



WHO WE ARE

Mālama Kīpuka Hawai'i (MKH) is a duly organized 501(c)(3) Corporation in the State of Hawaii dedicated to the creation of vibrant public spaces that serve their communities. Our mission is to foster connection within communities by forming partnerships with government, business, residents and other community stakeholders to activate existing underutilized public space and find creative ways to dedicate and convert existing private space for public use.

TARGET POPULATION AND PROJECT

Installation of a new self-cleaning and remote monitoring Exeloo Comfort Station, at Cartwright Neighborhood Park. MKH has entered into a Friends of the Park Agreement with the City and County of Honolulu to improve the safety and use of the park by keiki who play baseball, softball, and basketball at this park. After years of neglect and irregular maintenance, Cartwright Neighborhood Park had fallen into disrepair and was not being utilized fully by the community. Rob Iopa, Director of MKH, first noticed the need while coaching youth baseball at Cartwright field. He observed the derelict state that the park was in, particularly noting the dangerous, run down and unsanitary conditions of the public restrooms. The City has tried to repair and maintain the facilities but due to people experiencing homelessness, living at the park, the facilities are never in a condition that can be used by the community and families that use the park. After studying this problem, MKH has identified that a self-cleaning, timed-use public restroom facility, would help alleviate some of the problems plaguing the current facilities. The proposed system would incur an initial cost for the unit, site/utility preparation costs and installation/connection costs with ongoing maintenance and utilities handled by the City and County of Honolulu.

Alexander J. Cartwright, the Father of Modern Baseball, laid out baseball field bases and lines at Makiki Park (now Cartwright Neighborhood Park) in 1852, making it the oldest permanent baseball field in the world. It is because of this historic significance; we feel it is important to preserve and revitalize this park for current and future generations. Cartwright Neighborhood Park is in Makiki, the second most dense and underfunded community in Honolulu with a diverse population of 32,000+ residents with limited park resources and specifically very limited youth baseball resources. It is our desire to provide a safe, clean and comfortable space for our youth and families to enjoy.



EXISTING RESTROOMS



IMPACT

MKH recognizes the importance of public space for the wellness, welfare, and vibrancy of a community. Park and recreation programs contribute tremendously to the health of children, youth, adults, and seniors. Although if the comfort stations are not readily and comfortably accessible, senior and disabled users do not feel welcomed and are not able to part take in the public space. Adequate public restrooms are fundamental to human dignity, personal and public health, and inclusivity. The unkempt and unsanitary conditions of public restrooms is a common and pressing issue in public parks across the island.

With the successful installation of a new Exeloo Comfort Station, we expect to increase public use of this park and field significantly. Currently, the field alone serves approximately 10 youth sports teams (approx. 120 youth) and with the new bathroom facilities, we estimate an additional 15-20 youth sports teams would start using this field. In addition to the baseball field, other facilities include a basketball court (with new backboard art installed by MKH and soon to be new court artwork to be installed very soon) and a newly refurbished playground. We estimate total impact to be approx. 300+ youth served along with their families and adults/seniors using the revitalized park.

PROPOSED COMFORT STATION



LONG TERM SUSTAINABILITY

As part of MKH's signed Friends of the Park Agreement with the City and County of Honolulu who will conduct routine cleaning and maintenance, our commitment is also to assist the city with field improvements, cultural programming and activating the park. Mālama Kīpuka will sponsor and host two annual community events each year, activating the park and increasing usage while instilling a sense of pride among neighborhood residents.

