

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:
MAUI HUMANE SOCIETY SAME

Amount of State Funds Requested: \$ \$260,501.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Providing accessible and affordable veterinary care is essential to Maui Humane Society's mission of saving animals lives and improving quality of life for Maui's animals. GIA funding would enable MHS to improve access to veterinary care for pet owners who face barriers to care due to financial, language, cultural, or distance challenges. This objective will be accomplished by 1) expanding low cost care available at the on-site MHS Veterinary Clinic 2) providing off-site mobile pop-up clinics 3) lending a helping hand to Molokai which does not have a full-time veterinarian

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 310,216

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 5,931,832.00 at end of FY22 (06-30-22)

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

PO Box 1047
City: State: Zip:
Puunene HI 96784

Contact Person for Matters Involving this Application
Stephen MacKinnon

Name:
Stephen MacKinnon

Title:
Chief Executive Officer

Email:
smackinnon@mauihumanesociety.org

Phone:
808-877-3680, Ext 215

Federal Tax ID#:

██████████

State Tax ID#

██████████████████

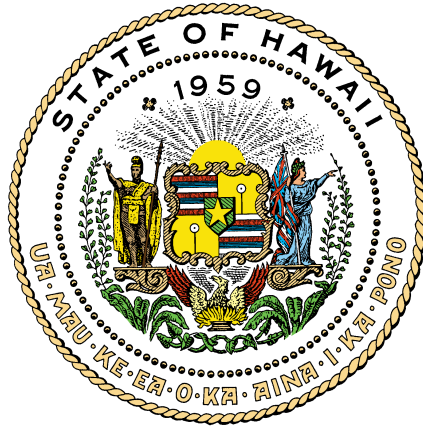

Authorized Signature

Stephen MacKinnon, CEO

Name and Title

01-17-2023

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MAUI HUMANE SOCIETY

was incorporated under the laws of Hawaii on 05/10/1962 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 26, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

MAUI HUMANE SOCIETY

(Typed Name of Individual or Organization)



(Signature)

01-04-2023

(Date)

STEPHEN MACKINNON

(Typed Name)

CEO

(Title)

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

STEPHEN MACKINNON
PRINT NAME AND TITLE
CHIEF EXECUTIVE OFFICER

01-18-2023
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This project will be used for a public purpose pursuant to Section 42-F-102 as detailed below in the following narrative responses to questions.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Maui Humane Society ("MHS"), a 501 (c)(3) non-profit organization, has been serving the community of Maui for 70 years. We are the only open admission animal shelter on the island which means we welcome all animals regardless of age, health, or temperament. In addition, we provide animal management services for the County of Maui as well as education and support for the 166,738 residents of Maui, of whom approximately 110,000 are pet owners.

Each year we help thousands of animals. In FY22 we took in over 4,919 animals to our shelter and served many times that number through our community outreach programs. MHS programs and services focus on saving animal lives and inspiring the community to value and care for animals. We work to protect and enhance the human-animal bond which we feel is critical to the emotional well-being and resilience of our community. Our programs adhere to nationally recognized best animal welfare practices and have resulted in record numbers of animal lives saved with Live Release Rates (LRR) in FY22: 93.9% for dogs and 80.3% for cats--numbers dramatically improved when compared similar values in FY14 which were 65% for dogs, 21% for cats.

MHS Programs & Services are as follows:

Veterinary Services provide accessible low-cost veterinary care including spay/neuter surgeries to shelter animals, community cats, and owned pets whose owners cannot afford veterinary care for their pets.

Community Outreach/4EverPets Programs reach out to financially disadvantaged & underserved pet owners to provide support including a Pet Food Bank, subsidized veterinary care, supplies, and resources to prevent pet relinquishment and preserve families by providing Maui's pet owners with the resources needed to keep pets in home with the people who love them.

Wings of Aloha relocation program that transfers homeless animals to adoption-guaranteed shelters and rescues on the mainland, giving these animals a second chance at life.

Sheltering and Enrichment MHS takes in over 13 animals each day, 4,919 animals in FY22. In addition to sheltering, these animals receive food, veterinary care, spay/neuter surgeries, and enrichment.

Adoption Programs promote adoptions, finding by new homes for homeless animals, helping lost animals find their way home, and managing a satellite cat adoption center at Kahului Petco.

