# **Application Submittal Checklist**

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- X 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- X 6) Budget
  - a) Budget request by source of funds (Link)
  - b) Personnel salaries and wages (Link)
  - c) Equipment and motor vehicles (Link)
  - d) Capital project details (Link)
  - e) Government contracts, grants, and grants in aid (Link)
- X 7) Experience and Capability
- X 8) Personnel: Project Organization and Staffing

Chris Chwastyk

Chris Chwastyk
PRINT NAME AND TITLE

01/19/2024

DATE

Rev 9/6/2023 Application for Grants

### DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawai'i Forest Industry Association (Typed Name of Individual or Organization)

Chris Chwastyk 01/19/2024 (Date)

Chris Chwastyk Executive Director (Typed Name) (Title)

# **BUDGET REQUEST BY SOURCE OF FUNDS**

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i Forest Industry Association

(d) Total Private/Other Funds Requested  O Signature of Authorized Official Date Chris Chwastyk, Executive Director		U D G E T A T E G O R I E S	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
2. Payroll Taxes & Assessments   3. Fringe Benefits   10   10   10   10   10   10   10   1	A.					
3. Fringe Benefits	ı					
TOTAL PERSONNEL COST	ı					
B. OTHER CURRENT EXPENSES   1. Airfare, Inter-Island   2. Insurance   3. Lease/Rental of Equipment   4. Lease/Rental of Space   5. Staff Training   6. Supplies   7. Telecommunication   8. Utilities   9. Communications-Social Media/Website Contract   15,000   0   0   0   0   0   0   0   0   0	ı					
1. Airfare, Inter-Island   2. Insurance   3. Lease/Rental of Equipment   4. Lease/Rental of Equipment   4. Lease/Rental of Space   5. Staff Training   6. Supplies   7. Telecommunication   8. Utilities   9. Communications - Social Media/Website Contract   15,000   0   0   0   0   0   0   0   0   0		TOTAL PERSONNEL COST				
2. Insurance   3. Lease/Rental of Equipment   4. Lease/Rental of Space   5. Staff Training   6. Supplies   7. Telecommunication   8. Utilities   9 Communications- Social Media/Website Contract   15,000   0   0   0   0   0   0   0   0   0	B.	OTHER CURRENT EXPENSES				
3. Lease/Rental of Equipment   4. Lease/Rental of Space   5. Staff Training   6. Supplies   7. Telecommunication   8. Utilities   9 Communications - Social Media/Website Contract   15,000   0   0   0   0   11   11   12   13   14   15   16   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   17   18   19   20   20   20   20   20   20   20   2		1. Airfare, Inter-Island				
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Chris Chwastyk, Executive Director						1/18/2023
	<u> </u>	(u) Total Private/Other Funds Requested	U	Ť	U	Date
TOTAL BUDGET						
TOTAL BUDGET 15,000 Name and Title (Please type or print)	TO	TAL BUDGET	15,000	Name and Title (Please	e type or print)	

### **BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i Forest Industry Association

	POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A

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Application for Grants

# **BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES**

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i Forest Industry Association

DESCRIPTION EQUIPMENT	NO. OF	COST PER	TOTAL COST	TOTAL BUDGETED
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
TOTAL:				N/A

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
TOTAL:				N/A

JUSTIFICATION/COMMENTS:

# **BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS**

Period: July 1, 2024 to June 30, 2025

Applicant: Hawai'i Forest Industry Association

TOTAL PROJECT COST		ES OF FUNDS I PRIOR YEARS	STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS	N/A	N/A	N/A	N/A	N/A	N/A
LAND ACQUISITION	N/A	N/A	N/A	N/A	N/A	N/A
DESIGN	N/A	N/A	N/A	N/A	N/A	N/A
CONSTRUCTION	N/A	N/A	N/A	N/A	N/A	N/A
EQUIPMENT	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL:	N/A	N/A	N/A	N/A	N/A	N/A

# GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawai'i Forest Industry Association Contracts Total: 205,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/	CONTRACT VALUE
				Maui County)	
1	Laiopua Dry Forest Preserve	07/01/2023-06/30/2025	Dept of Hawaiian Homelands	State	205,000
2					
3					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14 15					
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18					
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27 28					
28					
29		10			

20			

# **Application for Grants**

If any item is not applicable to the request, the applicant should enter "not applicable".

