



## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Cindylou Figuerres, Interim  
Executive Director  
PRINT NAME AND TITLE

01/18/2024

DATE

## Application for Grants

*If any item is not applicable to the request, the applicant should enter “not applicable”.*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

Attachment A.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attachment B.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Attachment C.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Lāna‘i Community Health Center (LCHC), a 501(c)3 nonprofit and federally qualified health center (FQHC) established in 2004, serves the island of Lāna‘i. Our mission is to directly provide health services and collaborate with other organizations and providers, with a particular focus on the un- and underinsured, low-income, and medically underserved population.

We prioritize the holistic well-being of individuals through comprehensive health and wellness services, treating each person as a whole and fostering active collaboration in their healthcare journey. Our approach includes leveraging education and self-awareness tools to empower individuals to take an active role in their care. LCHC ensures equitable access to diverse health

services, delivering high-quality healthcare in clinics, homes, workplaces, and schools. Since our establishment, our patient base has grown from 52 individuals in 2008 to 2,272 as of December 31, 2023, constituting 79% of the island's population of 2,888. We are committed to providing ongoing and episodic care to meet the diverse healthcare needs of our community.

Our focus extends to the entire population of Lāna‘i, with a particular emphasis on those residing at or below 200% of the federal poverty level. Despite common misconceptions, LCHC operates independently and is not financially supported by Mr. Ellison, who owns the majority of the island. We take pride in complete ownership and self-funding of our facility, land, and programs.

Our dedicated team of 69 staff members, including full-time and part-time employees and contracted providers, positions us as one of the primary employers on the island. LCHC remains steadfast in its commitment to providing integrated health and wellness services, actively involving patients as partners in their care, and addressing the unique healthcare needs of the Lāna‘i community.

## 2. The goals and objectives related to the request;

LCHC stands committed to ensuring that financial constraints never hinder individuals from accessing care; our inclusive approach ensures no one is turned away due to an inability to pay for services. Embracing diversity, we welcome individuals of all ages, ethnicities, genders, and residency statuses—extending a warm welcome to old-timers, part-timers, and newcomers into our community-focused healthcare environment.

Over the years, LCHC has experienced significant growth, adopting a comprehensive, full-service, and integrated approach to patient care. Our expanded service offerings cover Medical, Behavioral Health, Dental, Optometry, and an advanced telehealth program introduced in 2017. This telehealth initiative, inclusive of a tele-pharmacy (340b), enhances convenience and accessibility for our patients, providing access to specialists.

LCHC has also instituted specialized programs addressing areas such as Chronic Disease, High Blood Pressure, Diabetes, OB, Dermatology, Psychiatry, Wellness, and Fitness. We actively engage with the local community by teaching the Health Curriculum at the K-12 public school, fostering health awareness.

As the demand for our diverse services grows, a strategic initiative is underway to renovate and expand our facilities. Several capital improvement projects have already been completed, with additional ones currently in progress. Our **goal** is to enhance our facilities to meet evolving healthcare needs and uphold the highest standards, providing a conducive environment for comprehensive and compassionate care.

**Objective No. 1:** Clinic Major Alteration and Renovation (333 Sixth Street, Lāna‘i City, HI 96763)

Stantec Architecture submitted a permit set on October 20, 2022, outlining temporary renovations until formal approval. This includes expanding Dental and Optometry facilities,

remodeling Reception and Outreach areas, establishing a new Pharmacy Office, and creating dedicated space for Medical Storage. The Dental Facility will nearly double in size, with Optometry getting a dedicated Wing for expanded services.

**Objective No. 2:** Service Provider, Administration, and Behavioral Health Facilities (339 Sixth Street, Lāna‘i City, HI 96763)

Recognizing the scarcity of healthcare providers and the high cost of living on Lāna‘i, we've invested in housing for service providers. This proactive approach ensures essential medical expertise is readily available, addressing healthcare needs and contributing to the overall quality of life on the island. Acquisition at 339 Sixth Street in February 2020 serves this purpose.

The existing house at 339 Sixth Street will be demolished in February 2024, making way for new Service Provider, Administration, and Behavioral Health Facilities. Upon completion, these facilities will cover 2,663 gross square feet, including spaces for Behavioral Health, Administration, and accommodations for service providers. The strategic investment in housing is a pivotal step towards cultivating a healthier community on Lāna‘i.

3. The public purpose and need to be served;

The mission of Lāna‘i Community Health Center (LCHC) as a 501(c)3 nonprofit organization is dedicated to fostering the overall well-being of the community of Lāna‘i. We emphasize a holistic approach, addressing physical, mental, emotional, intellectual, and spiritual welfare. Our commitment extends to enriching and empowering lives, fostering healthy families in a supportive environment. LCHC fulfills its mission by:

- ⇒ Directly providing comprehensive health and wellness services.
- ⇒ Collaborating with partners to deliver essential services for Lāna‘i, serving individuals of all ages, ethnicities, genders, and residency.

Our target population encompasses everyone on Lāna‘i, with a particular focus on those at or below 200% of the federal poverty level. We prioritize cultural sensitivity, offering written and oral translations as needed. LCHC ensures accessibility to services for everyone, and no one is turned away due to an inability to pay.

Our inclusive services extend to old-timers, part-timers, newcomers, as well as tourists and contractors on the island. We accept all insurances and provide assistance in understanding and navigating insurance coverage. As a nonprofit organization and Federally Qualified Health Center (FQHC) with 330e status, we have been delivering clinical services since August 2008.

Amidst the challenges posed by the COVID-19 pandemic, LCHC remains steadfast in creating a safe and healthy space for patients to receive behavioral, medical, dental, and optometry services. We recognize the exacerbated mental health conditions and substance use disorders during this period. LCHC acknowledges the increased stress, anxiety, and depression reported by U.S. adults and emphasizes the importance of avoiding substances that could worsen mental health.

Our commitment extends to addressing substance use disorders, particularly tobacco and opioids, which can contribute to severe outcomes if patients contract COVID-19. Recognizing the interconnectedness of these issues, LCHC remains dedicated to providing comprehensive care.

The ongoing adjustments to meet the evolving needs generated by the pandemic, as well as flu and RSV concerns, underline the resilience and adaptability of LCHC. Despite these challenges, we remain focused on delivering routine services, reaching out to patients with long-haul COVID-19, and ensuring their well-being through self-care guidance and necessary equipment such as pulse oximeters.

