

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

Please see attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Family Promise of Hawai'i requests funds for a public purpose, to provide housing and supportive services for homeless and low-income families, pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

For 17 years, Family Promise of Hawai'i (Family Promise) has worked to prevent and end homelessness for families with children. Each year, we provide a critical safety net for hundreds of families experiencing housing instability. Family Promise is a 501(c)3 nonprofit whose mission is to help homeless and low-income families achieve sustainable independence by mobilizing existing community resources and support.

We serve an important but often overlooked and underestimated component of the state's homelessness crisis: families with children. We employ a holistic, compassionate, and individualized approach, offering emergency shelter combined with a variety of wraparound services to help families quickly return to stable housing. This is an urgent issue, because homelessness is traumatic for children and families; it can have long-term impacts for young children's physical and mental health, academic success, and other indicators.

In addition to our short-term, low-barrier shelter programs, we offer prevention and diversion programs to help families avoid becoming homeless, rapid rehousing and rental assistance programs, housing navigation and case management services, and stabilization services to ensure families remain stably housed. Our programs also provide for families' basic needs, like meals, transportation, showers, and hygiene products, along with financial literacy education, job training, emotional support, and referrals to meet each household's unique long-term needs.

These family-centered strategies and programs have served over 6,000 family members since 2006. We are guided by the following principles:

- Dignity and Worth: We promote households' self-determination.
- Hospitality: We welcome families with empathy and respect.
- Housing Focused: Our programs are focused on identifying permanent housing resources so that households can move as quickly as possible to sustainable independence.
- Low Barriers: We believe every household deserves a home, and therefore accept families as they are.
- Collaboration: We believe our community is strong. We collaborate with existing community resources (interfaith congregations, partner agencies, and volunteers) to fulfill our mission.
- Trauma-Informed; We recognize that many households experiencing housing instability have also experienced trauma. Our services provide emotional and physical safety.
- Anti-Racist: We are committed to advancing diversity, inclusion, equity, and social justice.

2. *The goals and objectives related to the request;*

Family Promise is seeking capital funding to develop the 'Ohana Navigation Center, a first-of-its-kind campus where families experiencing homelessness can attain a home, a livelihood, and a brighter future. This Center will provide emergency shelter and wraparound services for families with children, which is particularly important now that other shelters for families have closed in recent years.

Through this proposal, we will:

Prevent and end homelessness for families with children through a trauma-informed, culturally responsive center

Family Promise proposes to acquire and renovate a facility that will help families transition from homelessness to stable housing and achieve lasting independence. This child-friendly campus will contain all of the resources that families need, drawing on Family Promise's 17 years of experience to ensure that services are trauma-informed and culturally responsive.

The facility will offer short-term shelter for at least six families at a time. These shelter spaces will be "non-congregate," meaning each family has a separate room, providing privacy and helping to limit the spread of diseases like COVID-19. The facility will also include on-site case management, shower and laundry facilities, a community kitchen, a children's play area, a computer lab, and a community room for group activities such as community meals, health screenings, tenancy classes, financial management, workforce development, employment support, and children's tutoring.

All of these are services that Family Promise currently offers, but in various locations around O'ahu. This facility would centralize and expand these services to help families return to permanent housing more quickly and effectively.

Provide a proven solution to the crisis of homelessness

We recognize that homelessness can feel like an intractable problem, but it's not. Family Promise provides a path to housing stability for families challenged by homelessness. The 'Ohana Navigation Center will enable Family Promise to serve more than 120 low-income families annually through the various programs and services available at this new location. 80% of families served through the 'Ohana Navigation Center will successfully transition to housing stability upon their exit from the program.

We are grateful for the 2022 Legislature's support of this project, which awarded \$200,000 in CIP funds for plans, design, construction, and equipment. At the time, Family Promise had a nearly \$2 million award from the City & County of Honolulu for acquisition costs. However, due to restrictions on the use of those funds, the City reprogrammed its award to operating costs for Family Promise's existing programs. This legislative session, we are seeking State funding to supplement this loss in capital improvement funding so we can move forward with acquiring and opening this vital resource for the community.

3. *The public purpose and need to be served;*

One in 30 of Hawai'i's young keiki experience homelessness. Nearly 3,600 students across the state are living in unstable housing according to the Hawaii State Department of Education. Family Promise's 'Ohana Navigation Center will serve families with children who are experiencing homelessness as well as those who are at risk of homelessness. Critical services to support families with children who have fallen

into homelessness—such as shelter, case management, and housing support—are limited in the state. Over the past year, shelter beds for families have been reduced due to the closure of programs. The ‘Ohana Navigation Center will add much-needed shelter units to the community, while also providing services to help prevent families from experiencing the crisis of homelessness.

