

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
 Hawaiian Islands Land Trust Hawaii Land Trust (abbreviated HILT)

Amount of State Funds Requested: \$ 201,456

Brief Description of Request (Please attach word document to back of page if extra space is needed):
 Hawaiian Islands Land Trust humbly requests \$201,456 from the State of Hawaii Grant in Aid to support our efforts to steward 6 of its 8 community preserves on four Hawaiian islands. Our work protects and stewards lands that are integral to Hawaii's wellbeing and character, including coastal lands, wahi kupuna, and lands that produce healthy food for Hawaii's people. Our stewardship work increases our lands' resilience to climate change, provides recreational spaces for thousands of Hawaii residents, and restores native habitats and cultural resources.

Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5 Fiscal Years:
State: \$ <u>32,500</u>	\$ <u>431,254</u> (Ops support reported only)
Federal: \$ <u>290,151</u>	Unrestricted Assets:
County: \$ <u>85,950</u>	\$ <u>12,361,736</u> (unaudited)
Private/Other: \$ <u>583,569</u>	

New Service (Presently Does Not Exist): **Existing Service (Presently in Operation):**

Type of Business Entity:	Mailing Address:
<input checked="" type="checkbox"/> 501(C)(3) Non Profit Corporation	126 Queen St. Ste 306
<input type="checkbox"/> Other Non Profit	City: State: Zip:
<input type="checkbox"/> Other	Honolulu HI 96813

Contact Person for Matters Involving this Application	
Name: Angela M. Britten	Title: Chief Operations & Philanthropy Officer
Email: angela.britten@hilt.org	Phone: (808) 791-0731

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
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 _____ Authorized Signature	<i>Angela M. Britten</i> Chief of Operations & Philanthropy _____ Name and Title	1/18/2024 _____ Date Signed
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Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Angela M. Britten
Chief of Operations & Philanthropy
PRINT NAME AND TITLE

1/18/2024
DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: Hawaiian Islands Land Trust

DBA/Trade Name: Hawaii Land Trust

Issue Date: 01/05/2024

Status: Compliant

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: XX-XXX3223

UI#: No record

DCCA FILE#: 121112

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Islands Land Trust (dba Hawaii Land Trust)
(Typed Name of Individual or Organization)

Angela M. Britten
(Signature)
Angela M. Britten
Angela M. Britten
(Typed Name)

1/18/2024
(Date)

Chief Operations & Philanthropy Officer
(Title)



January 5, 2024

PUBLIC PURPOSE STATEMENT OF APPLICANTS FOR GRANTS PURSUANT
TO CHAPTER 42F-102, HAWAII REVISED STATUTES

The undersigned authorized representative of the applicant certifies that the requested grant shall be used for public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, and that within this grant request the State shall find:

- 1) the name of the requesting organization or individual;
- 2) the public purpose for the grant;
- 3) the services to be supported by the grant;
- 4) the target group; and
- 5) the cost of the grant and the budget.

Angela M. Britten
Angela M. Britten

Angela M. Britten, CFRE

Hawaiian Islands Land Trust (dba Hawaii Land Trust, abbreviated HILT)
Chief Operations & Philanthropy Officer

January 5, 2024
January 5, 2023

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)
If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.
SEE ATTACHED

2. Declaration Statement
The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).
SEE ATTACHED

3. Public Purpose
The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).
SEE ATTACHED

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaiian Islands Land Trust (dba Hawaii Land Trust, abbreviated HILT) is a 501c3 nonprofit organization. We are the state of Hawaii's only local, statewide land trust, and the first to be nationally accredited by the Land Trust Accreditation Commission. HILT was established in 2011 through the merger of four separate island land trusts on Hawaii Island, Kauai, Maui, and Oahu.

HILT's mission is to protect and steward the lands that sustain Hawaii and to perpetuate Hawaiian values by connecting people to aina. In pursuit of our mission, we have protected 22,553 acres across Hawaii, through 8 public preserves owned and stewarded by HILT, 52 conservation easements protecting agricultural, ecological, and cultural resources on private lands, and 5 facilitated conservation transactions. We protect lands that are integral to Hawaii's wellbeing and character, upholding our kuleana to these lands, and the communities they are in, through thoughtful stewardship that deepens community connection to, and builds reciprocal relationships with, aina.

The abundant ocean waters and fertile lands of Hawaii have nurtured and sustained its people for generations and have capacity to do so in perpetuity. Modernization and urbanization are fragmenting and transforming Hawaii's historic landscapes, environment, and character. A sharp rise in digital device use keeps kids and adults indoors, impacting health. As a result, many in Hawaii are disconnected from land, and therefore do not care for land or practice Hawaiian values and culture, which is based on the understanding that humans and the land exist in a reciprocal relationship.

Hawaii's identity, values, culture, and economy is based in the health of the land. Losing Hawaii's coastlines, fertile agricultural lands, and historic landscapes to overdevelopment will inextricably alter Hawaii, sacrificing the very core of what makes Hawaii so special.

We work in three programmatic areas: Protect, Steward, and Connect. We permanently protect land using conservation easements and conservation purchases. New landowners and new government policies cannot change that protection. We prioritize the protection of coastlines, wahi kupuna, and lands that grow healthy food for Hawaii's people, and partner to conserve mauka forests and ranches. Our 8 public preserves on Hawaii Island, Kauai, Maui and Oahu welcome thousands of residents, visitors, and students every year to learn about, enjoy, and help care for these lands, creating generational commitments and a shared value system around land stewardship.

The places that HILT protects and stewards provide the very essence and foundation for our quality of life in Hawaii. The land is a lasting link to the past and our living legacy for the future. We preserve and keep open to the public coastlines, native ecosystems, and cultural landscapes. We safeguard local farms and ranches that feed Hawai'i. We utilize both groundbreaking science and traditional wisdom to restore disturbed landscapes, reviving native species and the land's ancient functions and stories.

Voluntary land protection provides the landowner, and community surrounding and connected to a property, with a win-win method to preserve areas that are integral to Hawaii's health. Protecting and restoring wahi kupuna creates sanctuaries for Hawaii's native plants and animals, many of which are found nowhere else in the world, preserves and often revives the function of ancient cultural sites, and increases Hawaii's resilience to the effects of climate change. Protecting beloved coastlines safeguards the marine environment offshore, and provides places for Hawaii's people to swim, surf, picnic, and play. Protecting farms and ranches ensures Hawaii's ability to feed ourselves. Throughout our work, we engage communities and offer multiple ways to care for and connect to places of deep significance throughout the islands. When we get our hands dirty caring for a place, we grow to know and love that place. Malama aina grows aloha aina. Through HILT's work, we perpetuate Hawaiian values where people care for the land and it cares for us.

