

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Reyna Kaneko

AUTHORIZED SIGNATURE

REYNA KANEKO, PRESIDENT

PRINT NAME AND TITLE

1/19/2024

DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

Please see attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The requested grant-in-aid will be used to fund in part the **Second Hawai`i-Japan Sister Summit** to be held in May 2026. The activities of the Summit are consistent with the public purpose pursuant to Section 42F-13, Hawai`i Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

The Japan-America Society of Hawai`i (JASH) was founded in 1976 to promote understanding and friendship between the people of Japan and the United States through the special and unique perspective of Hawaii. JASH serves the people of Hawaii by offering educational programs for students from K to 12th grade as well as special-interest programs for our members and the general public. JASH programs aim to feature various aspects of Japan, America, and Hawaii-related

topics in areas such as business, economics, politics, culture, and environmental issues all with the purpose of enhancing understanding.

2. The goals and objectives related to the request

A. Background: Inaugural Hawai`i-Japan Sister Summit in 2023

In July 2023, JASH, with support from the Department of Business Economic Development & Tourism (DBEDT) and the Hawai`i State Legislature's Grant-in-Aid program, sponsored the inaugural Hawaii-Japan Sister Summit at the Hilton Hawaiian Village Coral Ballroom. The purpose of the Sister Summit was to explore common issues to further deepen and strengthen sister and friendship relationships; set goals to increase exchanges between governments, businesses and nonprofit entities; and share information to better facilitate economic, cultural and educational ties between Hawai`i and Japan.

With the conference theme *The Ties That Bind*, the Governor of the State of Hawaii, the Mayors of the counties of Honolulu, Kauai, Maui and Hawaii, and the Governors, Mayors and designated representatives of six (6) sister prefectures and sixteen (16) cities and towns in Japan participated in the inaugural Sister Summit. Additionally, approximately 400+ business, government and nonprofit leaders from Hawai`i and Japan were in attendance, including approximately 20+ leading business, government and nonprofit executives who served on various panel discussions. The Sister Summit was by far the largest and most prominent Hawai`i-Japan international event held in the state in over two decades. See Attachment: Hawai`i-Japan Sister Summit Program, July 2023.

The inaugural Sister Summit was comprised of three parts:

- Panel Discussions: Five panel discussions were presented in the two-day program, covering topics such as sustainable energy, tourism, education exchange programs, cross-border commerce, and sustainable agriculture. Moderators and panelists were subject matter experts from Hawaii, the U.S. continent and Japan.
- The Marketplace: Vendor booths from Japan and Hawaii featuring products and services as well as showcasing the prefectures and cities in Japan.
- Executive Sessions: Private sessions for Hawai`i and Japan government officials.

The inaugural Sister Summit was part of and aligned with the State's Sister-State Program and the counties' Sister-City Programs which play an integral role in facilitating goodwill, economic opportunities, cultural exchanges and friendships between Hawai`i and foreign governments, non-governmental organizations and business entities. Between Hawai`i and Japan, there are six (6) Sister-State

relationships and twenty-six (26) Sister-City relationships with the counties of Maui (3), Kauai (4), Honolulu (12), and Hawai`i (7).

B. Purpose, Goals & Objectives

Purpose:

The purpose of this GIA Request is to support the **Second Hawai`i-Japan Sister Summit** to be held in 2026. It is important for JASH, the State of Hawai`i and four counties to take advantage of the positive experiences, strategic initiatives and relationships developed in the 2023 Sister Summit. With a successful roadmap and key things learned regarding planning a major bi-lateral event, JASH is uniquely positioned to plan for and coordinate the Second Sister Summit between Hawai`i and Japan.

Goal:

The goal of the Second Sister Summit is to continue to strengthen and maximize opportunities provided by the sister relationships between Hawai`i and Japan. The Second Summit will be held in Honolulu, Hawai`i in May 2026.

Objectives:

The primary objectives of the Summit are:

- Create a common understanding and appreciation of the opportunities created by sister relationships;
- Strengthen the commitment between sisters, government agencies, support groups to maximize sister relationships;
- Provide networking and brainstorming opportunities between Hawai`i and Japan government, business, cultural, educational and civic organizations to engage in sister activities;
- Identify, plan and implement strategic economic, educational and cultural initiatives between Hawai`i and Japan.

Summit Conveners

The Sister Summit will be a collaborative effort with the Japan-America Society of Hawai`i (JASH) and DBEDT. JASH will serve as the fiscal sponsor of the Grant-in-Aid, and will administer State funds. Each of the four Counties and the Consul General of Japan (Hawai`i Office) will be asked to be co-conveners of the Sister Summit.

Summit Participants

The Sister Summit will include government, community, educational, cultural and business leaders and organizations from Hawai`i and Japan sister states and sister cities. Key leaders and participants will explore ways to maximize and advance cultural, economic, educational, and goodwill activities and opportunities between the geographic regions. It is anticipated that about 400+ participants from Hawai`i and Japan will attend.

