae District Comprehensive Health and Hospital Board, Inc., doing business as Waianae Coast Comprehensive Health Center (WCCHC). It serves as WCCHC's partner in delivering vital social services to the communities of the Waianae Coast. The 'Elepaio Social Services Board of Directors is composed of WCCHC board members and other community leaders, ensuring diverse representation and alignment with local needs.

'Elepaio Social Services operates with a mission to provide culturally appropriate, coordinated social services that empower communities to achieve self-sufficiency, health equity, and economic stability. Its vision focuses on responding to community needs, connecting residents to essential services, and fostering health and wellness. Guided by principles of advocacy, collaboration, and cultural grounding, the organization works to improve the social and economic well-being of the people it serves.

WCCHC provides critical support to 'Elepaio Social Services, including administrative oversight, strategic planning, and shared services such as human resources, finance, legal, compliance, and marketing. WCCHC leadership works closely with 'Elepaio's Executive Director, Alicia Higa, to ensure effective management and program success.

Currently, 'Elepaio Social Services operates two core departments:

- **Health Promotion:** Addresses food insecurity and advances food sovereignty through community-centered initiatives. Programs include community food distributions, keiki and kupuna pantries, food justice farmers' markets, multiple food-as-medicine programs, and community wellness education. The department also promotes food sovereignty through the **Backyard Growers Project**, which empowers residents to grow their own food, and **Indigenous Food Nurseries**, which preserve and propagate traditional Native Hawaiian plants and agricultural practices. These efforts strengthen local food systems while honoring Native Hawaiian values and traditions.
- **Community Health Services:** Provides comprehensive patient assistance programs to help individuals and families access essential resources. Services include enrollment in Medicaid/QUEST, SNAP, and other financial assistance programs, as well as transportation to medical appointments and rental assistance. These programs address key social determinants of health, promoting stability and access to care for underserved populations.

WCCHC, celebrating 52 years of service, is Hawaii's oldest and second-largest community health center and the largest private employer on the Waianae Coast. In 2023, WCCHC served 35,495 patients, 71% of whom lived at or below the federal poverty level. Of these patients, 60% were covered by Med-QUEST, 3% were uninsured, and 2% identified as homeless. WCCHC remains the only health safety-net provider for West Oahu, offering a comprehensive range of services including 24-hour emergency care, primary and specialty medical care, behavioral health, dental and vision care, pharmacy services, and social support programs.

'Elepaio Social Services extends its impact beyond WCCHC patients, addressing critical community issues such as food insecurity and homelessness, which have worsened since the COVID-19 pandemic.

To further meet these needs, WCCHC and 'Elepaio Social Services are collaborating on the development of a **Community Resilience Facility** at a space adjacent to WCCHC's main campus. This hub will feature a Food and Social Services Campus that integrates Native Hawaiian cultural practices. The facility will offer wellness programs, career training, and emergency shelter services, serving as a vital community resource in both every day and crisis situations.

The cost of building this essential resource to strengthen the resilience of the Waianae Coast is detailed below. 'Elepaio Social Services was awarded State grant-in-aid in fiscal year 2023 and fiscal year 2024 totaling \$1,200,000. Additionally, 'Elepaio Social Services is in the process of fundraising from private funders to provide a 30% match of the total costs of the resilience hub. Therefore, 'Elepaio Social Services is requesting a capital grant for the remaining amount of \$9,500,000.

Project Description	Estimated Cost
Food warehouse (10,500 square feet)	\$8,500,000
Certified teaching kitchen	\$3,000,000
Multi-purpose facility (classrooms, assembly hall, emergency preparedness, administrative)	\$3,800,000
Total	\$15,300,000
Less: State GIA FY 2023 and FY 2024 awards	(\$1,200,000)
Less: Fundraising from private sources	(\$4,600,000)
Capital Request	\$9,500,000

2. Goals and Objectives Related to the Request

The goals for the Community Resilience facility are as follows:

Goal 1: Promote Food Sovereignty, Nutrition, and Economic Development

- **Objective 1.1:** Establish a certified classroom kitchen to teach hands-on cooking skills, promote healthy, culturally aligned food preparation practices, and integrate nutrition education aligned with Medicaid-covered supports.
- **Objective 1.2:** Provide an incubator-certified kitchen space to support local entrepreneurs in developing and scaling food-based businesses, with an emphasis on producing healthy, affordable, and Medicaid-aligned meal options.
- **Objective 1.3:** Cultivate indigenous food crops around the center to integrate traditional Hawaiian agricultural practices, promote sustainable food resources, and provide fresh ingredients for nutrition support programs covered under Medicaid.

