Type o	of Grant Request:				
	Capital				
Legal Name of Requesting Organization or Indivi	dual: Dba:				
HE DANIEL R SAYRE MEMORIAL FOUNDATION	THE DANIEL R SAYF	RE MEMORIAL F	OUNDATION		
Amount of State Funds R	Requested: \$_100,000		17322		
Brief Description of Request (Please attach word docu	ument to back of page if extra	space is needed)	):		
The Daniel R. Sayre Foundation, a non-profit organiza respectfully requests funding through the State Legisl brush truck for the Kalaoa Volunteer Fire Station, enh our island's unique natural landscapes. This vital equi particularly in rural and hard-to-reach areas, ensuring	ature's Grant-in-Aid program. ancing our capacity to respon ipment will significantly bolster	Our goal is to acc d effectively to wi our firefighting c	quire a specialized ildfires and protect apabilities,		
Amount of Other Funds Available:	Total amount of Stat	te Grants Recei	ved in the Past &		
State: \$0	Fiscal Years:				
ederal: \$ <u>0</u>	\$ <u>0</u>				
County: \$0	Unrestricted Assets:				
Private/Other: \$320,000	\$176,152.50				
New Service (Presently Does Not Exist	t): Existing Service	(Presently in	Operation):		
Type of Business Entity:	Mailing Address:				
501(C)(3) Non Profit Corporation	PO BOX 1285	1			
Other Non Profit	City:	State:	Zip:		
Other	Kailua Kona	HI	96745		
Contact Person for Matters Involving this App	plication				
Name: _AURA MALLERY-SAYRE	Title: Executive Di	rector			
Email: mallerysayre@hawaii.rr.com	Phone: 808-325-5456				
Federal Tax ID#:	State Tax ID#	_			

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# **Application Submittal Checklist**

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- X 6) Budget
  - a) Budget request by source of funds
  - b) Personnel salaries and wages
  - c) Equipment and motor vehicles
  - d) Capital project details
  - e) Government contracts, grants, and grants in aid
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

1/18/2024 HORIZED SIGNATORE J. Sayy LAVE A MANE AND TITLE EXECUTIVE D'RECTOR



### STATE OF HAWAII STATE PROCUREMENT OFFICE

# **CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

### Vendor Name: DANIEL R. SAYRE MEMORIAL FOUNDATION, INC.

Issue Date: 01/19/2024

Status:	Compliant
Hawaii Tax#:	
New Hawaii Tax#:	
FEIN/SSN#:	XX-XXX7159
UI#:	No record
DCCA FILE#:	220026

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

### Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

#### DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability:
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution ... ").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Daniel R. Savre Memorial Foundation (Typed Name of Individual or Organization) (Signature) 1/18/2024 (Signature) (Date) Laura Mallery-Sayre, ED <u>Execution</u> Disident (Typed Name)

# **Application for Grants**

If any item is not applicable to the request, the applicant should enter "not applicable".

# I. Certification – Please attach immediately after cover page

## 1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

See Attached.

### 2. Declaration Statement

See Attached.

### 3. Public Purpose

- 1. **Name of Requesting Organization:** The Daniel R. Sayre Foundation, in collaboration with the Hawaii Fire Department.
- 2. **Public Purpose for the Grant:** The purpose of this grant is to fund the acquisition of a specialized brush truck for the Kalaoa Volunteer Fire Station. This vehicle is crucial for enhancing their ability to combat wildfires, which are a significant threat to the safety, property, and natural resources of the Big Island community. The brush truck will play a vital role in protecting our diverse ecosystems and supporting sustainable environmental stewardship.
- 3. Services Supported by the Grant: The grant will support the purchase and operational readiness of the brush truck. This includes specialized firefighting equipment tailored to rural and difficult terrains, critical for rapid response in brush fire situations. The truck will also be equipped with advanced life-saving and fire suppression tools, essential for the diverse emergency scenarios encountered by the Kalaoa Volunteer Fire Station in Kohala Ranch Subdivision.
- 4. **Target Group:** The primary beneficiaries will be the residents and visitors of the Big Island, specifically those in rural and suburban areas of Kohala who are very vulnerable to brush fires. Additionally, the grant will indirectly benefit the broader community by enhancing overall emergency response capabilities and environmental protection efforts island wide.
- 5. **Cost of the Grant and Budget:** \$100,000 is the requested funds to procure a new brushtruck for the Kalaoa Volunteer Fire Station.