Content & Discussion Topics

Guest speakers, panel discussions and networking opportunities between Hawai`i and Japan will create an inspiring and stimulating environment to examine and strengthen sister relationships between the State, counties and prefectures. The Summit will include the following topics & discussions:

- Overview, Status & Opportunities of Hawai`i-Japan Sister Relationship Programs
- Advancing Trade, Investment and Economic Opportunities through Sister Relationships
- Promoting Sister-State/City Cultural Exchanges and Educational Opportunities
- Exploring strategic and tactical efforts to promote travel and tourism between Hawai`i and Japan
- Panel Discussion on Strengthening Hawai`i-Japan Sister Relationships

The Summit will include an evening event to provide local community and business organizations and leaders an opportunity to network and interact with Hawai`i and Japan Sister representatives. The Summit will also feature a Hawai`i-Japan “marketplace” featuring product, services and business opportunities in Hawai`i and Japan. Executive sessions between Hawai`i’s and Japan’s governors and mayors will also be coordinated.

3. The public purpose and need to be served;

The relationship between Hawai`i and Japan is an integral part of Hawai`i’s historic, cultural, and economic well-being. With a significant portion of Hawai`i’s population having ancestral ties with Japan, there is great commonality and affinity between Hawai`i and Japan. Furthermore, Hawai`i benefits from the economic opportunities and activities with Japan ranging from foreign direct investment, tourism, trade and other economic activities. Furthering a strong and vibrant sister relationship between Japan and Hawai`i better ensures that the two sisters maintain a healthy and mutually beneficial partnership.

4. Describe the target population to be served; and

The target population served are key stakeholders and organizations statewide that can benefit from sister relationships between Hawai'i and Japan.

5. Describe the geographic coverage.

The geographic coverage is statewide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Summit will include the following key activities:

- Event planning and conference design
- Convene Summit planning committee;
- Identify speakers, panel discussion, and networking sessions;
- Invite Hawai'i-Japan sisters and conference attendees;
- Coordinate "executive sessions" between Hawai'i and Japan government officials;
- Coordinate marketing & public relations efforts;
- Obtain additional funding and sponsors;
- Develop marketing, communication and public relations plan and strategy
- Conference logistics, including facilities, lodging, and event planning
- Summit implementation and coordination in 2026

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

- May 2024: Convene Summit organizers, and identify and secure Honorary Co-chairs and Summit leadership committee
- June 2024: Secure location of Summit
- November 2024: Finalize Summit plan, timelines and key tasks.
- January 2025: Begin fundraising efforts from community and private sector organizations.
- February 2025: Extend advance invitations to sister government agencies and keynote speakers. Coordinate government official schedules between Hawai'i and Japan.
- June 2025: Identify panel discussion topics and speakers
- October 2025: Secure guest speakers and panelists
- November 2025: Formal invitations, website design and social media marketing efforts begin

- January to May 2026: Promote Summit attendance
 - May 2026: Second Hawai`i-Japan Sister Summit
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

JASH will conduct a thorough evaluation of the summit components to ensure that government and private funds are used responsibly and effectively. JASH will evaluate various components of the Sister Summit, including 1) The Marketplace; 2) marketing and public relations; 3) panel discussions; 4) executive sessions with government officials; 5) overall coordination and planning of Summit. Additionally, DBEDT will be part of the Summit steering committee to ensure that projects goals of the GIA are being met throughout the planning and implementation process.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following measures of effectiveness will be used to evaluate the effectiveness of the Summit

- Number of Summit attendees and sister participants from Hawai'i and Japan
- Quality and range of guest speakers and panel discussion
- Number and quality of participants in the marketplace
- Level of funds raised separate and apart from the State GIA
- Qualitative feedback from participants
- Follow-up activities by sisters in Japan and Hawai'i after the Summit

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$77,000	\$80,000	\$80,009	\$312,009

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.
 Government agencies: County of Hawai`i, City & County of Honolulu, County of Maui, County of Kauai, Hawai`i Tourism Authority
 Private Corporation & Foundations: Bank of Hawai'i, First Hawaiian Bank, Central Pacific Bank, Island Insurance Company, Hawaiian Electric Industries, Hawai`i Community Foundation, Alexander & Baldwin, Matson, Hawaiian Telcom, Hawai'i Gas, JTB, Japan Airlines, Hawaiian Airlines, aio Group, Queens Health System, ITO EN, HMSA Foundation, Chaminade University, Hawai'i Pacific University, UH Foundation, JETRO, and others.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for about any capital project, if applicable.
 Employee Retention tax credits: \$29,663 for Dec 2020
 Employee Retention tax credits: \$42,001 for Mar 2021
 Employee Retention tax credits: \$42,323 for Jun 2021
 Employee Retention tax credits: \$42,608 for Sep 2021