2. The goals and objectives related to the request;

Early in 2020, HILT finalized a five-year strategic plan identifying measurable goals within our three primary program areas of Protect, Steward, and Connect. These goals focus on three areas: landscape-level conservation, community stewardship, and a healthy climate and resilient lands and communities. With these goals and focus areas defined, we then created individual stewardship plans for our public preserves. For the purposes of this proposal, we will be focusing on stewardship goals for the following HILT community preserves: Kukuau Community Forest, Hilo, Hawaii Island, Mahukona Navigational & Ecological Complex Preserve, Kohala, Hawaii Island, Kahili Beach Preserve, Kilauea, Kauai, Waihee Coastal Dunes and Wetlands Refuge, Waihee, Maui, Nuu Refuge, Kaupo, Maui, and Maunawila Heiau Complex, Hauula Oahu.

Kukuau Community Forest, Hawaii Island, Senate District 1; House District 1

Protected in 2019, this 1,600-acre koa and ohia forest outside Hilo town is HILT's newest public preserve. Much still needs to be done before the public can safely enjoy the sanctuary this forest provides. Currently, the land is comprised of primarily koa and ohia forest, with a variety of invasive plant species that are expanding further into the native forest. Some native birds are known in the area, including the lo and the Apapane. Vital for watershed protection, HILT envisions this forest to be stewarded by the community for sustainable tree and plant-harvest supporting traditional practitioners.

July 1, 2024 – June 30, 2025

Goal 1 – Begin installing ungulate proof fencing

The land that makes up Kukuau Forest was gifted to HILT in 2019, and with that gift, came a heavy responsibility. Upon visiting the land in 2019 and 2020, HILT determined that the forest was already impacted by the Rapid Ohia Death Fungus (ROD) and that invasive species such as strawberry guava and feral pigs were quickly undermining the native forest's foundation. HILT hired Ulumauahi Keliikanakaolehaililani in June 2022 as its Kukuau aina steward and educator. Since then, Ulumauahi has developed and finalized a Forest Stewardship Plan which will begin to be implemented in February/March 2024 with the installation of an access road. Once that is complete, it will be imperative that we begin fencing some of the more sensitive areas of the forest to protect them from further degradation by invasive species. Funding for the fencing was included in the bipartisan spending package passed by the U.S. Senate on November 1, 2023 and awaits consideration by the U.S. House of Representatives. Both Hawaii Senators and U.S. Representative Jill Tokuda included \$1,097,000 for Kūkūau fence funding in their community project funding requests. This funding will cover the hard costs of installing the fence. HILT still needs to raise the funds for project management and permitting.

Goal 2 – Develop and Implement a Community Engagement plan for Kukuau

HILT maintains its community preserves for the benefit of the public. One strategy that has been highly effective at other HILT preserves has been to empower the community to take an active role in aina stewardship. We ultimately see Kukuau Community Forest as a sustainably managed forest where community members, such as local halau hula or other practitioners, can sustainably harvest material for their traditional practice and

area school children can easily visit to learn about the ecosystems and functions of a true native forest.

Mahukona Navigational & Ecological Complex Hawaii Island, Senate District 4; House District 8

Mahukona is HILT's newest community preserve, protected in December 2023, the 642-acre parcel is home to 175 cultural sites and dozens of native bird and plant species. The abundant waters off Mahukona's coastline provide ample fishing and snorkeling opportunities. The coastal waters host some of Hawaii's most pristine coral ecosystems.

July 1, 2024 – June 30, 2024

Goal 1 – Complete site management and community-led stewardship plan

As HILT's newest community preserve, we must begin working to develop a site management plan and community-led stewardship plan. Mahukona is unique in that we have a co-stewardship agreement with our community partners, Na Kalai Waa and lineal descendants. These plans will identify the HILT's and the community's priorities for habitat restoration, cultural site protection, renovations and maintenance to existing structures, managing community recreation, and wildfire mitigation. HILT will work with a selection of community facilitators and planning professionals to complete the plans by year end.

Kahili Beach Preserve, Kauai, Senate District 8; House District 15

Protected in 2003, Kahili Beach Preserve is a popular surf spot for Kauai's residents. The 17.63-acre preserve encompasses a sandy shoreline, ancient dunes, and a muliwai at the mouth of the Kilauea River. A variety of native seabirds rely on Kahili Beach Preserve for nesting, food, and freshwater. The sand dunes are a unique native habitat supporting rare coastal native plants.

July 1, 2024 – June 30, 2025

Goal 1 – Continued Implementation of Climate Change Resilience Plan

HILT recently completed and began implementing a Climate Change Resilience Plan for Kahili Beach Preserve that will increase the fragile sand dune ecosystem's resilience to expected climate change impacts including more frequent and intense storms, flooding and erosion. Implementation of this Resilience Plan is designed to involve the community in tangible steps that can be taken now, before the worst impacts of climate change are felt, to preserve those places of critical importance to community identity, such as Kahili. Work at the Kahili Preserve will include such things as removing aggressive, ecosystem modifying invasive plant species; restoring native ecosystems that have important benefits to native wildlife (particularly seabirds, as the Kilauea National Wildlife Refuge is our neighbor); and reducing some of the detrimental effects of climate change, such as erosion and sedimentation created by intense rainfall (as witnessed on Kauai in April 2018)

Nuu Refuge, Maui, Senate District 7; House District 13

Nuu Refuge in remote Kaupo is an 82 acre preserve adjacent to protected land owned by the National Parks Service. Protected in 2011, Nuu is home to one of the healthiest

coastal wetlands in the State. The wetland at Nuu provides a vital rest stop for native waterbirds like the Aeo, and the Alae Keokeo. In addition, the area preserves several pre-contact archeological sites and has been a well-loved fishing area for centuries. HILT offers camping at Nuu in the non-sensitive areas free-of-charge to the public.

July 1, 2024 – June 30, 2025

Goal 1 – Implement Phase 2 of Forested Bio-Shield Creation

HILT-led research has demonstrated that high energy marine inundation events (tropical storms, hurricanes, and tsunamis) have done significant damage to Nuu in the past. As sea levels rise these marine inundation events threaten the integrity and persistence of the Nuu wetlands, which remains one of the healthiest coastal wetlands in Hawai'i. The Nuu Wetlands provide important habitat for endangered species, particularly the Aeo and the Alae Keokeo, as these species travel inter-island. In the summer of 2023 HILT staff began actively working to remove invasive keawe and koa haole and establishing native forests that will serve as a forested bioshield. This bioshield is designed to reduce wave energy and sediment transportation – increasing protection from high-wave events.