Goal 2: Expand Educational and Career Pathway Opportunities

- **Objective 2.1:** Develop classrooms dedicated to health-related career pathway training, including specialized programs in nutrition, food services, and nursing, to address workforce shortages and align with Medicaid-covered initiatives.
- **Objective 2.2:** Expand the capacity of training programs, in partnership with the University of Hawaii at Hilo, to double the number of community members trained to become nurses, addressing Hawaii's critical nursing shortage and ensuring broader access to certification and employment opportunities.

- **Objective 2.3:** Partner with local educational institutions, healthcare providers, and nutrition professionals to offer internships, apprenticeships, and certifications in healthcare, nutrition, and related fields.
- **Objective 2.4:** Host workshops and training sessions for youth and adults, emphasizing community empowerment, workforce readiness, and pathways in the food, healthcare, and nutrition sectors.

Goal 3: Enhance Community Resilience and Emergency Preparedness

- **Objective 3.1:** Create a versatile community gathering space for meetings, workshops, and events, including nutrition education sessions to strengthen community health and well-being.
- **Objective 3.2:** Connect the center to a larger food and supply storage warehouse to ensure access to essential resources, including Medicaid-aligned nutritional supports, during emergencies.
- **Objective 3.3:** Operate as an emergency command center and shelter during natural disasters, providing safe refuge, coordinated disaster response services, and access to nutritionally balanced meals and resources.

3. Public Purpose and Need to Be Served

The frequency and intensity of tropical storms and hurricanes affecting the Hawaiian Islands are projected to increase due to climate change and rising ocean temperatures. Research indicates that since the 1980s, category 4 and 5 hurricanes have been arriving three to four days earlier with each passing decade, signaling a shift in hurricane patterns.

The Waianae Coast faces unique challenges during natural disasters due to its remote geographic location and the potential for severe damage to roads and infrastructure, which can delay the delivery of critical emergency resources. For a community already experiencing high rates of food insecurity—nearly 1 in 3 households in Hawai'i are struggling with food insecurity, with more than 40% of Native Hawaiian households affected—any delay in food and water supplies can have devastating consequences, jeopardizing the health and well-being of residents.

These challenges are compounded by significant health disparities across the state, including high rates of diet-related chronic diseases such as diabetes, heart disease, and obesity, particularly within Native Hawaiian and Pacific Islander populations. To address these urgent issues, Hawaii's Medicaid 1115 waiver introduces an unprecedented opportunity to provide comprehensive nutrition supports. These services include nutrition education, produce and protein prescriptions, pantry stocking, and medically tailored meals, which require a dedicated facility to effectively deliver these resources to the Waianae Coast community.

Currently, there is a significant lack of infrastructure to support a safe, coordinated emergency response or deliver these Medicaid-supported nutrition services. A community meeting led by Dr. Miku Lenentine and the Center for Resilient Neighborhoods (CERENE) identified key areas for strengthening community resilience, including access to food and water, sustainable energy sources, hazard mitigation, emergency planning, operational hazard response, community gardens, and charging stations.

The development of a Community Resilience Hub on the Waianae Coast Comprehensive Health Center (WCCHC) campus addresses these critical gaps. This hub will include:

1. **Emergency Food Warehouse:** This facility will store and distribute food and supplies to nearly 40 partnering agencies, ensuring that the community has the resources it needs to respond to food insecurity, natural disasters, and Medicaid-aligned nutrition programs.
2. **Certified Classroom Kitchen and Incubator Space:** Designed to teach hands-on cooking skills, promote healthy and culturally aligned food preparation practices, and support local entrepreneurs, this space will also deliver nutrition education programs covered under Medicaid.
3. **Classrooms for Health Career Training:** These spaces will provide educational opportunities to train residents in health-related career paths, including nursing, nutrition, and food services. A partnership with the University of Hawaii at Hilo will allow for the expansion of nurse training programs, helping to address the state's critical nursing shortage and provide residents with certification and employment opportunities in high-demand healthcare fields.
4. **Community Gathering Space:** This versatile space will host workshops, meetings, and events, serving as a hub for Medicaid-aligned nutrition education, cultural and wellness programs, and community connections.
5. **Integration of Indigenous Food Crops:** Surrounding the facility, these gardens will serve as a sustainable food resource, preserve Native Hawaiian agricultural traditions, and support produce prescription programs under Medicaid.
6. **Emergency Command Center and Shelter:** During natural disasters, the facility will transform into a safe shelter and emergency response center, equipped with sustainable energy sources, charging stations, and the ability to provide medically tailored meals.