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.
 - State Grant-in-Aid for 2023 Hawai`i-Japan Sister Summit: \$75,000
 - DBEDT Support of 2023 Hawai`i-Japan Sister Summit: \$97,500
 - State Grant-in-Aid for JASH Hokkaido Student Exchange: \$60,000
 - County of Maui grant for 2023 Hawai`i-Japan Sister Summit: \$5,000
 - EIDL Grant: \$5,000 4/21/20
 - PPP Loan #1: \$77,000 4/27/20
 - PPP Loan #2: \$74,228 2/9/21
 - Honolulu City & County COVID-19 Grant: \$10,000 6/30/20
 - Honolulu City & County COVID-19 Grant Round 2: \$10,000 10/16/20
 - Honolulu City & County Non-Profit Recovery Program Grant \$59,618 11/13/23

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023. \$176,941

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

JASH is uniquely positioned to plan and coordinate the Second Hawai'i-Japan Sister Summit. The first Summit took over three years of planning, coordination, fundraising and implementation. With a highly successful outcome, and many lessons learned and best practices, JASH will use the knowledge and experience acquired in planning the Second Sister Summit. Additionally, with key relationships developed amongst Hawai'i and Japan's government agencies, planning and coordination between the various Governors and Mayors will be more familiar and readily implemented.

Additionally, JASH is skilled, experienced in coordinating numerous Hawai'i-Japan activities, functions and meetings, to include:

- Hawai'i Gannenmono Celebration of the 150th Anniversary of Japanese immigration to Hawaii (in collaboration with various Japanese organizations)
- Numerous high school student exchanges between Hawai'i and Japan
- Japan-In-A-Suitcase
- Japan Wizards Competition
- Asian-Pacific Children's Convention
- Japan Day
- Taste of JASH: Hiroshima at Odoriko
- 5:01 Networking Events
- JASH Annual Dinner
- JASH Annual Golf Classic
- Tomodachi Networking Events
- JUMP Speaker Series
- JASH Affiliated activities with the Crown Prince Akihito Scholarship Foundation, Ehime Maru Memorial Association, and the National Association of Japan-America Societies

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

- JASH Offices are located at 1600 Kapiolani Boulevard, Suite 204, Honolulu, Hawai'i

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

JASH currently employs seven (7) staff members. The following existing staff members will be assigned to plan and coordinate the Second Hawai'i-Japan Sister Summit.

- President. Qualifications/Experience: Provides overall leadership and responsibility for the management and fiscal oversight of JASH programs and activities.
- Vice President. Qualifications/Experience: Responsible for finance and accounting functions for JASH, including grants management.
- Director of Events and Programs. Qualifications/Experience: Responsible for all events and programs that JASH conducts.
- Administrative Specialist. Qualifications/Experience: Responsible for finance and accounting transactions for JASH.
- Events and Programs Assistant: Responsible for assisting the Director of Events and Programs.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

JASH Positions include:

- President
- Vice President
- Director of Events and Programs
- Administrative Specialist
- Two Educational Program Coordinators
- Events and Programs Assistant

All positions report directly to the President.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President: \$75,000 to \$85,000

Vice President: \$50,000 to \$60,000

Director of Events and Programs: \$55,000 to \$65,000

Administrative Specialist: \$35,000 to \$40,000

Events and Programs Assistant: \$35,000 to \$40,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

JASH has received funds from various foundations as well as private donors in the past and will proactively increase efforts to increase funding through additional corporate sponsorships, foundations, and private donors. Specifically, we will target our corporate partners, such as JTB Goodwill Foundation and Servco Foundation, who have been supporting our educational programs and youth exchange between Hawaii and Japan and expressed interest in continuing their support.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: JAPAN-AMERICA SOCIETY OF HAWAII

DBA/Trade Name: JAPAN-AMERICA SOCIETY OF HAWAII

Issue Date: 01/16/2024

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: XX-XXX9990
UI#: XXXXXX3099
DCCA FILE#: 201886

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Japan-America Society of Hawaii

(Typed Name of Individual or Organization)

1/19/24

Reyna Kaneko

(Signature)

(Date)

Reyna Kaneko

President

(Typed Name)

(Title)