Volunteer & Foster programs offer volunteer & fostering opportunities so that the community can join in our lifesaving work. In FY22, 486 Volunteers worked 18,970 hours and Foster Families donated a total of 63,185 foster care days to 2,455 homeless animals.

Humane Enforcement Officers enforce animal related laws and investigate cases of animal cruelty and neglect while focusing on education and delivering services that support the community and keep animals in their homes.

Disaster Preparedness --MHS partners with the Red Cross and Maui County Emergency Management Agency to staff Pet-Friendly shelters during natural disasters and to educate Maui pet owners about disaster preparedness for their pets.

Animal Management Services MHS provides animal sheltering and humane enforcement for the County of Maui.

2. The goals and objectives related to the request;

- *Improve access to veterinary care for pet owners who are unable to afford veterinary care due to financial, language, cultural, distance, or transportation barriers. This objective will be accomplished by 1) expanding low-cost care available at the on-site MHS Veterinary Clinic 2) providing off-site low-cost mobile pop-up clinics in difficult to access areas of Maui County*

- *Build relationships and reduce language and cultural barriers by implementing a new program which enables bilingual staff and volunteers (Hawaiian, Filipino, Portuguese, Japanese, etc.) to act as cultural ambassadors who ensure that non-English speaking stakeholders gain full access to MHS Veterinary Assistance Programs.*
- *Increase our ability to provide low-cost veterinary care to prevent relinquishment of animals at risk of being surrendered to the shelter because of the need for urgent veterinary care that owner cannot afford*
- *Secure funding to equip a new mobile veterinary clinic vehicle which will make it possible for MHS to provide veterinary services to remote and culturally isolated neighborhoods throughout Maui. The specially designed veterinary clinic vehicle has already been donated to MHS but will need additional equipment as well as supplies and medicines for the one-year duration of the grant. Funding for an outreach veterinarian and vet tech to staff the mobile clinic has already been obtained. The outreach clinic vehicle will be particularly helpful for communities like Hana which have virtually no veterinary care available, no infrastructure to support such care, and financial and distance challenges which prevent adequate access to care.*
- *To extend a helping hand to Molokai where there is no resident veterinarian and access to veterinary care is difficult. A GIA grant award will enable MHS to form a collaborative partnership with Molokai Humane Society to expand the veterinary care available on the island by having a MHS outreach veterinarian travel to Molokai on a regular basis.*
- *Develop low-cost pricing and no interest payment options to enable pet owners to contribute to their pet's care and in the process make MHS Veterinary Assistance Programs more self-sustaining so MHS can provide care to more pets in need.*

3. The public purpose and need to be served;

- *High cost of private veterinary care on Maui is making many pet owners unable to afford veterinary care for their pets. Maui Humane Society is the only provider of low-cost veterinary care on Maui. Grant funding is urgently needed so that MHS can expand access to veterinary services for pet owners in our community who desperately need the help.*
- *Need for a safety net to save animal lives and improve the overall health of both homeless and owned companion animals in Maui County*
- *Address the problem of animal overpopulation by continuing to provide accessible low-cost spay/neuter surgeries*
- *Reduce unnecessary intake of animals to our shelter just because they require veterinary care. One of the most common reasons for pet relinquishment is owner inability to afford veterinary care. Sadly, too many pet owners are forced to surrender much loved animals because urgent veterinary care is needed. Avoiding such surrenders not only decreases shelter intake but also prevents the need for rehoming once health issue resolved. Finding pet a new home can result in a prolonged shelter stay which can be detrimental to the animal's emotional and behavioral health.*
- *Hana and other remote locations, with significant distance challenges, need outreach clinics to provide veterinary care*

- *Island of Molokai in desperate need of veterinary care and resources since they have no resident veterinarian on Island. They need help caring for both homeless and disadvantaged owned animals on the island.*
- *The need to reduce language and cultural barriers to accessing veterinary care by providing bi-lingual interpreters from our diverse staff and volunteers.*

4. Describe the target population to be served; and

Population of Maui County is 166,738 of whom approximately 110,000 are pet owners. MHS Veterinary Assistance Programs work to provide affordable veterinary services to financially disadvantaged Maui pet owners who cannot afford care for their pets. This target population includes, but is not limited to, vulnerable and underserved pet owners faced with financial insecurity from job loss and other causes, the homeless, seniors, low-income families, the disabled, people suffering from domestic or substance abuse and other marginalized and underserved communities, particularly those with language or cultural barriers or those with distance/transportation challenges that make it difficult to access veterinary care. In addition, Collaboration between MHS and Maui Police Department MMEU (Medical and Educational Mobile Unit) has brought increased support, supplies, and some basic veterinary care to homeless residents on Maui

