

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



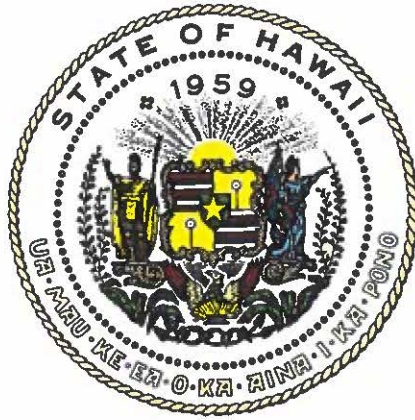
AUTHORIZED SIGNATURE

EVELYN AHLO, EXECUTIVE DIRECTOR

PRINT NAME AND TITLE

1/20/2023

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FRIENDS OF WAIPAHA CULTURAL GARDEN PARK

was incorporated under the laws of Hawaii on 05/14/1973 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2023

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of Waipahu Cultural Garden _____
(Typed Name of Individual or Organization)



(Signature)

1/20/2023

(Date)

Evelyn Ahlo _____ Executive Director _____
(Typed Name) (Title)

Friends of Waipahu Cultural Garden
dba Hawaii's Plantation Village
94-695 Waipahu Street
Waipahu, Hawaii 96797

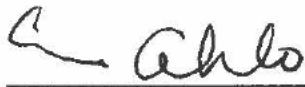
January 20, 2022

PUBLIC PURPOSE

Our organization is a 501(c)(3) non-profit corporation which serves to sustain and preserve the historic building structures, artifacts, photographs and collections existing on its property so that students, researchers and future generations can learn, gain and create knowledge and inspiration from those who lived during the period of Hawaii's plantation era.

Target Group: Residents and non-residents from Hawaii, the U.S. Continent and other countries.

Cost of Grant: \$300,000 for capital improvement to repair and restore seventeen (17) building structures and walkways, and to install a security monitoring system.



Authorized Signature

Evelyn Ahlo, Executive Director

Print Name and Title

Date

1/20/2023

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: Db:

Friends of Waipahu Cultural Garden

Hawaii's Plantation Village

Amount of State Funds Requested: \$ 300,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hawaii's Plantation Village (HPV) is a living history museum and ethno-botanical garden on a 50-acre site in Waipahu. Established in 1992 it is Oahu's only outdoor museum exhibiting true-to-scale plantation camp buildings in a historic plantation town. Ensuring the safety of the thousands of visitors to HPV and preserving the village structures, contents and gardens not only requires routine maintenance but also repairs, renovations and upgrades. This grant request focuses on necessary projects to upgrade structures to ensure the safety of visitors and viability of the village structures.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 597,543

Unrestricted Assets:

\$ 125,160

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

94-695 Waipahu Street

City:

Waipahu

State:

HI

Zip:

96797

Contact Person for Matters Involving this Application

Name:
Evelyn Ahlo

Title:
Executive Director

Email:
hpvwaipahu96797@gmail.com

Phone:
808-741-6548

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Evelyn Ahlo, Executive Director

Name and Title

1/20/2023

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaii's Plantation Village (HPV) is a living history museum and ethno-botanical garden on a 50-acre site in Waipahu. Established in 1992, it is Oahu's only outdoor museum that exhibiting true-to-scale plantation camp buildings in a historic plantation town. HPV docents take visitors back to the early 1900s to experience the village – a complex of more than twenty-five restored buildings and replicas of plantation homes and structures. The village features personal artifacts, clothing, furniture and art placed in their original settings, and docents recapture plantation life through the stories of Hawaii's plantation workers – including those of Hawaiian, Chinese, Filipino, Japanese, Korean, Portuguese and Puerto Rican laborers. HPV is not merely a nostalgic relic to a bygone industry, it is a living museum paying homage to a community and the society it has generated.

HPV is operated by the Friends of Waipahu Cultural Garden Park, a non-profit 501(c)(3) organization, whose purpose is to ensure the experiences, life-styles, struggles, sacrifices, innovations and contributions of Hawaii's plantation forebears are recognized,

acknowledged and made visible as cornerstones of Hawaii's pluralistic society. The Friends also operate the on-site Hideo "Major" Okada Education Center, whose 6,000+ sq. ft of multipurpose space houses an archives, collection storage, exhibition hall and classroom facility.