Rev 8/30/23

5

Application for Grants

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Japan-America Society of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	56,352			
2. Payroll Taxes & Assessments	11,456			
3. Fringe Benefits	8,101			
TOTAL PERSONNEL COST	75,909			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island			700	
2. Insurance				700
3. Venue Costs	45,000			
4. Food & Beverage				100,000
5. Entertainment				3,000
6. Supplies	2,000			
7. Planning Committee Costs	2,500			700
8. Ground Transportation	1,600			
9. Japan Travel & Promotion	20,000		10,000	
10. Summit Design & Coordination	70,000		70,000	30,000
11. Public Relations & Promotion	10,000		10,000	15,000
12. Summit Materials & Brochures	10,000		5,000	
13. Invitation & Marketing Materials	3,000		3,000	
14. Summit Website & Registration Platform	5,000		4,000	4,000
15. Digital Media Promotion	2,000		2,000	1,000
16. Translations Services and Technology	15,000		5,000	
17. Conference Audio Visual Services	20,000			5,000
18. Speaker Travel & Honorarium	20,000		10,000	
19. Marketplace Set-up	10,000		5,000	
20				
TOTAL OTHER CURRENT EXPENSES	236,100		124,700	159,400
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	312,009		124,700	159,400
SOURCES OF FUNDING				
(a) Total State Funds Requested	312,009	Budget Prepared By: Reyna Kaneko		808-524-4450
(b) Total Federal Funds Requested		Name (Please type or print) Reyna Kaneko		Phone
(c) Total County Funds Requested	124,700	<i>Reyna Kaneko</i>		1/19/2024
(d) Total Private/Other Funds Requested	159,400	Signature of Authorized Official		Date
		Reyna Kaneko, President		
		Name and Title (Please type or print)		
TOTAL BUDGET	596,109			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: Japan-America Society of Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY OR BENEFIT COST A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
President Payroll	1.00	\$85,000.00	30.00%	\$ 25,500.00
Vice-President Payroll	1.00	\$60,000.00	15.00%	\$ 9,000.00
Director of Membership, Events and Programs Payroll	1.00	\$62,000.00	15.00%	\$ 9,300.00
Administrative Specialist Payroll	1.00	\$40,000.00	15.00%	\$ 6,000.00
Events & Programs Assistant Payroll	1.00	\$43,680.00	15.00%	\$ 6,552.00
President Payroll Taxes	1.00	\$16,529.00	30.00%	\$ 4,958.70
Vice-President Payroll Taxes	1.00	\$15,340.00	15.00%	\$ 2,301.00
Director of Membership, Events and Programs Payroll Taxes	1.00	\$10,123.00	15.00%	\$ 1,518.45
Administrative Specialist Payroll Taxes	1.00	\$8,854.00	15.00%	\$ 1,328.10
Events & Programs Assistant Payroll Taxes	1.00	\$9,000.00	15.00%	\$ 1,350.00
President Benefits (medical/dental/drug/vision insurance)	1.00	\$13,824.00	30.00%	\$ 4,147.20
Vice-President Benefits (medical/dental/drug/vision insurance)	1.00	\$10,896.00	15.00%	\$ 1,634.40
Director of Membership, Events and Programs Benefits (medical/dental/drug/vision insurance)	1.00	\$0.00	15.00%	\$ -
Administrative Specialist Benefits (medical/dental/drug/vision insurance)	1.00	\$5,856.00	15.00%	\$ 878.40
Events & Programs Assistant Benefits (medical/dental/drug/vision insurance)	1.00	\$9,600.00	15.00%	\$ 1,440.00
				\$ -
				\$ -
TOTAL:				75,908.25
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: _____

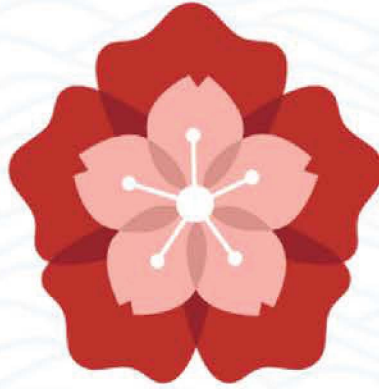
FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Japan-America Society of Hawaii

Contracts Total: 235,846

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	EIDL	4/21/2020	Small Business Administration	U.S.	5,000
2	PPP Loan #1	4/27/2020	Small Business Administration	U.S.	77,000
3	PPP Loan #2	2/9/2021	Small Business Administration	U.S.	74,228
4	Honolulu City & County COVID-19 Grant	6/30/2020		Honolulu City & County	10,000
5	Honolulu City & County COVID-19 Grand Rd 2	10/16/2020		Honolulu City & County	10,000
6	Honolulu City & County Non-Profit Recovery Grant	11/13/2023		Honolulu City & County	59,618
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SISTER SUMMIT