5. Describe the geographic coverage.

Historically Maui Humane Society has served primarily the island of Maui, with Lanai and Molokai residents encouraged to utilize MHS services. Recently increased collaboration between MHS and Lanai Cat sanctuary, Maui Police Department (who oversees Animal Control on Molokai and Lanai) and Molokai Humane Society has identified an urgent need for increased support from MHS to our sister islands. MHS has also been bringing expanded services to Hana in the form of on-site outreach clinics done in Hana every 4-8 weeks which offer DVM exams, vaccines, flea and tick medications, and other basic services (pet food, leashes, collars, beds, kennels). Major medical and surgical cases are referred back to the main clinic. MHS also now has a part-time HERO (Humane Enforcement Resource Officer) officer in Hana to assist with animal related challenges.

If GIA funding is awarded, we are hoping to expand MHS veterinary services to reach a wider geographic area including: 1) expanded support services to Molokai 2) mobile pop-up veterinary clinic vehicle that will travel to underserved neighborhoods throughout Maui 3) reach pets and owners from all areas of Maui who have not previously accessed MHS programs and services.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks, and responsibilities;

The MHS Veterinary Clinic is the only clinic on Maui offering affordable and accessible, free and low-cost medical, surgical, emergency, and preventative care services. Veterinary interventions provided by the on-site clinic include, but are not limited to:

- *General veterinary care, acute injury and emergency treatment, basic wellness care*
- *Surgeries of all types including but not limited to spay/neuter, extremity and tail amputations, mass removals, lacerations and wound care, orthopedic surgery, splint/cast applications, enucleations, hernia repairs, and exploratory laparotomy.*
- *Heartworm testing, heartworm treatment, flea and tick treatments, and treatment of mange, allergies, and other skin diseases*
- *Dental cleaning and dental surgery including surgical extractions*
- *Preventative care including vaccines for dogs, cats, and rabbits*
- *Follow-up exams*
- *Veterinary prescribed medications, including antibiotics, steroids, analgesia, appetite stimulants, anti-emetics and more*
- *When indicated, lab work is performed including In-house urinalysis, fecal floatation, fine needle aspirate cytology and bloodwork using an in-house chemistry/ hematology analyzer*
- *Off-site lab is used for histopathology, non-urgent bloodwork, bacterial and fungal cultures and more.*
- *X-rays previously outsourced to a local veterinary hospital partner will now be performed in-house thanks to recently donated X-ray machine and housing.*
- *Cardiac and abdominal ultrasounds when indicated*

POP-UP CLINICS SCOPE OF WORK WILL INCLUDE THE FOLLOWING:

- *Traveling to remote, underserved, and culturally isolated locations on Maui to provide veterinary care*
- *Veterinarians will provide care to dogs, cats, rabbits, guinea pigs and other species when appropriate*
- *Veterinary health exams, treatment for conditions that can be handled on-location, referral of more complex cases for medical or surgical treatment to main MHS Veterinary Clinic*
- *Minor surgical treatment, wound care, skin care*
- *Diagnostic testing and collection of samples (blood, feces, urine, skin scrapings, culture swabs or skin plucks) where indicated. Samples may be evaluated on site, taken to MHS for evaluation, or submitted to an outside lab.*
- *Microchip insertion and confirmation*
- *Veterinarians may administer and prescribe medications including but not limited to flea and tick preventatives, de-wormers, vaccines, antibiotics, topical eye and ear medications, other topical medications, allergy medications, pain medication, sedatives, behavior medication, and more.*
- *Pet supplies will be distributed to pet owners in need including leashes, muzzles, cat carriers, kennels, litter boxes, grooming supplies, fencing, litter boxes, toys, and safety equipment*