# II. Background and Summary

- 1. **Applicant's Background:** The Daniel R. Sayre Foundation, in partnership with the Hawaii Fire Department, has a longstanding commitment to enhancing public safety and emergency response capabilities across the Big Island. The foundation, named in honor of Daniel R. Sayre, who tragically lost his life in a hiking accident, has been instrumental in providing critical equipment, training, and support to the Hawaii Fire Department, thereby strengthening community resilience and emergency preparedness.
- 2. **Goals and Objectives Related to the Request:** Our primary goal is to acquire a state-of-the-art brush truck for the Kalaoa Volunteer Fire Station. The objectives include enhancing our wildfire response capabilities, especially in rural and hard-to-access areas, and ensuring that our firefighters are equipped with the necessary tools to effectively manage and mitigate brush fire risks.
- 3. **Public Purpose and Need:** The need for a specialized brush truck arises from the increasing frequency and severity of wildfires in the region, posing significant risks to lives, property, and the environment. The acquisition of this vehicle will serve the public purpose of protecting our island's natural landscapes, ensuring public safety, and preserving our community's well-being against the backdrop of these environmental challenges.
- 4. Target Population: The primary beneficiaries of the brush truck at Kalaoa Volunteer Fire Station are the residents and visitors of the North and South Kohala regions, encompassing diverse communities such as Waikoloa, North Kohala, Waimea, and South Kohala. The station, known as Volunteer Station 14A, serves a wide demographic, including residential neighborhoods, agricultural lands, and tourist areas, each with unique vulnerabilities to wildfires. Additionally, in large-scale emergency situations, the station's resources, including the brush truck, will extend their services island-wide, providing critical support to other regions of the Big Island. This approach ensures that our emergency response capabilities are not just localized but are an integral part of a broader strategy to protect the entire island's population from the growing threat of wildfires.
- 5. **Geographic Coverage:** The brush truck will be stationed at Kalaoa Volunteer Fire Station (Station 14A) in the Kohala Ranch subdivision, strategically positioned for initial response in the North and South Kohala regions. This includes key areas such as Waikoloa, North Kohala, Waimea, and South Kohala, among others. The station's jurisdiction covers a diverse range of landscapes and communities, each with unique firefighting challenges. In addition to serving the immediate vicinity of Kalaoa and surrounding neighborhoods, the brush truck and its crew will also be capable of island-wide deployment to support larger fire operations, reflecting their commitment to island-wide safety and emergency responsiveness.

# III. Service Summary and Outcomes

## 1. Scope of Work, Tasks, and Responsibilities:

- Specification, purchase, and receipt of a specialized brush truck for Kalaoa Volunteer Fire Station (Station 14A).
- Purchase of equipment for the truck to meet specific regional firefighting needs, such as hoses, firefighting nozzles, etc.
- Training for volunteer firefighters at Station 14A in the operation and maintenance of the new brush truck.

## 2. Projected Annual Timeline FY25:

- Q1-Q2: Finalize the acquisition and customization of the brush truck.
- Q3: Conduct comprehensive training for the volunteer firefighters.
- Q4: Implementation of the brush truck into active service.

### 3. Quality Assurance and Evaluation Plans:

- Regular training sessions to ensure crew proficiency in using the new equipment.
- Monthly maintenance and operational readiness checks of the brush truck.
- Quarterly performance evaluations based on response times, effectiveness in fire control, and crew feedback.
- Annual review of the brush truck's impact on regional firefighting capabilities.

### 4. Measures of Effectiveness:

- Reduction in response time to brush fire incidents in the North and South Kohala regions.
- Number of incidents successfully managed with the brush truck.
- Annual evaluation of the brush truck's maintenance and operational status.

# IV. Financial

### 1. Budget (pages 6-10 have been filled out and attached):

- Budget request by source of funds
- Personnel salaries and wages
- Equipment and motor vehicles
- Capital project details
- Government contracts, grants, and grants in aid

### 2. Anticipated Quarterly Funding Requests for Fiscal Year 2025:

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$100,000	\$0	\$0	\$0	\$100,000

[This funding is solely for the acquisition of the brush truck in Q1, with no additional funding requests anticipated for the remaining quarters.]

### 3. Other Sources of Funding for Fiscal Year 2025:

• The Daniel R. Sayre Foundation will continue its regular fundraising activities to support various initiatives but does not anticipate seeking additional funding sources specifically for the brush truck project in Fiscal Year 2025.

### 4. State and Federal Tax Credits:

- The foundation has not been granted any state or federal tax credits in the past three years.
- There are no current or anticipated applications for state or federal tax credits related to any capital project.

### 5. Government Contracts, Grants, and Grants in Aid:

- The foundation has not received any federal, state, or county government contracts, grants, or grants in aid within the past three years that would be relevant to this request.
- No additional government funding is anticipated for Fiscal Year 2025 for this program.

