



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **INSPIRATION HAWAII MUSEUM, INC.**

Issue Date: **01/19/2024**

Status: **Compliant**

Hawaii Tax#: ██████████

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9995

UI#: No record

DCCA FILE#: 314400

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Applicant: INSPIRATION HAWAII MUSEUM, INC.

Application for Grants

1. Certification

Certificate of Vendor Compliance dated January 19, 2024 is attached after the cover page.

2. Declaration Statement

Declaration Statement is on the following page.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

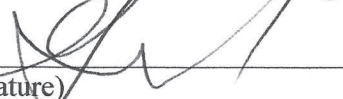
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Inspiration Hawaii Museum, Inc.
(Typed Name of Individual or Organization)


(Signature)

January 19, 2024
(Date)

Glenda Bartland
(Typed Name)

President
(Title)

INSPIRATION HAWAII MUSEUM, Inc.

3. Public Purpose

The funding will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. The museum will be open to the public.

II. Background and Summary

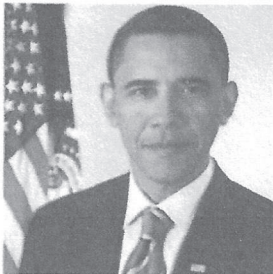
- 1. A brief description of the applicant’s background;

The Inspiration Hāwāii Museum is a new museum scheduled to open to the public in Fall 2023. The hiring of pre-opening staff begins in the Spring and Summer of 2024.

The concept for this museum originated with Hawaii residents in 2015. The museum was included in the City’s Halawa Rail Station Transit Oriented Development Final Plan published in July 2017. During September 2019-February 2020, the museum assembled an impressive board of advisors before the pandemic postponed startup operations. In 2022, due to delays in Rail and the development surrounding Aloha Stadium, the Inspiration Hawaii Museum decided to proceed with locating the Museum in **downtown Honolulu**. A suitable building has been located and the museum plans to open in fall 2024.

It is best to describe our unique museum by including samples from our exhibits.

www.InspirationHawaiiMuseum.com



Barack Obama
President USA
Punahou 1979



Sun Yat Sen
President China
Iolani 1882



Patsy Mink
U.S. Representative
Maui H.S. 1944



Daniel K. Inouye
U.S. Senator
McKinley 1942

2. The goals and objectives related to the request;

The museum's goal is to create a place where families in Hawaii can come and be re-energized with stories from people they admire.

3. The public purpose and need to be served;

People from Hawaii are sometimes only seen by the rest of the world through the lens of Hollywood stereotypes. Compiled in one place, our exhibits tell the stories of remarkable people from Hawaii who made an impact on the world.

4. Describe the target population to be served; and

Museum's primary target are Hawaii residents and families. We have special school tours designed for students of all ages. Other targets include tourists and new residents.

5. Describe the geographic coverage.

The museum will attract families on Oahu and will have a strong website for virtual program for families on the neighbor islands to participate. The Museum is near the State Capitol, City Hall and Iolani Palace. The Museum's website will expand coverage to include programs for teachers and students on the neighbor islands.

III. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Planning work began in Fall 2022 and will continue through Spring 202~~4~~. The work to design and build museum exhibits will occur during the Spring and Summer of 202~~4~~ and will be paid for by last year's GIA grant for fiscal year 2023 and private donations. New State funding from fiscal year 202~~5~~ will go towards hiring museum staff who will operate the museum when it opens to the public in November 202~~4~~ and to hold workshops and events around exhibition themes.

Our Program and Events manager will design lectures featuring the people in our exhibits. Technical Staff to troubleshoot and maintain the audiovisual exhibits, to film and produce virtual workshops and publish daily content for the museum's social media accounts. Additional staff will guide tours and answer questions about the exhibits, seek to improve exhibits and staff the bookstore. Staff will be needed for maintenance, cleaning, security, and covid safety and sanitation protocols.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Grand Opening – November 2024

Holiday promotion to visit new attraction.

Promotion to families attending nearby 'City Lights' - December 2024.

Oct – Nov 2024 (fiscal year 2025) – Personnel hired to run the museum's daily operations.

Jan 1, 2025 – Educational programs designed, and tours given to schools.

April 1, 2025 – Programs for Tour groups designed with a marketing campaign.

July 1, 2025 – Programs for office workers downtown.

Oct 1, 2025 – add new exhibits for one year anniversary.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Evaluate data from grand opening: November-December 2024.

July 1, 2025 – six months (Jan 1- June 30) evaluation of museum operations and personnel.

Jan 1, 2026 – one year evaluation of museum operations and personnel.

Evaluations: Quality of exhibits: feedback from teachers and students. Tourist visitor surveys.

