



UNIVERSITY *of* HAWAII®

Procurement Informational Briefing

Senate Special Committee on Accountability

August 11, 2021



About the University of Hawai'i



- 10 campus system
- 49,600 students
- 9,600 employees
- 14 million gsf
- 900 buildings



UH Procurement Team



Goods & Services

Interim Director of Procurement Management, Karlee Hisashima

- SPO Delegated Authority
- Certifications: Writing Specifications (NAPM), Contract Administration (NAPM), General Public Purchasing (NIGP), Advanced Purchasing (NAPM), Cost/Price Analysis (NAPM), Hawaii Construction Law & Mechanics' Liens (PESI)
- 5 procurement specialists
 - All have SPO Delegated Authority
- Centralized procurement office (> \$25,000)



Construction

Facilities Contract Manager, Jamie Ho

- SPO Delegated Authority
- Licensed civil engineer, 33 years in state procurement
- 4 procurement specialists
 - All have SPO Delegated Authority
- Centralized procurement office (> \$25,000)

Procurement Procedures

- The Office of the Vice President for Administration together with the Office of Procurement Management and the Facilities Contract Office creates and maintains University Administrative Procedures (AP) related to procurement. These AP's are consistent with the requirements of Chapter 103D, HRS, and Sections 3-120 through 3-132, Hawaii Administrative Rules (HAR).
- The Office of Procurement Management and Facilities and Contracts Office's processes and processing times are consistent with the requirements of Chapter 103D, HRS, and the 3-120 through 3-132, HAR.

Goods and Services:

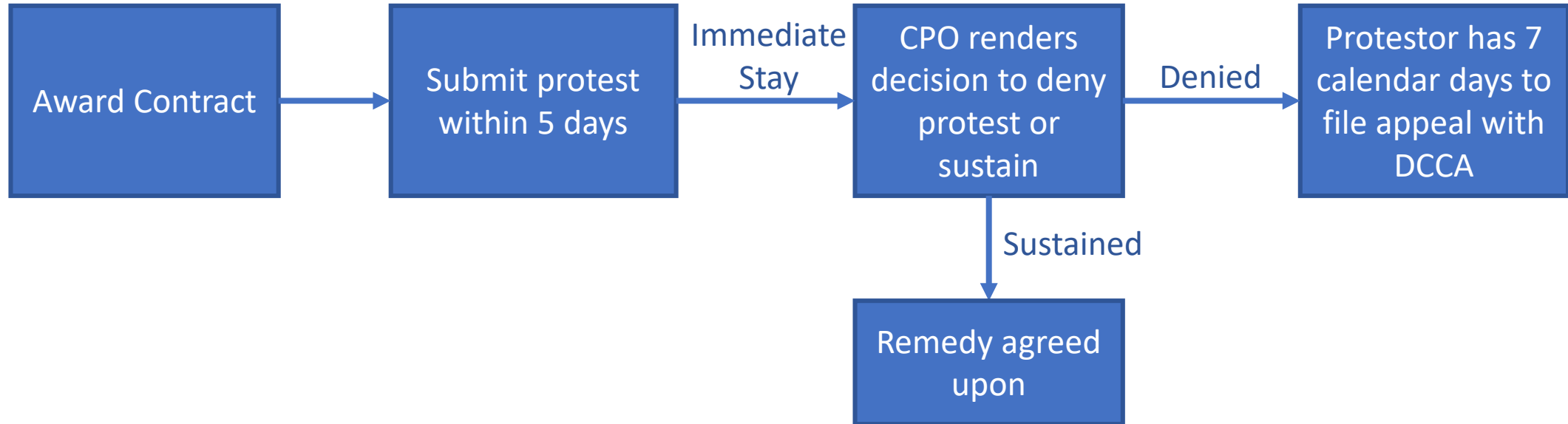
- Generally, the average time for processing a solicitation from advertisement through the procurement process is 45 days and the average time for processing the contract through execution is 45 days

Construction:

- Generally, the average time for processing professional services contracts from selection to contract execution is 75 days;
- The average time for processing IFBs from advertisement to contract execution is 90 days; and
- The average time for processing RFPs from advertisement to contract execution is 3-6 months.

Bid Protests (HRS 103D-701)

General Workflow



Last 5 years

Goods & Services: 8 protests, 48 day average

Construction: 12 protests, 34 day average

Design-Build, RFP and IDIQ

Last 4 years (since 2017):

- Executed 24 Design-Build Contracts
- Executed 6 Construction RFPs
- Executed 11 IDIQ contracts

In Process:

- 4 Design-Build contracts
- 11 Construction RFPs
- 3 IDIQ contracts