- *Sale of dog licenses*

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

<i>Maui Humane Society Community Medicine Timeline</i>					
<i>Activity/Milestone</i>	<i>Year 1</i>				<i>Key Personnel</i>
	<i>Quarter 1</i>	<i>Quarter 2</i>	<i>Quarter 3</i>	<i>Quarter 4</i>	
<i>Determine specific locations, schedule, and staffing for events</i>	X				<i>Veterinarians (DVMs), Director of Outreach, Community Medicine Technician (CMT)</i>
<i>Evaluate software for medical record entry, data collection, reporting, and customer facing payment platform</i>	X				<i>DVMs, Director of Outreach, CMT</i>
<i>Purchase and organize equipment and supplies in mobile vehicle and in containers for transport for Molokai/Lanai</i>	X	X	X	X	<i>CMT</i>
<i>Marketing and market research to identify and prioritize animals in greatest need of services in cooperation with HEOs</i>	X				<i>Marketing, CMT, HEOs, DVMs</i>
<i>Finalize scope of care/menu of services for preventative and wellness care</i>	X				<i>DVMs, CMT</i>
<i>Research and determine pricing</i>	X				<i>DVMs, Director of</i>

<i>model for incremental care</i>					<i>Outreach, CMT</i>
<i>Identify and train staff and volunteers tasked with community medicine</i>	X				<i>DVMs, CMT, vet assistants, Director of Outreach</i>
<i>Offer 2 clinics/week, 30-minute vet exam appointments, average of 12-16 per day depending on travel and setup time.</i>		X	X	X	<i>DVMs, CMT, vet assistants, Volunteers</i>
<i>Collect demographic info, surrender/intake diversion data and other metrics and generate reports</i>		X	X	X	<i>CMT</i>
<i>Ongoing progress and outcome monitoring and corrections as needed, with the goal of becoming a self-sustaining mobile practice</i>	X	X	X	X	<i>DVMs, Director of Outreach, CMT</i>
<i>Refer patients needing services not provided by mobile clinic to MHS clinic or other professionals as required</i>		X	X	X	<i>DVMs</i>
<i>Build relationships and develop volunteers and champions within target communities</i>	X	X	X	X	<i>All</i>

- Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

- *MHS believes strongly in the importance of collecting and analyzing organizational data to help us develop and implement effective program strategies. For that reason, a Full-Time Data Specialist, works with all departments to collect, collate, and analyze organizational data This is having a major positive impact on improving operational pathways.*
 - *For MHS Veterinary Assistance Programs, comprehensive data collection is done by DVMs and Veterinary staff who track surgery numbers and type, procedure numbers and type, owner demographics, species (dog, cat, rabbit, other), correlation between requests for service and our ability to provide it, and other metrics.*
 - *For medical and surgical cases veterinary professionals will monitor response to treatment with recheck vet appointments and recheck phone calls and text messages. Recheck appointments and communications with pet owners will be recorded and counted.*
 - *Scheduling will be monitored, and additional pop-up community medicine clinics and appointment times added or removed based on community needs.*
 - *Donations and payment for services will be recorded, with the understanding that a significant number of clients in the targeted communities will be unable to contribute financially.*
 - *All data will be reviewed and compared to previous data to look for trends and areas where improvement needed.*
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Metrics summary numbers

- *# Patient encounters on site at MHS Veterinary clinic: broken down into publicly owned/ shelter animals /community cats*
- *# Patient encounters at off-site pop-up clinic: publicly owned pets*
- *# Owned pets helped by MHS veterinary outreach in Molokai*
- *# Pet surrenders averted due to Assistance Program funding of veterinary care owner could not otherwise afford*
- *# Families assisted by MHS Veterinary Assistance Programs*
- *Source of referrals to Veterinary Assistance Program (customer service, Humane Enforcement Officers, self-referrals, 4EverPets, referrals from other veterinarians)*
- *# Times bilingual interpreters engaged to help improve stakeholder's access to veterinary care*

Demographics

- *Client: age/zip code*
- *Patient: age/species/previous veterinary care/spayed/neutered or intact*

Staffing

- *Number and type of personnel on site at each clinic (DVM, technician, volunteer); total hours per participant per day*
- *Number of veterinary exams performed*