4. *Describe the target population to be served; and*

This project will focus on serving families with children who are experiencing homelessness or who are at risk of experiencing homelessness. This includes households who have been displaced due to job loss or inability to work, households who are living in overcrowded environments, and families who are experiencing homelessness and don't have access to safe housing. While we will serve all families, we anticipate that most households served will be those disproportionately impacted by housing instability, including Pacific Islanders and Native Hawaiians. Historically, 54% of households served by Family Promise identify as Pacific Islanders and 23% as Native Hawaiians. 100% of project beneficiaries will be low- and moderate-income households.

5. *Describe the geographic coverage.*

Located on O‘ahu, the ‘Ohana Navigation Center will support any resident who is experiencing housing instability.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. *Describe the scope of work, tasks and responsibilities;*

This proposal aims to support the land acquisition costs needed to open the ‘Ohana Navigation Center. The following will be accomplished through the ‘Ohana Navigation Center:

- Creating non-congregate shelter space to house families who are experiencing homelessness.
- Supplying families experiencing homelessness with showers, food, hygiene products, and other basic needs.
- Providing homeless prevention and diversion services to households who are living in overcrowded households or who have recently received eviction notices.
- Re-housing households who are experiencing homelessness.
- Equipping families with the necessary support services (case management, employment training, financial literacy, public benefits, connection to child care, etc.) to help them transition to stable housing.

- Connecting families with onsite support through various community activities such as meals, classes, presentations, health fairs, etc.

The following programs and services will be available onsite at the facility:

- Coordinated Intake/Assessment/Referral: Family Promise is an access point into Oahu's Coordinated Entry System (CES). Staff conduct assessments with families seeking assistance to determine their level of need and eligibility for various services. Staff refer those seeking support to the most appropriate community resources. For applicable families, staff administer and submit Family Vulnerability Index - Service Prioritization Decision Assistance Tool (VI-SPDAT) assessments.
- Prevention: Preventing homelessness for people that are at-risk of losing their housing by connecting them with immediate services, resources, and financial assistance to help them remain in their current housing or look for alternative permanent housing.
- Diversion: Preventing homelessness for people seeking shelter by helping them identify immediate alternate housing arrangements while connecting them with services and financial assistance to help them return to permanent housing.
- Shelter: Providing individual rooms and access to food, showers, laundry, bathrooms, and basic necessities for families experiencing homelessness.
- Rapid Re-Housing: Quickly housing homeless households. Households are referred to the program through the CES run by Partners in Care, O'ahu's Continuum of Care. CES works to equitably connect housing and supportive services with the highest-need and most vulnerable people in the community. Family Promise provides short- to medium-term rental assistance with housing navigation and case management to help households rapidly move from homelessness to housing.
- Wrap-Around Support: Connecting all households who are eligible for Family Promise programming with the resources they need to help them transition from housing instability to permanent, stable housing. This includes, but is not limited to, case management, housing navigation, financial literacy, access to public benefits, education and employment support, health insurance and health care, child care, tenancy training, and mediation and legal support.
- Stabilization: Providing follow-up support services to families who have secured stable housing through our Prevention, Diversion, and Shelter programs. This approach empowers families to achieve self-sufficiency and sustainable independence. We provide ongoing case management, access to furniture, financial literacy education, employment development, landlord engagement, and referral to community resources to help families stay in permanent housing.

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service;*

The project's 12-month timeline is projected as follows. Please note that this timeline may change depending on identification and acquisition of the property as well as what renovations are needed to get the property ready for the 'Ohana Navigation Center.

Quarter 1

- Location identified & Purchase and Sales Agreement complete
- Begin due diligence surveys
- Community engagement activities
- Finalize facility acquisition, including closing and recordation of title

Quarter 2

- Contract architect, electrical, and mechanical engineer
- Design and reporting from architect, electrical, and mechanical engineer complete
- Permits submitted
- Gather bids for construction

Quarter 3

- Select and award contract for general contractor
- Permits approved
- Begin construction

Quarter 4

- Continue construction
- Purchase needed equipment
- Move in appliances and furniture

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and*

Family Promise's Board of Directors and staff are committed to executing the vision of 'Ohana Navigation Center. The Board has created a Facilities Committee focused on searching for properties and providing oversight of all logistics needed for opening the 'Ohana Navigation Center. In addition, the organization has been working with a broker to search for properties. The Executive Director, Director of Operations, and Board of Directors monitor the project's progress several times each month. If Family Promise identifies a property that is need of renovations, an architect will be hired who will serve as a project manager and will oversee permitting and construction. The Executive Director and architect will meet on a regular basis to review the construction timeline and monitor spending.