A HAWAII—JAPAN PROJECT

THE TIES THAT BIND

July 27–28, 2023 | Honolulu, Hawaii
Hilton Hawaiian Village Waikiki Beach Resort



JAPAN-AMERICA
SOCIETY OF HAWAII



State of Hawai`i
Department of Business,
Economic Development & Tourism



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SCHEDULE OF EVENTS

THURSDAY, JULY 27

8:30 AM – 5:00 PM	Marketplace Hours	Coral Lounge
9:00 AM – 10:00 AM	Summit General Session with Emcee Barbara Tanabe Opening Ceremonies Welcome Remarks Introduction of Governors and Mayors Group Photos Welcome by Diamond Sponsor Tao Engineering	Coral Ballroom 3
10:00 AM – 11:30 AM	Panel Discussion 1. The Power of Sister Relationships <i>Led by Paul Yonamine, Chairman Emeritus, Central Pacific Bank Hidehiko Yuzaki, Governor of Hiroshima Brian Taniguchi, Former Hawaii State Senator</i> Special Award Presentation	Coral Ballroom 3
11:30 AM – 12:00 PM	Break	
12:00 PM – 1:00 PM	Lunch with Keynote Speaker Governor Denny Tamaki, Okinawa	Coral Ballroom 4 & 5
12:50 PM – 1:25 PM	Break	
1:30 PM – 3:00 PM	Panel Discussion 2. Sustainable Energy: Powering to Sustainability <i>Moderator Mark Glick, Chief Energy Officer, State of Hawaii Dawn Lippert, CEO, Elemental Exceerator Scott Seu, President & CEO, Hawaiian Electric Industries Steve O'Rourke, CEO, JERA Americas, Inc. Tetsu Yokoda, Representative Director, Executive Vice President, Okinawa Electric</i>	Coral Ballroom 3
3:10 PM – 3:15 PM	Vice Governor Masaru Eguchi, Fukuoka Prefecture	Coral Ballroom 3
3:15 PM – 4:45 PM	Panel Discussion 3. Education: Nurturing Global Talent <i>Moderator Dr. Denise Konan, Dean, College of Social Sciences and Professor of Economics, University of Hawaii at Manoa Suzanne Vares-Lum, President, East-West Center Keith Hayashi, Superintendent, Hawaii State Dept. of Education Keiko Ikeda, PhD, Professor, Division of International Affairs, Kansai University</i>	Coral Ballroom 3
5:30 PM	Bus Transport to Japan Consulate Departs	
6:00 PM – 8:00 PM	Reception at the Consulate General of Japan in Honolulu <i>This event is by invitation only, hosted by the Japan-America Society of Hawaii and the Consulate General of Japan in Honolulu, and has a capacity limitation.</i>	

SCHEDULE OF EVENTS



FRIDAY, JULY 28

8:30 AM – 7:00 PM	Marketplace Hours	Coral Lounge
9:30 AM – 9:40 AM	Summit General Session Welcome and Day Two Opening Remarks	Coral Ballroom 3
9:40 AM – 9:45 AM	Governor Tsugumasa Muraoka, Yamaguchi Prefecture	Coral Ballroom 3
9:45 AM – 11:20 AM	Panel Discussion 4. Sustainable Tourism: Pursuing Suitable Balance <i>Moderator Michelle Kauhane, Sr. Vice President of Grants & Investments, Hawaii Community Foundation</i> <i>Daniel Nahoopii, Chief Administrative Officer, Hawaii Tourism Authority</i> <i>Kurt Matsumoto, President, Pulama Lanai</i> <i>Blaine Miyasato, Managing Director, State and Local Government Affairs, Hawaiian Airlines</i> <i>Junichi (Jack) Kumada, Chief Consultant, Global Tourism Agenda & Sustainability, JTB Tourism Research & Consulting Co.</i>	Coral Ballroom 3
12:00 PM – 1:00 PM	Lunch	Coral Ballroom 4 & 5
1:00 PM – 3:30 PM	Governors and Mayors Executive Sessions	Kalia Tower Meeting Rooms
1:00 PM – 2:30 PM	Panel Discussion 5. Business & Economy: Cross-Border Commerce <i>Moderator Mitsuru Claire Chino, Managing Executive Officer, Itochu Corporation</i> <i>Meli James, Co-Founder, Mana Up, President, Hawaii Venture Capital Association</i> <i>Mark Fukunaga, Chairman & CEO, Servco Pacific Inc.</i> <i>Sadanobu Takemasu, President & CEO, Representative Director, Chairman of the Board, Lawson, Inc.</i> <i>Haruyoshi Kinoshita, General Manager, Cross Border Trading Business Department, Rakuten Group, Inc.</i>	Coral Ballroom 3
2:30 PM – 4:00 PM	Panel Discussion 6. Business & Economy: Sustainable Agriculture <i>Moderator Ian Kitajima, President, Pacific International Center for High Technology Research</i> <i>Denise Yamaguchi, Executive Director, Hawaii Agriculture Foundation</i> <i>Murray Clay, President, Ulupono Initiative</i> <i>Dr. Kazuhiro Chiba, President, Tokyo University of Agriculture & Technology</i> <i>Dr. Erimitsu Erie Suzuki, Chief Researcher, Railway Technical Research Institute, Japan</i>	Coral Ballroom 3
4:00 PM – 4:30 PM	Closing Ceremony	Coral Ballroom 3
5:00 PM – 7:00 PM	Summit Closing Reception	Coral Ballroom 4 & 5



PANEL SESSIONS

1. THE POWER OF SISTER RELATIONSHIPS

Thursday, July 27 | 10:00 AM – 11:30 AM | Coral Ballroom 3

*Led by Paul Yonamine, Chairman Emeritus, Central Pacific Bank
Hidehiko Yuzaki, Governor of Hiroshima
Brian Taniguchi, Former Hawaii State Senator*

2. SUSTAINABLE ENERGY: POWERING TO SUSTAINABILITY

Thursday, July 27 | 1:30 PM – 3:00 PM | Coral Ballroom 3

Renewable energy is essential for both Japan and Hawaii, as both are island communities surrounded by ocean and with limited natural resources. In becoming more independent for energy and other resources, regions will be better equipped to recover from natural disasters that impact access to outside suppliers. Advancements in renewable energy technologies will also impact the world on a global scale, combating the effects of climate change including warming oceans, rising sea levels, and erratic weather patterns. This session will explore a variety of renewable energy technologies, ideas for funding new and ongoing projects, and discuss avenues for collaboration between sister governments.

