Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds (Link)
 - b) Personnel salaries and wages (Link)
 - c) Equipment and motor vehicles (Link)
 - d) Capital project details (Link)
 - e) Government contracts; grants, and grants in aid (Link)

7) Experience and Capability

8) Personnel: Project Organization and Staffing

1-18-23 Alicia Maluatiti PRINT NAME AND TITLE Board President DATE SIGNATURE

THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

 Onersting
 Operating
operating

Capital

Legal Name of Requesting Organization or Individual: Dba:

Poi Dogs & Popoki

Amount of State Funds Requested: \$ 495,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

PDP is seeking a state CIP grant to improve the infrastructure on fallow agricultural land which will be leased to farmers to support Oahu's food security and sustainability goals. The 5-acre parcel has a dwelling unit and 4 buildings to support both covered and open production as well as processing of add-value products. Infrastructure improvements include installation or upgrades of electricity, plumbing, waste water, roofing, grubbing/leveling, pathways/parking, solar panels, and fencing.

Amount of Other Funds Available:		Total amount of State Grants Received in the Past		
State:	\$	Fiscal Years:		
Federal:	\$	\$_75,000		
County:	\$	Unrestricted Assets:		
Private/Ot	her: \$	\$ <u>350,000</u>		
Nev	w Service (Presently Does Not Exist)	Existing Service	(Presently in	Operation):
	Type of Business Entity:	Mailing Address:		
	501(C)(3) Non Profit Corporation	PO Box 75345		
	Other Non Profit	City:	State:	Zip:
	Other	Kapolei	н	96707

Contact Person for Matters Involving this Application

Name: Alicia Maluafiti	Title: Board President	
Email: alicia@poidogsandpopoki.org	Phone: 808-224-3648	

Federal Tax ID#:	State Tax ID#	
Thell-	Alicia Maluafiti, Board President	1-18-23
Authorized Signature	Name and Title	Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

POI DOGS & POPOKI (PDP)

was incorporated under the laws of Hawaii on 11/24/2009 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 19, 2023

Nadinel Pendo

Director of Commerce and Consumer Affairs

DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Poi Dogs & Popoki		
(Typed Name of Individual or Organization)		
(Signature)	January 18, 2023 (Date)	
Alicia Maluafiti	Board President	
(Typed Name)	(Title)	

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with <u>Section</u> <u>42F-103</u>, <u>Hawaii Revised Statutes</u>.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to <u>Section 42F-102</u>, <u>Hawaii Revised Statutes</u>.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

Poi Dogs & Popoki (PDP) was organized in 2009 with a mission to help pets and their people. Although operating primarily as an animal rescue organization, PDP has also provided the public with access to affordable veterinary care including spay and neuter – a key strategy to reduce pet overpopulation and the euthanasia of healthy, adoptable animals. In 2012, PDP secured a lease of 5 acres of land in west Oahu which was previously used for poultry farming. In 2019, the land was bought by PDP's Board President to further the mission of PDP, provide a site to care for abandoned and stray animals, and utilize the property to financially sustain the work of the nonprofit.

2. The goals and objectives related to the request

PDP is seeking a state CIP grant to improve the infrastructure of agricultural land for agricultural use by local farmers committed to contributing to Oahu's food security and sustainability goals. This grant would ensure the availability of systemic farming

solutions at an affordable price. Revenue from the lease would secondarily provide PDP with funding to sustain the important animal welfare work of the nonprofit. PDP has received a number of inquiries over the past 10 years from entrepreneurs that lack access to affordable leases with the necessary infrastructure to support start up initiatives including:

- Utilities water (potable available), waste water and electricity (to be installed)
- Energy opportunity for renewable energy
- Location conveniently located with a private road and near public transportation
- Farm buildings on the property (large and small) for processing, storage and other agricultural uses such as sun and shade crops
- Housing a dwelling option to allow farmers to live on the land

Objective 1: Repair the chain link fencing surrounding the property to reduce agricultural theft and ensure the safety of farmers, their workers, and their investment.