Goal 2 – Document ancient kii pohaku (petroglyphs)

Kii Pohaku (petroglyphs or rock art) tells the human story of the landscape through time. The Nuu Refuge contains a significant wall of kii pohaku, extending over 900 feet, and containing approximately 150-200 discrete kii pohaku, including mythical figures, animal images, and pictographs (painted images using a dye derived from kukui nut oil, ulu sap, and red ochre). Oral histories in Kaupo suggest that these kii pohaku range in age from 200 and 300 years old. Sadly, in late 2021, HILT experienced its first documented case of vandalism since we purchased the Nuu Refuge. This experience brought home the urgency of documenting these kii pohaku, as their proximity to the highway makes them susceptible to more damage. HILT has identified an archaeologist who earned her Ph.D. in the study of rock art. This individual specializes in the recording, preservation, and proper care of kii pohaku. HILT staff will work closely with this individual to both record these kii pohaku and develop a preservation plan.

Waihee Coastal Dunes and Wetlands Refuge, Maui, Senate District 5; House District 14

Waihee Refuge is known by many and can be considered a jewel amongst HILT's community preserves. Active restoration programs have enhanced critical native wildlife habitat, while preserving the area's rich archaeological and cultural resources at the 277-acre preserve protected since 2004. Once populated with two thriving ancient Hawaiian villages, an extensive inland fishpond and several heiau, the Waihee Refuge is among the most significant cultural sites in the state. As a testament to the returning health of the ecosystem, five different endangered species have taken up residence at the Refuge in recent years. With the wetlands primarily cleared and habitat-appropriate plants now thriving, the area is host to many endangered native Hawaiian bird species, including Aeo, Alae keokeo, and native plants such as Naupaka, Ulei, Akia, Aalii, Pohinahina, and Loulu. Additionally, Hawaiian medicinal plants Uhaloa and Noni are also found here. Quiet and pristine, the Waihee shoreline is a favorite retreat for

endangered Hawaiian monk seals and nesting green sea turtles. Off the coast, the extensive reef is one of the longest and widest on Maui. It's believed that this reef system provided excellent fishing in ancient times, and it is, in fact, still a favorite among local fishermen today. HILT offers camping at Waihee in the non-sensitive areas free-of-charge to the public.

July 1, 2024 – June 30, 2025

Goal 1 – Continue Climate Resilience Restoration activities along the shoreline

Like other HILT refuges and preserves, the Waihee Refuge has experienced the early stages of climate change impacts. These have mainly included high energy marine inundations from large storms, and intense, short-burst, rainfall. While these climate-related issues will likely intensify in the future, we are actively taking this time to prepare as much as possible for more intense events. For this reason, we are taking measures to prepare as best we can. These include studying the turbidity in the streams to better understand how our native plant restoration work can slow down sedimentation rates (which impact the coral reefs, our protection from wave energy). We are also reforesting the periphery of the wetlands (the riparian boundary) with a variety of native species known to slow down wave energy and sediment transportation. Finally, research into past high energy marine inundation events, particularly the frequency and intensity of such incidents, allows us to maximize our efforts at improving coastal resilience.

Goal 2 – Continue ancient fishpond restoration in Kapoho wetlands

In the early 16th century, under the leadership of Chief Piilani, who is known to have united the two kingdoms of Maui, the Kapoho fishpond was established on what is today the Waihee Refuge. This fishpond, known as a loko kalo ia, was used to both raise fish and taro, and produced thousands of pounds of kalo and hundreds of pounds of fish annually. Since purchasing the Waihee Refuge, HILT has looked to the day when it would be feasible to restore this culturally significant fishpond. In 2021, the State Water Commission approved HILT's permit application to restore the historic water flow from Waihe'e River to refill Kapoho wetlands. HILT then obtained permits for the restoration of the kuauna, or fishpond/loi walls, and HILT is in the early stages of restoring this culturally significant, and sustainably producing, loko kalo ia. We hope that in the future the fishpond will be stewarded by, and provide a sustainable source of healthy food for, the community.

Goal 3 – Restore ancient loi kalo along Waihee River

With the planned return of water to Wailuku River, like the loko kalo ia described above, HILT is hoping to restore some of the numerous loi kalo which were once found on the Waihee Refuge. A partnership with a local nonprofit dedicated to the preservation of kalo, approximately 12 loi kalo have been restored, growing more than 50 rare and endangered species of kalo. In 2023 we plan to expand our efforts to restore more ancient loi kalo in order to perpetuate Hawaiian culture, and the role of taro in promoting Hawaiian sustainability. Additionally, loi are proven to benefit offshore ecosystems, in the same way as wetlands and fishponds, by retaining sedimentation from being deposited on the reef. The restoration of these loi kalo will contribute to the long-term health and viability of the entire coastline.

Maunawila Heiau Complex, Oahu, Senate District 23; House District 47

Located in Hauula on Oahu, Maunawila Heiau Complex consists of 9.08 acres just two blocks away from Hauula Elementary School. Protected in 2014 when the McGregor family, the site's previous owners, needed a solution to permanently protect this ancient historic site. Maunawila preserves an ancient heiau hoola and a variety of other sites of archeological interest. The preserve has become a community gathering place, where the Hauula community can once again practice their cultural traditions.

July 1, 2024 – June 30, 2025

Goal 1 – Develop a community garden for crops and medicinal plants

In 2024, HILT intends to further our efforts toward building a communal gathering space for the Hauula community. Since it's protection in 2014, Maunawila Heiau has gone from obscure and unknown, to a place where the community can feel free and confident to pursue traditional practice, teach keiki, and learn about their cultural past. Furthering the function of the heiau as a space for healing, several mala laau lapaau (medicinal gardens) have been planted with area school children. These gardens include ki, noni, olena, mamaki, and kokio. In 2024 we intend to expand those gardens, developing more gardens in which the community can grow food crops to supplement their kitchen tables. Crops such as uala (sweet potato), kalo (taro), maia (banana), ulu (breadfruit), and other western food crops can be grown in Hauula's rich soil. The aina stewards at Maunawila will develop a series of workshops for the community to teach food-gowing techniques and provide basic supplies.

3. The public purpose and need to be served;

HILT's eight community preserves provide space for recreation and cultural practice to nearly 30,000 residents and visitors each year. Our aina-based education programs engage more than 5,000 students in grades K thru post-secondary each year. In 2021 HILT secured MOUs with Waihee Elementary School on Maui and Hauula Elementary School on Oahu to use its Waihee Refuge and Maunawila Heiau as satellite campuses. The students and teachers will engage throughout the school year in aina-based activities that enhance their classroom lessons. We offer a variety of opportunities for the public to connect with the land including Talk Story on the Land, a free, guided hiking series at HILT preserves on Hawaii Island, Kauai, Maui, and Oahu that serves more than 1,000 residents and visitors as well as at least 72 community volunteer days, serving over 1,500 residents, visitors, and families who learn about the area's ecology and history while providing much-needed stewardship work.

