

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

KALENE SAKAMOTO
PRINT NAME AND TITLE

JANUARY 19, 2023

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Chinatown 808 Events Chinatown 808

Amount of State Funds Requested: \$ 24666.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The request seeks funds to support the Night In Chinatown Festival & Parade held in Chinatown Honolulu. The event is attended by approximately 30,000 people. The event supports Chinatown 808's effort to revitalize downtown Chinatown and support the Chinese cultural perpetuation in Hawaii by drawing a sizeable population to a safe and vibrant Chinatown. The event supports Chinatown merchants, and vendors across Oahu by having food trucks, food vendors, and merchandise vendors.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

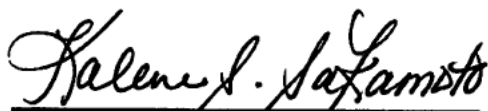
501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

1934 Kuapapa Place
City: State: Zip:
Honolulu HI 96819

Contact Person for Matters Involving this Application	
Name: Kalene Sakamoto	Title: Vice-President
Email: kalenesakamoto@yahoo.com	Phone: 808-228-1199

Federal Tax ID#: XXXXXXXXXX	State Tax ID#
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Authorized Signature

Kalene Sakamoto Vice-President

Name and Title

1-19-2023

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

CHINATOWN 808 EVENTS

was incorporated under the laws of Hawaii on 12/10/2022 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2023

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Chinatown 808

(Typed Name of Individual or Organization)

Kalene S. Sakamoto

(Signature)

1/19/23

(Date)

Kalene S. Sakamoto

(Typed Name)

Vice President

(Title)

NIGHT IN CHINATOWN & DRAGON BOAT RACES

I. BACKGROUND AND SUMMARY

1. Public Purpose and Need- A Path To Revitalization of Chinatown

Our organization, Chinatown 808 (currently in the process of obtaining confirmation of 501(c)(3) status), seeks this grant for our Night in Chinatown Festival and Parade event and our Dragon Boat Races. The aim of these series of events is to revitalize and perpetuate the local and Chinese culture in Honolulu, and our historic Chinatown, where seniors and affordable housing tenants are heavily represented. One organizational goal is to have our Chinatown return to a safe and culturally vibrant place for our seniors and visitors to live and enjoy. Chinatown 808 is an organization that has a lengthy history of success for large cultural, and community events. We verify that the event is for a public purpose.

Chinatown has over the recent pandemic years fallen victim to homelessness, illicit drug use, and crime. Unfortunately, Chinatown is an area where many seniors and those with limited income reside. Honolulu's Chinatown has no less than seven housing complexes for senior and lower income tenants: Hale Pauahi, River Pauahi Apartments, Maunakea Tower Apartments, Kekaulike Courtyards, Iwilei Senior Residence, Chinatown Manor, Winston Hale, and Waena Apartments. These residents are within walking distance of Chinatown's fresh

food markets and culturally intensive food establishments. The COVID-19 pandemic accelerated the homelessness, illicit drug use, and crime in this Chinatown area for any visitors, but more impactfully for the defenseless seniors that call Chinatown home. Chinatown fell victim to deteriorating conditions that compromised the safety and well-being of its' residents, visitors, and senior citizens.

2. Brief Description of Applicant Background

Chinatown 808 is an organization made up of concerned citizens, from diverse backgrounds. The core 12 members are former and current members of the Honolulu Chinese Jaycees, and members of the other chapters of the Jaycee organizations. The directors also serve the community through their respective organizations such as the United Chinese Society, Chinese Chamber of Commerce of Hawaii, See Dai Doo Society, Tsung Tsin Association, Ket On Society.

The organization has been involved for over four decades with two signature events related to Chinatown and the perpetuation of Chinese culture. The first event was called the Night In Chinatown Festival and Parade centered around the celebration of the Chinese New Year. The event obtained applicable permits to close the streets of Chinatown for the annual celebration attended by over 30,000 people.

3. Target Population/Geographic Coverage

The celebration is christened with the commencement of the Festival's parade that winds its way through Hotel Street from the State Capital, through the heart of Chinatown. At the height of its popularity before the pandemic crippled celebrations, over 70 community organizations were represented in the parade. The participants included the Girl Scouts, politicians, exercise groups, business groups, community organizations, and sports organizations. The lion dance groups across the island are the highlight participants of this popular event. The awed parade watchers crowd the sidewalks, a swelling mass of people from across Oahu are in the thousands.