## I. Certification – Please attach immediately after cover page

### 1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

#### 2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with <u>Section</u> 42F-103, Hawaii Revised Statutes.

## 3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

# II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Established in 1989, the Hawai'i Forest Industry Association (HFIA) is a nonprofit corporation founded by people committed to sustainable forest management. The mission of the HFIA is to promote healthy and productive forests and a sustainable forest industry through forest management, education, planning, and information exchange.

HFIA offers an annual woodworking exhibition, sponsors the Hawai'i's Wood trademark, manages forest ecosystems, and serves as a voice for Hawai'i's diverse forest industry—from tree planting and harvesting to creating and selling wood products. HFIA's programs promote healthier forests, increased business in Hawai'i's forest industry, and more jobs within the sector.

2. The goals and objectives related to the request;

The funds from this grant will allow HFIA to expand its public outreach & education programs in support of the state's goal to sustainably stimulate and support the growth of the forest industry.

3. The public purpose and need to be served;

As stated in the 2016 Hawai'i Forest Action Plan, "our life in these islands is directly tied to the health of our forests..." Every facet of life in Hawai'i is tied to the forests – our water, our climate, our economy – without healthy and productive forests, Hawai'i will be unable to sustain us. Hawai'i must sustainably grow and manage our forests and HFIA's mission strongly supports that public purpose through forest management, education, planning, and information exchange.

4. Describe the target population to be served; and

The target population to be served is every resident of Hawai'i, but primarily landowners, woodworkers, hunters, ranchers, educators, students, outdoor enthusiasts, and Native Hawaiian practitioners.

5. Describe the geographic coverage.

HFIA is a statewide organization therefore, the geographic coverage is the entire State of Hawaii.

# III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.

Increase public outreach & education:

Website/Communications consultant – to increase public awareness of the importance and impact of Hawai'i forests by creating new websites for the organizations two websites - <a href="Hawai'i Forest">Hawai'i Forest</a> and <a href="Hawai'i Forest">Hawai'i Forest</a> and <a href="Hawai'i Forest">Hawai'i Forest</a> and create & increase social media outreach to increase communication with and education of the public about Hawai'i's forests.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The scope of work will be completed within one year from when grant funds are

released.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The organization regularly engages with its constituency to ensure that the needs of those communities are being served and to seek input to improve initiatives. Each initiative will have specific metrics to meet: The communications consultant will be evaluated by the increase in new social media posts & views and new visitors to the website.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Communications program metrics will include the number of social media posts, number of new subscribers to social media, and new visitors to the website.

## IV. Financial

## **Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (<u>Link</u>)
- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0	\$5,000	\$5,000	\$5,000	\$15,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

- Kamehameha Schools for the Kaʻūpūlehu Dryland Forest site management and maintenance
- Kamehameha Schools for Ka'ūpūlehu Dryland Forest outreach and education programs
- Department of Hawaiian Home Lands for La'i'ōpua Dry Forest Preserve site management and maintenance.
- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.
  - Kamehameha Schools for the Ka'ūpūlehu Dryland Forest site management and maintenance
  - Kamehameha Schools for Kaʻūpūlehu Dryland Forest outreach and education programs
  - Department of Hawaiian Home Lands for La'i'ōpua Dry Forest Preserve site management and maintenance.
- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

\$10,504

# V. Experience and Capability

## 1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Established in 1989, the Hawai'i Forest Industry Association (HFIA) is a nonprofit corporation founded by people committed to sustainable forest management. The mission of the HFIA is to promote healthy and productive forests and a

sustainable forest industry through forest management, education, planning, and information exchange.

HFIA offers an annual woodworking exhibition, sponsors the Hawai'i's Wood trademark, manages forest ecosystems, and serves as a voice for Hawai'i's diverse forest industry—from tree planting and harvesting to creating and selling wood products. HFIA's programs promote healthier forests, increased business in Hawai'i's forest industry, and more jobs within the sector.

HFIA currently manages multiple programs to promote and restore Hawai'i's sustainable forests, including:

Kaʻūpūlehu Dryland Forest Restoration: HFIA has been managing the Kaʻūpūlehu Dryland Forest since 1993. The outreach and education program *Hoʻola Ka Makana' a* (Healing the Place Budding Out of the Lava) involves restoring an endangered 76-acre forest and sharing its historical, cultural, restoration, and scientific aspects with visiting groups. Site stewardship activities include planting seedlings, collecting, and distributing native seeds, building, and enhancing trails, and pulling invasive weeds.