Moderator Mark Glick, Chief Energy Officer, State of Hawaii

*Speakers Dawn Lippert, CEO, Elemental Excelerator
Scott Seu, President & CEO, Hawaiian Electric Industries
Steve O'Rourke, CEO, JERA Americas, Inc.
Tetsu Yokoda, Representative Director, Executive Vice President, Okinawa Electric*

3. EDUCATION: NURTURING GLOBAL TALENT

Thursday, July 27 | 3:15 PM – 4:45 PM | Coral Ballroom 3

Hawaii and Japan share similar mindsets of “aloha” (to show kindness, gratitude) and “omotenashi” (selfless hospitality) as well as a deep respect for the environment. This connection continues to grow and evolve through continued efforts to integrate both countries’ cultural and socio-economic perspectives as well as the general perspectives of Americans and Japanese. Integration can best be achieved through education at various levels: intercultural understanding; dialogue of ideas; study abroad opportunities; student and faculty exchanges; bilateral collaborations; and other efforts to bridge cultures. This session will explore the importance of global learning and ways in which Hawaii and its sister prefectures are deepening and strengthening the Hawaii-Japan relationship through education.

Moderator Dr. Denise Konan, Dean, College of Social Sciences and Professor of Economics, University of Hawaii at Manoa

*Speakers Suzanne Vares-Lum, President, East-West Center
Keith Hayashi, Superintendent, Hawaii State Department of Education
Keiko Ikeda, PhD, Professor, Division of International Affairs, Kansai University*



4. SUSTAINABLE TOURISM: PURSUING SUITABLE BALANCE

Friday, July 28 | 9:45 AM – 11:20 AM | Coral Ballroom 3

In a post-pandemic world, both Japan and Hawaii are aggressively pursuing initiatives to boost their economies. Tourism between Hawaii and Japan remains a fundamental economic driver for economic recovery. For popular travel destinations like Hawaii, along with many of its sister prefectures and sister cities in Japan, it is essential that government promote a vibrant tourism industry. However, over-tourism can negatively impact the natural environment as well as the livelihood of the residents of the hosting community. This session will explore how Japan and Hawaii seek to balance the economic and social impacts of the visitor industry through sustainability practices. The session will also examine how sister relationships can facilitate balanced economic and visitor industry collaboratives between and amongst states, prefectures, and cities.

Moderator *Michelle Kauhane, Sr. Vice President of Grants & Investments, Hawaii Community Foundation*

Speakers *Daniel Nahoopii, Chief Administrative Officer, Hawaii Tourism Authority*

Kurt Matsumoto, President, Pulama Lanai

Blaine Miyasato, Managing Director, State and Local Government Affairs, Hawaiian Airlines

Junichi (Jack) Kumada, Chief Consultant, Global Tourism Agenda & Sustainability, JTB Tourism Research & Consulting Co.

5 & 6. BUSINESS & ECONOMY: EXPANDING THE PIPELINE

Friday, July 28 | 1:00 PM – 2:30 PM & 2:45 PM – 4:00 PM | Coral Ballroom 3

Cross-border investments between Japan and Hawaii began over 150 years ago when 150 Japanese migrant workers arrived in Honolulu. With them came the steady, remarkable growth of Japanese businesses in Hawaii, the first of their kind to cater to the needs of contracted workers and their families, followed by the rise of enterprises servicing the increasing number of inbound Japanese tourists. Today, Hawaii's "Japan-Friendly" market continues attracting Japanese investors seeking diversification and access to the U.S. economy, capital, and concepts. This session will explore how Japan and Hawaii can leverage the historical, culturally tied, and personal relationships born from over one-and-a-half centuries of mutual investment and benefit.

5. CROSS-BORDER COMMERCE

Moderator *Mitsuru Claire Chino, Managing Executive Officer, Itochu Corporation*

Speakers *Meli James, Co-Founder, Mana Up, President, Hawaii Venture Capital Association*

Mark Fukunaga, Chairman & CEO, Servco Pacific Inc.

Sadanobu Takemasu, President & CEO, Representative Director, Chairman of the Board, Lawson, Inc.

Haruyoshi Kinoshita, General Manager, Cross-Border Trading Business Department, Rakuten Group, Inc.

6. SUSTAINABLE AGRICULTURE

Moderator *Ian Kitajima, President, Pacific International Center for High Technology Research*

Speakers *Denise Yamaguchi, Executive Director, Hawaii Agriculture Foundation*

Murray Clay, President, Ulupono Initiative

Dr. Kazuhiro Chiba, President, Tokyo University of Agriculture & Technology

Dr. Erimitsu Erie Suzuki, Chief Researcher, Railway Technical Research Institute, Japan



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With the support of our generous sponsors, we are able to gather for the inaugural Hawaii-Japan Sister State and Sister City Summit in Honolulu, Hawaii.