HPV currently has one full-time staff – Administrative Assistant – and twenty-one part-time personnel – including the Executive Director, Programs Coordinator, Education Coordinator, two Groundskeepers and sixteen paid docents. These staff members take care of daily operations, grounds maintenance, scheduling and conducting tours, publicity, accounting, security and volunteer coordination. Assisting the paid staff is a volunteer eighteen member Board of Directors (BOD) – whose expertise ranges from teaching and bank management to librarianship and ethnic organizations leadership – and volunteers who assist staff in daily activities or create plantation-themed items which are sold in HPV's country store.

2. The goals and objectives related to the request;

Capital grant request of \$300,000. The goals are to repair and/or restore several plantation camp buildings, including the Barber Shop, Puerto Rican Family House, Puerto Rican Kitchen, Japanese Furoba (bathhouse), Filipino Men's Dormitory, and the Hawaiian Halau. A security camera and monitoring system is also included to reduce theft and vandalism of the Village. In addition to these capital improvements, several wooden and concrete walkways need to be repaired for safety concerns, structures needed interior/exterior painting, and locks and new signage (buildings and plants) are must be installed. Finally, an automated hybrid sprinkler system is needed to allow grounds staff to attend to more critical maintenance tasks. Projected costs covered in this request are as follows:

Barber Shop	\$15,000
Puerto Rican Family Home	\$30,000
Puerto Rican Kitchen	\$12,000
Japanese Furoba	\$20,000
Filipino Men's Dormitory	\$34,000
Hawaiian Halau	\$6,000
Security Camera System	\$55,000
Automatic Hybrid Sprinkler System	\$85,000
Weather Resistant Signage	\$55,000
Building (17) Screen Doors, Locks	\$12,000

3. The public purpose and need to be served;

History is not merely about the past, it is the basis for understanding our present and envisioning our future. The overarching historical context of HPV is the emergence of our multiethnic, pluralist society, which is a direct outcome of Hawaii's plantation economy. The 19th century transformation of Hawaii's land tenure laid the foundations for replacing an indigenous communal economy with an export-driven plantation economy that institutionalized an exploitative wage labor, promoted global market

dependency, and, eventually, led to the armed, U.S.-backed takeover of the Hawaiian kingdom.

Unable to secure a labor force from the Native Hawaiians, plantation owners primarily looked to Asia to create an indentured labor force – first from China, then Japan and, finally, the Philippines. By the time of the 1898 U.S. annexation of Hawaii, Chinese and Japanese had already comprised over 56% of Hawaii’s population, with smaller numbers of laborers also being recruited from Portugal, Norway, Germany, and Korea. Over the next two decades plantation owners responded to Japanese labor disputes and increasing anti-Asian sentiments and legislation by adding Filipinos – considered U.S. nationals – to this plantation mix. By the 1930s Chinese, Japanese and Filipinos had made up 61% of Hawaii’s growing population, many of whom were moving into non-plantation occupations.

The majority of these sugar and pineapple workers lived on plantation camps scattered throughout the islands. Throughout the one and a half centuries of Hawaii’s plantation experience, plantation camps were a contested space and epistemological nexus with structured contemporary and emerging social relations, identities, histories and memories. With over 400,000 workers passing through the plantation experience, the plantation economy swept Hawaii into the 21st century. HPV’s living history museum, exhibits and programming continues to explore and commemorate the plantation origins of Hawaii’s multi-ethnic, pluralist society.

4. Describe the target population to be served;

Our primary target population is the 1,438,753 residents of the State of Hawaii (2020 State of Hawaii Data Book), with our secondary target population being visitors from outside Hawaii. Our immediate student population has usually come from central and leeward Oahu schools, but we are experiencing increased students from Honolulu public and private schools.

Prior to the COVID-19 lockdowns, the annual HPV visitor count averaged about 20,000 for tours – half of which were students – plus another 20,000 for special events commemorating festivals such as Obon, Lunar New Year and Harvest Moon. Since re-opening in 2021 visitor counts have slowly increased, with Fall 2022 student tours finally returning to pre-lockdown rates. Our 2022 visitor count was approximately 10,000 students and adults for tours and another 4,000 for special events. A large portion of our non-student count continues to be tourists from the U.S. continent.

