# THE THIRTIETH LEGISLATURE **APPLICATION FOR GRANTS CHAPTER 42F. HAWAII REVISED STATUTES**

Type of Grant Request:



Capital

Legal Name of Requesting Organization or Individual: Dba:

Ewa Beach Lions Club Foundation

Amount of State Funds Requested: \$20,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Annual Community Enrichment Events: (Special Needs Children Christmas Party, Ewa Beach Christmas Parade, Ewa Beach Easter Bash, Senior Valentine Dance, Halloween Trick or Treat, Vision Screening, One'ula (Haubush) monthly cleanup, Socks for Soldier, monthly food drive, Veteran Cup Gift Set, Dick Beamer LEO High School Scholarship Program, and support services for our most vulnerable residents. These events perpetuate long standing traditions for Ewa Beach and provides a sense of pride and cultural identities for our residents.

Amount of Other Funds Available: State: \$ Federal: \$ County: \$ Private/Other: \$_3000 New Service (Presently Does Not Exist):	Total amount of State Gra Fiscal Years: <u>\$</u> 20,000 Unrestricted Assets: <u>\$</u> 0 Evicting Service (Pro		
Type of Business Entity:	Mailing Address:	эспау ш Ор	
501(C)(3) Non Profit Corporation	P.O. Box 2044		
Other Non Profit	City:	State:	Zip:
Other	Ewa Beach	HI	96706
Contact Person for Matters Involving this Applicati	on		
Name: Jacqueline Torres	Title: Treasurer/Director		
Email: gjtor@aol.com	Phone: 808-277-0829		
Federal Tax ID#:	State Tax ID#		
Jugue Jacqueline	e Torres/Treasurer	1 12	Jan 23

Authorized Signature

**Date Signed** 

Name and Title

# **Application Submittal Checklist**

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

Х	1) Certificate of Good Standing (If the Applicant is an Organization)
Х	2) Declaration Statement
х□	3) Verify that grant shall be used for a public purpose
<b>X</b>	4) Background and Summary
Х□	5) Service Summary and Outcomes
X	<ul> <li>6) Budget <ul> <li>a) Budget request by source of funds (Link)</li> <li>b) Personnel salaries and wages (Link)</li> <li>c) Equipment and motor vehicles (Link)</li> <li>d) Capital project details (Link)</li> <li>e) Government contracts, grants, and grants in aid (Link)</li> </ul> </li> </ul>
Х	7) Experience and Capability

X 8) Personnel: Project Organization and Staffing

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JACQUELINE TORRES/TREASURER/DIRECTOR

12 Jan 23 DATE

PRINT NAME AND TITLE

Application for Grants



#### Department of Commerce and Consumer Affairs

#### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

EWA BEACH LIONS CLUB FOUNDATION

was incorporated under the laws of Hawaii on 04/13/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 27, 2022

Nadinil/lendo

Director of Commerce and Consumer Affairs

To check the authenticity of this certificate, please visit: http://hbe.ehawaii.gov/documents/authenticate.html Authentication Code: 449440-COGS\_PDF-249682D2

#### DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ewa Beach Lions Club Foundation (Typed Name of Individual or Organization

(lyped Name of Individual or Organization)	
Jugula 2	12 San 23
(Signature)	(Date)
Jacqueline Torres	Treasurer
(Typed Name)	(Title)

Rev 12/14/22

**Application for Grants** 

# **Application for Grants**

If any item is not applicable to the request, the applicant should enter "not applicable".

# I. Certification – Please attach immediately after cover page

## 1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

#### 2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with <u>Section</u> <u>42F-103</u>, <u>Hawaii Revised Statutes</u>.

#### 3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to <u>Section 42F-102</u>, <u>Hawaii Revised Statutes</u>.

The grant will be used for a public purpose.

# II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background.

The Ewa Beach Lions Club is a local charter of the Lions Club International and was established on 29 April 1965. A global leader in community and humanitarian needs, the club consist of a group of dedicated men and women who volunteer their talents, skills, and time to resolve and fulfill the critical needs in their community. The Ewa Beach Lions Club Foundation (EBLCF) is the fiscal sponsor for the EBLC. The IRS approved EBLCF as a 501(c)(3) on 7 October 2015. The EBLCF is responsible for monitoring, approving, and dispersing the EBLC funds.

