

---

---

# A BILL FOR AN ACT

RELATING TO GRANTS.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1           SECTION 1. The legislature finds that grant writing can be  
2 time-consuming and complex. While significant public and  
3 private funding is available that could benefit the State's  
4 families and communities, state agencies may lack the technical  
5 expertise to successfully apply for and manage grants.  
6 Additionally, failure to accurately interpret detailed grant  
7 requirements may lead to problematic compliance issues. The  
8 legislature finds that state agencies are best positioned to  
9 pursue and manage grants and other public and private funding  
10 opportunities when one dedicated individual is responsible for  
11 overseeing them.

12           Accordingly, the purpose of this Act is to authorize the  
13 department of human services to appoint an existing employee to  
14 apply for and manage grants, request grant writing assistance  
15 from other state agencies, or contract or employ a dedicated  
16 capture manager for this purpose.

17           SECTION 2. (a) The department of human services may:



1 (1) Appoint an existing department employee and afford the  
2 employee time during regular business hours to apply  
3 for and manage grants or other public or private  
4 funding;

5 (2) Request grant writing assistance from other state  
6 agencies as appropriate; or

7 (3) Contract the services of or employ an individual to  
8 serve as a capture manager for the department.

9 (b) If a capture manager is contracted or employed, the  
10 capture manager shall:

11 (1) Serve as a dedicated grant writer for the department;

12 (2) Apply for grants and other public or private funding;  
13 and

14 (3) Manage all grants awarded to the department.

15 (c) The capture manager may be retained as:

16 (1) A contractor exempt from chapter 103D, Hawaii Revised  
17 Statutes; or

18 (2) A temporary employee exempt from chapter 76, Hawaii  
19 Revised statutes.

20 (d) The department of human services shall submit reports  
21 to the legislature no later than twenty days prior to the



1 convening of the regular sessions of 2024 and 2025. The reports  
2 shall include:

- 3 (1) A list of any grants or funding opportunities sought  
4 or applied for;  
5 (2) A list of grants awarded and public or private funding  
6 received; and  
7 (3) Any recommendations or proposed legislation.

8 SECTION 3. This Act shall take effect upon its approval.  
9

INTRODUCED BY:

*John M. Papp*  
JAN 20 2023



# H.B. NO. 785

**Report Title:**

DHS; Grant Writing; Capture Manager

**Description:**

Authorizes the Department of Human Services to appoint an existing employee to apply for and manage grants, request grant writing assistance from other state agencies, or contract or employ a dedicated capture manager for this purpose. Requires reports to the Legislature.

*The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.*

