

MICHAEL J. GOLOJUCH, JR.

◆ WORK EXPERIENCE

**Private Consultant, Self Employed** ♦ Honolulu, HI ♦ 6/09 – 1/11; 1/15 – Present

- Provides advice on the legislative process and advocacy, office management, and personnel management.
- Website design and restructuring.
- All aspects of Special events planning, coordination, and implementation.
- Political and legislative campaign coordination from grassroots coordination, social media, and overall campaign strategy.
- Successfully aided in passing: Medical Aid in Dying (2019); Banning Conversion Therapy (2018); Civil Unions (2011); Marriage Equality (2013); and other progressive pieces of legislation.

**Private Secretary - Deputy Director, Dept. of Human Resources Development** ♦ Honolulu, HI ♦ 2/11 – 1/15

- Provided administrative support to the Deputy Director of the Dept. Human Resources Development (DHRD).
- Administrative support for the Merit Appeals Board (MAB) - schedule hearings, process all appeals, ensure that all hearings are run according to the Hawaii Admin Rules, process board decisions and all answer all MAB inquiries.
- Legislative Coordinator for the department – tracked all department bills and ensures DHRD's testimonies are submitted on-time and appropriate fashion. Train the division points of contact on the testimony tracking system. Ensure that all legislative reports are transmitted on time in appropriate fashion for each session.
- Assistant Public Information Officer – handles all media and legislative inquires, ensuring that responses are delivered in accordance with all established laws, rules and policies.
- Language Access Coordinator for the department – ensure that DHRD complies with all laws, rules and regulations surrounding language access for members of the public with limited English proficiency.
- Department's Green Champion – works to help ensure the department adheres to the energy conservation program.
- Webmaster for DHRD's website and oversaw the transition from the old website platform to the new WordPress Platform. Trained the divisions' website points of contact and established the Department's posting policies.
- Launched DHRD's social media program and maintained the various platforms – Facebook, Twitter & Linked-In.
- Maintained DHRD's Emergency Evacuations procedures and ensure the other State Office Tower building tenants update their emergency evacuation procedures and evacuation rosters.
- Initiated and staffed DHRD's new employee orientation.
- Ensured that DHRD's internal policies are kept up-to-date on the department's internal website.

**Special Events Director, Honolulu Marathon** ♦ Honolulu, HI ♦ 5/04 – 6/09

- Directed all aspects of Hawai'i's 2<sup>nd</sup> largest expo *Honolulu Marathon EXPO* - vendor sales, Expo participant activities, creation of expo guide, and attended to all vendor and customers' needs on-site at the Hawai'i Convention Center.
- Produced the State's largest annual luau the Honolulu Marathon's Luau and Concert at the Waikiki Shell.
- Managed the VIP Section on race day for international sponsors, invited guests and celebrities.
- Produced Race Day Concert in Kapiolani Park.
- Oversaw public vendors in Kapiolani Park on race day and Finisher's certificate pick-up following the race.
- Hired and trained all Special Events staff.
- Webmaster for the Honolulu Marathon Expo website.
- Brought lamination sales in-house; which meant an additional \$15,000 in revenue each year.
- Sustained and expanded Honolulu Marathon's local and international advertising at no cost to the organization.
- Honolulu Marathon's representative at all west coast major marathon expos. 2006 thru 2008.

**Associate Producer, Sports Media Productions** ♦ Honolulu, HI ♦ 6/02 – 9/06

- Maintained state-of-the-art video recording systems and office equipment.
- Prepared all equipment for air-transport to mainland locations.
- Coordinated transportation of all equipment to local and mainland destinations.
- Managed support staff for all static camera locations when on location shooting.
- Assisted in filming of personal messages and prepared them for production.

- Directed production of all personalized DVDs.
- Brought back in 2007 to assist with video review after timing debacle with the 2007 Honolulu Marathon.

**Office Manager, *Island InfoTech*** ♦ Honolulu, HI ♦ 11/00 – 6/02

- Part-time office manager for computer consulting, programming & web development company.
- Schedule appointments and client meetings for techs and programmers.
- Handle customer service, sales and marketing.
- Use various computer software for database management, word processing, spreadsheet, and accounting.

◆ **EDUCATION**

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**Bachelor's of Business Science Degree - Hospitality Management** ♦ *University of San Francisco* ♦ 1995  
**High School Diploma, College Prep** ♦ *Saint Louis High School in Honolulu, HI* ♦ 1991

◆ **COMPUTER PROFICIENCY**

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**Windows & Macintosh Operating Systems** ♦ *Various Computer Applications*

**Microsoft Word**, expert, used 20 years      **Microsoft Excel**, expert, used 20 years  
**Microsoft PowerPoint**, expert, used 17 years      **Internet Applications**, expert, used 19 years  
**WordPress**, intermediate, used 8 years

◆ **COMMUNITY & PUBLIC SERVICE**

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**Aloha United Way – Safety Net Committee Member** ♦ 2013 – Present  
**Democratic Party of Hawai'i State Convention** ♦ 2022 Convention Co-Chair; 2016 Resolutions Co-chair; & 2014 Platform Co-chair  
**Hawai'i State AFL-CIO – Vice President** ♦ 2016 – Present  
**Labor Caucus of Democratic Party of Hawai'i – Communications Chair** ♦ 2016 – Present  
**Pride at Work Hawai'i – At-Large Board Member** ♦ 2015 – Present  
**Stonewall Caucus of the DPH – Chair & Rep. to the State Central Committee;** ♦ 2012 – Present  
**Common Cause Hawai'i – Board Member** ♦ 2019 – 2021  
**Women's March Hawai'i – O'ahu 2017 March Producer & Statewide Advisor** ♦ 2016 – 2022  
**Honolulu Pride – Chair** ♦ 2010 – 2015  
**Co-Chair; Kapolei City Lights Electrical Parade** ♦ 2009 – 2014  
**Democratic Party of Hawai'i (DPH) – Assistant Secretary** ♦ 2016 – 2018  
**Blood Bank of Hawai'i – Blood Drive Coordinator** ♦ 2010 – 2015

◆ **RECOGNITION**

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**2004 – Flame of Hope Award – Interfaith Alliance Hawai'i**  
**2005 – Kapolei Outstanding Achievement (KOA) Award for Community Service (Group) –**  
 Founding committee member of Sunset on the Plains (Kapolei)  
**2008 – Kapolei Outstanding Achievement Nominee for Community Service (Youth Leadership)**  
**2013 – Investment in People Award – Transformation Internship Program Team**  
**2020 – The Business of Pride – Hawai'i Pacific Business News**