Objective 2: Repair the roof and replace screening of two (2) barns equal to almost 25,000 sf. of space.

Objective 3: Grub and level property and remove haole koa and kiawe trees that interfere with farming activity.

Objective 4: Install and expand utilities including water, electricity and waste water to ensure farmers have tools to support successful growing alternatives.

Objective 5: Lay gravel and mulch to allow convenient and safe access by farmers, workers, and heavy equipment.

Objective 6: Install PV panels on roofs of barns to provide affordable and renewable energy.

3. The public purpose and need to be served.

Hawaii has a food security goal to grow 30 percent of its own food by 2030, but future farmers face many insurmountable challenges to entering the profession and much of that is financial. The USDA estimates that 8% of Hawaii's population is food insecure, though the Hawaii Department of Health puts the percentage much higher: 16.7% for the general population and 35.7% for Native Hawaiians, which equates to about 237,000 people who don't have access to healthy food. In cases of disruption, the state estimates it has only enough food to feed the population for five to seven days. Hawaii

has been complacent in addressing potential catastrophic events that could leave the state stranded. Research from the climate science community shows that as climate change advances, storms will become more frequent and more severe which complicates our ability to feed our people during a disaster.

Data from a 2017 Hawaii state agricultural census shows that the total number of Hawaii farms rose from 7,000 in 2012 to 7,328 in 2017, with the greatest increase coming from small farms between one to nine acres. But to grow Hawaii's agricultural base requires significant capital investment. If Hawaii hopes to achieve greater food sustainability, the state needs to focus on increasing local agricultural production including meats, dairy, and value-added products. Agriculture has the ability and opportunity to help revitalize our economy by putting fallow ag land into production, creating jobs for young farmers, and feeding kama'aina as well as visitors our locally grown food.

Describe the target population to be served.

New, young agricultural entrepreneurs need access to affordable, ready-to-farm agricultural lands with longer term leases so that they area able to build their investment and assess possible changes to their business plan across a longer time frame. Lease property that enables them to immediately begin production with little or no infrastructure costs provides an opportunity for success and profitability not otherwise realized when land is vacant, without utilities, and has little or no covered area for equipment or working animals. Large, covered steel structures on the property ensures access to manufacturing opportunities on site and supports development of added-value products, a tactic often unavailable and missing in start-up business plans. And unlike other leases from large landowners, this property also provides farmers with an onsite dwelling unit (2 bedroom/1 bath) thereby avoiding expensive housing rental as well as transportation costs to/from the farm.

5. Describe the geographic coverage.

This agricultural property is located in Nanakuli valley on the island of Oahu. Future farmers seeking access to affordable, long term leases will have convenient access to the site which is just one-mile from Farrington Hwy. Agricultural commodities grown and prepared at the farm will have ease of distribution across the island of Oahu – to farmers markets, restaurants, and third party distributors. Labor is often one of the greatest challenges that new farmers face but the property is just a hundred yards from a bus stop which provides workers with reliable transportation alternatives.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

Describe the scope of work, tasks and responsibilities.

PDP requests \$495,000 to repair and prepare 5 acres of fallow agricultural land to be used for farming.

- a. Hire a contractor to oversee construction projects including adding electricity; expanding water, irrigation and plumbing; repairing roofs; adding screening around buildings to enclose growing and production; repairing chain link fencing and adding a gate; repairing and adding septic. Contractor will also need to hire a civil, electrical and mechanical engineer which is mandated by the City Dept. of Planning and Permitting for all commercial projects.
- b. Hire an operating engineer to grub and level the land, remove kiawe and other trees, and create roads, paths and parking areas.
- c. Schedule delivery and distribution of crushed rock and mulch within structures and on paths (pending farmer production needs).
- d. Secure bids and assign contract for installation of PV panels on structures.
- e. Seek out and secure new farmers with viable start up business plans.