The urgency to renovate our existing 6,800 SF Clinic and initiate the construction of new Service Provider, Administration, and Behavioral Health Facilities is paramount, given LCHC's distinctive role as the exclusive adult dental, pediatric dental, and optometry provider on the island. Furthermore, we serve as the primary behavioral health provider offering comprehensive behavioral health services. This highlights the critical necessity to upgrade our facilities to effectively address the dynamic and growing behavioral, medical, and dental health needs of Lāna‘i.

4. Describe the target population to be served; and

Our Target Population – An Isolated Community

Lāna‘i, a small and geographically isolated island with a population of 2,888, falls administratively under Maui County. The island boasts a diverse population, with Asians constituting 50%, primarily of Filipino descent, Whites at 15%, Native Hawaiians at 10%, Hispanics/Latinos at 9%, and Two or more races at 24% (US Census, American Community Survey, 2019, Lāna‘i City).

Families on the island are predominantly low-income, with federal poverty level statistics from the American Community Survey (ACS) in 2018 revealing 4.6% below 100%, 8.3% within 100 to 149%, and 87.1% at or above 150%. The total household income distribution in the same ACS data is as follows:

- ⇒ Less than \$10,000 – 0%
- ⇒ \$10,000 to \$14,999 – 6.0%
- ⇒ \$15,000 to \$24,999 – 17.1%
- ⇒ \$25,000 to \$34,999 – 7.5%
- ⇒ \$35,000 to \$49,999 – 15.0%
- ⇒ \$50,000 to \$74,999 – 17.1%
- ⇒ \$75,000 to \$99,999 – 15.7%
- ⇒ \$100,000 to \$149,999 – 15.1%
- ⇒ \$150,000 to \$199,999 – 2.4%
- ⇒ \$200,000 or more – 3.5%

Per capita family income stands at \$29,347, and the median household income is \$55,714 (ACS 2019). A significant portion of the population is engaged in low-paying jobs in various service and hotel accommodation services, constituting 41% of the workforce.

Regarding healthcare access, an estimated 2.9% of residents are uninsured, and 11.2% of LCHC patients lack insurance. Many immigrants do not qualify for insurance, and others are "underinsured," with health plans that do not cover all necessary services.

Health Disparities (2016 Primary Care Data Book, State of Hawaiʻi; Hawaiʻi Data Warehouse 2013 thru 2015 BRFSS Survey):

- ⇒ Diabetes, High Blood Pressure, and Adult Obesity – Adults with Diabetes on Lānaʻi stand at 10.9%, exceeding the state percentage of 9.5%. Additionally, 33.6% of adults have diagnosed High Blood Pressure (compared to the state's 29.3%), and 16.7% of Lānaʻi adults are considered overweight.
- ⇒ Cancer Screening – Only 52.7% of women on Lānaʻi had a pap smear within the recommended timeframe, falling below the state average of 70.9%. Moreover, 19.5% of women over 40 have not had a mammogram in two or more years (compared to 14.9% statewide), with no mammogram services available on the island.
- ⇒ Prenatal care – 33.8% of births were to Lānaʻi mothers who received less than adequate or no prenatal care (compared to the state's 31%). There are no birthing facilities on the island.
- ⇒ Dental care – 51% of adult residents reported not visiting a dentist in more than one year, compared to almost 29% for all Hawaiʻi.
- ⇒ Mental health – 16.1% of residents on Lānaʻi reported experiencing bad mental health in the past 30 days (>14 days), higher than the statewide rate of 8.5%.
- ⇒ General health status – 17.8% of residents on Lānaʻi reported 'Excellent' general health status compared to 19.3% statewide.

Important Cultural Factors and Barriers Limiting Access to Care:

- ⇒ Cultural Diversity – With multiple languages spoken (25.4% speak a language other than English), 24% of residents are foreign-born, and 16.8% say they speak English less than "very well." Differing traditional approaches to healthcare and various family participation styles pose challenges.
- ⇒ Geographic Barriers – The island's remote location necessitates residents to rely on air or ferry transportation for access to specialty care, incurring additional costs.
- ⇒ Social, Economic, and Health Disparities – The ethnic/race mix results in a high prevalence of various chronic diseases, high rates of smoking and drinking, low income, lack of education, insufficient safe and affordable housing, contributing to a population at high risk.
- ⇒ Lack of Local Governance – Since Lānaʻi depends on neighbor islands for most resources, health services are variable, and resources are subject to budget cuts controlled by off-island entities.
- ⇒ Scarcity of Goods and Services and Maintenance – The absence of an on-island distributor for durable medical equipment and health supplies, coupled with the need for

skilled labor from off-island, contributes to barriers to care, delaying patient transitions home or compromising on-island care. Shipping costs further increase these challenges.

5. Describe the geographic coverage.

LCHC's geographic coverage is exclusively focused on the island of Lāna‘i, the smallest of the major Hawaiian Islands, spanning 140 square miles. The island's history is marked by a series of transitions, each accompanied by changes in economic focus and lifestyle due to shifts in ownership. These historical transitions have had a lasting impact on the island's residents, shaping the community as it stands today.

Lāna‘i's unique community is characterized by its eclectic mix of ethnicities and cultures, setting it apart from other rural communities in the U.S. The diverse population is a result of the island's dynamic history, contributing to a rich tapestry of traditions and backgrounds. Notably, immigrants, particularly from the Philippines, continue to relocate to Lāna‘i. Family sponsorship facilitates their arrival, leading to a foreign-born population of 24%, with 16.8% of households experiencing linguistic isolation, as per the American Community Survey 5-year estimates from 2011-2015. This diversity and ongoing immigration further contribute to the distinctive and vibrant character of Lāna‘i's community.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

#### **Clinic Major Alteration and Renovation (333 Sixth Street, Lāna‘i City, HI 96763)**

On October 20, 2022, Stantec Architecture, representing LCHC, formally submitted the permit set for the major alteration and renovation of the Clinic. The renovations outlined in the permit set embody a comprehensive expansion, with a significant increase in footprint designed to facilitate improved Dental and Optometry facilities. Additionally, the project entails the reconfiguration and renovation of Outreach and Reception areas, the establishment of a new Pharmacy Office, and the creation of dedicated space for Medical Storage. This initiative reflects our commitment to enhancing and optimizing various facets of our facilities to better serve the healthcare needs of our community.