Medical

- *Number of microchips implanted*
- *Veterinary Services provided*
- *Total number of animals examined, broken down by species*
- *For care provided on site at main MHS Veterinary clinic: number surgeries and procedures--total # all types, # spay/neuter surgeries, # non-spay/neuter surgeries, medical treatments, emergency interventions, wellness care (one animal may get more than one service)*
- *For care provided at pop up community medicine clinic:*
 - # Wellness care patients: Vaccines, De-wormers, Flea/tick prevention*
 - # Sick animal care patients*
 - # Surgical care patients*
 - *Number of patients referred to main clinic for more complex surgeries*
 - *Was procedure/appointment completed*
- *Non-Medical Supplies*
 - *Pounds of food/leashes/OTC flea meds distributed*
 - *Licenses sold*

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link) *Attached*
 - b. Personnel salaries and wages (Link) *Attached*
 - c. Equipment and motor vehicles (Link) *Attached*
 - d. Capital project details (Link) *Not Applicable*
 - e. Government contracts, grants, and grants in aid (Link) *Attached*
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$65,125.25	\$65,125.25	\$65,125.25	\$65,125.25	\$260,501.00

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

MHS is proposing \$501,021 in funding from County of Maui for new Humane Enforcement and Animal Sheltering Programs on the Island of Molokai (does not include funds for Veterinary Assistance Program). If awarded, 40% of funds will be used for one time capital costs to address existing lack of facility and equipment resources for sheltering and enforcement. 60% of proposed funds to be used for annual operating costs for Molokai animal control and sheltering services.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

EXISTING MAUI COUNTY CONTRACTS			
	FY21	FY22	FY23
Animal Care and Sheltering	1,598,468	1,598,468	1,848,000
Animal Enforcement	983,650	983,650	1,130,000
Spay and Neuter Services	100,000	100,000	100,000

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

\$5,931,832.00 as of end of FY22 (6/30/22)

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For many years, Maui Humane Society has provided veterinary care and sterilization surgeries for shelter animals. In 2015, MHS embarked on a new and aggressive spay/neuter initiative to increase the number of spay/neuter surgeries performed. In addition to performing spay/neuter

surgeries on homeless shelter animals, for the first time low-cost spay/neuter surgeries were made available to publicly owned pets and community cats. As the result of this effort, over the last 8 years, 25 high volume, low-cost MASH (Mobile Animal Surgical Hospital) clinics have been held, each of which have resulted in 200-700 sterilization surgeries performed during each MASH clinic.

In February 2017, a newly expanded MHS Veterinary Clinic, including a Community Spay/Neuter clinic, opened, significantly increasing surgical capacity and enabling MHS to provide 5-day-a-week, year-round, no and low cost spay/neuter surgeries and veterinary care to shelter animals, community cats and at-risk publicly owned pets whose owners could not have otherwise afforded urgently needed veterinary care. Over 36,550 animals have been spayed or neutered at the clinic since 2018 and many others have received veterinary care. In FY22 a total of 12,400 veterinary surgeries, treatments and procedures were performed including 9,161 spay/neuter surgeries, 2,703 Hope Fund surgical cases, and 536 Improving Access to Veterinary Care cases.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Maui Humane Society is a full-service animal shelter, built in 1986 and located in Central Maui on 3.5 acres adjacent to Veterans Highway (Route 311). The main structures include an Intake/Welcome center, Administration and Humane Enforcement office buildings, Cat O'Hana, Dog housing, and the MHS Spay/Neuter & Veterinary Clinic.

The MHS Spay/neuter & Veterinary Clinic is 1,440 square feet in size and consists of an operating suite with 3 surgical tables; prep station which includes 2 wet tables; a central recovery area; "dog ward" room with treatment area and 12 individual dog recovery kennels; "cat ward" room with treatment area and individual recovery kennels. The clinic also contains workstations for staff, an instrument cleaning and sterilizing area, a lab station, and laundry room. Shoreline holding kennels immediately adjacent to the clinic are used for holding extra-large dogs. For patients hospitalized overnight there is a separate hospitalization area. Equipment in the clinic includes 2 pre-op wet prep tables, 3 surgery tables, 5 surgery lights, lab equipment including a chemistry/hematology blood analyzer and an ultrasound machine. Installation of an X-ray machine is in progress and will be operational by end of January 2023. The clinic is an "open concept" clinic so that all areas can be seen and observed either thru glass windows or doors.