The 'Elepaio Social Services campus, to be built adjacent to the Health Center, is uniquely positioned to house this resilience hub due to its central location and existing infrastructure. By addressing critical needs for emergency preparedness, food security, health equity, and community empowerment, this project will create a safer, healthier, and more resilient future for the residents of the Waianae Coast.

4. Target Population to be Served

The Waianae Coast, home to approximately **51,965 residents**, is one of the most economically distressed communities in Hawaii. Approximately **22.4% of the population** lives below 100% of the federal poverty level—the highest rate in the City and County of Honolulu (8.7%). Around **34.3% of households** receive SNAP, cash assistance, or other forms of public aid, again the highest rate in the City and County of Honolulu (9.7%) and second highest statewide (11.1%). The area's average per capita income of **\$21,084** is the lowest in the City and County of Honolulu (\$35,202) and among the lowest in the state (\$34,035).

Food insecurity is a pressing issue, with an estimated **33% of households** on the Waianae Coast lacking access to adequate, safe, and nutritious food. This statistic highlights the critical need for food support services and programs to promote long-term sustainability and food sovereignty.

Health Challenges

Economic hardships are reflected in the community's health outcomes. The Waianae Coast ranks among the highest in the state for chronic disease risks and socioeconomic vulnerabilities:

- **Obesity:** 40.9% of residents compared to the state average of 22.3%.
- **Diabetes:** 15.1% prevalence, exceeding the state average of 9.6%.
- **Heart Disease Mortality:** 239.2 deaths per 100,000 residents, significantly higher than the state average of 138.1.
- **Cancer Mortality:** 209.8 deaths per 100,000, compared to the state rate of 137.5.

The Waianae Coast ranks highest in Honolulu County and the state for nutrition-related health conditions. Over **50% of WCCHC patients aged six years and older** are overweight or obese.

Food insecurity exacerbates these health issues. A 2019 survey of over 1,000 WCCHC patients revealed that **38% of adults** worried about having enough food for their families in the past month. While food insecurity worsened during the COVID-19 pandemic, the demand for emergency food distribution programs remains high.

Homelessness

The Waianae Coast also faces a significant homelessness crisis, with many individuals and families living in encampments along beaches, parks, and public spaces. Approximately **2% of WCCHC patients** identify as homeless, underscoring the need for comprehensive services.

Since 1988, WCCHC has provided intensive outreach and case management to unsheltered homeless individuals. Services include mobile health care via a medically equipped van and a multidisciplinary team comprising nurses, nurse practitioners, social

workers, case managers, and eligibility workers. This team operates Monday through Friday, delivering care and resources to individuals living in tents, vehicles, caves, and other makeshift shelters.

WCCHC remains the only organization on the Waianae Coast equipped to provide these specialized mobile outreach services, which include connecting individuals to housing resources, health care, and public benefits, with the ultimate goal of achieving stability and self-sufficiency.

This proposal highlights the critical need for a Community Resilience Hub to address food insecurity, provide health-related career training, and serve as an emergency command center and shelter, ensuring the Waianae Coast community is equipped to overcome these persistent challenges.

5. Geographic Coverage

The Waianae Coast Comprehensive Health Center (WCCHC) and its nonprofit subsidiary, 'Elepaio Social Services, primarily serve the Waianae Coast region, located on the westernmost part of Oahu, Hawaii. This area spans approximately 20 miles from Nanakuli to Makua, bordered by the Pacific Ocean to the west and the Waianae mountain range to the east.

The Waianae Coast is home to 51,965 residents, many of whom face significant socioeconomic challenges, including high rates of poverty, food insecurity, and chronic health conditions. This region is geographically isolated, with limited public transportation, few healthcare facilities, and no acute care hospitals. As the sole safety-net provider in the area, WCCHC is vital to addressing the healthcare and social service needs of the community.

In addition to the Waianae Coast, WCCHC and 'Elepaio Social Services extend their services to other parts of West Oahu, including the communities of Kapolei, Ewa, and Waipahu. Although outside of the core service area, these locations are supported by WCCHC clinics and programs, offering essential healthcare and social services to address the needs of these growing, diverse populations.

This expanded reach ensures that residents in neighboring communities also have access to high-quality, culturally appropriate care, enhancing overall health outcomes and addressing social determinants of health. Together, WCCHC and 'Elepaio Social Services remain committed to fostering health equity, food sovereignty, and community resilience across West Oahu.