Visitor counts: is there an increase in daily admissions.

Press and media coverage. Social media impact.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).

State funds will be used to hold workshops and educational programs. Effectiveness will be reported from user surveys, teacher feedback, press coverage and social media impact.

Effectiveness will be shown from the number of daily admissions. Surveys from visitors, did this exhibition enhance their education and career goals?

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

App

Inspiration Hawaii Museum

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	343,560			100,000
2. Payroll Taxes & Assessments	51,534			
3. Fringe Benefits	51,534			
TOTAL PERSONNEL COST	446,628			100,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				2,000
2. Insurance	5,000			
3. Lease/Rental of Equipment	5,000			5,000
4. Lease/Rental of Space	72,000			72,000
5. Staff Training	2,000			
6. Supplies				2,000
7. Telecommunication				2,000
8. Utilities				12,000
9. Website				30,000
10. Legal/Accounting/Permits				30,000
11. Exhibit - Content	150,000			150,000
12. Windows - 14 displays	17,517			
13. Book shop - inventory				52,750
14. Electrician Installation				5,000
15. Furniture				5,100
16. Recording Studio				3,250
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	251,517			371,100
C. EQUIPMENT PURCHASES	12,215			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL (Separate Application Submitted)	0			
TOTAL (A+B+C+D+E)	710,360			471,100
SOURCES OF FUNDING		Budget Prepared By: 808-781-4472		
(a) Total State Funds Requested	710,360	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><i>Gloria Bortland</i></p> <p>Name (Please type or print)</p> <p><i>[Signature]</i></p> <p>Signature of Authorized Official</p> </div> <div style="width: 35%;"> <p>808-781-4472</p> <p>Phone</p> <p>808-781-4472</p> <p>Date</p> </div> </div>		
(b) Total Federal Funds Requested				
(c) Total County Funds Requested		<p><i>Acting President</i></p> <p>Name and Title (Please type or print)</p>		
(d) Total Private/Other Funds Requested	471,100	<p>1/19/24</p>		
TOTAL BUDGET	1,181,460			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Inspiration Hawaii Museum, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Operations Manager	40 hr/week	\$60,000.00	100.00%	\$ 60,000.00
Program Events Manager	40 hr/week	\$50,000.00	100.00%	\$ 50,000.00
Deputy Operations	40 hr/week	\$40,000.00	100.00%	\$ 40,000.00
Technician Audio Visual & Computers	40 hr/week	\$40,000.00	100.00%	\$ 40,000.00
Technician Audio, Visual	40 hr/week	\$35,000.00	100.00%	\$ 35,000.00
\$20/hr part time	20 hr/week	\$19,200.00	100.00%	\$ 19,200.00
\$20/hr part time	20 hr/week	\$19,200.00	100.00%	\$ 19,200.00
Janitorial (3 hours/day)	21 hr/week	\$20,160.00	100.00%	\$ 20,160.00
Security	40 hr/week	\$38,400.00	100.00%	\$ 38,400.00
Bookkeeper for gift shop \$30/hr (part time)	15 hr/week	\$21,600.00	100.00%	\$ 21,600.00
				\$ -
				\$ -
				\$ -
				\$ -
JUSTIFICATION/COMMENTS:				343,560.00

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Inspiration Hawaii Museum, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Entrance Video Monitor 86"	1.00	\$1,200.00	\$ 1,200.00	1200
Monitor Stand	1	\$329.00	\$ 329.00	329
Exhibition Video Monitors 65"	12	\$476.00	\$ 5,712.00	5712
Monitor Stands	12	\$81.00	\$ 972.00	972
Security Cameras Installation & Labor	6	\$667.00	\$ 4,002.00	4002
TOTAL:	32		\$ 12,215.00	12,215

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2025

Inspiration Hawaii Museum, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED FY: 2023-2024	OTHER SOURCES OF FUNDS REQUESTED FY: 2023-2024	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023			FY: 2024-2025	FY: 2025-2026
PLANS			25000			
LAND ACQUISITION			0			
DESIGN			10000			
CONSTRUCTION			528875			
EQUIPMENT			16150			
3 restrooms/ 3 classrooms / 1 theater			580,025			
JUSTIFICATION/COMMENTS:						
Basement and hallway Renovations						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Apr Inspiration Hawaii Museum, Inc.

Contracts Total: 100,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Operations GIA 2022-2023	Jul-22	DLIR	State	100,000
2					
3					
4					
5					
6					
7					
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26					
27					
					Application for Grants

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 202~~5~~^{Operational}

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$250,000	\$250,000	\$105,180	\$105,180	\$710,360

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 202~~5~~

The Inspiration Hawaii Museum, Inc. is seeking to raise \$471,100 from private-sector Hawaii corporations and charitable foundations.