2. The goals and objectives related to the request.

For over 57 years, the EBLC has sponsored the annual Community Enrichment Events in the Ewa Beach Community. These events consist of the Easter Bash, Halloween Trick or Treat, Special Need Children Christmas Party, Ewa Beach Christmas Parade, Vision Screening, monthly food drive, One'ula (Haubush) and North Road Cleanup.

# III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks, and responsibilities.

For over 57 years, the EBLC has sponsored several community enrichments events for the Ewa Beach community. These events are annual and free to the community.

a. Special Needs Children Christmas Party is unique in that, these children (with disabilities) in the Ewa Beach Elementary Schools are invited to attend a Christmas party designed solely as a special day for them. Students, teachers, and aides are bused to Asing Community Park for a Christmas pizza party .
Included are pictures with Santa, face painting, Oreo cookies, bug juice, water, fruit cocktail and pizza are served. Holiday music is played throughout the event.
b. Christmas Parade is a two miles route starting and ending at the Hale Pono Boys and Girls Club. It consists of 35 groups of marchers which includes , businesses, schools, clubs, organizations as well as elected officials who represent the community. Approximately 550 adults and children participate in the parade. Besides marchers, there are about 50 vehicles and floats. One thousand pounds of candy is disbursed along the parade route. Approximately 4,000 residents align the parade route.

c. Easter Bash – The Easter Bunny visits and pictures are taken with the bunny. Youths 0-12 years get to egg hunt with their age group. Approximately 200 baskets and goody bags are made and issued to support this event. (Note: The last two years due to COVID, the event was changed from the egg hunt to disbursing 300 Easter baskets to vehicles during the HI food bank food distribution in Ewa Beach.)

d. Monthly One'ula Beach (Haubush) consist of volunteers from schools, organization and EBLC who pick up trash and cut bushes as needed. (Last 6 months of 2022, event was put on hold)

e. Vision screening is on-going during the school year. Outreach to the public and private elementary schools in Ewa Beach is made in September to arrange vision screening. Purpose is to identify children early who require comprehensive eye screening.

#### New events:

f. Senior Valentine Dance for the Seniors. Music, food, refreshments, games and fellowship is provided.

g. Veteran Appreciation Cup gift set for the Veterans at the Kalaeloa Veteran Shelter. 150 Cups filled with various items for the Veterans.

h. Socks for Soldiers Drive – New Socks for the Veterans at the Kalaeloa Veteran Shelter

i. Halloween Trick or Treat - Candy Bags and refreshment are issued.

j. Monthly Food Drive –Donated food is issued to several food lockers in Ewa Beach

The annual events are community enrichment events and free to the community. An after-action report is completed after each event is completed to measure effectiveness of the event. Each year the cost of these events increases due to inflation and other variables. The year-to-year itemized comparison cost to execute each event is reviewed. Extensive comparison of resources is evaluated to measure who can deliver the same quality service for less cost i.e., purchasing the pizza for the Christmas party from Costco or Pizza Hut. Feedback from residents regarding the events. How can we improve the events, what additional needs do residents want.

# IV. Financial

#### Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
10000	3000	3000	4000	20000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

# Fundraising throughout the year and seeking private donation and grants from organization and businesses.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