The parade led the attendees to the historic Chinatown area and Beretania Street where the up 57 tented food and merchant vendors serve a wide selection of popular local and cultural delights. Vendors fry jin dui in massive vats of oil. Gao is wrapped in decorative red paper. The ever-popular jai beckons the hungry appetites. The desert is Tong Goh (Chinese candied fruit). The T-shirt vendors sell the popular Chinese Zodiac animal of the respective year. Colorful trinkets of endless designs of the Lunar Year are swiftly sold. Attendance has swelled to over 30,000 revelers in one day. The two entertainment stages highlight Hawaii's talented local singers, dancers, and performers. The martial arts groups maintain

the largest audiences, as does the Lion Dance exhibitions on stage. Aala Park is utilized with the main entertainment stage, rest and eating tent, and a Kid Zone with free children's friendly bouncers.

Chinatown 808 assures that the applicable health codes are met, light towers are set up, electrical lines are added, police security is visible, and special refuse pickups at the conclusion of the night are orderly. The Festival and Parade have reached national recognition for its culturally inclusive celebration and attendance. The event is literally at the doorsteps or within a few blocks of our seniors and elderly lower income tenants.

The second signature event of Chinatown 808 is our Dragon Boat Races. Dragonboat racing has its origins set in China's Warring States Period, 2,500 years ago. The races' genesis evolved from fishing communities along the Yangtze River in Southern-Central China. The race ritual was meant to appease the rain gods, encourage rainfall and celebrate the planting season. Chinese culture teaches us that the dragon flies in the clouds and commands the wind, mist and rain. The dragon symbolizes power and excellence, courage, and perseverance. The dragon is known to overcome obstacles. He is gifted with enviable qualities- energetic, decisive, optimistic, intelligent, and ambitious.

Our dragon boat races were held at Ala Moana Beach. The races have had up to 50 teams competing. The participants included governmental departments, political groups, private businesses, law enforcement departments, Chinese community organizations, and interested public members. The Dragonboats are massive canoe-like vessels with a dragon head protruding from the bow and a tail in the stern. The 16 paddlers sit side-by-side within the boat and paddle to the rhythms of a drummer. The drum represents the beating heart of the dragon. The paddles represent the claws of the dragon. The goal is to reach the finish line first with the flag catcher raising the floating flag in victory. The funds are needed to repair the damaged hulls of the dragon boats to be seaworthy for the races.

The grant we currently seek is to support our attempt to fulfill our broader plan to revitalize and recover the full and safe use of Chinatown for the seniors, visitors, and residents of Hawaii set with a cultural foundation. Our plan is to begin with the utilization of Aala Park which serves the recreational needs of the Chinatown residential area. The strategic revitalization and renewal of this Chinatown Park is a return of the seniors and the community to this underutilized park.

4. Public Purpose and Need to be Served

Chinatown 808 works with community and business leaders to secure a successful outcome. We work in unison with City leaders to ensure a collaborative and safe event. Transforming Chinatown to become a place where we can safely gather and celebrate can be achieved by opening this venue and culture to the people of Hawaii and its visitors. We believe we have the historical experience of holding large events in Chinatown successfully and safely. Chinatown 808 is serious about its commitment to preservation of culture, and diversity of cultures as evidenced by the inclusive list of our participants. The heart of Chinese culture rests in Chinatown.

II. SERVICE SUMMARY AND OUTCOMES

1. Scope of Work, Tasks, Responsibilities

The scope of work is to draw a significant population into downtown Chinatown to discover the merchants, services, and businesses nestled within a safe and vibrant environment while observing Hawaii's local Chinese cultural traditions. A critical aspect of reaching this goal are the committee meetings to organize the annual event. The meeting of Chinatown 808's 12 members occur virtually on Zoom.

Each member has distinct responsibilities and duties. The entire committee works on obtaining sponsors to defray the significant costs of the event. The

President is the main point person contacting and communicating with the major sponsors of the event and contact for City services, including police support, road closure support, traffic control, and permitting requirements. The entertainment aspect and related logistics for the stage are handled by a committee member. The logistics of light towers, generators, and social media advertisements are headed by another member. The marketing and media publicity of the event is covered by one member. The food permitting places the responsibility on another member. The website and B-roll collection of photos and videos is conducted by one member. The budget responsibilities rests with another member. The drafting and modifications of forms and volunteer organization is the responsibility of a couple. One member is in charge of event road closures and traffic control, and the coordination with the volunteers and police. One member organizes the Parade and invites the participants of the parade.

2. Timeline

The committee meets each month to organize the annual event falling on the week before Lunar Chinese New Year, either in January or February. The meetings increase in duration and number three months prior to the event. Weekly meetings are set for a month prior to the event. The vendors are confirmed soon after the event concludes. New vendors are sought after

throughout the year and are confirmed 2 months prior to the event. The sponsorship for the event occurs throughout the year. The main event sponsor, American Savings Bank, will be contacted within weeks of the event for confirmation and increase of their monetary support. The other significant sponsors will also be contacted and confirmed for 2024.