Once the program is operational, Family Promise will collect household data via client intake, assessment, and exit forms and will enter all data into both the Homeless Management Information System (HMIS) and Family Promise's internal data-tracking system. Staff use a data-informed decision-making approach to adjust services to best meet the needs of households and performance goals. All households supported via

Family Promise programs are also given a confidential client satisfaction survey upon program exit. Survey responses are monitored by staff and used to adjust programming. Ongoing feedback from Family Promise's advisory council, composed of households who have participated in Family Promise programs and members of the community who have a lived experience with homelessness, will be used to improve organizational performance.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.*

During the State GIA period of performance, Family Promise will submit reports to the State regarding the acquisition progress, including any requested or required documentation, such as property searches, architectural designs, due diligence reports, copies of submitted permits, inspections, and grant expenditures.

The following outcomes will be measured annually once the 'Ohana Navigation Center is opened:

- Number of families who are experiencing homelessness and receive safe, secure temporary housing and daily meals through non-congregate shelter.
- Percent of families served in shelter who transition to stable housing through engagement in case management sessions and execution of their housing service plan.
- Number of families experiencing homelessness who receive rapid re-housing rental assistance and connection to permanent housing.
- Number of families who receive homeless prevention and diversion activities.
- Percent of families served in prevention and diversion activities who transition to or maintain stable housing (i.e., avoid homelessness) through provision of rental assistance and wraparound support.

IV. Financial

Budget

1. *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*
- a. Budget request by source of funds – Please see attached.
 - b. Personnel salaries and wages – Please see attached.
 - c. Equipment and motor vehicles – Please see attached.
 - d. Capital project details – Please see attached.
 - e. Government contracts, grants, and grants in aid – Please see attached.

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.*

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-------------|-----------|-----------|-----------|-------------|
| \$1,500,000 | | | | |

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.*

Family Promise does not anticipate seeking other sources of capital funding for the acquisition of the 'Ohana Navigation Center during the fiscal year, but if 'Ohana Zones Pilot Program funding becomes available for acquisition purposes, we will apply for those funds for this project. Family Promise is seeking FY24 operating funding from a variety of sources, including private donations, foundation grants, and government contracts through the Emergency Solutions Grant, Continuum of Care, Victims of Crime Act, and State of Hawai'i homeless service funding opportunities.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.*

Not applicable.

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.*

Please see attached.

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.*

Family Promise's unrestricted assets as of December 31, 2022 is \$1,539,774. The organization has an additional \$2,537,863 in restricted assets, of which \$1.25M is committed for The Ohana Navigation Center.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a

listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Family Promise is a high-impact nonprofit that has provided much-needed support for homeless and low-income families on O‘ahu since 2006. We have extensive experience managing both private and government (City, State, and Federal) grants. A listing of our verifiable experience is attached. There have been no findings concerning our agency’s management of its grants. Family Promise staff hold various leadership positions in the community and our social work team possesses a combined experience of over 50 years.

In recognition of our experience, we recently received a \$2.5 million grant from the Day 1 Families Fund to expand upon our existing work. We hope to leverage these funds, alongside this request, to open the ‘Ohana Navigation Center which will help us ensure that homelessness is rare, brief, and nonrecurring in our community. By working in partnership with the State, we see a future where no family is unsheltered.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Our current rented office space is located at 245 N. Kukui St. Suite 101, Honolulu, HI 96817. This location does not allow us to shelter families overnight, which is why we are seeking funding to create the ‘Ohana Navigation Center.