### 6. Balance of Unrestricted Current Assets as of December 31, 2023:

# The Operating Account is the only unrestricted account with a balance of \$176,152.50

# V. Experience and Capability

### 1. Necessary Skills and Experience:

- Over its 26-year history, the Daniel R. Sayre Foundation has demonstrated exceptional skills and experience in securing significant grant funding, amounting to over \$30 million. This funding has been pivotal in enhancing the capabilities of the Hawaii Fire Department.
- The foundation's expertise extends to the procurement of a wide range of critical emergency response vehicles and equipment. Notable acquisitions include helicopters, various models of fire trucks, off-road fire tankers, brush trucks, UTVs, and an extensive array of life-saving and firefighting equipment.
- These accomplishments underscore the foundation's deep understanding of the needs of a modern fire and rescue service, as well as its ability to effectively manage and allocate resources to meet these needs.
- The foundation's track record in successfully handling large-scale projects and complex logistics demonstrates its appropriateness and capability to undertake the procurement and integration of a new brush truck for the Kalaoa Volunteer Fire Station.

### 2. Facilities:

• Kalaoa Volunteer Fire Station (Station 14A) is equipped with the necessary facilities to house and maintain the proposed brush truck. The station features

adequate vehicle storage, maintenance areas, and training facilities for the effective operation of the new equipment.

• The station's strategic location in the Kohala Ranch subdivision positions it optimally for rapid response across the North and South Kohala regions, making it an ideal base for the new brush truck.

# VI. Personnel: Project Organization and Staffing

### 1. Proposed Staffing, Staff Qualifications, Supervision, and Training:

- The Daniel R. Sayre Foundation's role in this project is primarily focused on securing funding and overseeing the procurement of the brush truck. Therefore, our staffing requirements for this request are minimal.
- We will coordinate closely with the Hawaii Fire Department, particularly the Kalaoa Volunteer Fire Station, to ensure the brush truck is utilized effectively. The Fire Department will assign qualified and trained personnel for the operation and maintenance of the vehicle.
- While our foundation does not directly supervise the fire station's staff, we are committed to supporting their training and operational needs through this grant. Our longstanding partnership with the Hawaii Fire Department has equipped us with the necessary experience to facilitate this support effectively.

### 2. Organization Chart:

PRESIDENT – DR. FRANK SAYRE VICE PRESIDENT, SECRETARY, TREASURER- LAURA MALLERY-SAYRE 2ND VICE PRESIDENT – LIZ GREGG ALTERNATE SECRETARY AND TREASURER –SANDY CALDWELL ATTORNEY – DARL GLEED

GOVERNING BOARD MEMBERS: RETIRED FIRE CHIEF, DARREN ROSARIO RETIRED BATTALION CHIEF, GERALD KOSAKI RETIRED BATTALION CHIEF, BILL BERGIN RETIRED FIRE RESCUE CAPTAIN, BRYAN CALDWELL RETIRED OCEAN SAFETY CAPTAIN, JOHN BAEHR AVIATION SPECIAIST & PILOT, DAVID OKITA LAURA SAYRE DUNWORTH KELLY FLIEAR- MAUI BOARD MEMBER JJ FIEAR – MAUI BOARD MEMBER

### ADVISOR AND CONSULTANT – HAWAII FIRE CHIEF KAZUO TODD ADVISOR AND CONSULTANT – MAUI FIRE CHIEF BRAD VENTURA

### EXECUTIVE DIRECTOR- LAURA MALLERY-SAYRE

The Executive Director answers to the Governing Board and carries out all fiduciary responsibilities for the Board of the Daniel R. Sayre Memorial Foundation. The Board meets quarterly with extra Zoom meetings for special sessions. The Fire Chief advisors inform the Foundation of their Department needs and then the Foundation fund raises to acquire this equipment and training.

The mission of the Daniel R. Sayre Memorial Foundation is to help save lives in Hawaii by providing our first responders with the equipment and the training that they need to be safe and efficient.

### 3. Compensation:

In line with our foundation's operational ethos, no compensation is provided to our board members. We are a volunteer-led organization, driven by a mission to support the Hawaii Fire Department and enhance community safety across the Big Island. Our members contribute their time and expertise without financial remuneration, reflecting our commitment to public service and community welfare.

# VII. Other

### 1. Litigation:

• The Daniel R. Sayre Foundation currently has no pending litigation against it, nor are there any outstanding judgments. Our history of ethical and transparent operations has enabled us to maintain a strong, litigation-free record, reflecting our commitment to integrity in all our endeavors.

### 2. Licensure or Accreditation:

• As a non-profit organization focused on supporting the Hawaii Fire Department, the Daniel R. Sayre Foundation does not require specific licensure or accreditation for this grant request. Our expertise lies in fundraising, resource allocation, and community support, all of which are aligned with the goals of this grant.