PDP board members and volunteers will provide administrative and project management support. PDP will also work with local farm bureaus to identify potential farm lessees including farmers interested in hydroponics, eggs (duck and geese), and orchards (papaya, mango, avocado). Due to new and innovative advancements in agriculture, there may be other farmers expressing interest in leasing the land.

 Provide a projected annual timeline for accomplishing the results or outcomes of the service.

September 2023: Hire general contractor. Secure bids for all construction activity. Submit CC permits for electricity, water, and grubbing.

January 2024: Begin work on repairs that do not require permits including roofing, irrigation, fencing, and screening. Secure bids for PV.

April 2024: Begin construction work on electrical, plumbing, irrigation, and grubbing (pending CC permits).

June 2024: Identify potential farmers interested in long term lease for property. Collaborate with the Hawaii Farm Bureau Federation. Review farmer's business plan. Negotiate lease fee and term. 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.

PDP will secure competitive bids for key components of the project including 1) a general contractor to oversee the project; 2) Civil/Electrical/Mechanical engineers for installation/repair/upgrade of electricity, plumbing, irrigation and waste water; 3) Operating engineer for grubbing and leveling of property, as well as creation of roads, paths and parking; 4) Roofing contractor; 5) fencing contractor; 6) PV contractor. PDP will verify qualifications, complete reference checks, require progress updates and inspections, and review invoicing and payment protocols based on project completion.

PDP is committed to seeking out young farmers and agricultural entrepreneurs that are interested in developing innovative ways to revolutionize growing food and feeding Hawaii. We are interested in their strategies for reducing food loss and waste, increasing crop yields, improving market access, developing novel technologies, and increasing urban and sustainable farming practices on the island. We embrace farmers from diverse backgrounds, with unique insights, perspectives, and approaches to tackling the challenges facing farmers in Hawaii. We will review viability based on a variety of factors including innovation and use of technology, effectiveness and efficiency strategies, and educational knowledge and experience.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Budget:Contractors completed their projects on budget (+/- 5%)Time:Contractors completed their projects on time (+/- 30 days)Plan:Contractors completed their projects as planned (per specs/drawings)Lessee:Farmer has met criteria and accepted terms of lease for agricultural land.

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)
- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
100,000	100,000	100,000	95,000	495,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

N/A

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

2022: \$75,000 State Operating grant to spay/neuter pets of Native Hawaiians

 The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$325,000

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Poi Dogs & Popoki_____

	UDGET ATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
Α.	PERSONNEL COST				
	1. Salaries				
	2. Payroll Taxes & Assessments				
	3. Fringe Benefits				
	TOTAL PERSONNEL COST				
Β.	OTHER CURRENT EXPENSES				
	1. Airfare, Inter-Island				
	2. Insurance				
	3. Lease/Rental of Equipment				
	4. Lease/Rental of Space				
	5. Staff Training				
	6 Supplies				
	7. Telecommunication				
	8. Utilities				
	9. General Contractor	25,000			
	10. Civil/Electrical/Mechanical Engineer	50,000			
	11. Plumbing	15,000			
	12. Electrical	15,000			
	13. Roofing	100,000			
	14. Screening	50,000			
	15. Fencing	80,000			
	16. Waste Water (septic)	25,000			
	17. PV panels/battery	75,000			
	18. Grubbing/Tree removal	30,000			
	19. Gravel/Mulch	25,000			
	20. Plans/Permits	5,000			
	TOTAL OTHER CURRENT EXPENSES	495,000			
C.	EQUIPMENT PURCHASES				
D,	MOTOR VEHICLE PURCHASES				
E.	CAPITAL				
	DTAL (A+B+C+D+E)	495,000			
H		100,000	Rudget Brenered	Pur.	
			Budget Prepared	by.	
S	OURCES OF FUNDING				
	(a) Total State Funds Requested	495,000			808-224-3648
1	(b) Total Federal Funds Requested	d	Name (Please type or	print)	Phone
(c) Total County Funds Requested			1		44,944
	(d) Total Private/Other Funds Requested		Signature of Authorize	ed Official	Date
L			Alicia Maluafiti Roard	President	
-	DTAL BUDGET	495,000	Alicia Maluafiti, Board Name and Title (Pleas		