The Dental Facility is poised for a substantial expansion, with the number of Dental Rooms increasing from two (2) to three (3). This expansion is not only about adding treatment spaces but also includes the incorporation of a new Consult Room, Dental Lab, two (2) Open Dental Offices, Dental Sterilization Room, Dental Storage, and a revamped Bathroom, now equipped with both toilet and shower facilities. This transformative initiative is set to almost double the size of the Dental Facilities, growing from 748 square feet to an impressive 1,474.02 square feet.



This expansion underscores our commitment to providing advanced and comprehensive dental services to meet the evolving needs of our community.

Currently, Optometry operates within a confined 55 square foot room. The proposed plans introduce the construction of a dedicated Optometry Wing, which will include two (2) optometry exam rooms, an optometry intake and glasses area, and a multipurpose room. This envisioned Optometry Wing is meticulously designed to cover a total area of 670 square feet, marking a substantial expansion aimed at elevating the facility's capabilities and providing an enhanced experience for our patients.

The Reception and Outreach Areas are in line for a comprehensive remodel; not only involving an increase in square footage but also strategically reimagines the space to elevate patient care and optimize the entire process from entry to staff workflow. The Reception area is slated to expand from its current 185 square feet to a more spacious 327 square feet, incorporating an additional work product/copier room spanning 124 square feet. This redesigned copier space represents a significant increase from the existing 42 square feet, contributing to a more efficient and accommodating environment.

Two (2) new areas are currently in development: a Medical Storage area covering 126 square feet and a Pharmacy Office spanning 59 square feet. Since the State Board of Pharmacy approved the Tele-pharmacy Pilot Project in January 2021, LCHC has consistently served the community with a commitment comparable to any other community in the State of Hawaiʻi. Commencing on June 9, 2022, this innovative initiative, featuring access lines and freedom of choice, has facilitated 5,838 total prescriptions for 1,124 patients on the island of Lānaʻi, underscoring the substantial need for a dedicated Pharmacy Office.

Beyond the direct impact on patient care, LCHC's telehealth pharmacy project and the upcoming Pharmacy Office actively support the 340-B Program. This program enables covered entities to maximize scarce federal resources, thereby financial stewardship. In return, the generated revenue is reinvested into services, fostering more comprehensive models of care for eligible patients.

**Service Provider, Administration, and Behavioral Health Facilities (339 Sixth Street, Lānaʻi City, HI 96763)**

The shortage of specialized healthcare providers, spanning medical, dental, and optometry professionals, on the island of Lānaʻi, poses a formidable challenge to the well-being of both residents and visitors. This scarcity not only results in protracted waiting periods for crucial medical services but so too curtails the spectrum of available treatments, thereby exposing the community to potential health risks.

Compounding this challenge is the exorbitant cost of living on Lānaʻi, ranking among the highest in the nation. According to the latest available data, the cost-of-living index on Lānaʻi is 160.2. This translates to the total cost of housing, food, child care, transportation, health care, taxes, and other necessities being 60.2 percent higher than the U.S. average and 3.3 percent higher than the

average for Hawai‘i. This financial strain directly imposes an additional layer of complexity for residents seeking essential healthcare services.

Moreover, the housing situation on the island is dire, with Pulama Lāna‘i, Larry Ellison's company, exercising control over nearly 98% of the island and, consequently, dominating the housing market. This tight control exacerbates the limited availability of housing, creating an urgent need for innovative solutions. Recognizing the urgency of these challenges, the Lāna‘i Community Health Center has taken a proactive and innovative approach by investing in properties solely dedicated to accommodating service providers and providing health services.

The significance of this initiative cannot be overstated. By securing housing for service providers, the Lāna‘i Community Health Center ensures essential medical expertise is readily available to address the healthcare needs of Lāna‘i's population and visitors. This investment not only elevates the overall quality of life for residents but also contributes significantly to the island's capacity to attract and retain skilled professionals.

In essence, the strategic investment in housing by the Lāna‘i Community Health Center serves as a cornerstone in the mission to bridge the gap in healthcare accessibility on the island. It represents a pivotal step towards cultivating a healthier community, safeguarding the well-being of individuals, and establishing Lāna‘i as a place where comprehensive care is not just an aspiration but a tangible and vital reality.

In February 2020, LCHC acquired 339 Sixth Street. The existing house at 339 Sixth Street is set for demolition during the week of February 2024, due to safety concerns. LCHC obtained the building permit on June 2, 2023, allowing for the removal of the uninhabitable house and the construction of new Service Provider, Administration, and Behavioral Health Facilities.

Upon completion, the new facilities will encompass a total of 2,663 gross square feet, incorporating various spaces:

- ⇒ Conversion of Bedroom 1 to Behavioral Health, totaling 125 square feet
- ⇒ Conversion of Bedroom 2 to Behavioral Health, totaling 98 square feet
- ⇒ Conversion of Bedroom 3 to Administration, totaling 98 square feet
- ⇒ Conversion of Bedroom 4 to Administration, totaling 97 square feet
- ⇒ Conversion of Bedroom 5 to Administration, totaling 97 square feet

Furthermore, 339 Sixth Street will continue to provide Bedroom 6, with a measurement of 122 square feet, and Bedroom 7, covering 102 square feet, dedicated to accommodating service providers. The lot area of 339 Sixth Street spans 5,914 square feet, featuring a facility space of 2,036 square feet, a covered lanai spanning 168 square feet, and a garage area of 459 square feet.

By ensuring housing for service providers, Lāna‘i Community Health Center guarantees the availability of essential medical expertise to address the healthcare needs of Lāna‘i's population and visitors. This investment not only enhances the overall quality of life for residents but also significantly contributes to the island's ability to attract and retain skilled professionals.

The urgency of this project is underscored by a confluence of factors, each contributing to the critical need for LCHC to house behavioral, medical, dental, and optometry service providers.