HILT maintains its community preserves for the benefit of the community. We know that natural open spaces are vital to a community's wellbeing and prosperity. These open spaces, with restored habitats and resilient coastlines also provide neighboring communities with increased protection from wave inundation, flooding, reef degradation, and erosion.

4. Describe the target population to be served; and

By protecting and stewarding the lands that sustain Hawaii through its conservation initiatives, HILT's community preserves on Hawaii Island, Kauai, Maui, and Oahu serves nearly all of Hawaii's 1.442 million (2021 Census Estimate) residents. HILT's community preserves protect in perpetuity a variety of natural and agricultural resources that promote native habitat for plants and animals, recreation and cultural practice, and the wellbeing of Hawaii's residents.

5. Describe the geographic coverage.

HILT currently protects over 22,500 acres of land on five major Hawaiian Islands including Molokai. HILT's community preserves are in Hilo and Kohala on Hawaii Island, Kilauea on Kauai, Waihee and Kaupo on Maui, and Hauula on Oahu. These preserves make up over 2,500 acres of land HILT protects.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

HILT's Statewide Stewardship Program provides for the management and maintenance of our eight community preserves on Hawaii Island, Kauai, Maui, and Oahu encompassing over 2,500 acres of land that is held in perpetuity for the benefit of the public. These seven community preserves are active ecological restoration sites where HILT's team of Aina Stewards and dedicated volunteers restore native species with the goal of reestablishing functional ecosystems.

HILT's strategy with regard to habitat restoration falls under the classic definition of restoration ecology. The society for ecological restoration defines such practices as "projects designed to reestablish a functional ecosystem of a designated type that contains sufficient biodiversity to continue its maturation by natural processes and to evolve over longer time spans in response to changing environmental conditions" (Clewall et al.2000) Clewall et al. (2000:2) goes on to specify that "species richness and the alteration of the community structure are the 'two attributes of biodiversity...most readily attained by restoration.'" In keeping with these identified goals, our team focuses its ecological restoration efforts on increasing indigenous and endemic plant and animal species' richness, and, to the extent possible, altering the current communities' structure of invasive dominance in a way that favors indigenous and endemic Hawaiian floral and faunal species.

With a changing climate, HILT has had to add to its ecological restoration strategy a component that includes resilience to the effects of climate change. These effects include rising sea levels, more severe and more frequent hurricanes and tsunamis, more severe and more frequent storm events that cause flooding, storm surges, and high wind, more severe droughts, and wildfire events. Through extensive

paleoecological and ecological research, HILT has developed a strategy for fortifying our preserves by creating more resilient ecosystems. Our research found that indigenous and endemic plants in the proper habitats are more resilient to these events. HILT's ecological restoration strategy now includes creating more resilient shorelines and wetlands through the planting of species that thrived on the land nearly 1,000 years ago, when the climate is estimated to have been 1-2 degrees warmer than present day.

In concert with our ecological restoration activities are our cultural restoration activities. Inherent to HILT's mission is the connection of people to place. HILT's community preserves reside in the wao kanaka, the realm of man, and prior to western contact, were host to villages and places of worship. Our stewardship of these places includes a responsibility to the ancestors of the land and to future generations to restore land management practices that are beneficial from an ahupuaa level and to protect cultural and historic resources.

The tasks and responsibilities for this massive undertaking are numerous and include, but are not limited to:

- maintaining the trail systems
- maintaining trees in public areas to ensure public safety
- maintaining camping areas
- maintaining compost toilet facilities or porta-potty facilities
- maintaining and restoring shorelines
- maintaining restored habitat
- maintaining mala laau lapaau
- clearing ocean and other debris from shorelines
- developing and executing restoration and management plans
- developing and executing community engagement plans
- removing invasive species
- clearing large trees and shrubs in areas to be restored
- building and maintaining ungulate-proof fencing surrounding sensitive habitat areas
- coordinating with neighbors to ensure that our work represents an ahupuaa approach to land management
- coordinating and overseeing volunteer activities
- outreach to the community for support, engagement, and investment
- research and development of land management best practices with regard to climate change
- coordinating researching the hydrology of Waihee Stream to determine how to engineer auwai that will take water to the loi kalo and fishpond once they are restored
- coordinating the documentation of ancient kii pohaku at Nuu
- engaging the community in the construction of community food gardens at Maunawila
- rebuilding ancient rock walls to restore an ancient in-land fishpond at Waihee

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

HILT 2024-2025 Public Preserve Stewardship		
TIMELINE	ACTIVITIES	RESULTS OR OUTCOMES
7/1/2024-12/31/2025	<ul style="list-style-type: none"> - Distribute RFP for ungulate-proof fencing at Kukuau Community Forest - Hire contractor, confirm area for fencing, and install fencing 	A sensitive part of Kukuau Community Forest is protected from further degradation by invasive species.
7/1/2024-6/30/2025	<ul style="list-style-type: none"> - Develop and implement Community Engagement plan - Develop partnerships with community members vital to HILT's stewardship plan for Kukuau such as area hula halau, K-12 schools, the University of Hawaii, and others - Develop a calendar of community events to engage community members to begin in September 2024 	Kukuau Forest has a completed Community Engagement Plan that will provide opportunities for community-led stewardship
7/1/2024-12/31/2024	<ul style="list-style-type: none"> - Engage in community facilitation to identify priorities and methods for habitat restoration, cultural site protection, renovations and maintenance to existing structures, managing community recreation, and wildfire mitigation - collect final documentation report and preservation plan 	Mahukona Navigation & Ecological Complex is guided by comprehensive site management and community-led stewardship plans.
7/1/2024-6/30/2025	<ul style="list-style-type: none"> - Continue efforts to remove invasive plants from identified restoration priority areas utilizing volunteer support from the community, schools, and area businesses - plant native plants recommended in Resilience Plan for best habitat restoration and protection utilizing volunteer support from the community, schools, and area businesses - coordinate with area businesses to participate in 	Kahili Beach Preserve is better prepared for more frequent and more intense weather events caused by Climate Change