<u>La'i'ōpua Dryland Forest Restoration:</u> HFIA has been working with DHHL to restore and manage the endangered plant preserves at the Villages of La'i'ōpua in Kealakehe, North Kona since July 2010. The project entails maintaining and developing plant preserves to protect the endangered plants Aupaka and Uhiuhi, along with other native plants within the 70 acre preserve. The project originally provided site stewardship opportunities, but efforts have also been focused on invasive weed control and protection of endangered plants.

Hawai'i's Woodshow: HFIA annual statewide juried woodworking show is held in Honolulu. The Show features heirloom-quality pieces made from Hawai'i-grown woods. Pieces entered in the Woodshow must be made predominantly from locally grown woods, and certain rare or endangered species are prohibited. The Show encourages the use of local sustainable forest products that have been planted and brought to maturity in Hawai'i. HFIA celebrated the 31<sup>st</sup> Anniversary of Hawai'i's Woodshow in 2023.

Honolulu Zoo Children's Discovery Forest-HFIA is assisting the Hawai'i Forest Institute and community partners maintain and enhance the Honolulu Zoo Children's Discovery Forest, which is located at the Honolulu Zoo in Waikīkī on the Island of Oʻahu. The project site is located near the zoo entrance, adjacent to the future site of a Native Hawaiian Village. The Discovery Forest is a representation of natural systems, creating a scene of Hawaiʻi before the arrival of humans. The exhibit demonstrates culturally significant Hawaiian plant species, the significance of place, and the kuleana of mālama 'āina by integrating traditional Hawaiian forest ecosystems, forest stewardship opportunities, and innovative land-based education for residents and visitors.

<u>Pana'ewa Zoo Discovery Forest:</u> This forest demonstration project is being created at the Pana'ewa Rainforest Zoo & Gardens in Hilo, Hawai'i. It provides education, recreation, and volunteer opportunities for community residents and visitors. The Discovery Forest features native forest and agro-forest demonstration gardens.

The Healthy and Productive Forests Project: The Healthy and Productive Forests Project envisions that 90% of Hawai'i Island's Forest lands will be sufficiently free of invasive species by 2040 and that they produce both valuable goods from the forest and desirable environmental services. Environmental services will include native species conservation, carbon sequestration, and hydrological services. As productive forests, they will provide raw materials for wood utilizing enterprises. Our communities will enjoy enhanced recreation and cultural opportunities through improved access to the forest. A well-managed forest will increase aesthetic values and reduce risks from disease vectors such as mosquitoes. The methods to be utilized are Biocontrol, Clear Clusters, and Mechanical Removal.

'<u>Aina Mauna Christmas Tree Demonstration Project</u>: The Christmas Tree Demonstration Project involves propagating seed and outplanting a variety of fir trees on Hawai'i Island.

<u>Hawai'i Wood Guild:</u> Each year HFIA assists the Hawai'i Wood Guild present it annual woodworking exhibition, held on Hawai'i Island. The Hawai'i Wood Guild exhibition showcases fine craftsmanship by Hawai'i's most talented woodworkers.

Hawai'i Wood Utilization Project: HFIA has continued to manage and update the Hawai'i Wood Utilization Team (HWUT) website at <a href="hawaiiwoodproducts.com">hawaiiwoodproducts.com</a>. There are currently 318 vendors in the Directory. The Hawai'i Wood Utilization Team (HWUT) is working to advance two key projects aimed at expanding the Hawai'i wood products industry.

- Project 1 Cross laminated timber (CLT) Demonstration: HWUT is working to implement Hawaii's first commercial CLT demonstration project and help expedite code adoption by state and local planning departments to allow for future mass timber projects.
- Project 2 Preserving Knowledge: To preserve the valuable knowledge of industry experts in Hawai'i, the HWUT is working to generate a technical industry report that will address the challenges of working with local woods.

The HWUT has sponsored educational activities including a "Timber in Hawai'i Talk", "Forest to Frame: Mass Timber from a Hawai'i Perspective" workshop, and a Wood Kiln Drying Short-course. The HWUT also sponsors the annual "Innovation + Imagination (I+I) Student Challenge", a component of Hawai'i's

Woodshow that challenges students to construct artwork using a mixture of donated Hawai'i-grown wood and other materials of their choice.

