

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Keith Rhodes, Division Vice President

PRINT NAME AND TITLE

January 16, 2024

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
American National Red Cross American National Red Cross, Hawaii Chapter

Amount of State Funds Requested: \$ 75,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):
We are requesting support for statewide activities which will support our workforce readiness and strengthen our capacity to prevent and respond to larger-scale disasters when they happen. Because of the attention on the Lahaina wildfire, we had thousands of new volunteers register. Now our focus turns to engaging them to prevent attrition and training them into leadership roles. As we learned this past year, we need more leaders and skilled volunteers in all counties because we are spread out across numerous islands.


Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5 Fiscal Years:
State: \$ _____	\$ <u>150,000</u>
Federal: \$ _____	Unrestricted Assets:
County: \$ <u>330,000</u>	\$ <u>1,466,601,000</u>
Private/Other: \$ <u>1,667,036</u>	

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:	Mailing Address:
<input checked="" type="checkbox"/> 501(C)(3) Non Profit Corporation	4155 Diamond Head Rd.
<input type="checkbox"/> Other Non Profit	City: State: Zip:
<input type="checkbox"/> Other	Honolulu HI 96816

Contact Person for Matters Involving this Application	
Name: Minette Lew-McCabe	Title: Regional Philanthropy Officer
Email: minette.lew@redcross.org	Phone: 808-348-8593

Federal Tax ID#: <div style="background-color: black; width: 100px; height: 15px;"></div>	State Tax ID# N/A
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 _____ Authorized Signature	Keith Rhodes, Division VP _____ Name and Title	January 16, 2024 _____ Date Signed
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American Red Cross
Hawaii

In regards to the requirement for:

1. Registration with the Attorney General
2. Registration with the DCCA

The American National Red Cross is a 501 (c)(3) non-profit entity, and the American Red Cross of Hawaii is a chapter of the American National Red Cross, not a separate entity. Because of our unique status as an instrumentality of the federal government, no Red Cross chapter in the United States file with their state DCCA, either as a domestic or foreign non-profit. We do have a Certificate of Good Standing issued by our National Headquarters, which identifies the Red Cross as an instrumentality of the United States, “immune from all forms of state taxation and regulation, such as registration or qualification to do business under the foreign corporation statutes of the several states ...”

Please see our current Certificate of Vendor Compliance, which states we are exempt from having a Certificate of Good Standing issued by the DCCA.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **American National Red Cross**

DBA/Trade Name: **American National Red Cross**

Issue Date: **01/16/2024**

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX6605

UI#: XXXXXX0240

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

American National Red Cross, Hawaii Chapter
(Typed Name of Individual or Organization)


(Signature)

January 16, 2024
(Date)

Keith Rhodes
(Typed Name)

Division Vice President
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The proposed grant, if awarded to the American National Red Cross, will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. Our Hawaii Chapter provides statewide service to 55,000 people annually through all of its lines of service.

From June 2022 to July 2023, the American Red Cross of Hawaii responded to 83 disasters, of which 75 were home fires. We assisted 294 survivors. We opened 12 shelters and provided refuge to 202 people. As part of our community disaster education outreach efforts, we educated 3,362 individuals. We maintained a statewide base of 725 active and trained volunteers. Notable incidents included Tropical Storm Darby, a Maui Brushfire, the Mauna Loa Eruption, and a couple Kona Low Storms.

Our chapter is highly efficient, operating with 20 staff members who support more than 2,000 active and trained volunteers in Hawaii. The Red Cross can take appropriate action at a moment's notice to address any crisis no matter the size.

Our deep commitment to the State of Hawaii is rooted in a tradition of service that is intertwined with the history of our islands. After the national Red Cross was founded in 1881, various American Red Cross societies sprang up around the country, including in Hawaii in 1898. Among the organizers of the "Red Cross Society of Hawaii" were Mrs. Harold M. Sewell, president; Mrs. Sanford Dole, first vice president, and Second Vice President Princess Kaiulani, the would-be heir to the Hawaiian throne after Queen Liliuokalani. Eventually, the Red Cross in the Islands would officially become the "American Red Cross of Hawaii," but the Hawaii Red Cross took various shapes and names during the early years.

Our local organization was officially founded under its current name in 1917 and has assisted victims of every major disaster in the islands' history, including the bombing of Pearl Harbor, Hilo tsunami, Kilauea volcanic eruption, Hurricanes Iwa and Iniki, the Xerox shooting, Lahaina fire, floods, helicopter and airplane crashes, hostage situations, and more. In Hawaii, on average we respond every four days to a disaster.