5. Describe the geographic coverage.

The geographic scope of HPV programming includes all Hawaii islands. While visiting HPV may be circumscribed by visitor distance and travel access to HPV, the historical and sociological content and relevance of HPV programming is statewide. Moreover, HPV’s story and resources have started to have worldwide reach through the internet.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Hawaii's Plantation Village is challenged with sustaining and preserving the historic building structures of the Village and their contents. Visitors, staff and docent guides are able to tour each of the homes and supporting facilities to fully experience the lives of families and communities during Hawaii's plantation period. Through the generous contributions of community donors, the Friends of Waipahu Cultural Garden Park was able to build the outdoor museum known as Hawaii's Plantation Village. We have the responsibility to maintain those structures which require routine painting and repairs resulting from structural damages due to normal aging and weather conditions, as well as visitor and event use. In recent years HPV has, additionally, been challenged to keep up with maintenance due to theft and vandalism.

The following work projects will serve to not only repair damage due to weather and normal use, but to restore and revitalize Village structures for several years. Most important, several of the projects address visitor safety, as wear and tear over the years has weakened existing structures and walkways.

Capital Grant Request of \$300,000:

Automatic Hybrid Sprinkler System (\$85,000)

Currently, maintenance of Village grounds and gardens, including watering, is manually done, which is extremely labor intensive. Installing an automatic hybrid sprinkling system with sprinklers for common, open areas supplemented by a drip irrigation system for the vegetable and flower gardens located throughout the Village would allow our groundskeepers to attend to other maintenance tasks.

Permanent Weather Resistant Signage (\$55,000)

The current signage for the Village structures and gardens was installed three decades ago and has deteriorated due to weathering, erosion and vandalism. The original signage design and construction was modeled on the wooden structures of the Village plantation buildings and is not user-friendly for the variety of visitors taking tours. To reduce future costs, a permanent weather-resistant signage for structures and gardens is needed. New signage will include new posts and updated multilingual signage reflecting current plantation camp research.

Barber Shop Restoration (\$15,000)

The Village Barber Shop is one of the most popular structures in the Village, and the subject of many visitors' photographs. Unfortunately, it has succumbed to termite

damage and weathering. Wooden benches need replacement and/or repair, window frames need to be repaired, and several walls need replacement and painting.

Puerto Rican Family Home Restoration (\$30,000)

Extensive repairs due to termite damage and weathering are needed to restore the Puerto Rican Family Home, including repairs to window frames, front porch, pedestrian railings and steps, fence and two gates, and ceiling holes. Interior walls and ceiling, exterior walls and a surrounding fence need to be painted.

Puerto Rican Kitchen Repairs (\$12,000)

The Puerto Rican Kitchen is a structure separate from the Home. Repairs to its door, threshold and window frames are needed, as well as overall interior and exterior painting.

Furoba Restoration (\$20,000)

The Japanese bathhouse is a unique building, housing a communal bath for both men and women. It has experienced extensive water and mud damage. In addition to resolving this damage, repairs to Furoba walls, doors, screens, cubby holes, front porch and steps are needed. Interior painting is also needed.

Filipino Men's Dormitory Repairs (\$34,000)

The Filipino Men's Dormitory needs windows to be replaced, and its hallway threshold, entrance stairs and railing are in need of repairs. Its pedestrian walkway needs its railing extended for the safety of visitors. To further maintain a healthy environment, mildew must be removed from interior hallway and interior needs painting.

Hawaiian Halau Repairs (\$7,000)

The Halau needs repairs to its concrete flooring which, due to weathering and use, has exposed rocks potentially leading to visitor accidents. Additional floor smoothing over the entire area is needed for safety at entry and sides of the Halau.

Screen Doors and Locks for 17 Buildings (\$12,000)

The Village's structures contain original items from ethnic groups, many of which are unique. All seventeen structures need screen doors to prevent feral animals from entering structures to leave feces or destroy building contents, both of which have occurred with increasing frequency. Also, to minimize vandalism and theft by intruders after hours, updated door locks are needed to properly secure these structures when the Village is closed.