- ⇒ COVID-19 and Infectious Diseases: The ongoing threat of highly infectious diseases, including COVID-19, Flu, and RSV, emphasizes the necessity of accessible healthcare. Refer to Section II. 3. Goals and Objectives for specific details.
- ⇒ Rising Uninsured Numbers: Economic challenges, particularly in low-paying service and hotel jobs (41% of residents employed), have increased the uninsured population. Currently, 6% of LCHC patients lack insurance, many of which who are immigrants’ ineligible and others classified as "underinsured" due to limited coverage for essential services.
- ⇒ Geographic Isolation: Lāna‘i's isolation amplifies the cost of medical services for both residents and providers. Travel to other islands for healthcare involves significant expenses, with round-trip tickets to O‘ahu exceeding \$200, accommodation costs over \$175 per night, and emergency air transport costs surpassing \$10,000.
- ⇒ Low-Income in High-Cost Living: The island's median household income of \$55,714, compared to Hawai‘i's \$81,275 (considered the most expensive state), places residents at a financial disadvantage. Lāna‘i's higher cost of living compounds this challenge, with per capita family income at 52% of Hawai‘i's per capita personal income. LCHC's services become imperative for the underinsured and uninsured, especially considering that nearly 29% of the population lives below 200% of the federal poverty level, and 48% of LCHC patients were at or below this threshold in 2021.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Clinic Major Alteration and Renovation	Months 1 – 10
Construction of Service Provider, Administration, and Behavioral Health Facilities	Months 1 – 10
Notice of Completion	Month 11
Certificate of Occupancy for Service Provider, Administration, and Behavioral Health Facilities	Month 12

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Interim Executive Director Cindylou Figuerres will lead the Capital Improvement Project (CIP) team, overseeing tasks related to exterior and interior design, building signage, and FF&E (furniture, fixture, and equipment) selection. Stantec Principal, Ms. Marni Murdock, will address architect and design inquiries submitted by the General Contractor. The role of a dedicated project manager will be crucial for the day-to-day execution and construction oversight, collaborating closely with Interim Executive Director Figuerres and her team through regular CIP meetings.

The redesigned facility is not only intended to cater to the community's needs but also to align visually with existing architectural styles and demonstrate cultural sensitivity to our diverse target population.

As a Federally Qualified Health Center (FQHC), LCHC boasts a sophisticated reporting system with extensive experience in goal setting, data collection, and progress reporting. Our health informatics system comprises the electronic health record (EHR), eClinicalWorks (eCW) version 11, and a data warehouse (BridgeIT), ensuring seamless nightly data dumps from eCW to BridgeIT. BridgeIT facilitates comprehensive clinical and financial reporting, including fully automated UDS reporting. LCHC has the capability to develop customized reports for specific projects, such as the Dental Home for Children Program.

Our financial systems, including QuickBooks and the transitioning NetSuite application, adhere to Generally Accepted Accounting Principles (GAAP). LCHC maintains appropriate accounting and internal control systems suitable for its size and complexity, providing insights into financial health and performance. The financial management system tracks funding awards, and non-grant funds generated from health center activities are reinvested to benefit the patient population on Lāna‘i.

Financial expenditures are diligently monitored to align with HRSA-approved budgets, and LCHC undergoes an annual independent financial audit in compliance with Federal audit requirements. The audit ensures corrective actions are taken to address any findings from previous audits. To maintain accountability and control, checks require two signatures, and signature authority is vested in the Executive Director and selected board members. Digital payments are authorized by the Chief Financial Officer for specific purposes. LCHC prioritizes financial stability, safeguarding assets and demonstrating accountability through its annual independent financial audit.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measure of Effectiveness	Outcome Timeline
Clinic Major Alteration and Renovation	Months 1 – 10
Construction of Service Provider, Administration, and Behavioral Health Facilities	Months 1 – 10
Notice of Completion	Month 11
Certificate of Occupancy for Service Provider, Administration, and Behavioral Health Facilities	Month 12

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

- a. Budget request by source of funds ([Link](#))
- b. Personnel salaries and wages ([Link](#))
- c. Equipment and motor vehicles ([Link](#))
- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$200,000	\$125,000	\$100,000	\$75,000	\$500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Hawai‘i Dental Services Foundation; Atherton Foundation; Cooke Foundation; Aloha Care; First Hawaiian Bank Foundation; Bank of Hawai‘i Foundation; Chalmers Foundation; HRSA 330 Grant; HRSA Supplement Grant; HRSA QI Grant; SOH Judiciary; County of Maui; WIC Grant; Family Planning Grant; Primary Care Grant; Weinberg Foundation; Hawai‘i Community Foundation; HMSA Foundation; Perinatal Grant.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

HRSA Health Center Program	811,233
HRSA; 6 C8ECS43694-01-04	523,749
Hawai‘i State Department of Health - Capital	1,000,000.00
2023 GIA	400,000
HRSA CPF/CDS Facilities and/or Equipment Projects (HRSA-23-117)	1,538,000
State of Hawaii – Vaccine Hesitancy	72,000.00
HRSA 330e	1,946,959
HRSA ARA Capital	20,944
HRSA Bridge Access Program	9,539
Family Planning & Perinatal Support Services	33,885
Primary Care	9,750
Women, Infants, Children	56,343
Judiciary	29,400
County of Maui – Behavioral Health	82,610

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

The balance of unrestricted unaudited current assets as of December 31, 2023 is:

LCHC: \$565,000

Consolidated: \$865,000

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Lāna‘i Community Health Center (LCHC) has a rich history rooted in the vision of Ms. Jackie Woolsey and Ms. Phyllis McOmer, dedicated Lāna‘i residents. Initially known as Lāna‘i Women's Center (LWC), the organization emerged in 2004 to address healthcare gaps for Lāna‘i women, who were burdened by the need to travel off island for preventive screenings. The founders aimed to elevate health and education services on the island, which led to the incorporation of LWC and its official launch in March 2006, leveraging services provided by Moloka‘i midwives.

Recognizing the broader healthcare needs of the entire community, LWC evolved into the Lāna‘i Community Health Center. In October 2007, it secured its first Federal 330e grant, marking its designation as a Federally Qualified Health Center (FQHC). By August 2009, the organization legally changed its name to Lāna‘i Community Health Center, aligning more closely with its mission of holistic community care.

LCHC, as a 501(c)3 nonprofit organization, is committed to the physical, mental, emotional, intellectual, and spiritual well-being of the Lāna‘i community. The mission is implemented through three key approaches:

1. Direct Provision of Health Services: LCHC offers a range of health services, including primary care, dental, optometry, behavioral health, and various specialty telehealth services.
2. Partnerships and Collaborations: LCHC collaborates with local and off-island organizations, serving as a coordinator, advocate, resource, initiator, and convener. Partnerships help extend the reach of services for the community.
3. Providing Space for Partners: LCHC facilitates collaborative efforts by providing space for partners to deliver essential services on Lāna‘i.

In 2016, LCHC successfully constructed a certified 6,800-square-foot healthcare facility, designed as a patient-centered medical home. The facility features multiple exam/consult rooms, a procedure room, dental x-ray, dental operatories, CLIA-waived lab facilities, administrative offices, and a community activity room. This consolidation of services under one roof enhances efficiency and cost-effectiveness, offering patients improved care with access to various specialties in a single location.