2. The goals and objectives related to the request;

We are requesting support for statewide activities which will support our workforce readiness and strengthen our capacity to prevent and respond to larger-scale disasters when they happen. Because of the attention on the Lahaina wildfire, we had thousands of new volunteers register in 2023. Now our focus turns to engaging them to prevent attrition and training them into leadership roles. As we learned this past year, we need more leaders and skilled volunteers in all counties because we are spread out across numerous islands.

With a more developed workforce, we will have sufficient capacity to assist with:

Disaster Response: Meeting the immediate emergency needs of victims (food, clothing, shelter, immediate health needs and crisis counseling) following small and large disasters statewide.

Disaster Preparedness: Providing free educational presentations to help communities be better prepared for disasters statewide.

3. The public purpose and need to be served;

Our work is more critical than ever. Looking at the number of headlines recently covering unprecedented events, such as wildfires, heat domes, hurricanes, and flooding, it's undeniable disasters are rising dramatically due to climate change. Warming ocean temperatures are increasing the frequency and intensity of storms in Hawaii (Chu and Murakami, 2022), while uncontrolled growth of

invasive grasses and drought is increasing wildfires. According to an Associated Press analysis of FEMA records published on August 17, 2023, Hawaii is being impacted by more disasters, and wildfires are escalating the most. As of this writing, we are still providing disaster relief for the catastrophic Lahaina wildfire which occurred only a couple months ago and is expected to cost \$6B in recovery expenses.

As studies demonstrate, being prepared contributes strongly to a community's ability to recover: more lives are saved, less money is required for recovery, and a community stabilizes more quickly when it is resilient (Disaster Resilience: A National Imperative, National Research Council, Washington D.C.: National Academies Press, 2012). Every \$1 invested in pre-disaster preparedness and mitigation activities saves \$6 in post-disaster response and recovery expenses (The Natural Hazard Mitigation Saves: 2017 Interim Report). Without the Red Cross, the cost to government will be much higher if their employees are required to staff shelters such as was the case with Hurricane Douglas.

4. Describe the target population to be served; and

As the trend of more extreme weather events continues, the human toll is escalating, and the most vulnerable — low-income communities, including those of color, older adults and people with disabilities — are suffering the most.

While we serve everyone, we are now prioritizing the people who are most vulnerable. Last year, our national records indicated that 89% of the people the Red Cross helped after larger disasters had an annual household income below \$50,000, while 68% fell below \$30,000. We believe many more of them belong to the ALICE (Asset Limited, Income Constrained, Employed) population, which is comprised of people who have a job, or multiple jobs, yet can't afford the necessities to remain stable and self-sufficient.

According to an Aloha United Way 2023 report, approximately 41% of Hawaii households are estimated ALICE post-COVID. Disasters directly threaten the homes of ALICE families since more affordable housing is often located in vulnerable areas (ALICE: A Study of Financial Hardship in Hawaii, 2020) and/or is in poorer condition. Lower-income renters and homeowners are more likely to face additional obstacles to recovery, as they may lack the financial resources for insurance coverage before a disaster and for repairs afterwards. For many, especially those with chronic housing, hunger, and health issues, this puts additional strain on their ability to recover — and can even become life-threatening.

However, just as disasters do not pick and choose victims, the Red Cross does not discriminate when we help to rebuild lives. Our longstanding commitment to impartiality and neutrality enables us to bridge many social divides.

5. Describe the geographic coverage.

The American Red Cross of Hawaii serves the entire state population of more than 1.4 million people.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

This program comprises two major direct service efforts: 1. train and place newly recruited volunteers into specialized Disaster program positions and 2. the trained volunteers will meet the immediate emergency needs of disaster survivors and conduct free educational presentations to help communities be better prepared for crises.

1. Once a volunteer has completed a background check and has been approved, they are referred to the Disaster Cycle Services Workforce Engagement team for placement.
2. The Workforce Engagement team calls each volunteer and discusses available volunteer opportunities. They are then recommended for a position based on areas of interest.
3. Trainees are given a list of courses to take (most of which can be completed virtually) to receive their Group/Activity/Position (GAP) certification. All Disaster Services volunteers are required to take shelter training, which takes about six hours.
4. Goal is to have all trainees complete their GAP within 90 days. The Workforce Engagement team will call once a month to check up on the trainee's progress.