## Not Applicable

		2020 Ewa Beach Lions Club Foundation Annual Community Eve
an ana ang san tig tang kang kang kang kang kang kang kang k	man sa man an a	Project - Easter Bash
and a second s		Cancelled due to COVID -19
Date	Amount	Vendor Name/Description
03/19/20	1,649.28	Oriental Trading (Supplies for 300 Easter Baskets and 200 Goody Bags
	an an an an an ann an ann an an an an an	NOTE: Purchased supplies prior to shutdown mandate
		Issued Baskets and Bags to Drive up in conjunction with the HI Food Bank Distribution at the Boys and Girls club in Ewa Beach.
		Project Children Special Needs Christmas Party
		Cancelled
	0.00	
		Project Ewa Beach Christmas Parade
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		Alternative project to Christmas Parade
12/05/20	754.73	Christmas Card Grab & Go (150 bags of candy issued to cars)
112/18/20	1,465.97	200 Bentos issued to seniors at Westloch Senior Home
	3,869.98	Total Expenses for Projects
		Other Expenses
05/07/20	1,000.00	Dick Beamer Scholarship for a senior LEO awarded to Erica Baysa
	4,869.98	Total Expenses
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Date	Amount	Vendor Name/Description
04/17/21	646.60	300 Easter Basket and 200 Goody Bags Giveaway in conjunction with food
		Distribution
an a summarian and a summarian	646.60	Total Project Expense
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	annan an a' tainn an a' tainn an a' tainn a' tai	2021 Children Special Needs Christmas Party
and the second	ennemente provinsi en la seconda de la se	Cancelled
		Project Ewa Beach Christmas Parade
		Cancelled
passa op and a state and the state of the st		Monthly Cleanup
	376.90	Folding Benches for cleanup and food drives
, , , , , , , , , , , , , , , , , , ,	93.19	Breakfast McMuffin for Volunteers
er en state weere	470.00	Total Evenence
an a	470.09	Total Expenses
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	±,2.20.00	
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af helleninger (s) - a - constanting (s) - s' - a hellenin	n 5, 21 - Marin Barranan, manananan ar ar an anananan ar ar aras	Project - Senior Valentine Dance
Date	Amount	χοριμό (ματοπολογμός) ματοπολογμός ματοπολογμός ματοπολογμός το πατοπολογμός το τουργμότητατου το το γραφηρογμός το το γραφηρογμός το που που που το το που που που το το που που που που που που που που που πο
02/12/22	15.00	Longs Drug (Pencils)
02/12/22	40.00	<b>Raelena Alcos Reimbursement for Valentine Games</b>
01/20/22	80.00	Asing Park Rental
01/27/22	61.30	<b>Oriental Trading (Decorations for Valentine Dance</b>
2/2/22	52.25	Sams Club - Valentine Candy
01/31/22	88.12	Walmart - Supplies for candy roses and prizes for games
2/12/22	NONE	Bentos were donated by Pagoda Hotel
TOTAL	336.67	Budget: \$800
nnaar en ee soor op soo	where the matrix $g(x,y_{1})$ is the second second $x$ . The sum of the second second $x$ is $x$ , $x$ , $y$ , , , , , , , , , , , , , , , , , , ,	Project - Easter Bash
03/11/22	1,012.71	<b>Oriental Trading Supplies for 150 Easter Baskets</b>
04/14/22	45.98	Domino Pizza Lunch for volunteers preparing Easter Baskets
Total	1,058.68	Budget: \$1000
		Dick Beamer LEO Scholarship
atomostiky page anatomostikanikanikanikani	1,000.00	Awarded to Christie Jiang
	68.07	MN Printing (Banner
energian a substant and assessment as a substant and assessment and	<b>25.98</b>	Costco (Leis)
Total	1,094.68	Budget: \$1000
		Project halloween Trick or Treat 29 Oct 22
09/14/22	701.82	Oriental Trading
10/08/22	168.18	Oriental Trading
10/29/22	6.27	AutoZone (Duct tape)
10/20/22	115.20	MN Printing (Halloween Banners)
10/00/22	82.43	Sams Club (Chips)
10/29/22	36.31	Longs (AA Batteries, Liner)
TOTAL	1,110.21	Budget: \$1000
44 IAE 199	01 20	Project Veteran Cup of Gratitude
11/15/22	81.29	Safeway (teabags)
11/15/22	491.94	Costco (Snacks)
11/06/22	23.00	Costco
11/00/22	15.99	Amazon (bags)
Total	612.22	Budget: \$800
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		2022 Ewa Beach Lions Club Community Events Epenses
		Vendor Name/Description
		Project: Children Christmas Project
Date 12/08/22	Amount 226.12	PJ Party Rental (Chairs and tables)
12/08/22	502.00	Pizza Hut (Pizza for children, teachers, volunteers)
12/8/22	1,308.00	Ground Transport (Bus and Vans)
12/8/22		Karen Went (Reimbursement for Supplies)
12/0/22	1,824.10	Karen went (Reimbursement for Supplies)
Total	3,860.22	Budget-= - \$3300
		Christmas Parade
12/14/22	144.39	Ellie Rolark (Reimbursement for Certificate and Trophy plaque)
12/15/22	65.19	Jackie Torres (Reimburse for 5 leis)
12/01/07	408.38	Aloha Signs
12/20/22	83.77	Certificates and Banner Grand Marshall
12/28/22	108.96	Lola Tripp (Reimbursement for Decorations for Sleigh)
12/20/22		1,000 lbs candy donated by Solar Company (\$3,000)
01/11/23	28.05	Mailing of Plaques
Total	838.74	Budget=\$3600
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#### 2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Asing Community Park is the only facility used for the Special Needs Children Christmas Party and Senior Valentine Dance. Vision screening is done at DOE schools. All other events are outdoor events. Reservation for facility is secured 60 days out of event.