#### 2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The program work is done in the field and the administrative roles are done remotely.

# VI. Personnel: Project Organization and Staffing

### 1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HFIA is managed by Executive Director, Chris Chwastyk, who reports to a 9-member Board of Directors. The Executive Director oversees fund development, project and program administration, accounting, and planning. The positions of grant director, development director, and communications contractor are not currently filled.

Born in Honolulu, Chris Chwastyk has decades of experience in non-profit management, policy, and communications at the local, state, and national level.

He has worked on and managed over 30 policy and advocacy campaigns as a congressional chief of staff, political campaign manager, renewable energy association vice president and advocacy consultant. Chris is a Managing Partner with Guidance Partners, an advocacy, and digital media consultancy, based in Honolulu. His additional experience includes Director of External Affairs at the Hawai'i Sustainable Development Group, Inc.; Staff Member for the Hawai'i State Senate - Ways & Means Committee, VP for Federal Legislative Affairs for American Wind Energy Association (AWEA), Chief of Staff to U.S. Rep. Chet Edwards (D-TX), as well as numerous policy advocacy and business startup roles.

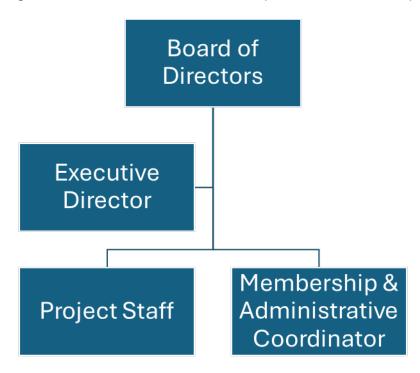
Chris has a Bachelor of Arts degree in English from the University of Dayton, Dayton, OH.

Aspen Billiet serves as HFIA's Membership Coordinator, Administrative Assistant and Legislative Assistant, organizing membership recruitment, retention & outreach efforts, as well as supporting the Executive Director and the board of directors with administrative tasks and assisting the legislative committee. Aspen has five years of experience working in the field of conservation and/or forestry. She has served as an Americorps service member at the Hakalau Forest National Wildlife Refuge, U.S. Fish and Wildlife Service, at Hawaii Volcanoes National Park and with the Mauna Kea Watershed Alliance. Prior to working for the Hawaii Forest Industry Association, Aspen also spent time working for the non-profit organization The Akaka Foundation. Aspen's primary area of experience and focus is in environmental education, community outreach and administrative assistance.

Aspen has a Bachelor of Arts degree in Studio Art from the University of Minnesota Morris in Morris, MN. She studied at the University of Hawai'i at Hilo as an exchange student and more recently has studied climate change law & policy at the University of Newcastle Australia.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not</u> employee name.

Executive Director: \$54,000 - \$90,000 Site Manager: \$55,000 - \$67,000

Restoration Technician: \$45,000 - \$55,000

## VII. Other

#### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

#### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

#### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see <a href="Article X, Section">Article X, Section</a>
<a href="1">1, of the State Constitution</a> for the relevance of this question.

This grant will not support any sectarian or non-sectarian private educational institution.

#### 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

HFIA will proactively increase efforts to increase funding through additional memberships; corporate sponsorships; strategic partnerships; federal, state, and county grants; and foundations.

HFIA is currently funded by:

Kamehameha Schools Department of Hawaiian Home Lands Hawai'i Forest Institute (grant administration services) Membership Dues Sponsors, entry fees and net sales of Hawai'i's Woodshow



#### STATE OF HAWAII STATE PROCUREMENT OFFICE

#### CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII FOREST INDUSTRY ASSOCIATION

DBA/Trade Name: Hawaii Forest Industry Association

Issue Date: 01/19/2024

Status: Compliant

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9337 UI#: XXXXXX3851

DCCA FILE#: 75891

Status of Compliance for this Vendor on issue date:

Department(s)	Status	
Hawaii Department of Taxation	Compliant	
Internal Revenue Service	Compliant	
Hawaii Department of Commerce & Consumer Affairs	Exempt	
Hawaii Department of Labor & Industrial Relations	Compliant	
	Hawaii Department of Taxation Internal Revenue Service Hawaii Department of Commerce & Consumer Affairs	Hawaii Department of Taxation Compliant Internal Revenue Service Compliant Hawaii Department of Commerce & Consumer Affairs Exempt

#### **Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information