

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:
NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.

Amount of State Funds Requested: \$ 60,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Upgrade and renovate restrooms, improve facility accessibility including parking lot repavement, to ensure Americans with Disability Act compliance at the organization's public meeting facility to continue to serve the community and to strengthen the ties between the community and the National Guard, its servicemembers and airmen, and families.

Amount of Other Funds Available:

State: \$ 60,000
Federal: \$ _____
County: \$ _____
Private/Other: \$ 25,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 300,000
Unrestricted Assets:
\$ 75,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):


Type of Business Entity:
 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

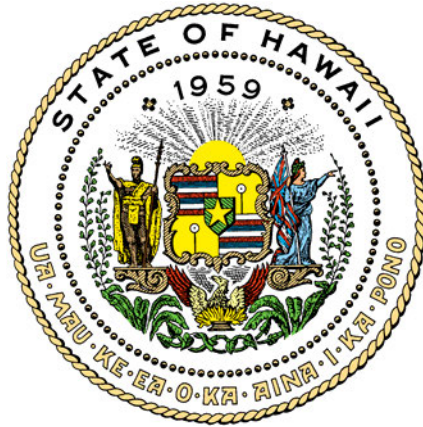
Mailing Address:
3649 Diamond Head Rd., Bdg 306, #104
City: State: Zip:
Honolulu HI 96816

Contact Person for Matters Involving this Application

Name: William Spray	Title: Executive Director
Email: rustyspray@gmail.com	Phone: 808-330-7744

Federal Tax ID#: [REDACTED]	State Tax ID#
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 Authorized Signature	<u>William Spray, Executive Director</u> Name and Title	<u>1/19/23</u> Date Signed
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Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.

was incorporated under the laws of Hawaii on 05/25/2004 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 19, 2023

Director of Commerce and Consumer Affairs

DCCA State of Hawaii

Downloaded on January 19, 2023.

The information provided below is not a certification of good standing and does not constitute any other certification by the State.

Website URL: <http://hbe.ehawaii.gov/documents>

Business Information

MASTER NAME	NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.
BUSINESS TYPE	Domestic Nonprofit Corporation
FILE NUMBER	208333 D2
STATUS	Active
PURPOSE	INACTIVE
ORGANIZED IN	Hawaii UNITED STATES
INCORPORATION DATE	May 25, 2004
MAILING ADDRESS	C/O 3949 DIAMOND HEAD RD BLDG 306 HONOLULU, Hawaii 96816-4413 UNITED STATES
TERM	PER
AGENT NAME	WILLIAM R SPRAY
AGENT ADDRESS	C/O 3949 DIAMOND HEAD RD BLDG 306 RM 104 HONOLULU, Hawaii 96816-4413 UNITED STATES

Annual Filings

FILING YEAR	DATE RECEIVED	STATUS
2022	Sep 29, 2022	Processed
2021	May 3, 2021	Processed
2020	Jul 22, 2020	Processed
2019	Apr 26, 2019	Processed
2018	Apr 2, 2018	Processed
2017	Mar 1, 2018	Processed
2016	Dec 19, 2016	Processed
2015	Nov 16, 2015	Processed
2014	Dec 16, 2014	Processed
2013	Jul 2, 2013	Processed
2012	Feb 13, 2013	Processed
2011	Jul 15, 2011	Processed
2010	Jun 29, 2010	Processed
2009	Nov 25, 2009	Processed
2008	Nov 25, 2009	Processed
2007	Nov 25, 2009	Processed
2006	Jun 26, 2006	Processed
2005	Apr 14, 2005	Processed

Officers

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NAME	OFFICE	DATE
OLIVEIRA,BRUCE	C/D	Apr 1, 2022
SCRIVNER,GREG	VC/D	Apr 1, 2022
HARA,KENNETH	VC/D	Apr 1, 2022
MITSUYOSHI,NEAL	S	Apr 1, 2017
SPRAY,WILLIAM	T	Apr 1, 2017

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, see below.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 2005, NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. strengthens the national defense; striving to work closely with local, state, and national elected officials and with the National Guard Association of the United States (NGAUS). It was founded to support the servicemen and women who serve in the Hawaii National Guard, their families, and the community and to support the modernization of equipment, and maintain and/or increase our personnel benefits for Soldiers, Airmen, and their families. NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. conducts conferences, social events, and community activities. It operates a community center facilitating its outreach to the wider community and strengthening the relationship of the National Guard, its servicemembers and their families, with the broader community to include, but not limited to, the Navy, Marines and Coast Guard.

2. The goals and objectives related to the request;

The NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC serves as the operator of an events facility which strengthens and supports the community as an activity center. These funds will enable the NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. to repair and renovate the restrooms, facility accessibility including repairing and repaving the parking area, to ensure accessibility and compliance with the Americans with Disabilities Act compliance.

3. The public purpose and need to be served;

The NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. community events facility is available to the public with priority to serve the events and activities of the Hawaii National Guard Soldiers, Airmen, and their families, and the broader public community. This grant will enable the NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. to ensure ADA compliance so that it can continue to serve the community through a community-driven process that engages Soldiers, Airmen, their families, and the community members in identifying and facilitating events that bring people together.

4. Describe the target population to be served:

The target population includes Hawaii National Guard Soldiers, Airmen, and their families, and the broader public community to include but not limited to, the Navy, Marines, and Coast Guard. This request will facilitate needed ADA compliance renovations and repairs so that NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. can continue to operate a community center located in the Airport/Moanalua area of 'Oahu.