- 4 The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

The Inspiration Hawaii Museum, Inc. has not been granted any tax credits.
The Inspiration Hawaii Museum, Inc. is not applying for any tax credits for a capital project.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 202~~5~~ for program funding.

The Inspiration Hawaii Museum, Inc. was awarded a \$100,000 State of Hawaii GIA on July 14, 2022 for fiscal year 2023 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 202~~3~~.

Current unrestricted assets were less than 10,000 as of December 31, 202~~3~~.

V. Experience and Capability

1. Necessary Skills and Experience

The museum has a Board of Directors that will advise the Manager of Operations and full-time staff at the museum. Our board has experience in museum operations, museum exhibit design, museum architectural design, historical research, biography production, content development, video production, education guides for teachers, and business development.

Board Members

Tim Johns was President and CEO of the Bishop Museum from 2007-2011. He was CCO at Hawaii Medical Service Association from 2011-2017. VP and General Counsel for AMFAC Property Development. He is currently the President and CEO Zephyr Insurance and on the board of directors for Hawaiian Electric Company, Parker Ranch, Polynesian Voyaging Society.

Lance Wilhelm was past Chairman of Kamehameha Schools and is a current trustee. He is the founder and President of the Wilhelm Group. He serves on the board for Hawaii Pacific University.

Michael Carroll is Treasurer for the museum and a partner at the Honolulu law firm Bays, Lung, Rose, Voss.

Dylan Armstrong is Secretary for the museum. He is an Urban Planner and currently a federal planner for natural disasters. He is a former Park Ranger US Forest Service and former Chair of the Manoa Neighborhood Board.

Pili Lee Loy is an education advisor. She was a teacher for 46 years at Aliamanu Middle school and served as Chairman at the Employee's Retirement System of Hawaii as the Trustee for Teachers. She is a trustee of the Hawaii Education Association and serves on the board of the King Kamehameha Judiciary History Center.

Gloria Borland is the museum founder. She recently completed multimedia projects on Senator Inouye and Congresswoman Mink. She was a media entrepreneur in Washington DC, creating and producing a TV series that aired on PBS stations nationwide and sponsored by *The Wall Street Journal*. She founded and launched a cable TV channel, published magazines, and founded a charter school. She worked for *The Legal Times* newspaper and early in her career she worked for U.S. Senator Daniel K. Inouye.

2. Facilities



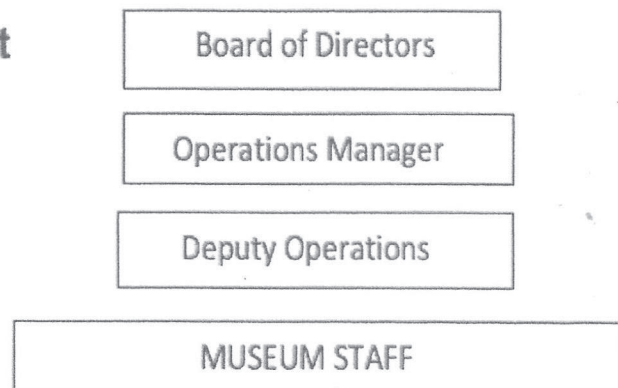
We found a building that is an ideal location for placement of our exhibition. The building's location is in downtown Honolulu. More details will be announced in the 2nd quarter of 2024. Exhibits will be designed and built in the 3rd quarter and the museum will open to the public in the 4th quarter 2024.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The Operations Manager will be hired in the 2nd quarter, with a salary paid from last year's GIA awarded by the State. Museum staff will be hired in the 4th quarter when the museum opens, with their salaries paid from the State grant and private donations.

2. Organization Chart



3. Compensation

The three highest paid employees of the organization are:

Operations Manager \$60,000, Program Events Manager \$50,000 and Deputy of Operations \$40,000.

VII. Other

1. Litigation

The Inspiration Hawaii Museum, Inc. does not have any pending litigation to which we are a party, and no outstanding judgement.

2. Licensure or Accreditation

The Inspiration Hawaii Museum, Inc. is a member of the Hawaii Museums Association.

3 Private Educational Institutions

The Inspiration Hawaii Museum, Inc. will not use the grant to support or benefit a non-sectarian private educational institution.

4. Future Sustainability Plan

The Inspiration Hawaii Museum will use State funding received during fiscal year 2025 as necessary seed money to launch and grow our new museum. Future sustainability is anticipated from entrance fees, gift shop revenues and private grants that will be part of the core resources to sustain the museum thereafter.

www.InspirationHawaiiMuseum.com

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Glenn Borland President
PRINT NAME AND TITLE

4/19/2024
DATE