In addition, we plan to utilize a "train the trainer" strategy to build capacity and to encourage/promote volunteers to take on leadership roles in order to achieve our goal of workforce readiness. Plans include:

1. Training at least two volunteers on each island to become instructors. This includes all the County Program Managers.
2. Holding at least two in-person trainings monthly, eg. shelter simulation, Disaster Action Team basic training to build workforce capacity.
3. Training and promoting at least two volunteers to Operations Manager.
4. Identifying volunteers who meet competency requirements in their respective activity; mentor/encourage and promote them to supervisor or manager roles.

Volunteers are trained to provide a seamless response when disaster strikes and to conduct damage assessments in neighborhoods, serve as shelter managers, and provide a variety of relief items. After immediate needs are met, the Red Cross assesses whether survivors require ongoing recovery assistance.

Recovery services can include referrals to other partner agencies, establishing a plan that will help victims transition from temporary living situations back into permanent housing, and providing financial assistance. Volunteers also conduct damage assessment in neighborhoods, serve as shelter managers, and conduct crisis counseling.

Volunteers also assist with community disaster education outreach, through which individuals receive lifesaving disaster preparedness information, thus increasing community resiliency, mitigating damage caused by disasters, and decreasing the number of fire-related injuries and deaths.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Volunteers are recruited year-round on a rolling basis, and their training begins immediately after they are accepted. We strive for consistency throughout the year, to avoid the need to rush train shelter volunteers before the start of hurricane season on June 1.

While disasters are unpredictable and happen throughout the year, our preparedness presentations are focused on elementary school students and are primarily held during the Fall and Spring semesters of each school year. Many presentations are conducted by UH School of Nursing Students who, after receiving a month of training, teach children from September through December and February through May.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Red Cross uses a combination of quality and effectiveness measures to ensure we are meeting our expected client outcomes. All of the data is aggregated and reported through our Field Operations Consolidated Information System (FOCIS), and we are happy to share the findings if requested.

Through our Customers and Partners Survey System, we survey our clients and partners to ascertain how well Red Cross services met their needs. Results of these surveys are aggregated to determine our client satisfaction index, which allows us to evaluate the effectiveness of our efforts and areas where improvement is needed.

The Red Cross also tracks the services provided to clients through our disaster relief and recovery operations. Disaster Services casework is documented

following National Red Cross policies and procedures, and compliance with these procedures is monitored regularly.

We annually conduct a Volunteer Needs Assessment through which our departments identify staffing needs and develop effective volunteer engagement strategy and structure. We also ask our volunteers to rate their experience to ensure that their roles are fulfilling. At the end of each fiscal year, the Red Cross analyzes response statistics and financial assistance disbursements to identify increases or decreases and their causes.

Following major disasters within the state, after-action reviews are held among the emergency response community to share lessons learned. This helps us determine which strategies and initiatives to adopt in the future. In addition, there are regular capability goals the National Red Cross sets which each region is measured against. These include: the number of volunteers trained in different disaster activities, what level of leadership they have attained through training and experience, how many facilities have agreed to serve as Red Cross shelters, the number of partner agencies, the quantity and type of disaster relief items we have in storage, and the status of our disaster readiness plans.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Place 100 volunteers into a new Disaster Services Group/Activity/Position (GAP) role.
- Maintain a Net Promoter Score (NPS) > 60%.*
- Reach 3,235 individuals through preparedness presentations.
- Ensure the percent of individuals who state they feel better prepared after attending a preparedness presentation > 77%.
- Respond to an annual average of 80 disasters.
- Ensure the number of Clients who rate Red Cross Services as Excellent > 75%.

* The NPS is an industry standard for measuring the willingness of individuals to recommend an organization to others. It is used as a proxy for gauging the individual's overall satisfaction with the organization in connection with how they would recommend the organization.) The NPS score covers both our Disaster and Service to the Armed Forces programs. While we cannot separate out scores, the majority of survey responders belong to the Disaster program.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2025.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$18,750	\$18,750	\$18,750	\$18,750	\$75,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2025.