Proactive Video Monitoring System (\$55,000)

In recent years the Village has experienced an increase in intruders, both during and after service hours. It is during the after hours, when the Village is closed to the public, that intruders often roam the Village and other buildings to vandalize the property or, sometimes, steal plants, artifacts or instruments. Because of the relatively isolated location of HPV, installing a proactive video monitoring system which can warn intruders of their violation is the most reasonable security option.

Village Walkway Replacement and Repairs (\$30,000)

Normal wear and tear over the past 30 years has resulted in several damaged concrete walkways throughout the Village. To ensure visitor safety, these walkways need to be repaired and/or replaced. The original Village walkway design utilized a concrete formula duplicating the appearance of a dirt walkway. While this design appeared appropriate at the time, this formula and design have resulted in excessive moss growth, presenting a safety hazard and necessitating high maintenance to remove the moss. In addition, the walkway between the Okinawan and Korean Homes needs replacement, and a new border fronting the Korean Home is needed to prevent soil from sliding into its wash house.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

We will be giving priority to those structure most in need of immediate attention.

Scope of Work Program Area	Tasks	Responsibility	Outcomes	Timeline
Selected Project	Seek appropriate contractor for task.	Executive Director, Finance Committee, Facilities Committee	Up to date assessments of scope of work areas; selection of contractor; approval from BOD	Three (3) months on approval and release of grant.
	Construction	State of Hawaii licensed contractor(s)	Public announcement and actual events	Six to nine (6 to 9) months on approval and release of grant
	Accounting and Project Oversight	Executive Director, Finance Committee, Facilities Committee	State agency reporting	Ongoing

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

HPV’s Executive Director and Facilities Committee will describe construction requirements, including quality of materials to be used and timetables, and seek appropriate contractors to implement each project. HPV’s Facilities Committee – composed of a licensed architect, engineers and contractors – will prepare, review and implement the procurement process as well as provide oversight for each construction project. HPV’s Finance Committee will review and provide oversight for dispersal of funds.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of effectiveness: We have already identified particular museum structures in dire need of repair and restoration, as well as walkways in need of repair for the safety of visitors. Once project contractors are identified and selected, a contract will be awarded and work will proceed according to and as identified in our grant application. We will stay within projected level of appropriation.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
75,000	75,000	75,000	75,000	300,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

See Attached Sheet

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

Not Applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

As of December 31, 2022, the Friends of Waipahu Cultural Garden Park dba Hawaii's Plantation Village had in its unrestricted current assets a balance of \$126,160.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The current Executive Director and the Board President of Friends of Waipahu Cultural Garden Park are charged with the task of serving as the project team for repair and restoration of Hawaii's Plantation Village. They are responsible for project implementation, including the following: describing project requirements, seeking contractors for services, ensuring contractors meet requirements and construction proceeds in a timely manner within budget. We will also coordinate the contracts and payments after delivery of services are received.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Waipahu Cultural Garden

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	55,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	245,000			
TOTAL (A+B+C+D+E)	300,000	#VALUE!	#VALUE!	#VALUE!
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	300,000	Evelyn Ahlo 808-677-0110		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		01/20/22		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	300,000	Evelyn Ahlo, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Waipahu Cultural Garden

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Security Monitoring and alarm system	1.00	\$55,000.00	\$ 55,000.00	55000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 55,000.00	55,000
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Waipahu Cultural Garden

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			245000			
EQUIPMENT			55000			
TOTAL:			300,000			
JUSTIFICATION/COMMENTS:						
Funds used for construction, renovation/repair, labor and components for capital projects.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Friends of Waipahu Cultural Garden

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Not Applicable				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
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22					
23					
24					
25					

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

See Attachments for map.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Staff Positions:

1. Executive Director: This position supervises the day-to-day operations of HPV and works with staff, the Board of Directors and committees in areas of fundraising, community outreach, special events, marketing, public relations, museum development and property management.