LCHC's commitment to serving rural underserved populations is evident in its demonstrated experience, emphasizing the following key points:

- ⇒ Direct Impact: LCHC's services directly benefit the community, addressing the healthcare needs of men, women, and children.
- ⇒ Partnership and Coordination: Collaborative efforts with local and off-island organizations amplify the impact, demonstrating LCHC's role as a central hub for healthcare coordination.
- ⇒ Facility Development: The construction of a purpose-built facility in 2016 showcases LCHC's dedication to providing comprehensive and accessible healthcare services.

The organization's journey and achievements underscore its profound commitment to the well-being of the Lāna‘i community, making it a vital healthcare resource for the island's residents.

**Demonstrated Experience in Serving Rural Underserved Populations.** The saying is that people ‘vote with their feet’. LCHC feels that the best way to demonstrate our experience in serving rural underserved populations is with Table 1.

Table 1

<b>LCHC Patient and Encounter Growth</b>				
	<b>Patients</b>		<b>Encounters</b>	
<b>Calendar Year</b>	<b>Actual and Projections</b>	<b>% inc</b>	<b>Actual and Projections</b>	<b>% inc</b>
<b>2008</b>	52		94	
<b>2009</b>	576	1008%	1,635	1639%
<b>2010</b>	867	51%	2,210	35%
<b>2011</b>	837	-3%	3,528	60%
<b>2012</b>	911	9%	3,548	1%
<b>2013</b>	1,190	31%	4,715	33%
<b>2014</b>	1,402	18%	5,533	17%
<b>2015</b>	1,459	4%	6,028	9%
<b>2016</b>	1,844	26%	7,948	32%
<b>2017</b>	2,010	9%	9,335	17%
<b>2018</b>	1,986	-1%	9,905	6%
<b>2019</b>	2,159	9%	12,291	24%
<b>2020</b>	2,305	7%	11,253	-8%
<b>2021</b>	1,965	-15%	12,243	9%

<b>LCHC Patient and Encounter Growth</b>				
<b>2022</b>	2,134	9%	14,103	15%
<b>2023</b>	2,272	6%	14,690	4%

LCHC has experienced remarkable growth, witnessing a surge of 4,004% since its inception in 2008. Situated in a rural community with a per capita family income of \$29,347, LCHC is committed to serving a diverse population. Notably, 6% of LCHC patients are uninsured, a statistic that specifically pertains to patients who sought medical attention, excluding those who came in for COVID-19 testing and/or vaccination.

In alignment with its mission, LCHC serves a community classified as medically underserved, addressing the healthcare needs of individuals facing economic challenges. Additionally, LCHC actively contributes to workforce development and training by hiring Low-Income People (LIP). Impressively, the 2022 LIP percentage at the time of hire stood at 58.1% of employees, showcasing a commitment to inclusivity and reflecting the essence of who LCHC serves and who we are as an organization.

Attachment D for Services Provided.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

LCHC proudly owns and operates a 6,800-square-foot certified healthcare facility, which has been a cornerstone of our commitment to providing patients and the community with a patient-centered medical home. This facility features strategically designed spaces, including 9 exam/consult rooms, a procedure room, dental x-ray, 2 dental operatories, 1 optometry room, an on-site pharmacy, and CLIA waived lab facilities.

However, due to increasing demand, LCHC has outgrown its current facilities. Despite recent efforts to optimize space usage by relocating administrative offices into the community activity room and making adjustments within departments, the urgent need for major alterations/renovations to the clinic and the development of new Service Provider, Administration, and Behavioral Health Facilities cannot be overstated.

The current temporary setup ensures that LCHC facilities maintain the capacity to deliver an integrated and holistic approach to healthcare. While this commitment remains unwavering, the pressing demand underscores the urgency of the proposed alterations and additions. Patients continue to benefit from improved care by accessing various services conveniently under one roof, including medical, behavioral health, OBGYN, optometry, dental, and specialty telehealth services. The facility's design also facilitates streamlined appointments, allowing patients to schedule back-to-back visits for enhanced efficiency and continuity of care.

## **VI. Personnel: Project Organization and Staffing**



## 1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Cindylou Figuerres, MBA, Interim Executive Director.** Starting in 2011 as an Accounting Clerk/Front Desk Supervisor, she quickly rose through the ranks with her strong background in Finance and Accounting as well as Information Technology. Cindylou was promoted to Chief Financial Officer/IT Director in September 2012. She earned her Associates Degree in Accounting from Heald Business College, her Bachelors Degree in Accounting from Hawai‘i Pacific University and graduated in 2015 from the University of Phoenix with her Master’s in Business Administration. She was then promoted to Associate Executive Director in August 2018. A Lāna‘i native, Cindylou is dedicated to moving LCHC forward in providing health and wellness classes, plus education and workforce development training classes for the community.

**Nina (Riel) Medeiros, Masters in Finance, Chief Financial Officer.** Nina Riel Medeiros joined the Finance Team in May 2016. Nina graduated from Chaminade University of Honolulu with a Bachelors of Science in Computer Information System (CIS), with a minor in Business Administration. She brings nine years of Accounting/Finance background experience from the Four Seasons Resorts Lāna‘i. Currently assisting the Lāna‘i High School Women’s Volleyball team as the Assistant Coach, Nina looks forward to being more involved with the Lāna‘i Community. When not working, she enjoys volleyball, basketball, hunting and spending time with her family.

**Sara Haack, MD, MPH, Medical Director.** Dr. Sara Haack graduated from the University of Michigan Medical School in 2012. She is a board-certified psychiatrist with training and experience in both academic and community practice settings. Dr. Haack believes mental healthcare is a partnership between doctor and patient. Her strength is her ability to offer recommendations based on medical training and knowledge. Dr. Haack’s credentials include: Hawai‘i State Physician License, American Psychiatric Association and Hawai‘i Psychiatric Medical Association Member, University of Washington Medical Center: Integrated Care Fellowship, University of Washington Medical Center: General Psychiatry Residency, University of Michigan Medical School: Doctor of Medicine Degree, Johns Hopkins Bloomberg School of Public Health: Master of Public Health Degree, and University of Michigan: Bachelor of Arts Degree.