	<p>volunteer stewardship opportunities</p> <ul style="list-style-type: none"> - engage community partners and host monthly volunteer days to engage the community and provide opportunities for investment in the land - continue to work with area schools to bring students to Kahili, learn about different ecosystems, participate in restoration activities, and become future aina stewards 	
7/1/2024-6/30/2025	<ul style="list-style-type: none"> - Clear invasive plant species in the identified area. These plants include koa haole, Christmas berry, and kiawe trees utilizing volunteer labor - plant appropriate native plants including kauwial, koaia, loulou, wiliwili, hala, hau, naupaka, and aalii - engage community partners and host regular volunteer days to engage the community and provide opportunities for investment in the land 	The protection of Nuu Pond, a vital wetland habitat for native birds from inundation caused by intense storms or tsunami events
7/1/2024-10/31/2025	<ul style="list-style-type: none"> - Put out call for estimate from qualified archeologists - collect all estimates, vet, and interview all acceptable applicants - hire archeologist - provide access and assistance as needed for documentation - collect final documentation report and preservation plan 	HILT has formally documented the ancient petroglyphs that adorn the cliffs at Nuu Refuge, preserving the knowledge they contain against future unforeseen weather events (tsunami), acts of God (earthquakes), or vandalism and has a preservation plan in place to ensure they are available to benefit generations to come.
7/1/2024-10/31/2025	<ul style="list-style-type: none"> - develop job description for Waihee Field Tech and release to the public - field applications reviewing for those who have experience in aina work and have demonstrated accountability and affinity to land conservation 	Waihee Coastal Dunes & Wetlands Refuge will have 2 full-time stewards to manage the stewardship ensure our ability to achieve our stewardship goals.

<p>7/1/2024-6/30/2025</p>	<p>- engage community partners and host regular volunteer days to engage the community and provide opportunities for investment in the land</p>	<p>The Waihee Coastal Dunes and Wetlands Refuge shoreline is strengthened against more frequent, and more intense weather events caused by Climate Change</p>
<p>9/1/2024-6/30/2025</p>	<p>- continue to clear the boundary of the fishpond from invasive plants - continue re-building the wall using rock that is still available on the land under the guidance of master traditional fishpond wall builders - engage community partners and host regular volunteer days and provide opportunities for participants to learn about traditional fishpond wall construction and management</p>	<p>1,000 linear feet of the 7-acre Kapoho Fishpond wall has been restored and the community is equipped with traditional wall-building skills and is invested in continued stewardship of the land</p>
<p>7/1/2024-6/30/2025</p>	<p>- engage with community partners and loi experts to develop plan for clearing the loi kalo of invasive species - engage community partners and host regular volunteer days for participants to learn about loi and water management and provide service in clearing and restoring the loi</p>	
<p>7/1/2024-6/30/2025</p>	<p>- Engage professional archeologist to define the existing ancient auwai that were used to move water from Waihee River to Kapoho and the loi kalo</p>	<p>HILT has an archeological plan that will compliment a hydrological study to help us determine the best path to return water to Kapoho Fishpond, allowing for the future use of the fishpond by the community as a source of healthy and sustainable food.</p> <p>And Waihee has expanded the restoration of ancient loi kalo to include those along Waihee River, that are particularly beneficial to retaining sediment from being deposited on the nearshore reef.</p>
<p>7/1/2024-6/30/2025</p>	<p>- Clear area where the mala ai (food gardens) will be built of large, invasive trees</p>	<p>Maunawila Heiau Complex expands its mala to include mala ai and the</p>

	<p>- develop schedule of educational opportunities to engage the community in the establishing and maintaining the mala ai</p> <p>- engage community partners and host regular volunteer days for participants to learn about food-growing techniques and practices and provide service in building the mala.</p>	<p>community has learned new traditional practice and techniques</p>

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

To measure the effectiveness of our restoration efforts, our team of land Stewards are equipped with mobile software that allows them to photo-document work completed with before and after images, as well as new or unusual sightings of animals and plants; maintain accurate records on stewardship work completed such as the number of invasive species removed, and the number of native species planted in our preserves. The software utilizes GPS and GIS to measure our ecological restoration sites; and visually tracks native populations of species that frequent our public preserves.

Engagement in our restoration efforts, including volunteer data, is captured, tracked, and verified through a two-part system. First, the development department manages the individual online sign-ups via an online waiver, and then provides satisfaction surveys for all participants. The surveys currently measure:

- Visitor experience ratings
- Residential status
- Visitor knowledge of Hawaiian culture, species, and practices
- Visitor knowledge of conservation, HILT, and projects
- Further engagement/giving interest
- and offers opportunities for visitors to upload photos

Our field team tracks unsegmented data on participation as well as management activities for field work and visitor events, noting staff hours onsite, management and predator control efforts conducted, and number of visitors/volunteers.

Open access to Waihee Refuge (our busiest preserve) is tracked by an automatic laser counter that identifies the total number of people and vehicles entering Waihee.

Our team reconciles our records at regular reporting intervals to track the number of schools and students that attend our programs and/or visit our public preserves, the number of community groups that visit our public preserves and/or participate in ecological restoration work, unduplicated number of volunteers and the number of hours they contribute per year, and the number of community outreach events at which our volunteers host public outreach tables. These numbers are also analyzed by our Director of Aina Stewardship to ensure that the organization is actively working to reach its annual goals and ultimately its mission and vision.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

HILT will provide the following measures of effectiveness to the State for assessment of the program's achievement and accomplishment:

Kukuau Forest

- Approximately 1,000 feet of ungulate proof fencing installed
- One completed and implemented Community Engagement Plan

Mahukona Navigation & Ecological Complex

- One (1) completed Site Management & Community-led Stewardship Plan
- Host ten (10) community volunteer days
- Host four (4) Talk Story on the Land events

Kahili Beach Preserve

- One (1) acre of land cleared of invasive plants
- 150 native plants planted
- Continued stewardship of the sand dunes fortifying the coastline against the effects of climate change
- Maintain 12.2 acres of publicly accessible preserve ensuring safe shoreline access
- Maintain riparian zone along Kilauea River for healthy marine habitat
- Host ten (10) community volunteer days
- Host four (4) Talk Story on the Land events

Waihee Coastal Dunes & Wetlands Refuge

- 60 linear feet of shoreline habitat restored
- 250 linear feet of fishpond wall restored
- One (1) ancient loi cleared and prepared for restoration
- Maintain 2.5 miles of public access trails
- Maintain 60 acres of restored habitat
- 300 native plants planted to restore native habitat
- Host 58 community volunteer days
- Host four (4) Talk Story on the Land Events

Nuu Refuge

- 100 linear feet of forested bio-shield created
- One (1) completed report documenting ancient kii pohaku
- Host four (4) community volunteer days
- Host two (2) Talk Story on the Land events

Maunawila Heiau Complex

- Maintain 19 acres of publicly accessible preserve ensuring safe access
- 60x60 foot area cleared of trees and brush for mala
- Four (4) mala ai established
- Four (4) community workshops held to teach about food gardening
- Host ten (10) community volunteer days
- Host four (4) Talk Story on the Land events

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
SEE ATTACHED
 - b. Personnel salaries and wages ([Link](#))
SEE ATTACHED
 - c. Equipment and motor vehicles ([Link](#))
SEE ATTACHED
 - d. Capital project details ([Link](#))
N/A – Not a capital request
 - e. Government contracts, grants, and grants in aid ([Link](#))
SEE ATTACHED

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.**

HILT actively engages a wide array of funding partners to financially support the organization as it implements its comprehensive statewide land protection initiatives and other mission-critical programs and projects. HILT’s team members actively participate in donor cultivation activities with the intent of establishing mutually beneficial relationships with government agencies, foundations, trusts, and individual donors.

