

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

THE OUTDOOR CIRCLE dba EAST HAWAII OUTDOOR CIRCLE
(Typed Name of Individual or Organization)

W. Welch
(Signature)

1.19.24
(Date)

WINSFON WELCH
(Typed Name)

EXECUTIVE DIRECTOR
(Title)



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: THE OUTDOOR CIRCLE

DBA/Trade Name: THE OUTDOOR CIRCLE

Issue Date: 01/03/2024

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX5044

UI#: No record

DCCA FILE#: 4303

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

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January 19, 2024

RE: Background and Summary for GIA request for East Hawaii Outdoor Circle

To Whom It May Concern:

The Outdoor Circle has been protecting, preserving and advocating for Hawaii's scenic and natural beauty since 1912. We have branches all over the islands which serve their various communities and focus on specific issues important to their areas.

The historic and iconic grove of banyan trees on Banyan Drive in Hilo are emblematic of Hawaii's beauty and have been enjoyed by residents since 1933 as a cornerstone of the Waiakea Peninsula. Unfortunately, neglectful care and infestation with gall wasp has left the grove vulnerable. In our grant request, we seek to treat 46 of the 49 trees in the grove to rid them of gall wasps. We also seek to do companion tree plantings to allow time for the grove to have replacement trees when the originals reach the ends of their lives. We aim to provide certified arborist's care and will oversee planting and maintenance of new trees, provide new signage and work to make the area more inviting for local and visitors alike.

The public is served because these trees are where celebrations spanning generations have come locally, where visitors have stood in awe of Hawaii's beauty with this incomparable grove as the gateway to East Hawaii. They also provide huge ecoservice system benefits, a cooling effect in heated days, and an aesthetic that is vital for well-being in the area. The public benefits by the continued majesty of this grove in Hilo for the century to come.

Our target population is the entirety of the East Hawaii Island community. Residents of all ages enjoy this area as do all visitors who come to Hilo and environs. The hotels of Banyan Drive host most visitors to the area who stay in hotels, and the drive is a must see stop for those arriving by cruise ship or visiting other parts of the island and state.

The geographic coverage is the Waiakea Peninsula in Hilo and the main areas therein.

1314 S. King Street #306 | Honolulu, Hawai'i 96814

T: 808-593-0300 | mail@outdoorcircle.org | www.outdoorcircle.org

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

App The Outdoor Circle dba East Hawaii Outdoor Circle

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST		0	0	0
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9				
Arborist's services to treat trees	103,500			
Companion tree planting costs	37,500			
Tree maintenance two years	50,000			
Travel	10,000			
Subtotal	201,400			
16				
Administrative overhead 10%	20,140			
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	221,540	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	221,540	Winston Welch 808 513 0300		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	221,540	Winston Welch 1.19.24		
		Executive Director		

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January 19, 2024

RE: Service Summary and Outcomes for GIA request for East Hawaii Outdoor Circle

To Whom It May Concern:

The grant request we are making to treat and have companion plantings for Banyan Drive include:

46 trees treated with Safari insecticide three times each administered by professional and certified arborist. This will be at day 1, day 150 and day 300 of the year of the grant.

49 companion trees planted near each current tree, but which are resistant to gall wasp, to allow for growth to maintain the grove as original trees reach their lifespan with care and maintenance for two years after planting. This will be accomplished during the first six months to year of the grant, with care following totaling two years.

The Outdoor Circle will monitor for quality assurance and evaluations to see effectiveness of treatment and care for companion plantings on a quarterly basis, working with the certified arborist to evaluate together effectiveness and efficacy of the treatments and care for new trees in line with best practices of the International Society for Arboriculture, ANSI A-300 and other best practices.

We will report to the State of Hawaii the results of the treatments with an arborist's report to confirm, as well as our own reports, as would be expected with any tree care maintenance and planting scheme.

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RE: Statement affirming The Outdoor Circle GIA grant proposal would be used for public purpose pursuant to Section 42F-102, Hawaii Revised Statutes

To Whom It May Concern:

The Outdoor Circle, dba East Hawaii Outdoor Circle hereby affirms that it is in compliance with Section 42F-102 of Hawaii Revised Statutes in its entirety on "Application of grants" and would be used for public purpose.

Sincerely,

Winston Welch, Executive Director

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January 19, 2024

RE: Personnel: Project Organization and Staffing for GIA for East Hawaii Outdoor Circle

To Whom It May Concern:

The Outdoor Circle and its branches are fortunate to have a wealth of experience in dealing with tree planting, maintenance and care over the last 112 years. Our staff includes an executive director, an operations director and a part time programs director. The executive director salary is approximately \$105,000 per year, the operations director salary is approximately \$67,500 per year and the part time programs director is paid approximately \$26,000 per year.

We regularly contract with professional arborists and have many professionals in our large volunteer staff at the EHOC. We have most recent experience with Kaulunani, a division of DLNR who can attest to our professionalism and experience.

Most work envisioned in this proposal will be carried out by professional contracted people, especially certified arborists. Companion tree plantings will also be carried out in conjunction with a certified arborist to ensure best placement and care of trees following planting.

The grant would be professionally administered and followed up on as can be expected of Hawaii's oldest environmental nonprofit.

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RE: Experience and Capability for GIA request for East Hawaii Outdoor Circle

To Whom It May Concern:

The Outdoor Circle and its branches are fortunate to have a wealth of experience in dealing with tree planting, maintenance and care over the last 112 years. We regularly contract with professional arborists and have many professionals in our volunteer ranks, as well as a paid executive director with nine years of experience at the organization who oversees contracts and work performed, supplemented by a programs director and large volunteer staff at the EHOC. We have most recent experience with Kaulunani, a division of DLNR who can attest to our professionalism and experience.

Most work envisioned in this proposal will be carried out by professional contracted people, especially certified arborists. Companion tree plantings will also be carried out in conjunction with a certified arborist to ensure best placement and care of trees following planting.

We will not require facilities or equipment since this work will be contracted out.

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RE: Budget for GIA request for East Hawaii Outdoor Circle

To Whom It May Concern:

Please see the related excel budget form "a" for the grant request. All others are NA for the purposes of this grant, since we will use professional contractors for this work.

- a. Budget request by source of funds—see attached sheet
- b. Personnel salaries and wages--none
- c. Equipment and motor vehicles--none
- d. Capital project details--none
- e. Government contracts, grants, and grants in aid--none

Quarterly funding requests are as follows:

Quarter 1: \$34,633+ \$2,000 + \$5,035 = 41,668

Quarter 2: \$34,633 + \$37,500 + \$4,000 + \$10,000 + 5035 = 91,168

Quarter 3: \$2,000 + \$10,000 + 5,035 = \$17,035

Quarter 4: \$34,634+ \$2,000 + \$30,000 + 5035 = 71,669

Total Grant: \$221,540

There are no other sources of funding that we are seeking for the East Hawaii Outdoor Circle. We have no state or federal tax credits we have been granted, have applied for or will anticipate for any aspect of this grant.

The East Hawaii Outdoor Circle did receive a Kaulunani Grant in FY 2024 in the amount of \$10,000 as a test grant to treat some of these trees.

Our unrestricted current assets for the East Hawaii Outdoor Circle as of Dec 31, 2023 is \$9081.59

Attached Budget Excel Sheet "A." Please note. Sheets B-E are not applicable to this grant.

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