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Poi Dogs & Popoki

TOTAL PROJECT COST		ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS		5000				
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		490000				
EQUIPMENT						
TOTAL:		495000				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Poi Dogs & Popoki_____

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS		5000				
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		490000				
EQUIPMENT						
TOTAL:		495000				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Poi Dogs & Popoki_____

Contracts Total: 75,000

_					,
	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
	Pets of Native Hawaiians	Pending	DLIR	State	75,000
2	(spay/neuter, flea/tick treatments, microchip)	Jan. 2023 to			
3	(vaccinations, wellness check)	Dec. 2023			
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Application for Grants

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

PDP Board President, Alicia Maluafiti, has been working in the agricultural industry since 2007, advocating on behalf of farmers statewide to ensure their right to farm. She has first hand knowledge and experience with the barriers that farmers face that negatively impact their viability. As a member of the South County Farm Bureau on Oahu, Maluafiti has relationships with farmers from various commodity groups including floraculture, papaya, aquaculture, and livestock, as well as the Hawaii Farm Bureau Federation and county farm bureaus on other islands. She is currently on contract with the Biotechnology Innovation Organization and CropLife America, and previously worked for the Hawaii Crop Improvement Association.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

PDP Board President Alicia Maluafiti purchased the agricultural land in 2019 but it has not been actively used for farming since the early 1990s. Formerly a poultry farm, the property has a joint development conditional use permit and includes four (4) chicken coops totaling almost 40,000 square feet as well as two (2) dwellings. Since purchasing the property, Maluafiti has been approached multiple times by farmers asking if it was available for lease. While most expressed interest in moving forward, the property required infrastructure improvements and farmers lacked the necessary capital. While potable water is available, electricity is not. A new meter is installed but is awaiting direction from HECO. The chicken coops are steel structures and very strong, but they all need new roofs and screens or siding. The property is overgrown with California grass and kiawe and needs to be grubbed to provide a farmer with a more suitable area to grow crops or vegetables or even trees. Between the outdoor and indoor areas, a farmer would have many growing options and opportunities including hydroponics. While ag theft continues to be a concern, repairing the existing chain link fence will help ensure the safety of the farm, its products, and its workers.

VI. Personnel: Project Organization and Staffing

Rev 10/29/2022

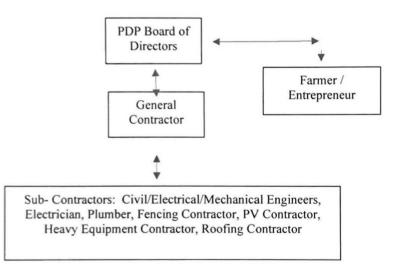
1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

PDP's approach to implementing this CIP request is to identify a general contractor (GC) that has the education, skills and qualifications to be able to manage the project. We expect to start our search via referrals from other agricultural entities that have had similar challenges preparing fallow lands for active farming. We believe the GC will manage primarily the infrastructure improvements including repair of the buildings and addition of utilities. PDP Board President and board members will be involved in the day to day decisions to ensure that the project budget and timeline are best. While we believe the GC will be responsible for the hiring of sub-contractor, PDP will be reviewing all proposals to ensure integrity of the process.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not employee name</u>.

PDP's Board of Directors are all volunteers. There are no paid staff.

VII. Other

1. Litigation

N/A

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see <u>Article X, Section</u> <u>1, of the State Constitution</u> for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

This CIP will ensure appropriate use of PDPs agricultural lands which will generate revenue that will in turn be used to further PDPs mission. PDP is committed to addressing Hawaii's food insecurity challenges and providing farmers with access to an affordable long term lease. The land is intended to remain under the management of PDP in perpetuity so that both farmers and animal lovers will realize the rewards of this mutually beneficial arrangement.