For FY2025, HILT has received or will seek the financial assistance from the following funding sources for all of its mission related activities:

PUBLIC

Department of the Interior
Department of Land & Natural Resources DoFAW
Hawaii Tourism Authority
Honolulu City & County
National Oceanic & Atmospheric Administration
US Department of Agriculture NRCS
US Department of Agriculture ACEP

PRIVATE:

The Atherton Family Foundation
Cooke Foundation LTD
The Dorrance Family Foundation
The Freeman Foundation
G. N. Wilcox Trust
Hauoli Mau Loa Foundation
Hawaii Community Foundation
Hawaii Life Charitable Fund
Healy Foundation
HEI Charitable Foundation
Fred Baldwin Memorial Fund
Laurence H Dorcy Hawaiian Foundation
Makana Aloha Foundation
McInerney Foundation
S. W. Wilcox Trust
Saunders Family Charitable Foundation
The Strong Foundation
Sydney E Frank Foundation

Private Individuals and Corporate donors (HILT earns 50% of its income from individual and corporate donations)

This list includes sources from which we receive or request funding for programs and activities outside the scope of this request.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**
HILT has not received any state or federal tax credits within the prior three years.
5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within**

the prior three years and will be receiving for fiscal year 2025 for program funding.

SEE ATTACHED

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

As of December 31, 2023, HILT's unaudited unrestricted assets are \$12,361,736, the majority of which is comprised of our land holdings.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HILT's team of highly experienced land stewards and educators collectively hold over four decades of professional experience, specializing in all facets of land conservation in Hawai'i.

HILT's President and CEO, Olu Campbell, has worked in various capacities in the public and private sectors on topics such as conservation, community empowerment, education, Native Hawaiian rights, food systems, climate change, housing and development, law, and business. Since 2018, he has served as the Community and Government Relations Manager for Kamehameha Schools, where he worked to address systemic issues through advocacy and capacity building among Native Hawaiian organizations. He previously was a Legacy Lands Specialist for the Office of Hawaiian Affairs (OHA), where he conducted community-driven land-use planning and stewardship for about 26,000 acres of culturally and ecologically significant lands.

Olu earned his Juris Doctor with an Environmental Law and Native Hawaiian Law Certificate from the William S. Richardson School of Law at the University of Hawai'i at Mānoa and his bachelor's degree in biology with a Hawaiian Language Certificate from the University of Hawai'i at Mānoa. He currently serves on the Honolulu Economic Revitalization Commission and recently concluded his term as a member of the State of Hawai'i Department of Land and Natural Resources (DLNR) Forest Stewardship Committee, on which he served since 2018. He was the Co-Chair of the Hawai'i State Bar Association's Environment, Energy and Resources Section, and Second Vice President of the O'ahu Council of Hawaiian Civic Clubs.

HILT's Chief of Operations and Philanthropy, Angela Britten, CFRE, has worked with HILT for over eight years. Angela has eighteen years of experience in fundraising and is past president of the Association of Fundraising Professionals – Aloha Chapter. During her tenure at HILT, she has managed and overseen all of organization's fundraising programs including grant writing and reporting. Angela ensures that the organization's

programs are results and impact oriented and that those results and impacts are reported accurately and timely to donors and stakeholders.

HILT's Director of Aina Stewardship, Dr. Scott Fisher has been a member of HILT for more than 19 years. Dr. Fisher specializes in sand dune ecology and paleoecology. Dr. Fisher has led HILT's stewardship strategy for all of HILT's public preserves since 2018. In 2019, he completed a paleo-ecological research project that has informed our Climate Resilience strategies for Waihee Coastal Dunes and Wetlands Refuge. Currently he is studying the effects of two historic tsunami events at Nu'u Refuge to inform our strategy for creating a native bio-shield that aims to protect the wetlands from saltwater or silt incursion. Scott is the primary aina steward of Nu'u Refuge and is a vital resource for our other aina stewards and educators.

HILT's Director of Conservation Easement Stewardship, Compliance, and Technology, James Crowe, has been a vital member of HILT's team for nearly 17 years. James brings a variety of skill sets to the team including software management, GIS mapping, and drone piloting. James' knowledge of technology and software has helped HILT to stay on the cutting edge of land stewardship. He has worked to build a technology base for HILT's stewards and educators that allow accurate and real-time tracking of stewardship activities and needs.

HILT's Director of Aina Education, Denby Freeland, has been with HILT for many years and comes with more than 20 years of aina-based educational experience. Denby rejoined HILT in 2019 to provide aina-based education at HILT's Waihee Refuge. Denby quickly grew the program and expanded to include Nu'u Refuge in remote Kaupo. In 2022 Denby was promoted to Director of Aina Education and oversees our aina education statewide. While her position isn't part of the funding request to the state, she is a vital part of the team and provides direct oversight of our aina stewards and educators.

HILT's individual Aina Stewards and Educators bring a broad variety of skills and talents to the team. All our Steward Educators are kamaaina to, or lineal descendants of, the places in which they work, allowing them to have high familiarity with the environments and communities. The backgrounds of our Steward Educators include experience as teachers, fishpond-builders, and native biology researchers. Working with the guidance of Dr. Fisher and Laura, our Steward Educators are well-equipped to provide excellent stewardship care for our public preserves.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HILT's fee-simple preserves represent each aspect of our mission and services. They are the lands that we, as a connected community, mobilized to protect, so that we may

share access to these vital resources in perpetuity. They are the lands that we study, steward, and restore, developing best management practices that can be shared with land managers across the State. Finally, they represent the special places across Hawaii with which we seek to foster a connection, because we understand that people must know a place to be inspired to protect it.

