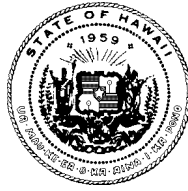


DAVID Y. IGE
GOVERNOR



DEPT. COMM. NO. 25

CATHY BETTS
DIRECTOR

JOSEPH CAMPOS II
DEPUTY DIRECTOR

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
Office of the Director
P. O. Box 339
Honolulu, Hawaii 96809-0339

DIR 22.034

October 21, 2022

The Honorable Ronald D. Kouchi,
President and Members of the Senate
Thirty-First State Legislature
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki, Speaker
and Members of the House of Representatives
Thirty-First State Legislature
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

Enclosed is the following supplemental report regarding SNAP Longitudinal Database submitted in accordance with sections 37-47, 37-48, and 37-49, Hawaii Revised Statutes (HRS).

Following section 93-16, HRS, this report will be available to review electronically at the Department's website, at <https://humanservices.hawaii.gov/reports/legislative-reports/>.

For questions regarding this report, contact Ken Kitamura, Fiscal Management Officer, at (808) 586-4856 or email kkitamura@dhs.hawaii.gov.

Sincerely,

Cathy Betts
Director

Enclosure

c: Governor's Office
Lieutenant Governor's Office
Department of Budget & Finance
Senator Donovan M. Dela Cruz, Chair, Senate Committee on Ways & Means
Representative Sylvia Luke, Chair, House Committee on Finance
Legislative Auditor
Legislative Reference Bureau Library (1 hard copy)
Hawaii State Public Library, System State Publications Distribution Center (2 hard copies, 1 electronic copy)
Hamilton Library, Serials Department, University of Hawaii (1 hard copy)

REPORT TO THE THIRTY-FIRST HAWAII STATE LEGISLATURE 2022

**IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 37-47, -48, AND
-49, HAWAII REVISED STATUTES, ON NON-GENERAL FUNDS –
Supplemental Report Re: SNAP Longitudinal Data Base**

**DEPARTMENT OF HUMAN SERVICES
Fiscal Management Office
October 2022**

Report on Non-General Fund Information
for Submittal to the 2023 Legislature

Department: HMS
 Program ID(s): HMS 904
 Name of Fund: SNAP Longitudinal Data Project (LDP)
 Legal Authority: HRS 346-14/P.L. 115-334/P.L. 88-525 Sec.17(n)

Contact Name: Mimari Hall
 Phone Number: (808) 586-4877
 Fund Type (MOF): N
 Appropriation Account Number S-22-568-K

Intended Purpose: The goal of this federal, multi-year grant is to enable longitudinal research on participation in and the operation of SNAP over time and across State lines. Hawaii was awarded as one of the 11 states to participate in this project and contribute to the development of the national SNAP longitudinal database and research. The grant requires meeting four objectives of this grant: 1) On an annual basis, securely share and/or enable the secure sharing of the monthly required data elements for the SNAP LDP with FNS/Census Bureau; 2) On an annual basis, securely share and/or enable the secure sharing of the monthly optional data elements for the SNAP LDP with FNS/Census Bureau; 3) Improve the evaluation of SNAP data across state lines by progressing toward a standardized data format to enable data comparison; and 4) Enable SNAP longitudinal research. Hawaii's project has two key components in order to meet the grant objectives and requirements. Component 1: Improve data management processes and standardization to align to the gold standard. Component 2: Build a Hawaii SNAP longitudinal research capacity.

Source of Revenues: Federal Competitive Grant

Current Program Activities/Allowable Expenses: Subaward to University of Hawaii at Manoa Children's Healthy Living Center of Excellence as the research partner; purchase of services procurement for project management services, data governance development services, and tech/software & implementation support services; project management software & other expenses.