III. Service Summary and Outcomes

1. Scope of Work, Tasks, and Responsibilities

WCCHC's Chief Administrative Officer and Senior Director of Facilities, Planning, and Design will work closely with the construction, engineering, and architectural firms to

ensure that the Community Resilience Hub meets city building code requirements, including federal ADA compliance. The Executive Director of 'Elepaio Social Services and the Chief Community Health Services Officer will oversee program development and operations.

2. Projected Annual Timeline

While construction is being completed, program development will be ongoing, building on what has already been established with partners committed to food security and addressing homelessness for the Waianae Coast.

PROJECT TIMELINE	STATUS	COMPLETION DATE
Pre-Design (zoning, site development, etc.)	In Process	July 2025
Implementation (project approval, contract method, schematic approval, permitting)	Pending	July 2025 – December 2026
Construction	Pending	December 2026

3. Quality Assurance and Evaluation Plans

WCCHC has an active and robust quality improvement program that incorporates all programs under 'Elepaio Social Services. Quality and performance improvement activities of WCCHC and 'Elepaio Social Services represent an integrated multidisciplinary effort by all of its employees.

Medical providers, clinical and non-clinical management, mid-management, and program managers actively address quality management components through the following committees: Peer Review Committee, Quality Improvement Committee, Disaster Preparedness Committee, Health and Safety Committee, and various Leadership Teams.

Improvement of the overall organization is addressed through the Quality Improvement Committee, the Leadership Team, and the Board of Directors.

4. Measure(s) of Effectiveness

The effectiveness of this project will be measured by the securing of funding to support the entire project, the development of partners to support emergency food to the community, the completion of construction based on the projected timeline, and the implementation of food distribution programs and social services to support the most vulnerable throughout the community.

IV. Financial

1. Budget

See attached budget forms.

2. Anticipated Quarterly Funding for Fiscal Year 2026

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$2,375,000	\$2,375,000	\$2,375,000	\$2,375,000	\$9,500,000

3. Source of Funding Seeking for Fiscal Year 2026

'Elepaio Social Services has developed many close and committed partnerships before and since the COVID-19 pandemic. 'Elepaio Social Services and WCCHC are in the process of fundraising for the current and the full scope of the Food and Social Services Campus. Partners include public and private sources and health plans.

4. State and Federal Tax Credits

'Elepaio Social Services is not, and will not, be pursuing tax credits for any current capital projects.

5. Prior Three Years and Fiscal Year 2026 Program Funding

'Elepaio Social Services was awarded CIP grant-in-aid funding from the State Legislature of \$400,000 and \$800,000 for fiscal years 2024 and 2025, respectively. The contracts have not been received yet.

6. Balance of Unrestricted Current Assets

'Elepaio Social Services has current unrestricted assets of \$100,000 as of November 30, 2024.

V. Experience and Capability

1. Necessary Skills and Experience

WCCHC is a non-profit community health center that has served the community for 52 years. The growth of both the physical and program aspects of the health center demonstrates its experience and ability to plan and manage financial resources and capital development activities. WCCHC will support 'Elepaio Social Services in developing their Food and Social Services Campus, which has been marked a priority by our board of directors, the community, and external partners.

'Elepaio Social Services will manage the 'Elepaio Social Services Ho'omau Community Resilience campus as they have been a leader in the emergency food supply chain before and during the COVID-19 pandemic. In response to high rates of food insecurity and low access to nutritious food, 'Elepaio Social Services has developed the following programs to strengthen Waianae Coast's food system:

- **Makeke Farmers and Green Markets** - 'Elepaio Social Services owns and operates several weekly farmers' markets on the Waianae Coast to support Waianae food production and access to fresh, locally grown food. These markets provide the community with access and affordability to fresh, locally grown food and a venue for our Waianae farmers to bring their goods to the market for direct sale.
- **EBT Double Bucks Program** - Since 2013, 'Elepaio Social Services have offered EBT/SNAP beneficiaries the ability to double their benefits in an unlimited amount on the purchases of fresh local produce and proteins from Waianae farmers and local food producers at our Makeke Farmers' and Green Markets.
- **Produce Prescription Programs** - Since 2018, 'Elepaio Social Services have offered a keiki produce prescription program, the first in the State of Hawaii, to provide \$50/month over six months to keiki with nutrition-related chronic disease or food insecurity. This program has since expanded to offer produce prescriptions to adults and pregnant women for 18 months, tracking changes in BMI, blood pressure, and A1C (if applicable) through a USDA GusNIP research grant.
- **Keiki and School Pantries**- In partnership with the Hawaii Foodbank, 'Elepaio Social Services offers weekly keiki and school pantries providing keiki with 5-pound bags of shelf-stable foods, healthy snacks, and fresh local produce. These pantries operate out of 11 public and charter schools on the Waianae Coast, serving over 3,600 keiki weekly.
- **Kupuna Pantries**- In partnership with the City and County of Honolulu and the Hawaii Foodbank, 'Elepaio Social Services operates five weekly pantry sites that serve over 1,100 seniors, ages 60 years and up, providing each with healthy ready-to-eat meals, fresh local produce, frozen proteins, and shelf-stable pantry items.
- **Ohana Nights**- In partnership with the Hawaii Food Bank, 'Elepaio Social Services hosts significant community events at our keiki pantry school sites, providing keiki and their families with a healthy dinner, a cooking demonstration of the meal served, and an average of 70 pounds of fresh local produce and shelf-stable ingredients and recipe to recreate the meal at home.

2. Facilities

WCCHC operates from a main center in Waianae, satellite clinics in Waianae, Nanakuli, Kapolei, Ewa, and Waipahu, six school-based health center sites, and various other business and program sites. 'Elepaio Social Services is integrated within our sites.

WCCHC's 16-plus acre main campus is on Department of Land and Natural Resources and Department of Hawaiian Home Lands parcels centrally located on the Waianae Coast. Permanent structures have been constructed or renovated through funding from federal, state, and city government and private foundations.

The Emergency Food Warehouse will be located adjacent to WCCHC's main campus, central to the 10-mile Waianae Coast community, with direct access from Farrington Highway, the main route throughout the coast.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

Staffing is not applicable to this request.

2. Organization Chart

See attached Organization Chart.

3. Compensation

Position	Salary
Executive Director	\$120,000 - \$150,000
Associate Director of Health Promotion	\$75,000 - \$85,000
Food System Manager	\$65,000 - \$75,000

VII. Other

1. Litigation

Waianae Coast Comprehensive Health Center and 'Elepaio Social Services have no pending litigations.

2. Licensure or Accreditation

Not applicable to 'Elepaio Social Services programs.

3. Private Educational Institutions

Funding will not support or benefit a sectarian or non-sectarian private education institution.

4. Future Sustainability Plan

We are requesting \$9,500,000 in capital funding for the Community Resilience Facility that will contain the Emergency Food Warehouse, certified teaching kitchen and Multi-Purpose Facility. The total project is \$15,300,000, with funding from the State Legislature and being raised through the many partnerships developed such as with the Hawaii Food Bank, health plans, and private and public sources.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Elepaio Social Services

(Typed Name of Individual or Organization)

<u>Alicia Higa</u> (Signature)	<u>1/16/2025</u> (Date)
<u>Alicia Higa</u> (Typed Name)	<u>Executive Director</u> (Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Elepaio Social Services

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	9,500,000			
TOTAL (A+B+C+D+E)	9,500,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	9,500,000	Charmaine Salomon (808) 697-3193		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		Alicia Higa 1/16/2025		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	9,500,000	Alicia Higa, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Elepaio Social Services

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					
JUSTIFICATION/COMMENTS:					

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Elepaio Social Services

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Elepaio Social Services

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	-	-	200,000			
LAND ACQUISITION	-	-	-			
DESIGN	-	-	500,000			
CONSTRUCTION	400,000	800,000	8,800,000	4,600,000		
EQUIPMENT	-	-	-			
TOTAL:	400,000	800,000	9,500,000	4,600,000		
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Elepaio Social Services

Contracts Total: 1,537,838

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	USDA Community Food Projects	08/01/23-07/31/25	USDA National Institute of Food and Agriculture	Federal	400,000
2	Mana Ku Produce Prescriptions	09/01/23-08/31/25	USDA National Institute of Food and Agriculture	Federal	483,612
3	FCC Affordable Connectivity Program	06/15/23-06/15/24	Federal Communications Commission	Federal	176,600
4	Food Hub Program	12/05/23-02/04/26	Department of Agriculture	State	250,000
5	Agroforestry Nursery Project	03/17/24-03/31/24	Department of Land and Natural Resources	State	227,626
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'ELEPAIO SOCIAL SERVICES

A wholly owned nonprofit corporation of Waiʻanae District Comprehensive Health and Hospital Board, Incorporated