In December a van vehicle specially designed to be used as a pop-up mobile veterinary clinic was donated to MHS and we are awaiting its arrival in late January 2023. That vehicle, along with the addition of a fourth veterinarian and additional vet tech, will make it possible for MHS to provide off-site veterinary clinics throughout Maui.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Staffing for the MHS Veterinary Program involves both paid staff and MHS volunteers. The veterinary team and their qualifications, supervision and training are as follows:

Dr. Laurie Gaines, Director of Medical Services, Graduate Certificate in Shelter Medicine, Humane Alliance trained in high quality, high volume spay/neuter surgery, 16 years' experience in small animal and shelter medicine, Fellowship in Shelter Medicine. Fear Free and low stress handling certified.

Dr. Jennifer Fitzpatrick, Veterinarian, Humane Alliance trained in high quality, high volume spay/neuter surgery, 12 years' experience as small animal veterinarian, Fear Free certified.

Dr. Kim Thomson-Kerr, part-time Veterinarian, has a special interest in diagnostic imaging, soft tissue, orthopedic and dental surgery, with 25 years' private practice and shelter medicine experience, Fear Free Certified.

Dr. Miyo Kim, MHS Medical Director for 25 years with expertise in shelter medicine, recently retired, now working part-time, Fear Free Certified.

Kelly Maguire, MHS Director of Veterinary Services, 30 years' experience at MHS, Fear-Free Certified.

Five FT surgical tech/assistants and five FT shelter tech/assistants, 2 PT Vet Assistants, all Fear Free Certified. Shelter tech/assistants are responsible for the medical pathways of all animals housed at our animal shelter or hospital area. Surgery tech/assistants are responsible for the pathway of all animals entering the shelter and the clinic for spay/ neuter or other surgeries as well as post-op care.

Three specially trained volunteers work in the clinic each day. They assist with paperwork and observation of animals in the recovery area. Some have medical experience in humans, all have been trained by the MHS veterinarians and techs and many of the assigned volunteers have worked in the clinic for years so have a great deal of experience.

Staff from other departments who are involved in the implementation of the MHS Veterinary Assistance Programs—include Customer Service personnel, who do intake & data collection for patients & owners on day of surgery/treatment and refer pet owners to the program who cannot afford spay/neuter or other veterinary care costs. The Development & Marketing Department use communication modalities, especially social media, to make the public aware of the availability of low-cost spay/neuter services. The Data Coordinator and Veterinary Supervisor are in overall charge of data collation and analysis. Staff from the 4EverPets community outreach program and Humane Enforcement Officers educate the public about the need for veterinary care and refer animals for spay/neuter surgeries, especially those animals whose

financially disadvantaged or homeless owners cannot afford needed veterinary care. Finance Director monitors program budget and expenditures, pays invoices, manages incoming grant disbursements.

Because of limited funding and veterinary capacity, most candidates for Veterinary Assistance programs, are referred by MHS staff from other departments, self-referred due to need for urgent or emergency care or referred to MHS by private veterinarians. When additional funding becomes available, we hope to expand Veterinary Assistance Program’s capacity and provide care to more of Maui’s animals.

Staffing pattern and service capacity

On-site MHS Veterinary and Spay/neuter clinic: currently fully staffed five days a week, 21 days a month unless there is a holiday or closure. We’re hoping to expand to 7 days a week in 2023. Two to three veterinarians, 5-8 vet techs and 3 specially trained volunteers are scheduled each working day. If three veterinarians are working, they perform 45-60 surgeries/procedures a day and each vet does approximately 15 surgeries in a 4-hour period, operating on cats, dogs and occasionally rabbits. On “feral cat Mondays”, even more spay/neuter surgeries are performed. Animals treated at the clinic receive surgeries, including spay/neuter, and other procedures (see list of treatments offered listed above under question III (1)). Animals remain for observation for several hours post-op while they recover from surgery or other procedures and are then either discharged, held for additional observation, or hospitalized for as long as necessary.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organizational Chart.