5. Describe the geographic coverage.

The island of 'Oahu. Although the primary beneficiaries of NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. event facilities are on the island of 'Oahu, the strengthened relationship between the Hawaii National Guard, its servicemen, their families, and the community benefits the entire state of Hawai'i.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. community facility and event space is designed to accommodate a multitude of special events throughout the year such as conferences and professional development, athletics and cultural banquets, retirement banquets, school reunions, and NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.-specific events.

The scope of work envisioned is includes:

- Scoping, planning, and repairing the Valkenburgh Street events and meeting space facility, specifically the restrooms to ensure ADA Compliance; and
- Renovating the accessibility of the facility, specifically the parking area

The staff and volunteer leaders of NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. will be primarily responsible for overseeing the contractors involved in the renovations.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

August – September 2023:

Planning, scoping and preparation. Contractor quotes and price comparison have preliminarily been completed. Restroom renovations and repairs commence

October – December 2023:

Restroom repairs completed; parking lot repaved starting in December

January – March 2024:

Parking completed

April – June 2024:

Close out Grant

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. has an extremely experienced, engaged, and invested board of leaders including:

- TAG Kenneth Hara
- Greg Scrivner
- Neal Mitsuyoshi
- Olivia Bruce
- William Spray

It has engaged in strategic planning and is committed to operating the NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. community events venue for the benefit of the community. Quality assurance

measures will include a review of the restroom repairs and accessibility/parking repairs.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Number and attendance at events for the benefit of Servicemembers, Airmen, and their families and the Hawaii National Guard
- Attendance by first-time attendees at the NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. facility
- Traffic on the NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. website and through social media platforms
- Evaluations/qualitative and quantitative survey results

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Attached)
 - b. Personnel salaries and wages (Attached)
 - c. Equipment and motor vehicles (Attached)
 - d. Capital project details (N/a)
 - e. Government contracts, grants, and grants in aid (Attached)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
35,000	25,000			60,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.. has committed to private sources of funding including donor/contributors and the charging a rental fee to non- NATIONAL GUARD CONFERENCE

CORPORATION OF HAWAII, INC. community members a reduced-rate facility rental fee; Hawaii National Guard servicemembers, airmen and their families are eligible for a significant discount. Estimated total revenues for 2023 – 2024 is: \$150,000.00

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable/None.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

The State of Hawaii legislature approved a \$300,000 Capital Improvement Project grant in 2023.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$75,000.00

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The leadership team of NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.. is composed of senior/experienced current and former high-ranking military leaders responsible for the National defense of our country, millions of dollars of annual spending and thousands of personnel. NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. is aligned with the organizations that co-operated the community events facility for more than three (3) years and its leaders have decades of project management and capital improvement project management experience. For Example:

Major General Kenneth S. Hara assumed his duties as the Adjutant General for the State of Hawaii, Department of Defense, on December 6, 2019. On 20 February 2018, MG Hara was dual-hatted as the Deputy Chief of Staff, Army National Guard,

Operations G3, Eighth United States Army Korea, Camp Humphreys, South Korea. In 1987, General Hara received his commission as a Second Lieutenant of Infantry through the Hawaii Military Academy, Officer Candidate School, Hawaii Army National Guard. He has served in numerous positions of increased authority and responsibility from platoon leader and most recently as the commanding general of the Hawaii Army National Guard.

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. executive director William Rusty Spray serves as the Administrative Services Officer for the state Department of Defense.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The community meeting facility is located on Valkenburgh Avenue in Honolulu.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. has an extremely experienced, engaged, and invested board of leaders including:

- TAG Kenneth Hara
- Greg Scrivner
- Neal Mitsuyoshi
- Olivia Bruce
- William Spray

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For example:

Major General Kenneth S. Hara assumed his duties as the Adjutant General for the State of Hawaii, Department of Defense, on December 6, 2019. On 20 February 2018, MG Hara was dual-hatted as the Deputy Chief of Staff, Army National Guard, Operations G3, Eighth United States Army Korea, Camp Humphreys, South Korea. In 1987, General Hara received his commission as a Second Lieutenant of Infantry through the Hawaii Military Academy, Officer Candidate School, Hawaii Army National Guard. He has served in numerous positions of increased authority and responsibility from platoon leader and most recently as the commanding general of the Hawaii Army National Guard.

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. executive director Rusty Spray serves as the Administrative Services Officer for the state Department of Defense.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The organization has no full-time paid staff members and is operated by the volunteer leaders of the organization.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Not applicable.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

The funds are expected to be used for one-time renovations.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC. (Typed Name of Individual or Organization)

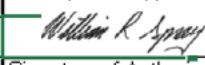
 _____ 1/18/23
(Signature) (Date)

William Spray, Executive Director
(Typed Name) (Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Appl NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	N/A	N/A	N/A	N/A
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	N/A	N/A	N/A	N/A
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9 Labor and materials	60,000	0	0	25,000
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	60,000			25,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	60,000			25,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	60,000	William Spray	808-330-7744	
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested				1/18/23
(d) Total Private/Other Funds Requested	25,000	Signature of Authorized Official		Date
TOTAL BUDGET	85,000	William Spray, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				0.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: NATIONAL GUARD CONFERENCE
CORPORATION OF HAWAII, INC.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not applicable			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not applicable			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN				25000		
CONSTRUCTION		300,000*	60000			
EQUIPMENT						
TOTAL:			60,000	25,000	0	0
JUSTIFICATION/COMMENTS:						
Note that the 2022-2023 grant does not apply to these renovations						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: NATIONAL GUARD CONFERENCE CORPORATION OF HAWAII, INC.


Contracts Total: 300,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	2022 State Grant in Aid	7/1/22	Dept of Defense	State	300,000
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
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30					

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

William Spray, Executive Director
PRINT NAME AND TITLE

1/18/2023
DATE