# VI. Personnel: Project Organization and Staffing

#### 1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The EBLC consist of 14 members and the EBLCF consist of 7 directors who are members of the EBLC. There are no paid staff. All members and directors are volunteers who possess diverse education, experience, and skill sets.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The organization chart of the EBLCF consists of a President who presides over the meeting and calls the meeting to order. Secretary – takes the minutes and generate a minute report. Treasurer – maintains the funds and submits the state and federal taxes as applicable. Additional 4 Directors who attend meeting and vote on issues. The organizational chart for EBLC is President, Vice President (takes over duties of the absent President), Secretary and Treasurer and 10 additional members.

#### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not employee name</u>.

#### Not Applicable. All directors and members are volunteers.

Rev 10/29/2022

BUDGET F				NDS			
Period: July 1, 2023 to June 30, 2024							
Applicant:	_ Ewa Beach Lions	Club Foundation					
BUDGET	Total State	Total Federal	Total County	Total Private/Other			
CATEGORIES				Funds Requested			
	(a)	<u>(b)</u>	(c)	(d)			
A. PERSONNEL COST				[ [			
1. Salaries							
2. Payroll Taxes & Assessments 3. Fringe Benefits		· · · · · · · · · · · · · · · · · · ·					
	<b>[</b>			{{			
TOTAL PERSONNEL COST							
B. OTHER CURRENT EXPENSES							
1. Airfare, Inter-Island							
2. Insurance 3. Lease/Rental of Equipment							
4. Lease/Rental of Space							
5. Staff Training							
6. Supplies	2,000						
7. Telecommunication				· · · · · · · · · · · · · · · · · · ·			
8. Utilities	1						
9. Community Enrichment Events	18,000						
10							
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TOTAL OTHER CURRENT EXPENSES	20,000						
C. EQUIPMENT PURCHASES							
D. MOTOR VEHICLE PURCHASES							
E. CAPITAL							
TOTAL (A+B+C+D+E)	20,000						
····· ···· ···························				·			
		Budget Prepare	ed By:				
SOURCES OF FUNDING							
(a) Total State Funds Requeste	d	Jacqueline Torres		808-277-0829			
(b) Total Federal Funds Reques	sted	Name (Please type	or print)	Phone			
(c) Total County Funds Reques		mund	- 2	1250022			
(d) Total Private/Other Funds Request	and the second	Signature of Authori	zed Official	Date			
		/) V					
TOTAL DUDGET	00.000	Jacqueline Torres, T					
TOTAL BUDGET	20,000	Name and Title (Ple	ase type or print)	1			

#### Application for Grants

Applicant: Ewa Beach Lions Club Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$-
				\$-
				\$
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				\$ -
				\$-
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TOTAL:				
JUSTIFICATION/COMMENTS:				<b>.</b>

DESCRIPTION	NO. OF	COST PER	TOTAL	TOTAL
EQUIPMENT	ITEMS	ITEM	COST	BUDGETED
Not Applicable			\$	
			\$ -	
			\$-	
			\$ -	
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TOTAL	:  ::::::::::::::::::::::::::::::::::::			
DESCRIPTION	NO. OF	COST PER	TOTAL	TOTAL
	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
DESCRIPTION OF MOTOR VEHICLE		1		
DESCRIPTION OF MOTOR VEHICLE		1	COST	
DESCRIPTION OF MOTOR VEHICLE		1	COST \$-	
DESCRIPTION OF MOTOR VEHICLE		1	COST \$ - \$ -	
DESCRIPTION OF MOTOR VEHICLE		1	COST \$ - \$ - \$ \$ - \$ \$ - \$ - \$ - \$ - \$ - \$	
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	FUNDI		REQUESTED			
TOTAL PROJECT COST		ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
سترقد والبرام بالمحاولة بالمحافظة ويروانك المتراجي والمحافظة والمراجع والمحافظة والمراجع	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LANDACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	NA					

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID						
Ap	Applicant: Ewa Beach Lions Club Foundation Contracts Total: -					
	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMEN T ENTITY (U.S./State/ Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE	
	NA					
2						
3						
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