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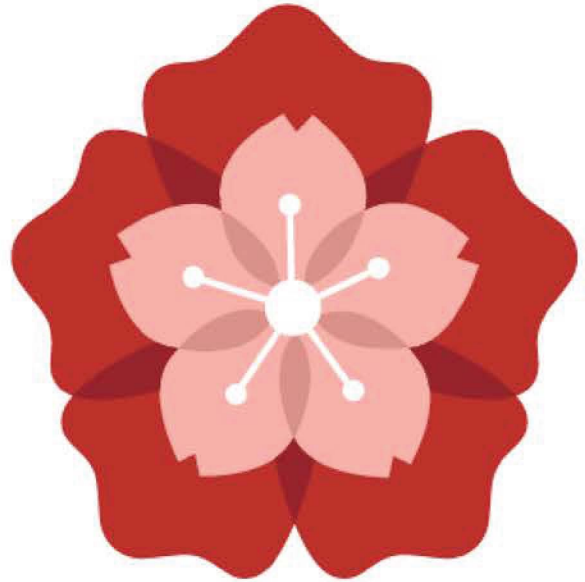




HAWAII-JAPAN SISTER SUMMIT

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A SPECIAL THANK YOU TO:

Consul General of Japan in Honolulu, Yutaka Aoki
Marlene Hiraoka, DBEDT
Paul Yonamine, Chairman Emeritus of Central Pacific
Bank and Special Advisor to Governor Josh Green
Barbara Tanabe, Summit Emcee
Nathan Hokama, Strategic Communication Solutions LLC
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Olelo Community Media
Oli presenters Hinaleimoana Wong-Kalu and Kalani L. Ka’anā’anā
The Japan Consular Staff
The Japan-America Society of Hawaii Staff

And a BIG THANKS to all of our valued speakers, moderators, facilitators, and emcees for their significant contributions to the success of this inaugural summit.

ABOUT THE SISTER SUMMIT LOGO

The national flower of Japan, the cherry blossom or sakura, represents a time of renewal and optimism. The pops of pink mark the ending of winter and signify the beginning of spring. Also known as pua aloalo in Hawaiian, the hibiscus represents royalty and communicates power and respect. The hibiscus is known for symbolizing beauty and joy. In combining these two flower images into one, the Sister State and Sister City Summit logo symbolizes the coming together of two cultures with a common goal and a shared purpose.

SISTER STATES & SISTER CITIES



State of Hawaii
Fukuoka Pref.
Okinawa Pref.
Hiroshima Pref.
Ehime Pref.
Hokkaido
Yamaguchi Pref.

C&C of Honolulu
Hiroshima City
Naha City
Shirahama Town
Saiki City
Uwajima City
Nagaoka City
Chigasaki City
Sakai Town
Usa City
Kin Town
Edogawa City
Miura City

County of Hawaii
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Sumoto City
Kumejima Town

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金武町
江戸川区
三浦市

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愛媛県
北海道
山口県

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HIROSHIMA, Governor, YUZAKI Hidehiko

YAMAGUCHI, Governor, MURAOKA Tsugumasa

FUKUOKA, Vice Governor EGUCHI Masaru

EHIME, Vice Governor, TANAKA Hideki

HOKKAIDO, Vice Governor, HAMASAKA Shinichi

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UWAJIMA CITY, EHIME, Mayor OKAHARA Fumiaki

CHIGASAKI CITY, KANAGAWA, Mayor SATO Hikaru

SAKAI MACHI, IBARAKI, Mayor HASHIMOTO Masahiro

USA CITY, OITA, Mayor KORENAGA Shuji

KIN CHO, OKINAWA, Mayor NAKAMA Hajime

EDOGAWA CITY, TOKYO, Mayor SAITO Takeshi

NAGAOKA CITY, NIIGATA, Director HOSHI Masato

COUNTY OF HAWAII ISLAND, Mayor Mitch Roth

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YURIHAMA CHO, TOTTORI, Mayor MIYAWAKI Masamichi

KUMEJIMA CHO, OKINAWA, Mayor TOBARU Hideo

COUNTY OF MAUI, Mayor Richard Bissen
Sister City:

FUKUYAMA CITY, HIROSHIMA, Mayor EDAHIRO Naoki

COUNTY OF KAUAI, Mayor Derek Kawakami
Sister and Friendship Cities:

SUO-OSHIMA CHO, YAMAGUCHI, Mayor FUJIMOTO Kiyotaka

ISHIGAKI CITY, OKINAWA, Mayor NAKAYAMA Yoshitaka



JAPAN-AMERICA SOCIETY OF HAWAII

ABOUT JASH

The Japan-America Society of Hawaii was founded in 1976 to promote understanding and friendship between the people of Japan and the United States through the special and unique perspective of Hawaii. JASH serves the people of Hawaii by offering educational-programs for students from K to 12th grade as well as special-interest programs for our members and the public in general. Our educational programs focus on teaching the concept of "Different Perspectives," where there is no right or wrong way to look at things, just different ways. Our special-interest programs strive to feature different aspects of Japan, America, and Hawaii-related topics in areas such as business, economics, politics, culture, and environmental issues all with the purpose of enhancing understanding.