We humbly ask for your consideration and support to install a new Exeloo Comfort Station in Cartwright Neighborhood Park, in order to create a safe, more visible and sanitary comfort station for our keiki and park attendees.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: MĀLAMA KĪPUKA HAWAI`I

Issue Date: 01/19/2023

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#: GE-0783661056-01

FEIN/SSN#: XX-XXX6291

UI#: No record

DCCA FILE#: 256665

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

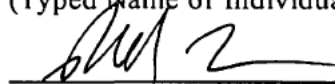
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution ...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Malama Kipuka Hawaii

(Typed Name of Individual or Organization)



(Signature)

01/20/2023

(Date)

Ronald Tran

(Typed Name)

Director

(Title)

II. Background and Summary See page 2 & 3 "Who We Are" above

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

IV. Financial Attached Below

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0.00	\$0.00	\$25,000	\$25,000	\$50,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.
 CPB Foundation- Requested \$50,000 for Installation
 GIFT Foundation- Will request \$50,000 for Installation
 Private Donations/Contractor Labor in-kind \$50,000
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
 None
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.
 None
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.
 None

EXPERIENCE AND CAPABILITY

Mālama Kīpuka Hawai'i is a local non-profit that is supported and is run by volunteers from WCITARCHITECTURE who is an award-winning design firm of internationally trained architects and interior designers and has become Hawai'i's leading design consultant specializing in master planning, hospitality, commercial, educational, government, residential, mixed use residential, and community-based design & development. Through our team of volunteers and support from WCITARCHITECTURE our non-profit has the capabilities to execute the project from planning, through design, and construction.

Our team has an understanding of the needs of our community and is able to develop connectivity with all stakeholders ranging from owner, operators, regulatory agencies, and end users. We have a proven track record through WCIT of delivering successful projects that create environments that embody our culture and lifestyle in our project locations. Our expertise as architects and unique methodology that is deeply rooted in our community's culture allows us to transcend across any industry and project. The core commonalities for each project remain the same; understand client and stakeholder needs, integrate the projects unique culture, and collaboratively develop a design that exceeds the expectations for future generations.

We have secured funding support from the City for the equipment, land (**facility**) at the park that the comfort station will be installed. Our request is to help secure community and State support for the construction and materials needed to complete this pilot project that we believe will serve as a model for a solution to both cost, maintenance, and usability of public comfort stations in areas that traditional public comfort stations are unable to currently serve.

PERSONNEL

The project is lead by a Designer (WCIT Architect), Program Coordinator (WCIT Project Manager), and Administrative staff (WCIT Admin). Services are being provided in-kind with no compensation or funds being used to pay for the donated time/services from WCIT and its Engineering Consultants. Engineering Consultants include; Walters Kimura Motoda for Landscape Architecture, Albert Chong Associates for Electrical Engineering, WSP for Plumbing Engineering, and Wilson Okamoto for Civil Engineering.

LITIGATION

None

PRIVATE EDUCATION INSTITUTIONS

N/A

FUTURE SUSTAINABILITY PLAN

N/A upon completion no additional funding is needed. Maintenance is provided by the City thereafter.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Malama Kipuka Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	80,000
2. Payroll Taxes & Assessments	0	0	0	12,000
3. Fringe Benefits	0	0	0	8,000
TOTAL PERSONNEL COST				100,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)				100,000
SOURCES OF FUNDING	Budget Prepared By:			
(a) Total State Funds Requested	<u>Ronald Tran</u>		<u>808-592-2345</u>	
(b) Total Federal Funds Requested	Name (Please type or print)		Phone	
(c) Total County Funds Requested	<u>[Signature]</u>		<u>01/20/2023</u>	
(d) Total Private/Other Funds Requested	Signature of Authorized Official		Date	
TOTAL BUDGET	<u>Ronald Tran Director</u> Name and Title (Please type or print)			

Salary Cost are in-kind

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Malama Kipuka Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Exeloo Jupiter Twin Self Cleaning Comfort Station	1.00	\$300,000.00	\$ 300,000.00	300000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 300,000.00	300,000
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Malama Kipuka Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS	10,000	10,000		10,000		
LAND ACQUISITION	-					
DESIGN		50,000				
CONSTRUCTION			50,000	150,000	10,000	10,000
EQUIPMENT	300,000					
TOTAL:	310,000	60,000	50,000	160,000	10,000	10,000
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Malama Kipuka Hawaii

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Not Applicable				
2					
3					
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