

JAMIE CAMEROS

OBJECTIVE

To obtain a position that will afford me the opportunity for personal growth based on the merit of my skills and contribution.

WORK EXPERIENCE

Senior Project Manager

1/22-present

Kaiser Permanente, Hawaii Permanente Medical Group

- Executes program management, project leader of care delivery initiatives directed to achieve specific strategic outcomes. Leads and provides expert technical leadership to special projects.
- Utilizes Lean systems thinking, tools and methods delivering and leading the delivery of process improvement and sustained performance and delivery quality services. Supports the establishment of an organization-wide Lean network through training, education, coaching, inter-departmental shared learning and networking.

Supervisor Strategic Planning & Analysis/Project Manager Lead

1/18-1/22

Kaiser Foundation Health Plan, Inc.

- Program Administration: Lead work streams of large programs. Structures and executes financial, economic and market analyses. Adjusts program plans and budgets with scope changes. Keeps program leadership abreast of potential scope or quality issues and takes corrective actions. Provides information and reports to leadership. Partners with relevant departments, staff and work groups to accomplish strategic goals.
- Process Improvement: Lead process improvement teams through implementation of solutions and products.
- Regulatory: Liaison with State Health Planning and Development Agency for certificate of need regulatory requirements.
- Supervises staff and contributes to staff orientation programs.

Senior Planning Analyst

6/95 – 1/18

Kaiser Foundation Health Plan, Inc.

- Developed, designed, planned, facilitated and coordinated use of management decision-making tools, monitoring tools, decision support models and work process analysis in operations and improvements.
- Acquired and interpreted both internal and external data for decision making; provided decision support and analysis to senior leadership, managers and physicians.
- Managed strategic, operational and multi-departmental projects; sets timelines, objectives and goals for departments.
- Lead process improvement teams from problem assessment phase to implementation of solutions and products (e.g., Inpatient Forecast, Equipment Replacement Reports, Project Approval Process, etc.).

Planning Analyst

6/92 – 6/95

Kaiser Foundation Health Plan, Inc.

Administrative Assistant / Planning Analyst Trainee

6/90 – 6/92

Kaiser Foundation Health Plan, Inc.

Membership Accounting Representative

6/89 – 6/90

Kaiser Foundation Health Plan, Inc.

Service Order Representative and Acting Supervisor

8/88 – 6/89

GTE Hawaiian Tel, Carrier Access Management Service

JAMIE CAMEROS

Moanalua Elementary Summer School Teacher
State of Hawaii, Department of Education

6/88 – 8/88

EDUCATION

Leeward Community College

Beginning Medical Terminology and Advance Medical Terminology
Medical Transcription

3/94 - 5/94

7/94 - 8/94

University of Hawaii at Manoa

Bachelor's Degree in Business Administration
Executive Board member of the Hawaii Management Association

9/84 – 5/88

Leilehua High School, Wahiawa, HI

9/80 - 6/84

SKILLS & COMPLETED COURSES

- Proficient n Microsoft Excel, Word, Power Point, Access, Visio
- Kaiser Permanente Associate Improvement Advisor and Improvement Advisor Certified
- Kaiser Permanente Continuous Improvement Core Competencies
- Leading from the Middle Program
- Six Sigma, Green Belt Training
- Other various Kaiser Permanente Total Quality Management and Improvement Courses

REFERENCES

Mr. Spencer McCallister
Kaiser Permanente, Hawaii Permanente Medical Group
Director, HPMG Care Delivery Programs and Support Services

██████████
██████████
██████████
██████████

Ms. Will Goo
Retired Kaiser Permanente Finance Director

██████████
██████████
██████████
██████████

Mr. Jay Chow
Retired Kamehameha Schools Vice Principal

██████████
██████████
██████████
██████████