### 3. Private Educational Institutions:

• The grant requested will not be used to support or benefit any private educational institution, whether sectarian or non-sectarian. The sole purpose of this grant is to fund the acquisition of a brush truck for the Kalaoa Volunteer Fire Station, directly enhancing firefighting capabilities in the Kohala region.

### 4. Future Sustainability Plan:

- Should the grant not be received in subsequent years, the Daniel R. Sayre Foundation is committed to ensuring the sustainability of the brush truck's operations. Our plan includes:
  - Continued fundraising efforts to cover maintenance and operational costs of the brush truck.
  - Engaging with community partners and local businesses for support and sponsorship.
  - Exploring alternative grant opportunities to ensure continuous funding.
  - Working closely with the Hawaii Fire Department to optimize the use and maintenance of the truck to maximize its lifespan and efficiency.

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Appl\_\_\_\_\_The Daniel R Sayre Foundation

	ATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (C)	Total Private/Other Funds Requested (d)
A.	PERSONNEL COST				
	1. Salaries	0	0	0	
	2. Payroll Taxes & Assessments	0	0	0	(
	3. Fringe Benefits	0	0	0	(
	TOTAL PERSONNEL COST	and the second second	Real Property and	A State State	State Training
В.	OTHER CURRENT EXPENSES				
	1. Airfare, Inter-Island	0	0	0	
	2. Insurance	0	0	0	
	<ol><li>Lease/Rental of Equipment</li></ol>	0	0	0	1
	4. Lease/Rental of Space	0	0	0	(
	5. Staff Training	0	0	0	sound the second of the
	6. Supplies	0	0	0	
	7. Telecommunication	0	0	0	And the second
	8. Utilities	0	0	0	
	9				
	10		Service - Constants	and the second states	State and the second second
	11				
	12				
	13		17100 1000 1000		
	14				
	15				Contraction of the
	17				
	18	the second second		-	
	19		2 1		and the second second
	20				
	TOTAL OTHER CURRENT EXPENSES				
С	EQUIPMENT PURCHASES	0	0	0	
D.	MOTOR VEHICLE PURCHASES	100.000	0	0	320,00
E.	CAPITAL	0	0	0	020,00
TC	TAL (A+B+C+D+E)	100,000			320,000
	OURCES OF FUNDING (a) Total State Funds Requested		Budget Prepared I		
		100,000	Laura Mallery Sayre Name (Please type or p		808-325-5458 Phone
	(b) Total Federal Funds Requested		A		
	(c) Total County Funds Requested		Houra n	alley- Say	1/18/00
	(d) Total Private/Other Funds Requested	320,000	Stignature of Authorized		Date 2
то	TAL BUDGET	420,000	LOURA MA/ Name and Title (Please	1 <u>CENP - SAYRE</u> type or print)	, Executive Director

Application for Grants

### **BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2024 to June 30, 2025

Applicant: The Daniel R Sayre Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)			
Director	FTE	\$0.00	10.00%	\$-			
				\$-			
				\$-			
				\$ -			
				\$-			
				\$-			
				\$-			
				\$-			
				\$-			
				\$-			
				\$-			
				\$-			
				\$-			
				\$-			
TOTAL:							
JUSTIFICATION/COMMENTS: Form N/A, there will be no salaries or wages paid for this project.							

# **BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES**

Period: July 1, 2024 to June 30, 2025

Applicant: Daniel R. Sayre Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$-	
			\$-	
			\$-	
			\$-	
			\$-	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Fire Brush Truck	1.00	\$420,000.00	\$ 420,000.00	420000
			\$ -	
TOTAL:	1		\$ 420,000.00	420,000
JUSTIFICATION/COMMENTS: Please see the application justification				

# **BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS**

Period: July 1, 2024 to June 30, 2025

Applicant: Daniel R Sayre Foundation

FUNDING AMOUNT REQUESTED									
TOTAL PROJECT COST		ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS				
	FY: 2022-2023	FY: 2023-2024	FY:2024-2025	FY:2024-2025	FY:2025-2026	FY:2026-2027			
PLANS									
LAND ACQUISITION									
DESIGN									
CONSTRUCTION									
EQUIPMENT	0	320000	100000	0	0	0			
TOTAL:			100,000						
USTIFICATION/COMMENTS: Please see project packet justification.									

## **GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Daniel R Sayre Foundation

Contracts Total:

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	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/	CONTRACT VALUE
				Maui County)	
1	N/A, no current government contracts	N/A	N/A	N/A	-
2					
3 4					
4					
6					
7					
8					
9					
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11					
12					
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