Properties under fee simple ownership and active management by HILT include:

Hawaii Island

Kukuau Community Forest

Size: 1,600 acres

Year Protected: 2019

Land Protection Strategy: Owned by HILT, Conservation Easement held by Hawaii County

Conservation Values: Native habitat, watershed

Land Features: Native forest

Mahukona Navigation & Ecological Complex

Size: 642 acres

Year Protected: 2023

Land Protection Strategy: Owned by HILT, Conservation Easement held by Hawaii County

Conservation Values: Native habitat, coastal habitat, pastureland, cultural sites

Land Features: Coastal and pastureland

Kauai

Kahili Beach Preserve

Size: 17 .6 acres

Year Protected: 2005 initial 5.4 acres, 2013 additional 12.2 acres

Land Protection Strategy: Owned by HILT, Conservation Easement held by Kauai County

Conservation Values: Marine shoreline, public beach access, native bird habitat and estuarine wetlands

Land Features: Marine shoreline, estuary and sand dunes

Wainiha Bay

Size: .4 acres

Year Protected: 2008

Land Protection Strategy: Owned by HILT, Conservation Easement held by Kauai County

Conservation Values: Open space

Land Features: Ocean shore and beach

Maui

Waihee Coastal Dunes and Wetland Refuge

Size: 277 acres

Year Protected: 2004

Land Protection Strategy: Owned by HILT, Conservation Easement held by Maui County

Conservation Values: Recreation, archeological and cultural preservation, education, and habitat for native plants and animals

Land Features: Coastal wetlands, dunes, marine shoreline, near-shore reef systems and riparian habitat

Nuu Refuge

Size: 82 acres

Year Protected: 2011

Land Protection Strategy: Owned by HILT

Conservation Values: Native habitat, shoreline access, recreation, cultural and archeological preservation

Land Features: Coastal wetlands, rocky shoreline

Veterans Peace Park

Size: 4.5 acres

Year Protect: 2015

Land Protection Strategy: Owned by the HILT, Conservation Easement held by Maui County

Conservation Values: Outdoor Recreation and Education, Historic Sites, Water Resource Values (land serves as natural filter strip for runoff heading to Kahului Bay), Scenic Vistas, Wildlife Habitat

Land Features: Coastal land near Kahului Bay in a densely developed section of Wailuku

Oahu

Maunawila Heiau Complex

Size: 9.08 Acres

Year Protected: 2014

Land Protection Strategy: Owned by HILT, Conservation Easement held by Honolulu City & County

Conservation Values: Archaeological and cultural preservation; Habitat restoration; cultural practice and education

Land Features: Historic Sites

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

While HILT relies on the extensive experiences of our team of land conservation professionals to carry out the organization's mission and programs, the demand for HILT's services across our islands has outstripped our current capacity to meet them. HILT operates with fourteen (14) dedicated full-time employees, four (4) part-time employees, and is assisted by over 1,500 volunteers, but is in need of more highly trained leaders to scale the delivery of HILT's services on all member islands.

Additionally, HILT will rely on the expertise of a variety of contractors to provide some of the deliverables under the program. These include archeologists, and traditional practitioners skilled in growing food crops and uhaul humu pohaku (dry stack wall building).

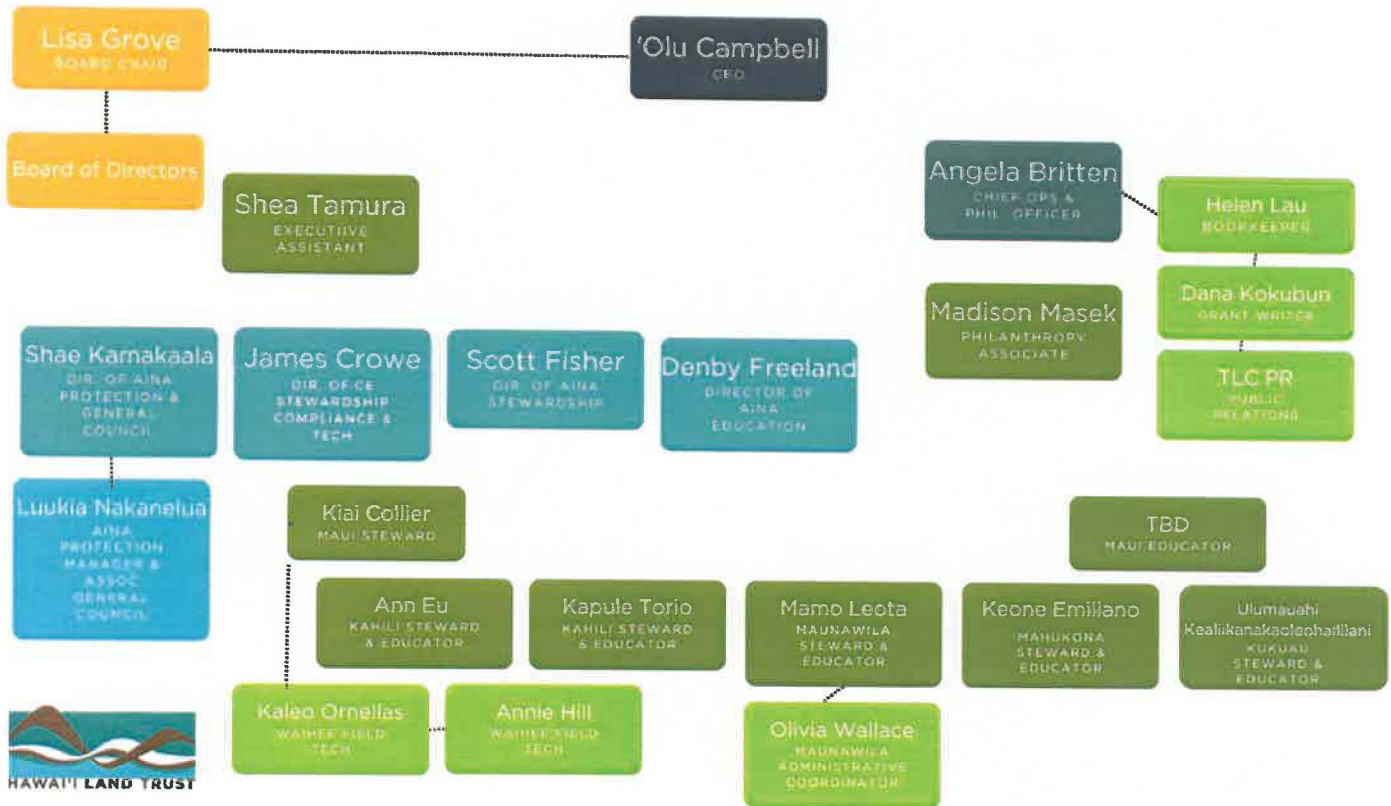
HILT's Chief Operations & Philanthropy Officer, with the assistance of HILT's Director of Aina Stewardship will oversee the success of HILT's Statewide Stewardship Program, until a new CEO can be put in place. They will also oversee the hire and training of the new Waihee Aina Steward and negotiations and agreements with contractors.