**Jared Medeiros, APRN, Associate Medical Director and Medical Provider.** Born and raised in Wahiawa on the island of O‘ahu, Jared attended ASSETS High School and then completed his Undergraduate Degree in History and Hawaiian Studies at BYU-Hawai‘i. While at BYU-Hawai‘i, Jared had the opportunity to sail on the Hawaiian voyaging canoe, Iosepa, and learned the values of team work and communication. He then completed his Nursing Degree at UH-Mānoa in the Master’s Entry Program into Nursing and the Master’s Program in the Family Nurse Practitioner Program. He joined Lāna‘i Community Health Center in 2014. Jared currently

provides primary care services for our patients and serves as the Associate Medical Director overseeing the day-to-day operations of the medical care delivered at the health center.

**Chelsea Tadena, CCMA, Medical Manager.** Thanks to her many talents and positive attitude, Chelsea Tadena has worked in a number of positions in LCHC, since her hire in August 2011. Previously the Health Center’s research assistant and front desk representative, Chelsea is currently a Medical Assistant, ECW Super User, and IT Coordinator, providing support to fellow staff, providers and patients. A strong proponent of patient-centered care, Chelsea enjoys her work. She is a native of Maui, and has worked in the health care field since 2007. Since moving to Lāna‘i and working for the Health Center, she has successfully completed the LCHC Phlebotomy Training Program and the Certified Medical Biller Program. She enjoys snorkeling, picking shells, BBQ’s, movies, music, and learning the history and beauty of Lāna‘i.

**Dr. Cori Takesue, PsyD, Behavioral Health Director.** Dr. Cori Takesue, Psy.D., CTTS is a Licensed Clinical Psychologist and Certified Tobacco Treatment Specialist. She joined Lāna‘i Community Health Center in February 2014 and in August 2020, became the health center’s Director of Behavioral Health. Dr. Takesue received her Master’s Degree in Professional Counseling: Marriage and Family Therapy emphasis at Argosy University-Honolulu and her Doctoral Degree in Clinical Psychology at the California School of Professional Psychology at Alliant International University –San Francisco Campus. She was born and raised on the island of O‘ahu.

Dr. Takesue’s clinical training was primarily spent in the San Francisco Bay area providing individual psychotherapy and psycho educational groups while working in a variety of treatment settings: partial to inpatient hospitalization, outpatient, schools, community mental health, and in forensic and correctional settings. Her interests include: health psychology and helping individuals with chronic health conditions focus on making lifestyle changes, serious mental illness, tobacco cessation, and working with at-risk adolescent youth. In her leisure time, Dr. Takesue enjoys being in the outdoors, whether it is hiking, biking, climbing, or some beach activity.

**Jacey Laborte , Risk Management, Safety, and Privacy Officer, Director of Quality.** Jacey Laborte is the Risk Management, Safety, and Privacy Officer, and Director for Quality for LCHC. His position manages and oversees Lāna‘i Community Health Center’s risks management and safety services, and through continuous improvement, provides mitigation of potential risks and safety issues. As the Privacy Officer, Jacey is responsible for maintaining and coordinating compliance for the health center in all aspects required by law, and creates a culture of safety through continued education. As the Director of Quality, Mr. Laborte provides informatics from source data, collaborating in the maintenance and growth of the Quality Improvement Plan of the health center.

In this position, Jacey will serve the community and patients of Lāna‘i Community Health Center by ensuring compliance to all regulatory requirements, implementing best practices, and providing effective and inspirational leadership in these areas to our team. This will facilitate overall quality of care for our patients by ensuring their needs are met and optimum performance of the health center is sustained.

For over 15 years, Jacey has been a private consultant in the health care industry specializing in clinical practice management, along with serving as a Clinical Director/Privacy Officer for other Federally Qualified Health Centers. Jacey has worked within the health insurance sector, specific to Medicare and Medicaid members in Hawai‘i. Jacey holds degrees in Anthropology, Sociology, and Psychology. His experiences in the corporate and nonprofit realms have fostered a passion for navigating the innovative health care domain, with experience in strategic management and growth. Jacey’s belief in valuing and sustaining culture, and our unique human expressions, help to grow our community in meaningful ways. Jacey celebrates diversity and it, along with a primary focus on patient care with clinical diligence, directly drives his goals and future aspirations.

He has travelled extensively throughout the world and enjoys arts, culture, new cuisine, and spending time with all his friends. He strives to support his favorite charities and organizations whenever possible.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attachment E for Organizational Chart.

LCHC operates as a 501(c)(3) nonprofit organization and holds the designation of a federally qualified health center (FQHC). The governance structure adheres to the FQHC model, with leadership provided by a Board of Directors (BOD). Notably, a minimum of 51% of the BOD members must be users of our health center, ensuring that community representation is integral to decision-making. The BOD is entrusted with setting the overall direction and vision for the health center.

Cindylou Figuerres serves as our Interim Executive Director, responsible for translating the BOD's vision into actionable programs and operations that effectively meet the needs of patients and the community. Dr. Sara Haack, the Medical Director, holds the highest clinical executive management position and reports directly to the Executive Director.

In response to the growing needs of our patients and our unwavering commitment to exceptionally high standards of care, LCHC is experiencing rapid expansion. Our dedicated team consists of 49 full-time employees and 20 part-time employees, all meticulously chosen to align with the specific requirements of our community.

To ensure our team is attuned to the unique needs of our community, we have thoughtfully calibrated our staffing levels. A key aspect of our staffing strategy involves having team members who not only work in the community but also reside within it, reflecting the diverse backgrounds and lifestyles for those we serve.

Our team represents a rich tapestry of cultural diversity, featuring individuals with backgrounds spanning Filipino, Hawaiian, Micronesian, and Caucasian heritages. This diversity is more than a reflection; it is a commitment to cultural sensitivity and multilingualism. By embracing this diversity, we aim to ensure that our healthcare services are not only inclusive but also delivered with the utmost respect for the varied cultural nuances within our community.

LCHC IT capabilities enables seamless access to files and records from any location globally, promoting flexibility and efficiency in healthcare delivery. Additionally, we leverage video teleconferencing for workforce development, administrative and educational meetings, and clinical services, showcasing our commitment to leveraging technology for enhanced communication and service delivery.

**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Title	Annual Salary Range
Associate Medical Director and Medical Provider	\$200,000 – \$205,000
Executive Director	\$133,000 – \$135,000
Director of Behavioral Health	\$120,000 – \$125,000

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

CLIA; FQHC; PCMH; Radiation Facility License.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable.

#### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

LCHC continues to respond to the growing demands of the ongoing COVID-19 pandemic, along with other highly infectious diseases like the Flu and RSV. Despite the challenges, our commitment is to maintain the availability of routine services for our patients. Additionally, we strive to stay connected with individuals experiencing long-haul COVID-19, providing self-care tips and essential equipment such as pulse oximeters.

The impact of COVID-19 has highlighted the need for LCHC to adapt and enhance its facilities. The current 6,800-square-foot infrastructure requires alterations and renovations to effectively address the evolving behavioral, medical, and dental health needs of the Lāna‘i community. This commitment aligns with our ongoing Capital Improvement Project, responding to pressing healthcare challenges and anticipated to generate additional revenue crucial for the overall sustainability of LCHC.

Moreover, LCHC is fully aware of the extensive impact of the Lahaina Fire, acknowledging the urgent health challenges faced by the affected community. In response to this crisis, we are steadfastly committed to collaborating with our partnering organizations and providers to deliver direct health services to those in need.

The Lahaina Fire has left a lasting impression on the community, resulting in 125 new dental patients either seen, scheduled, or on our waiting list. The surge in emergency dental cases emphasizes the immediate and critical demand for dental services. Recognizing these circumstances, LCHC underscores the importance of investing in the alteration/renovation of the Clinic and the development of new facilities for Service Provider, Administration, and Behavioral Health. This strategic investment is geared towards ensuring the provision of high-quality dental care, encompassing both general and pediatric dentistry.

Our commitment to enhancing dental, medical, and behavioral care is particularly crucial as we extend our services not only to our existing patients but also to those seeking assistance in the aftermath of the Lahaina Fire. Emphasizing preventative and restorative care, our health services aim to fortify our capacity to address the unique needs of the community during this challenging period. LCHC remains dedicated to meeting the current demand for health services and contributing to the long-term health and well-being of the community we serve.

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Lāna'i Community Health Center  
(Typed Name of Individual or Organization)

  
(Signature)

01/18/2024  
(Date)

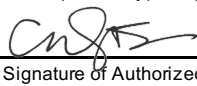
Cindylou Figuerres  
(Typed Name)

Interim Executive Director  
(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Lānaʻi Community Health Center (LCHC)

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	500,000	0	0	0
<b>TOTAL (A+B+C+D+E)</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	500,000	Cindylou Figuerres		808-565-6919
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0			1/18/24
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official		Date
<b>TOTAL BUDGET</b>	<b>500,000</b>	Interim Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: Lānaʻi Community Health Center (LCHC)

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Lānaʻi Community Health Center (LCHC)

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: Lānaʻi Community Health Center (LCHC)

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS	0	60000	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	40000	0	0	0	0
CONSTRUCTION	0	300000	500000	0	0	0
EQUIPMENT	0	0	0	0	0	0
<b>TOTAL:</b>	0	400000	500000	0	0	0

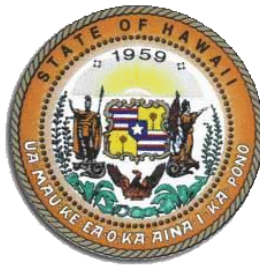
**JUSTIFICATION/COMMENTS:** Alter/renovate Lānaʻi Community Health Center’s Clinic and build a new Service Provider, Administration, and Behavioral Health Facilities to accommodate the expanding services provided to patients, because of the rising needs created by the COVID-19 pandemic and more recently the flu and RSV (Respiratory Syncytial Virus), while working to keep routine services available to patients. Moreover, LCHC is fully aware of the extensive impact of the Lahaina Fire, acknowledging the urgent health challenges faced by the affected community. In response to this crisis, we are steadfastly committed to collaborating with our partnering organizations and providers to deliver direct health services to those in need. Our commitment to enhancing dental, medical, and behavioral care is particularly crucial as we extend our services not only to our existing patients but also to those seeking assistance in the aftermath of the Lahaina Fire. Emphasizing preventative and restorative care, our health services aim to fortify our capacity to address the unique needs of the community during this challenging period. LCHC remains dedicated to meeting the current demand for health services and contributing to the long-term health and well-being of the community we serve.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Lānaʻi Community Health Center (LCHC)

Contracts Total: 6,534,412

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	HRSA Health Center Program	03/01/2023 - 02/28/2026	HRSA	U.S.	811,233
2	HRSA; 6 C8ECS43694-01-04	09/15/2021 - 09/14/2024	HRSA	U.S.	523,749
3	Hawai'i State Department of Health - Capital	03/15/2023 - 05/31/2024	DOH	State	1,000,000
4	2023 GIA	Release Requested	OCS	State	400,000
5	HRSA CPF/CDS Facilities and/or Equipment Projects (HRSA-23-117)	Release Requested	HRSA	U.S.	1,538,000
6	State of Hawaii - Vaccine Hesistancy	03/15/2023 - 05/31/2024	DOH	State	72,000
7	HRSA 330e	01/01/2024 - 12/31/2024	HRSA	U.S.	1,946,959
8	HRSA ARA Capital	01/01/2024 - 12/31/2024	HRSA	U.S.	20,944
9	HRSA Bridge Access Program	01/01/2024 - 12/31/2024	HRSA	U.S.	9,539
10	Family Planning & Perinatal Support Services (SOH)	01/01/2024 - 12/31/2024	DOH	State	33,885
11	Primary Care (SOH)	01/01/2024 - 12/31/2024	Family Health Services	State	9,750
12	Women, Infants, Children (WIC)	01/01/2024 - 12/31/2024	WIC	State	56,343
13	Judiciary (SOH)	01/01/2024 - 12/31/2024	Judiciary	State	29,400
14	County of Maui - Behavioral Health	01/01/2024 - 12/31/2024	County of Maui	County of Maui	82,610



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:**           **Lanai Community Health Center**

**Issue Date:**           **01/03/2024**

**Status:**                 **Compliant**

Hawaii Tax#:           [REDACTED]

New Hawaii Tax#:

FEIN/SSN#:            XX-XXX9287

UI#:                     No record

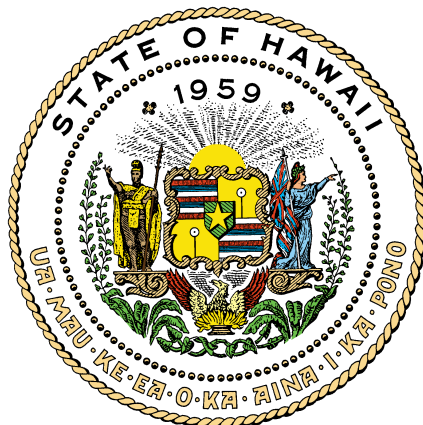
DCCA FILE#:

Status of Compliance for this Vendor on issue date:

<b>Form</b>	<b>Department(s)</b>	<b>Status</b>
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

<b>Status</b>	<b>Description</b>
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

LANA'I COMMUNITY HEALTH CENTER

was incorporated under the laws of Hawaii on 11/29/2004 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 03, 2024

Director of Commerce and Consumer Affairs

**Section 42F-103**  
**Declaration Statement Affirming Compliance**

The undersigned hereby, acknowledges, declares, and confirms Lāna‘i Community Health Center (LCHC) compliance with §42F-103.