The current Executive Director is Evelyn Ahlo, who has been ED for the past four years. Ms. Ahlo's previous experience includes functioning as the Human Resources and Concessions Manager at Aloha Stadium, working twenty-five years as Office Manager at Lifetouch Photograph and volunteering at HPV. Ms. Ahlo has extensive knowledge of and network connections in the Waipahu community.

2. Administrative Assistant: This position performs administrative and office support activities for the Executive Director and HPV in general. Duties include fielding and screening telephone calls, receiving and processing visitors and other technical assistance.

The current Administrative Assistant is Mildred Holliday has been at HPV for the past seven. Before working at HPV, Ms. Holliday was an Administrative Assistant for over thirty years with banks, clinics and museums.

3. Facilities Committee: The Facilities Committee provides advice to the Executive Director regarding HPV facilities and property.

The Facilities Committee is currently comprised of BOD members Stephen Yuen, John Shockley and Yoshiko Yamauchi.

4. Finance Committee: The Finance Committee provide advice to the Executive Director regarding HPV finances.

The Finance Committee is currently composed of BOD members Clement Bautista, Yoshiko Yamauchi, and William Rol.

Robert Castro	Chair	Portuguese Genealogy Association
Dan Nelson	Vice Chair	Retired U.S. Navy/Historian
Stephen Yuen	Vice Chair	Architect, Group 70
Lorene Ono	Secretary	Dept of Labor, Human Resources (retired)
Clement Bautista	Treasurer	UH-Manoa Educational Specialist (retired)/Filipino-American Historical Society of Hawaii
Deanna Espinas		Dept of Public Safety Librarian (retired)/Filipino-American Historical Society of Hawaii
William Rol		Insurance
John Shockley		Engineer (retired)
Yoshiko Yamauchi		Teacher, DOE (retired)
Carol Takahashi		Dispatcher (retired)

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director	\$25,000
Programs Coordinator	\$15,000

Administrative Assistant \$30,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Internal Revenue Service Section 501(c)(3). See...

Certificat of Vendor Compliance, State of Hawaii, State Procurement Office. See...

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2023-24, but

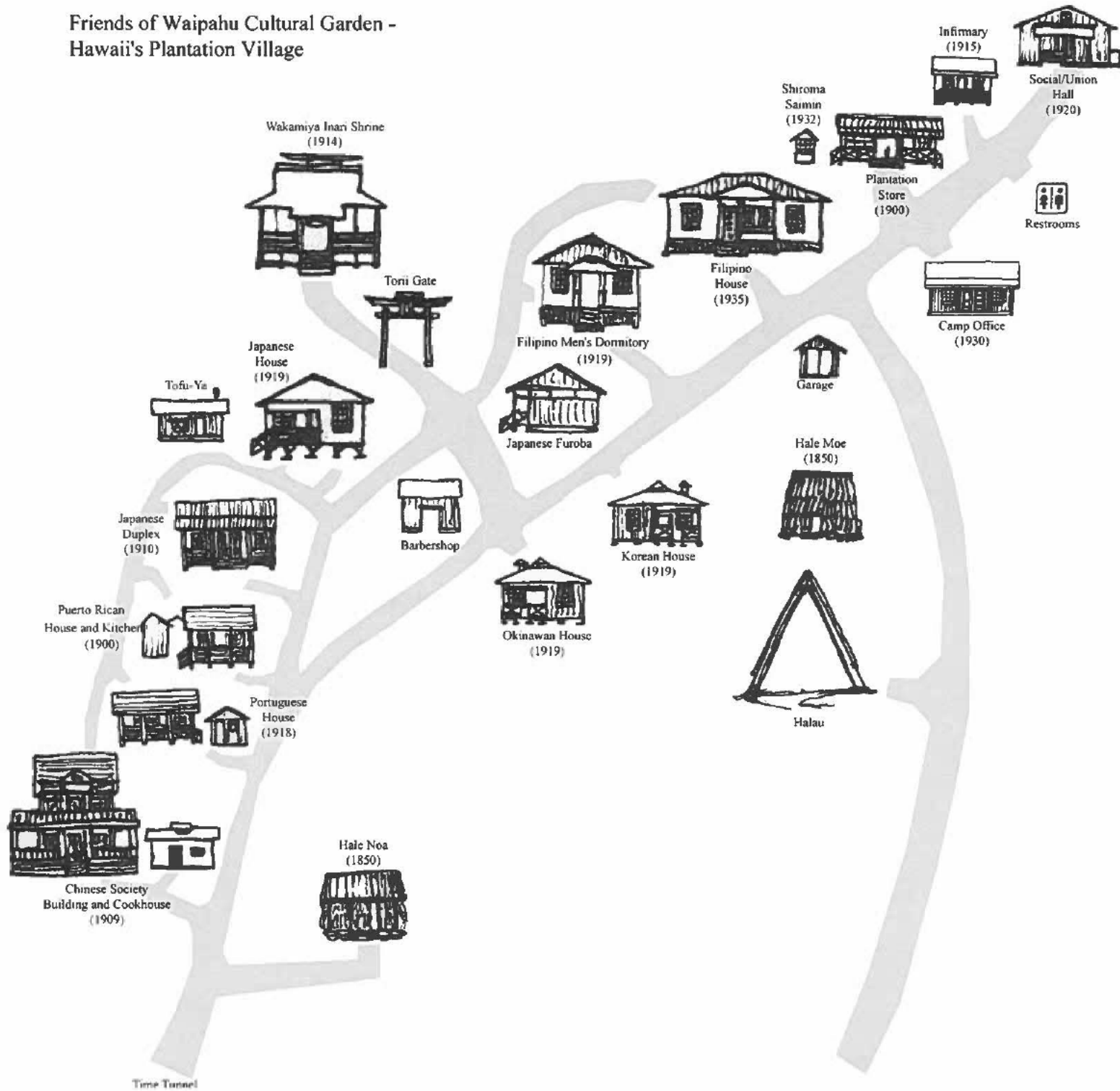
Hawaii's COVID lockdown shut down HPV tour revenues and fundraising campaigns, both of which are essential in funding operational expenses. School tours essentially shut down for two years. With the opening up of HPV for visitors, tours have been slowly recovering although school tours have been returning only during the latter part of 2022. Fundraising events have not yet returned to pre-COVID levels.