Currently, the Red Cross of Hawaii has a number of pending government applications including annual county requests. Outside of these grants that require a long lead time, we have not begun fundraising for Fiscal Year 2025. Our sources typically include a combination of government contracts, federated funds, e.g. United Way and Combined Federal Campaign, private foundations, corporate sponsorships, and individual donations. We continue to steward our annual donors and major gifts for the current year in anticipation of securing similar funds in FY25.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2025 for program funding.

County of Maui – \$50,000 (2023-24), \$50,000 (2022-23), \$50,000 (2021-22)
 County of Kauai - \$55,000 (2023-24), \$50,000 (2022-23), \$50,000 (2021-22)
 County of Hawaii - \$35,000 (2023-24), \$35,000 (2022-23), \$31,300 (2021-22)

We have applied for a number of grant requests for FY25 which are pending. Please see the Government Contracts attachment for more detail.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2023.

The balance of the American National Red Cross's unrestricted current assets as of September 30, 2023 was \$1,466,601,000. We do not have this data yet for December 31, 2023.

Chartered as a single Corporation, the Red Cross operates as a national network, with the chapters as local units.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

In August 2015, the Red Cross signed an agreement with FEMA that renewed the Red Cross role as the co-lead for provision of mass care under the National Response Framework, along with the Department of Homeland Security/FEMA. As a co-lead, the Red Cross is responsible for fulfilling mass care responsibilities which include feeding, sheltering, bulk distribution, and family reunification. The Red Cross continues to be a support agency to the other components of FEMA's Emergency Support Function (ESF) #6, which includes Emergency Assistance, Housing and Human Services. In addition, the agreement was expanded to ensure the partnership covers the entire disaster cycle: preparedness, response, and recovery.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Red Cross of Hawaii's facilities include Chapter Headquarters at the base of Diamond Head and a Disaster Field Supply Center in Waikele on Oahu. We also have neighbor island offices in Lihue on Kauai, Wailuku on Maui, and Hilo on Hawaii Island. Our facilities are more than adequate for the purposes of this request.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Diane Peters-Nguyen, Regional CEO of the Pacific Islands Region, oversees Red Cross service delivery, fundraising and external relations within the region. Prior to her appointment with the Red Cross, she served as Chaminade University's Vice President of Advancement for almost 13 years, overseeing development, communications, alumni engagement and the Office of Native Hawaiian Partnerships. She played a key role in the development and completion of the most successful campaign in the university's history, "Bridges to the Future," which raised \$118 million. Peters-Nguyen serves on a number of advisory boards including the Salary Commission of the City and County of Honolulu, Diamond Head Theatre, and the Friends of the East-West Center. She is the current president of Hui Hanai and previously served on the Kamehameha Scholars Advisory Board, the Native Hawaiian Hospitality Association board and the Kamehameha Schools Alumni Association Board.

Renise Bayne, Regional Disaster Officer, oversees the Disaster Cycle Services staff and programs. Bayne recently joined the American Red Cross in August 2023. Bayne is a seasoned disaster manager, most recently serving as Plans and Operations Officer for the City & County of Honolulu Department of Emergency Management. However, for more than 13 years, Bayne served as a disaster volunteer for the American Red Cross with key roles such as Pacific Region Direct Services Lead to oversee all client facing activities (i.e., sheltering, distribution of emergency supplies, feeding, health, mental health, spiritual care, disability integration and client casework). Bayne has deployed numerous times, both in Hawaii (for the Kilauea 2018 eruptions, for example), the US mainland and throughout the Pacific. She has served as an Advanced Instructor for Disaster Response Services ("Train the Trainer") and as a Community Disaster Education Presenter. Bayne is a graduate of Wayland Baptist University and Kamehameha Schools.

We are currently hiring for a Senior Disaster Preparedness Manager.

Jeannine Hippchen-Pereira, Workforce Engagement Manager, was a Red Cross volunteer for eight years before joining as a staff member. She initially served in an interim capacity in her current position for four months between August and December 2023. Jeannine's gift is in "talking story" and getting people excited about volunteering. Jeannine holds a BS in Speech Pathology and Audiology from Clarion University and a Business Accounting Degree from Kenway Business School. She was a Volunteer Spirit of the Pacific Winner in 2019 and Hero of the Year in 2023.

John Blalock, Disaster Preparedness Manager, has been in this position since September 2019. He is an experienced Emergency Manager with background as a

Battalion Chief with the Kauai Fire Department and Department of Transportation Airport Operations in Honolulu. He coordinates the preparedness and resiliency aspect of the Disaster Preparedness & Response Program. Blalock also helps promote disaster preparedness to community groups, such as schools, through the Pillowcase Project and Prepare with Pedro programs. He also works to help neighborhoods become less vulnerable to home fires through the Home Fire Campaign.