While we have not secured a property yet for the Center, we are working with a broker to find a facility that meets our needs for this project. We are seeking a site on Oahu that is zoned for mixed use (residential and commercial), minimally has 5,000 square feet, is located along a bus route, and has more than ten parking stalls. Our vision for the Center is illustrated below:



VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The following community professionals serve on Family Promise's Board of Directors:

- President, Jennifer Diesman, Senior Vice President, Government, Policy, and Advocacy, HMSA
- Vice President, Justin Puckett, HI Market Leader, Humana
- Secretary, Shelley Ellwin, Financial Reporting Director, Hunt Companies
- Treasurer, Ken Tyson, Financial Systems Manager, Kamehameha Schools
- Director, Matt Hara, Program Officer, Local Initiatives Support Corporation (LISC)
- Director, Cecily Ho Sargent, Owner, Tucker and Bevy
- Director, Jordan Odo, First Vice President, Associate Counsel, American Savings Bank
- Director, Greg Schlais, General Manager & Senior Director, Hawaii Market Development & Operations, Satellite Healthcare

The following staff lead Family Promise:

Executive Director Ryan Catalani sets the vision of the organization and aligns programming with the agency's strategic plan, engages in contract negotiations, and networks with the Board of Directors and key stakeholders. He also raises funding to support the agency's ongoing programming. Ryan has collaborated with communities across the Americas to galvanize solutions to critical social challenges. He was named one of Hawai'i's "40 Under 40" by Pacific Business News and serves on the boards of Pacific Gateway Center and the Association of Fundraising Professionals Aloha Chapter.

Director of Operations Lama Chang ensures contract compliance, supervises the Accounting Manager, negotiates contracts with all vendors, and serves as the Acting Executive Director when Ryan is unavailable. Lama has over 16 years of project management experience.

Accounting Manager Garrett Iha brings over 35 years of accounting and finance experience to his role at Family Promise. Garrett oversees agency bookkeeping, budgeting, and financial reporting.

Director of Family Services Morgan Barrett designs, implements, and evaluates onsite programming in line with funding requirements as well as supervises all program staff. Morgan holds a Master's in Social Work and has extensive experience providing direct services for vulnerable families.

In addition to staff, the following contractors will be hired/consulted with:

Broker: To support with locating properties, negotiating with sellers, and coordinating due diligence. Will assist through the closing process.

Legal Support: To ensure zoning compliance and review all legal documents prior to closing on facility.

Architect (who will also support securing engineers & general contractor): To design, plan, and complete the renovation needed through a competitive procurement process.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director - \$90,000 - \$110,000
Director of Operations - \$60,000 - \$80,000
Accounting Manager - \$60,000 - \$80,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

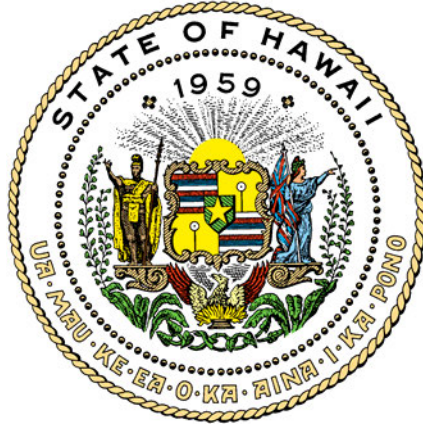
Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but*
- (b) Not received by the applicant thereafter.*

This request is for capital improvement to acquire a facility for the 'Ohana Navigation Center, which is a one-time cost. Family Promise will support ongoing operating costs through our existing donor and grant partnerships as well as through government contracts.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FAMILY PROMISE OF HAWAI'I

was incorporated under the laws of Hawaii on 04/11/2005 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Family Promise of Hawaii

(Typed Name of Individual or Organization)


(Signature)

January 6, 2022

(Date)


Ryan Catalani
(Typed Name)

Executive Director
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Family Promise of Hawaii

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|-----------------------------------------|------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------|
| A. PERSONNEL COST | | | | |
| 1. Salaries | Not applicable | | | |
| 2. Payroll Taxes & Assessments | Not applicable | | | |
| 3. Fringe Benefits | Not applicable | | | |
| TOTAL PERSONNEL COST | | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | Not applicable | | | |
| 2. Insurance | Not applicable | | | |
| 3. Lease/Rental of Equipment | Not applicable | | | |
| 4. Lease/Rental of Space | Not applicable | | | |
| 5. Staff Training | Not applicable | | | |
| 6. Supplies | Not applicable | | | |
| 7. Telecommunication | Not applicable | | | |
| 8. Utilities | Not applicable | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 1,500,000 | | | |
| TOTAL (A+B+C+D+E) | | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 1,500,000 | Ryan Catalani | 808-300-0560 | |
| (b) Total Federal Funds Requested | | Name (Please type or print) | | Phone |
| (c) Total County Funds Requested | |  | | 01/09/2023 |
| (d) Total Private/Other Funds Requested | | Signature of Authorized Official | | Date |
| TOTAL BUDGET | 1,500,000 | Ryan Catalani, Executive Director | | |
| | | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Family Promise of Hawaii

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|-----------------------------------------|----------------------|-----------------|----------------------------------------|-------------------------------------|
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: Not applicable. | | | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Family Promise of Hawaii

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |

JUSTIFICATION/COMMENTS: Not applicable.