Variations: n/a

Financial Data							
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
	(actual)	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)
Appropriation Ceiling							
Beginning Cash Balance		0	0	0	0	0	0
Revenues					0	684,667	954,667
Expenditures				0	0	684,667	954,667
Transfers				0	0		
List each net transfer in/out/ or projection in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	0	0	0	0	0	0	0
Encumbrances							
Unencumbered Cash Balance	0	0	0	0	0	0	0

Additional Information:

Amount Requested by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							

**Non-General Fund Program Measures Report
for submittal to the 2023 Legislature
Department of: HMS**

Name of Fund: SNAP Longitudinal Data Project (LDP)
 Appropriation Account Number: S-22-568-K
 Fund Type (MOF): _N_____
 Legal Authority: HRS 346-14/P.L. 115-334/P.L. 88-525 Sec.17(n)

Statement of Objectives

The goal of this federal, multi-year grant is to enable longitudinal research on participation in and the operation of SNAP over time and across State lines. Hawaii was awarded as one of the 11 states to participate in this project and contribute to the development of the national SNAP longitudinal database and research. The grant requires meeting four objectives of this grant: 1. On an annual basis, securely share and/or enable the secure sharing of the monthly required data elements for the SNAP LDP with FNS/Census Bureau; 2. On an annual basis, securely share and/or enable the secure sharing of the monthly optional data elements for the SNAP LDP with FNS/Census Bureau; 3. Improve the evaluation of SNAP data across State lines by progressing toward a standardized data format to enable data comparison; 4. Enable SNAP longitudinal research. Hawaii's project have two key components in order to meet the grant objectives and requirements. Component 1: Improve data management processes and standardization to align to the gold standard. Component 2: Build a Hawaii SNAP longitudinal research capacity.

<u>Fund Measures of Effectiveness</u>		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
1.	On an annual basis, securely share and/or enable the secure sharing of the monthly required data elements for the SNAP LDP with FNS/Census Bureau.	N/A	N/A	N/A	N/A		
2.	On an annual basis, securely share and/or enable the secure sharing of the monthly optional data elements for the SNAP LDP with FNS/Census Bureau.	N/A	N/A	N/A	N/A		
3.	Improve the evaluation of SNAP data across State lines by progressing toward a standardized data format to enable data comparison.	N/A	N/A	N/A	N/A		
4.	Enable SNAP longitudinal research. Hawaii's project have two key components in order to meet the grant objectives and requirements.	N/A	N/A	N/A	N/A		

<u>Program Size Indicators</u>		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
1.	N/A - This is a research grant project with USDA & Census Bureau	N/A	N/A	N/A	N/A	N/A		
2.								

**Non-General Fund Program Measures Report
for submittal to the 2023 Legislature
Department of: HMS**

Name of Fund: SNAP Longitudinal Data Project (LDP)
 Appropriation Account Number: S-22-568-K
 Fund Type (MOF): _N_____
 Legal Authority: HRS 346-14/P.L. 115-334/P.L. 88-525 Sec.17(n)

<u>Fund Activities Encompassed</u>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
1. Develop Data Management Process	N/A	N/A	N/A	N/A		
2. Extract required data elements	N/A	N/A	N/A	N/A		
3. Develop ETL queries to facilitate data sharing	N/A	N/A	N/A	N/A		
4. Develop Project Communication Plan	N/A	N/A	N/A	N/A		
5. Successful data extracts and sharing with optional data elements	N/A	N/A	N/A	N/A		
6. Review/Analyze ongoing Data Standards against the Gold Standards, e.g., NIEM	N/A	N/A	N/A	N/A		
7. Standardize data sharing agreements	N/A	N/A	N/A	N/A		
8. Establish a framework to move toward data-driven policy & practice	N/A	N/A	N/A	N/A		
9. Provide data catalog and data dictionary to the research partner	N/A	N/A	N/A	N/A		
10. Establish research request process	N/A	N/A	N/A	N/A		

**Non-General Fund Cost Element Report
for submittal to the 2023 Legislature**

Department: HMS
 Name of Fund: SNAP Longitudinal Data Project (LDP)
 Legal Authority: HRS 346-14/P.L. 115-334/P.L. 88-525 Sec.17(n)
 Fund Type (MOF): N
 Appropriation Account Number: S-22-568-K

	FY 2022-23 Estimated	FY 2023-24 Estimated	FY 2024-25 Estimated	FY 2025-26 Estimated	FY 2026-27 Estimated	FY 2027-28 Estimated
A. Personal Services						
B. Other Current Expenses	680,187	950,187	530,187	0	0	0
C. Equipment	4,480	4,480	4,480	4,479	0	0
M. Motor Vehicles						
L. Leases						
TOTAL	684,667	954,667	534,667	4,479	0	0