Our four County Managers/Directors help recruit volunteers, arrange their training, work with them to secure, inventory, and pre-position disaster supplies, and ensure that they are mobilized to help disaster survivors. They also organize volunteers to conduct community outreach, engage the community in planning, and work with government agencies and other non-profits to prepare for disasters.

- City & County of Honolulu – Mark Broome joined the Red Cross in February 2023. Broome’s focus is in supporting infrastructure and prevention technologies to improve disaster communications and rescue efforts.
- County of Kauai – Padraic Gallagher previously served as the Director for the Nevada Conservation Corps, a Realty Specialist with the US Fish & Wildlife Service in New Mexico, and as an Interpretive Park Ranger with the Kilauea Point National Wildlife Refuge.
- County of Maui – Jenny Worth joined the Red Cross in 2020. She has a strong background in volunteer development, community building, and organizing special events.
- County of Hawaii – TBD. We are currently hiring for this position.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Regional Chief Executive Officer: \$169,620 - \$82,700

Regional Chief Development Officer: \$111,100 - \$185,100

Regional Disaster Officer: \$122,210 - \$162,910

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The local Hawaii Chapter is not party to any pending litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The Red Cross is co-lead with the Department of Homeland Security/FEMA for provision of mass care under the National Response Framework. In addition, all counties in Hawaii designate the American Red Cross of Hawaii as the lead organization to plan and execute disaster sheltering operations. Hawaii State Emergency Management Agency plans codify Hawaii Red Cross' essential disaster response role to provide, manage and operate shelters, conduct mass feedings during disasters, and complete community damage assessments.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question

No funds from the grant will be used to support any private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

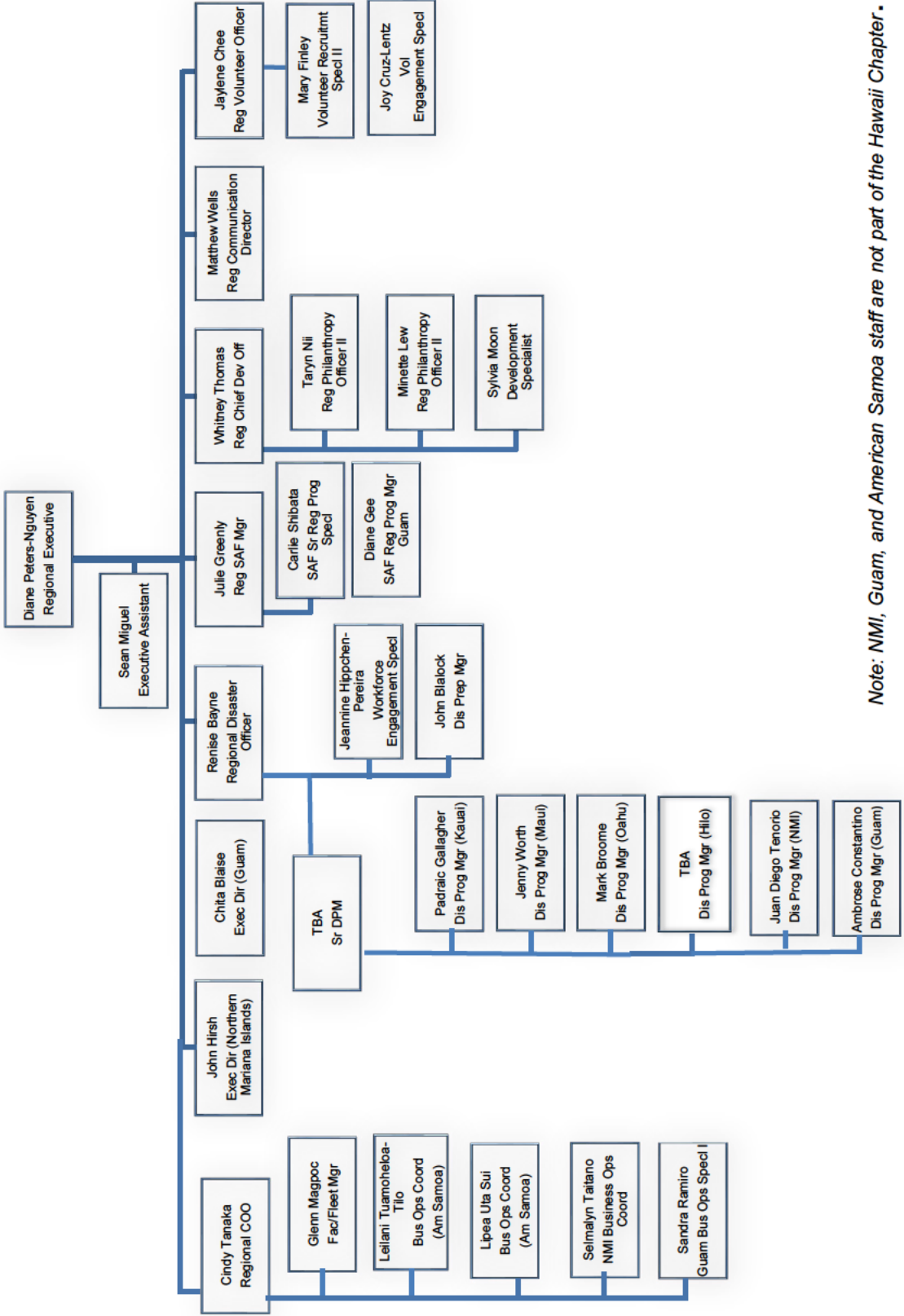
- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