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |

JUSTIFICATION/COMMENTS: Not applicable.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Family Promise of Hawaii

| FUNDING AMOUNT REQUESTED | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------|------------------------------|-----------------------------------------|---------------------------------------------|---------------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2021-2022 | FY: 2022-2023 | FY:2023-2024 | FY:2023-2024 | FY:2024-2025 | FY:2025-2026 |
| PLANS | 24,000 | 50,000 | | | | |
| LAND ACQUISITION | 250,000 | 1,250,000 | 1,500,000 | | | |
| DESIGN | | 30,000 | | | | |
| CONSTRUCTION | | 100,000 | | | | |
| EQUIPMENT | | 20,000 | | | | |
| TOTAL: | 274,000 | 1,450,000 | 1,500,000 | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |
| <p>\$24K secured in FY 21-22 from philanthropic partner for due dilligence surveys - to be used once a property is identified. Additional 250K secured in private funding for acquisition. \$1.25M secured for acquisition in FY 22-23 from the Day 1 Families Fund and \$200K secured from State Grant-in-Aid for plans, design, construction, and equipment. \$1.5M requested from FY 23-24 State GIA to complete the project.</p> | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant Family Promise of Hawaii

Contracts Total

5 635 656

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County) | CONTRACT VALUE |
|----|------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------|
| 1 | Continuum of Care - Domestic Violence Rapid Rehousing FY22 | awarded contract anticipated for 1/1/24 - 12/31/24 | Department of Housing and Urban Development | U S | 976 786 |
| 2 | Victims of Crime Act (federal sub-grantee) | 7/1/22 - 6/30/24 | Department of Attorney General Crime Prevention and Justice Assistance Division | State of Hawaii | 332 414 |
| 3 | Continuum of Care - Domestic Violence Rapid Rehousing FY21 | 12/1/22 - 11/30/23 | Department of Housing and Urban Development | U S | 976 786 |
| 4 | Emergency Solutions Grant FY22 | 4/1/22 - 05/31/23 | City Department of Community Services | Honolulu County | 176 204 |
| 5 | Emergency Solutions Grant - Oahu Housing Now | 2/1/21 - 8/31/22 | City Department of Community Services | Honolulu County | 611 640 |
| 6 | Emergency Solutions Grant - FY21 | 1/1/2021 - 4/30/22 | City Department of Community Services | Honolulu County | 250 000 |
| 7 | Emergency Solutions Grant - COV D | 7/17/20 - 8/30/23 | City Department of Community Services | Honolulu County | 718 969 |
| 8 | Victims of Crime Act (federal sub-grantee) | 7/1/2020 - 6/30/22 | Department of Attorney General Crime Prevention and Justice Assistance Division | State of Hawaii | 569 958 |
| 9 | City and County of Honolulu Coronavirus Relief Fund | 8/19/20 - 11/30/20 | Hawaii Community Foundation on behalf of City Department of Community Services | Honolulu County | 1 000 000 |
| 10 | Housing First increment | 12/16/2019 - 3/31/2021 | U S Vets on behalf of City Department of Community Services | Honolulu County | 479 685 |
| 11 | Emergency Solutions Grant - FY20 | 5/1/2020 - 6/30/2021 | City Department of Community Services | Honolulu County | 100 000 |
| 12 | Emergency Solutions Grant - FY20 | 2/25/2020 - 6/30/2021 | City Department of Community Services | Honolulu County | 110 000 |
| 13 | State of Hawai'i Grant-in-Aid (2022 Legislature) | 7/1/22-6/30/23 (awarded not yet contracted) | Hawaii State Office of Community Services | State of Hawaii | 200 000 |
| 14 | State of Hawai'i Grant-in-Aid (2020 Legislature) | 1/1/2020-12/31/2020 | Hawai'i State Department of Human Services | State of Hawaii | 110 000 |
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Family Promise of Hawai'i Organizational Chart