JASH prides itself on being a contributing member of the Hawaii Japanese community. Whether you represent a business or want to join as an individual, JASH always welcomes new members and encourages an active membership through volunteerism and participation in JASH events.

BOARD OF DIRECTORS

The Society is governed by a volunteer Board of Directors comprised of community leaders. Directors are elected by the membership for a three-year term. Officers are elected by the Board of Directors and serve for a one-year term.

OFFICERS OF THE SOCIETY

Chair Mr. Alexander Jampel, Attorney at Law, Jampel Law Firm LLC

Vice Chair Mr. Peter Dames, Executive Vice President, Servco Pacific, Inc.

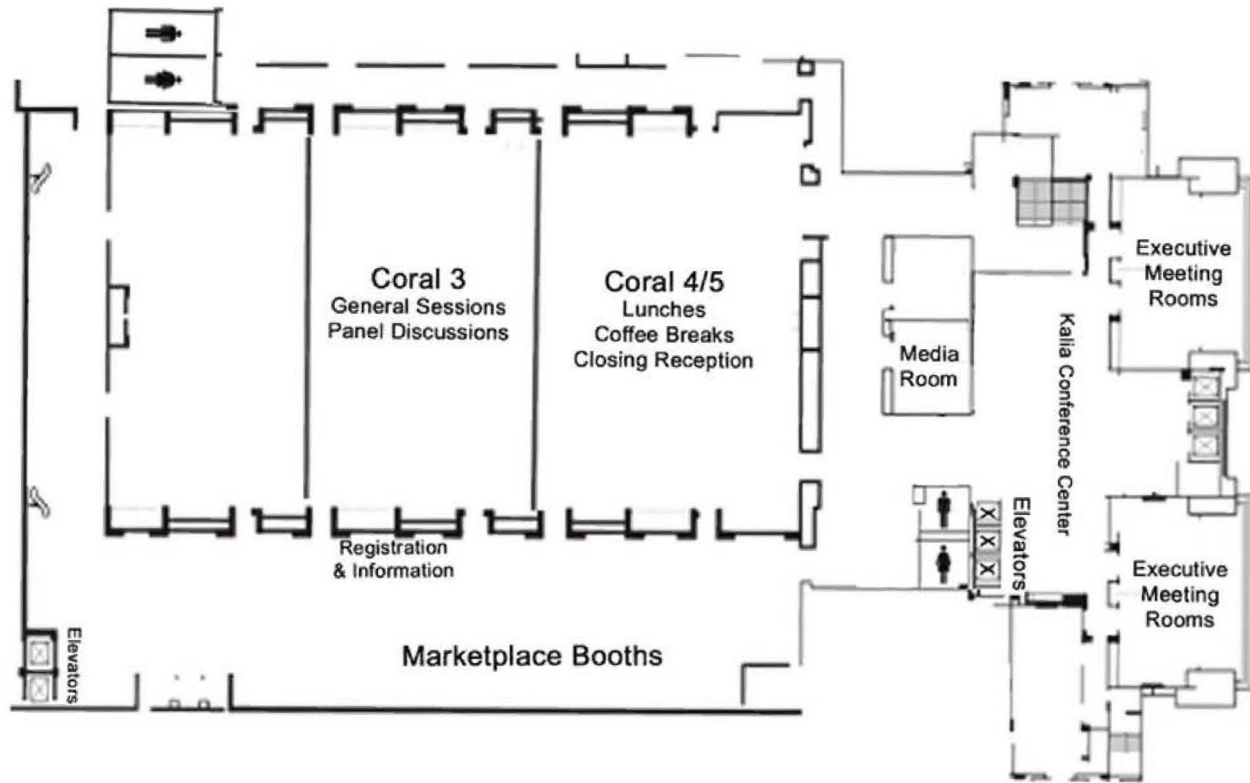
Treasurer Mr. Alex Yee, Principal, KKDLY LLC



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VENUE MAP & MARKETPLACE VENDORS



SISTER SUMMIT MARKETPLACE IN THE CORAL LOUNGE

Marketplace Hours: July 27 8:30 AM – 5:00 PM & July 28 8:30 AM – 7:00 PM

JTB Hokaido 313	TAO Engineering 314	Yurihama 315	Hiroshima 316	LbE Japan, Co. 318	Usa City 319	Shirahama Town 320	Touch A Heart 321	Arayla Hawaii 322
331 JTB Hokaido	332 JTB Hokaido	333 Volcano Winery	334 Diamond Bakery	335 HI United Okinawan	336			

Coffee & Tea Service

Aloha Beer 345	JASH 346	The LineUp at Wai Kai 347	Sakai Town 348	Ehime 349	Yamaguchi 350	Noho Home 351	Hawaiian Soda Co. 352	KZOO Radio 353
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Aloha Beer Company	345	Japan-America Society of Hawaii	346	The LineUp at Wai Kai	347
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