**§42F-103 Standards for the award of grants.** (a) Grants shall be awarded only to individuals who, and organizations that:

- (1) Are licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

(b) In addition, a grant may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

(c) Further, a grant may be awarded to a nonprofit organization only if the organization:

- (1) Has been determined and designated to be a nonprofit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

(d) If a grant is used by an organization for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land. This restriction shall be registered, recorded, and indexed in the bureau of conveyances or with the assistant registrar of the

land court as an encumbrance on the property. Amounts received from the repayment of a grant under this subsection shall be deposited into the general fund. [L 1997, c 190, pt of §3; am L 2007, c 184, §1; am L 2014, c 96, §7]

Lāna‘i Community Health Center (LCHC), a Hawaii non-profit corporation

By:  \_\_\_\_\_ Date: 01/18/2024  
Cindylou Figuerres, Interim Executive Director

**Section 42F-102  
Statement of Acknowledgement**

The undersigned hereby confirms and acknowledges that Lāna‘i Community Health Center (LCHC) will utilize any and all grant funds received under §42F-102 for a public purpose pursuant to:

**§42F-102 Applications for grants.** Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization or individual;
- (2) The public purpose for the grant;
- (3) The services to be supported by the grant;
- (4) The target group; and
- (5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]

Lāna‘i Community Health Center (LCHC), a Hawaii non-profit corporation

By:  \_\_\_\_\_ Date: 01/18/2024  
Cindylou Figuerres, Interim Executive Director



Lanai Community Health Center  
Services Provided

Children 0 – 18 Services	Family Practice	Community Outreach	TeleHealth
Well Baby Exams 0-2 years old Well Child Exams 3-17 years old Urgent Care Sports Physicals School Physicals TB Clearance Immunizations	Annual Physicals/Health Screenings Chronic Disease Management General Ultrasounds (Stored/forward images for remote radiology interpretation) Blood Draws Rapid COVID/Flu/Strep point of care testing Remote Blood Pressure Monitoring Remote Diabetes Blood Glucose Monitoring Family Planning Home Visits Immunizations Nutrition Education Referrals and Care Coordination Life Insurance Physical DOT Physicals	Translation in Ilocano and Tagalog Quest Enrollment Assistance Care Coordination and Referrals Case Management Insurance Assistance SNAP Assistance	Tele-Primary Care Services Tele-Urgent Care Tele-Psychiatry Tele-Ultrasound Interpretation Tele-Dermatology Tele-Pediatrics Tele-Obstetrics/Gynecology Tele-Cardiology Tele-Pharmacy
Women's Health	Behavioral Health	WIC (Women, Infant, Children)	Wellness Program
Preconception Care Prenatal care Cervical Cancer Screening STI Screening Birth Control and Family Planning Breast Cancer Screening and Mammogram Referrals OB Ultrasound and Non-Stress Testing Coordinated OB Care Management	Integrated Behavioral Health Interventions Mental Health Therapy Consultation Substance Use Treatment Tobacco Cessation Behavioral Health Case Management Community Outreach/Prevention Education	Nutrition Education Distribution of Food Checks Breastfeeding Education Hemoglobin Checks	Pilates Whole body stretch Silver sneakers mobility and stability Silver sneakers chair yoga Silver sneakers water aerobics Youth volleyball (seasonal) Youth basketball (seasonal) Total body conditioning Zumba

Other Services	Dental	Drug Screen
Health Education at Lānaʻi High and Elementary School Health Education, General Community Patient Transportation Low-Cost Prescription Program	Pediatric Dentistry Adult Dentistry Routine Cleaning and X-rays Sealants Fillings Crowns Extractions Bridges and Dentures Emergency Care Integrated Behavioral Health Case Management Referrals Community Outreach Low-Cost Prescription	Escreen DOT Escreen Non-DOT NON-DOT/DOT (Employee Account) Random Pre-employment Post-Accident
Services		
General/OB Ultrasounds Optometry Behavioral Health Blood Draws Remote Blood Pressure Monitoring Case Management Community Outreach and Education Dental (Pediatric and Adult) Remote Diabetes Blood Glucose Monitoring Drug Screening Family Planning Home Visits Health Education at Lānaʻi High and Elementary School Health Education, General Community Immunizations (COVID-19 and all CDC advised vaccines) Insurance Application Assistance First in the State of Hawaii pilot program Tele-Pharmacy Nutrition Education		OB/Pregnancy/Prenatal Care, with Coordinated with Tele-OB/GYNs on Maui/Oahu Optometry care Patient Transportation Primary Medical Care Referrals and Care Coordination School and Sports physical exams Screenings, including TB, Hep B, STI, HIV, etc. Smoking Cessation Tele-Dermatology Tele-Psychiatry Tele-Cardiology Tele-Pediatrics Well Child Checks Wellness and Fitness Classes WIC Women’s Health Exams Workforce Development

**Board of Directors**  
 Aaron Fernandez, President • Jennifer Montgomery, VP • Deborah del la Cruz, Treasurer • Michele Holsomback, Secretary  
 Max Kincaid • Simon Tajiri • Matthew Mano • Randon Sanches • Zane de la Cruz

**Executive Director**  
 Cindylou Figuerres (Interim)

**Medical Director** Sara Haack (.25 FTE) | **Community and Outreach Eligibility** Wilma Koep (1.0 FTE) | **Financial and Program Coordinator** Cindylou Figuerres (1.0 FTE) | **Dental Manager** Camelia O’Leary (.6 FTE) | **Behavioral Health Director** Cori Takesue (1.0 FTE) | **CFO/IT Director** Nina Medeiros (1.0 FTE) | **Risk Management, Safety, and Privacy Officer / Director of Quality** Jacey Laborte (1.0 FTE)