It is anticipated visitor counts and school visits will continue to increase as long as confidence in community health is maintained. In this environment HPV fundraising events will also be planned to supplement tour revenues.

(b) Not received by the applicant thereafter.

Without funding of this grant, HPV will not have the funds available for these projects. HPV will continue to be open to visitors and conduct special events but may only have nominal impact due to the funding constraints on each project undertaken. HPV will further incur deferred maintenance on its infrastructure and confront possible safety issues for visitors.

Friends of Waipahu Cultural Garden -
Hawaii's Plantation Village



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **DEC 21 2017**

FRIENDS OF WAIPAHU CULTURAL GARDEN
PARK
94-695 WAIPAHU ST
WAIPAHU, HI 96797

Employer Identification Number:
23-7381472
DLN:
17053264327047
Contact Person:
MITCHELL P STEELE ID# 31360
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 15, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

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FRIENDS OF WAIPAHU CULTURAL GARDEN

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

BUSINESS START DATE: 01/01/1979

STATE OF HAWAII
DEPARTMENT OF TAXATION

L1361399808
FORM G-44A
(REV. 2016)

LICENSE ISSUED FOR THE PRIVILEGE OF ENGAGING IN BUSINESS AND OTHER ACTIVITIES UPON THE CONDITION THAT THE LICENSEE SHALL PAY THE TAXES ACCRUING TO THE STATE OF HAWAII UNDER THE PROVISIONS OF CHAPTER 237, HRS, AS AMENDED. LICENSEE'S ACTIVITIES ARE LISTED ON THE APPLICATION ON FILE WITH THE DIRECTOR OF TAXATION.

GENERAL EXCISE TAX LICENSE

THIS LICENSE IS NOT TRANSFERABLE.
TO BE DISPLAYED CONSPICUOUSLY AT THE
PLACE OF BUSINESS FOR WHICH ISSUED.



HAWAII TAX ID NUMBER: GE-184-794-1120-01
FRIENDS OF WAIPAHU CULTURAL GARDEN PARK
HAWAII'S PLANTATION VILLAGE
94 695 WAIPAHU ST
WAIPAHU HI 96797-2601