All hired contractors will be required to produce deliverables specific to their project purview, and in accordance with our grantor requirements.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

ORGANIZATIONAL CHART
(AS OF 11.13.23)



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President & CEO: \$120,000-\$140,000

Chief Operations & Philanthropy Officer: \$100,000-\$120,000

Director of Aina Protection: \$100,000-\$120,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

HILT is involved in two pending litigations, both being where HILT is not the subject of either litigation, rather HILT is procedurally named as a co-defendant as the holder of the two conservation easements that protect the lands subject to the lawsuits. We are currently in the discovery phases of the litigations and there is no outstanding judgment. For both pending litigations, HILT is represented by a private law firm, with legal fees fully covered by our legal defense insurance policies we have in place.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request HILT is the first land trust in the State of Hawai'i to receive national accreditation from the Land Trust Accreditation Commission®.

The Land Trust Accreditation Commission® was incorporated in 2006 as an independent program of the Land Trust Alliance® to build and recognize strong land trusts, foster public confidence in land conservation, and help ensure the long-term protection of land. The Commission is governed by a board of directors comprised of land conservation and nonprofit management professionals from across the United States..

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but**
- (b) Not received by the applicant thereafter.**

As a land trust with a mission spanning perpetuity, HILT recognizes the need for a long-term fiscal sustainability plan. This request will help fund HILT's annual Statewide Stewardship Program, leveraging financial resources from a variety of public and private sources. This request is part of a broader, organization-wide fundraising campaign designed support HILT's mission-related programming while reaching new donors, stewarding existing supporters, and supporting land acquisition.

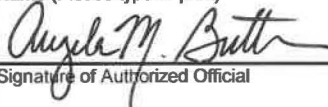
We have built long-term program sustainability growing organizational reserve funds while also maintaining a prudent and careful financial management system.

Should HILT receive a grant for fiscal year 2025, but not receive a GIA grant thereafter, HILT will prioritize the cultivation of additional prospective sources of funds at this request level.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Hawaiian Islands Land Trust

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	201,456	145,198		247,242
2. Payroll Taxes & Assessments		39,203		121,148
3. Fringe Benefits				
TOTAL PERSONNEL COST	201,456	184,401		368,391
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				3,400
2. Insurance				4,500
3. Lease/Rental of Equipment		3,000		
4. Lease/Rental of Space				
5. Staff Training				2,575
6. Supplies		35,000	15,000	22,813
7. Telecommunication				540
8. Utilities				13,500
9. Property Tax				3,150
10. Waste Disposal			4,500	3,000
12. Buildings & Facilities Maintenance				14,500
13. Contracted professionals		65,000	35,000	25,000
14. Contracted Professionals - Community Facilitator				100,000
18. Travel & Meetings		750	2,750	1,900
19. Summer Interns			27,500	
20. Education & Outreach Supplies		2,000	1,200	5,300
21. Professional Expenses Land Stewardship				15,000
TOTAL OTHER CURRENT EXPENSES		105,750	85,950	215,178
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	#VALUE!	290,151	#VALUE!	583,569
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	201,456	Angela M Britten	(808) 791-0731	
(b) Total Federal Funds Requested	290,151	Name (Please type or print)	Phone	
(c) Total County Funds Requested	85,950		1/18/2024	
(d) Total Private/Other Funds Requested	583,569	Signature of Authorized Official	Date	
TOTAL BUDGET	1,161,126	Angela M. Britten, Chief Operations & Philanthropy Officer		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2024 to June 30, 2025

Applicant: Hawaiian Islands Land Trust

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director of Aina Stewardship	1	\$94,975.92	25.00%	\$ 23,743.98
Kukuau Educator & Steward	1	\$65,468.00	50.00%	\$ 32,734.00
Mahukona Educator & Steward	1	\$51,958.40	50.00%	\$ 25,979.20
Kahili Educator & Steward	0.5	\$25,875.20	50.00%	\$ 12,937.60
Kahili Educator & Steward	0.5	\$25,417.60	50.00%	\$ 12,708.80
Maui Educator & Steward	1	\$46,761.87	50.00%	\$ 23,380.94
Maunawila Educator & Steward	0.5	\$48,516.00	50.00%	\$ 24,258.00
Maunawila Educator & Steward	0.5	\$25,000.00	50.00%	\$ 12,500.00
Maunawila Administrative Coordinator	0.5	\$25,875.20	50.00%	\$ 12,937.60
Maui Field Tech	1	\$50,687.77	20.00%	\$ 10,137.55
Maui Field Tech	1	\$50,689.60	20.00%	\$ 10,137.92
				\$ -
				\$ -
				\$ -
TOTAL:				201,455.59
JUSTIFICATION/COMMENTS:				

Applicant: Hawaiian Islands Land Trust

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A No Equipment requested.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A No Motor Vehicles requested			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS Period: July 1, 2024 to June 30, 2025

Applicant: Hawaiian Islands Land Trust

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS	N/A					
LAND ACQUISITION	N/A					
DESIGN	N/A					
CONSTRUCTION	N/A					
EQUIPMENT	N/A					
TOTAL:						
JUSTIFICATION/COMMENTS: N/A Not a CIP Request						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaiian Islands Land Trust

Contracts Total: 2,265,289

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kaul/ Maul County)	CONTRACT VALUE
1	NAWCA Small Grant (secured)	8/1/2022 - 9/30/2024	NAWCA	US	46,589
2	Climate Resilience for Underserved Communities (secured)	8/1/2023 - 7/31/2026	NOAA	US	803,700
3	Hoihi (secured)	10/1/2023 - 9/30/2024	Dept of the Interior	US	100,000
4	HTA Aloha Aina (secured)	7/1/2023 - 6/30/2024	Hawaii Tourism Authority	State	65,000
5	Kauai Innovation Grant (secured)	11/2/2023 - 10/31/2024	Mayor's Office	Kauai County	25,000
6	Kapapahuliau (pending)	N/A	Dept of the Interior	US	875,000
7	HTA Kukulua Ola (pending)	N/A	Hawaii Tourism Authority	State	100,000
8	Hawaii County Waiwai (pending)	N/A	Mayor's Office	Hawaii County	50,000
9	Honolulu City & County GIA (pending)	N/A	Mayor's Office	Honolulu City & County	200,000
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