3. Compensation

Highest Paid Annual Salaries	
<i>Chief Executive Officer</i>	<i>159,500.00</i>
<i>Veterinarian</i>	<i>132,750.00</i>
<i>Veterinarian</i>	<i>126,435.00</i>

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

We are confident that MHS's financial health and strong commitment to MHS Veterinary Assistance Programs will ensure program sustainability when awarded grant funds end. We base this confidence on our excellent donor base, investment income, funding from the Maui County Animal Management Contract, event income and revenue from services (adoption fees, fees from Hawaii Quarantine Direct Release Service, end of life services, agility training class tuition, veterinary testing fees, merchandise sales) which have enabled MHS to maintain a balanced budget during significant organizational growth. In addition, we have worked diligently and successfully in recent years to secure additional funding and resources from grants and donations to sustain and expand programs and services which achieve our lifesaving goals. Future funding support is assured both by the afore-mentioned efforts and the MHS long-term fiscal growth strategy which includes:

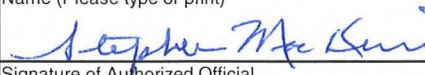
- *Fundraising events including the Fur Ball gala, MHS slumber party, Charity Walk, MHS Calendar contest & sales, virtual auctions, and other smaller events.*
- *Continued growth of fundraising efforts to reach both individual & business donors.*
- *Improving grant writing capability and success by enlarging the pool of grant writers and utilizing advanced data collection techniques to enhance the quality of our applications.*

- *Ongoing revenue from MHS investments.*
- *Continue providing Animal Management Services for the County of Maui.*
- *Continued implementation & expansion of our robust MHS Legacy Program.*

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: MAUI HUMANE SOCIETY

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	39,250			139,758
2. Payroll Taxes & Assessments	4,616			24,796
3. Fringe Benefits	11,131			60,862
TOTAL PERSONNEL COST	54,997			225,416
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	3,224			
2. Insurance				1,000
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	200,460			28,800
7. Telecommunication				
8. Utilities				
9. Molokai Vet Clinic misc travel expenses	1,820			
10. Vehicle expenses (Fuel, maint, etc.)				5,000
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	205,504			34,800
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				50,000
E. CAPITAL				
TOTAL (A+B+C+D+E)	260,501	0	0	310,216
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	260,501	Stephen MacKinnon 808-877-3680, Ext 215		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	310,216	Signature of Authorized Official Date		
TOTAL BUDGET	570,717	Stephen MacKinnon, Chief Executive Officer Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: MAUI HUMANE SOCIETY

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Veternarian	1	\$160,572.00	10.00%	\$ 16,057.20
Community Outreach personnel	3	\$279,687.00	9.00%	\$ 25,171.83
Interpreters	1	\$41,600.00	22.00%	\$ 9,152.00
				\$ -
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TOTAL:				50,381.03

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: MAUI HUMANE SOCIETY

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Total Cost of Supplies - Pop-up Clinics Program	104.00	\$600.00	\$ 62,400.00	
Total Cost of Supplies - Veterinary Assistance Program	234	\$590.00	\$ 138,060.00	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	338		\$ 200,460.00	
JUSTIFICATION/COMMENTS: See next page for Justification/Comments				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

POP-UP CLINIC PROGRAM SUPPLIES JUSTIFICATION/COMMENTS

104 Pop-up Clinics to be provided within the 12 month period. Each clinic requires approx. \$600 in supplies depending on the demand from the community. Supplies include: Vaccines, needles and syringes, microchips, bandages, ear and eye treatments, dewormers, medications, office supplies, animal handling supplies, grooming supplies, and cleaning supplies.

A specific line item listing cannot be provided since it is unknown which clinics may demand more supplies

The \$600 estimate is based on the history of providing such clinics in the past.

VETERINARY ASSISTANCE PROGRAM JUSTIFICATION/COMMENTS

Half-day Veterinary Assistance Program Clinics will be held each Saturday and Sunday at the Shelter (Equal to 52 full Clinics)

An estimated 4-5 animals will be examined for each weekend clinic. (For estimation purposes we used 4.5 animals)

234 animals would be seen through the Veterinary Assistance Program weekend clinics

\$590 is the average cost for each animal being seen under our Veterinary Assistance Program based on tracking history

Tracking History includes medical procedures, possible Spay/Neuter surgery, treatment for encountered disorders.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: MAUI HUMANE SOCIETY

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: NOT APPLICABLE						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: MAUI HUMANE SOCIETY

Contracts Total: 3,078,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Animal Sheltering Services	07/01/22 - 06/30/23	Housing & Human Needs	Maui County	1,848,000
2	Animal Control Services	07/01/22- 06/30/23	Housing & Human Needs	Maui County	1,130,000
3	Spay/Neuter Services	07/01/22 - 06/30/23	Housing & Human Needs	Maui County	100,000
4					
5					
6					
7					
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9					
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