3. Quality Assurance and Evaluation- Monitor, Evaluate, Improve

The committee will immediately gain feedback from all related parties at the event and soon following the event. The sponsor and vendor feedback are critical to the improvement of the event. Committee members are assigned to walk to each vendor and sponsor to gather the evaluation. The evaluations are shared to the committee at the first post-event meeting a few days after the event.

The post-event meeting will gather each members evaluation of their respective areas with an aim to improving the various functions and success of the event. The minutes of the meeting will memorialize the findings. Members will be assigned tasks associated with improvements of their respective responsibilities and of the event.

4. Measure of Effectiveness- Report to the State

The committee will report the effectiveness to the appropriate State agency for assessment of the program's achievement or accomplishment. A

written report will be submitted to the agency addressing the accomplishment. The report will address vendor feedback, and attendees feedback from social media analytics and response. The City and police estimates of crowd attendance will be shared. The objective measure of interaction and attendance will be captured on photographs and videos taken. Media interviews of the Mayor and Governor, and other dignitaries can be submitted to the agency.

III. EXPERIENCE AND CAPABILITY

The committee has the experience and capability to hold the event with the necessary skills, abilities, knowledge of, and experience. We have been involved successfully in the Night In Chinatown Festival & Parade for decades. The recent 2023 event was successfully executed and well attended. The feedback from vendors, dignitaries, and attendees were overwhelmingly positive.

The committee does not have a facility. We meet on Zoom. The event used the American Saving Bank for its operational headquarters and parking on the day of the event. The headquarters held the communication devices and chargers.

IV. PERSONNEL

The committee is purely voluntary and does not have any paid staff member. The committee does not anticipate hiring any paid staff member and has been able to conduct the event without hired staff for years. The training of volunteers

is conducted by each respective team member, and the Honolulu Chinese Jaycee organization.

The organizational chart would consist of the President, Leonard Kam. Vice-Presidents Kalene Sakamoto and Sarah Young. Secretary Clinton Wong and Treasurer Eileen Chun. The remaining members are directors in the non-profit organization.

V. OTHER

1. Litigation

We have no pending litigation and have not been involved in litigation as an organization. No outstanding judgments.

2. No Licensure or Accreditation

3. No Private Educational Institutions

4. Future Sustainability Plan

The plan for sustainability of our event rests with securing commitments from our title sponsor, the City, and vendors. No commitments have been secured at this time. It is expected to contact and attempt commitments with the first two months of the year based on the success our January 14, 2023 event.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

App

Chinatown 808

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	5,600	0	0	5,600
3. Lease/Rental of Equipment	8,566	0	0	8,566
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	500	0	0	500
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	14,666			14,666
C. EQUIPMENT PURCHASES	10,000			10,000
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	24,666			24,666
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	24,666	Kalene Sakamoto 808-227-8989		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	44,945		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	24,666	Kalene Sakamoto Vice-President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Chinatown 808

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Chinatown 808

EQUIPMENT	ITEMS	ITEM	COST	BUDGETED
Honda Generator EU7000ISNAN 120/140 volt	2.00	\$5,000.00	\$ 10,000.00	10000
JBL EON715 PA Speakers (2)	2	\$600.00	\$ 1,200.00	1200
JBL Tripod Stands	2	\$105.00	\$ 210.00	210
Rental- Light tower w/ 4000 watt generator	8	\$154.00	\$ 1,232.00	1232
Rental- Portapotty	10	\$125.00	\$ 1,250.00	1250
Rental- Entertainment Stage 32'x20'	2	\$1,595.00	\$ 3,190.00	3190
Rental- Sound w/ accessory	2	\$322.00	\$ 644.00	644
Rental- Stage Lighting	2	\$120.00	\$ 240.00	240
Rental- Stage Generator	2	\$300.00	\$ 600.00	600
			\$ -	
TOTAL:	32		\$ 18,566.00	18,566

JUSTIFICATION/COMMENTS:

The equipment is needed for the production of the event. The generators are used for lighting of tents and public announcements. The stage related equipment support the entertainment during the day and night.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Chinatown 808

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	51600	24666	0	14666	14666
TOTAL:			24,666		14,666	14,666
JUSTIFICATION/COMMENTS:						
The funds requested are foundational to the operations to produce the Night In Chinatown event.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Chinatown 808

Applicant: _____

Contracts Total: 24,666

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Night In Chinatown Festival & Parade 2024	Feb-24			24,666
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27		10			Application for Grants