The Red Cross is not a government agency. We rely on the generosity and aloha spirit of Hawaii's people to deliver crucial services to the public free of charge and are grateful for the long-term commitment of our community. Starting with our local board, we continually work to expand our relationships and do everything to cover a local revenue goal around \$4 million. We continue to focus on pursuing available government opportunities, corporate partnerships, a combination of annual giving and major gifts, a Board Peer-to-Peer campaign, giving societies, and new fundraising methods such as cause marketing and sporting events.

The Red Cross is congressionally mandated to provide disaster relief assistance, has done so in Hawaii since 1917 and will continue to do so regardless of amount of funding received, however services could be reduced.

Pacific Islands Region

As of 1-2-2024



Note: NMI, Guam, and American Samoa staff are not part of the Hawaii Chapter.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: American National Red Cross

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	75,000		257,350	780,803
2. Payroll Taxes & Assessments				85,156
3. Fringe Benefits			72,650	204,143
TOTAL PERSONNEL COST	75,000		330,000	1,070,102
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				20,814
2. Insurance				
3. Lease/Rental of Equipment/Maintenance				38,575
4. Lease/Rental of Space/Maintenance				75,778
5. Training & Conferences/Meetings				565
6. Supplies & Materials				14,941
7. Telecommunication				19,902
8. Utilities				
9. Disaster Financial Assistance				202,196
10. Printing & Promotionals				7,425
11. Professional Fees				34,172
12. Other Contractual Services				74,075
13. Depreciation				108,491
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				596,934
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	75,000		330,000	1,667,036
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	75,000	Minette Lew-McCabe 808-348-8593		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	330,000	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	1,667,036	Keith Rhodes, Division Vice President		
TOTAL BUDGET	2,072,036	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: American National Red Cross

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Regional Disaster Officer	1	\$111,320.00	11.68%	\$ 13,000.00
Workforce Engagement Manager	1	\$66,616.00	39.03%	\$ 26,000.00
Disaster Preparedness Manager	1	\$65,135.00	36.85%	\$ 24,000.00
Senior Disaster Preparedness Manager	1	\$95,216.00	12.60%	\$ 12,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$ 75,000.00
JUSTIFICATION/COMMENTS: Base salary, no benefits.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: American National Red Cross

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: American National Red Cross

FUNDING AMOUNT REQUESTED					
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS	STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS					
LAND ACQUISITION					
DESIGN					
CONSTRUCTION					
EQUIPMENT					
TOTAL:					
<div style="border: 2px solid black; padding: 10px; display: inline-block; font-size: 2em; font-weight: bold;">NOT APPLICABLE</div>					
JUSTIFICATION/COMMENTS:					

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: American National Red Cross

Contracts Total: 330,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Grants In Aid	Pending	DCS	Honolulu County	200,000
2	Grants In Aid	Pending	KEMA	Kauai County	50,000
3	Grant	Pending	MEMA	Maui County	55,000
4	Grants In Aid	Pending	Dept. of Finance	Hawaii County	25,000
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