

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:
Special Olympics Hawaii Inc.

Amount of State Funds Requested: \$ 1,100,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Funding to support the construction of a Health and Fitness Center, storage space, and outdoor play court will enable Special Olympics Hawaii, Inc., to implement additional on site programming designed to improve access to health, fitness, education, and sports initiatives for individuals with intellectual disabilities thus improving the overall health and well-being of the local community.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ 500,000.00 in kind
County: \$ _____
Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,700,000.00

Unrestricted Assets:

\$ \$4,669,159.39

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

91-610 Maunakapu Street
City: Ewa Beach State: HI Zip: 96706

Contact Person for Matters Involving this Application

Name:
Daniel Epstein

Title:
President & CEO

Email:
depstein@gmail.com

Phone:
808-386-3252

Federal Tax ID#:

State Tax ID#

Authorized Signature

Daniel Epstein, President & CEO

Name and Title

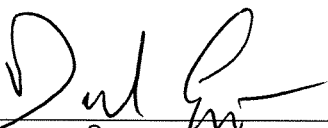
Date Signed

1/20/22

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

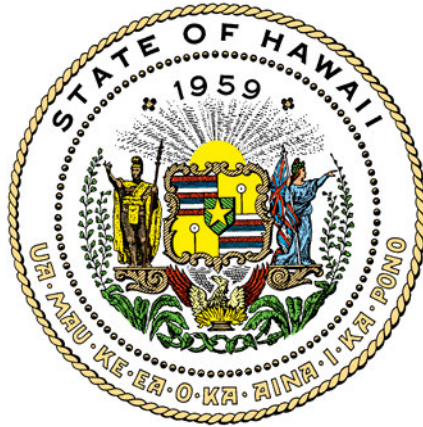
- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

DANIEL EPSTEIN
PRINT NAME AND TITLE

PRESIDENT & CEO

1/14/22
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

SPECIAL OLYMPICS HAWAII, INC.

was incorporated under the laws of Hawaii on 02/03/1972 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 04, 2022

Director of Commerce and Consumer Affairs

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See Attached Certificate of Good Standing

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See Attached Declaration Statement

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The State Grant-in-Aid will be used toward a public purpose as described in Section *II. Background and Summary, Question 3* below. Funding to support the construction of a Health and Fitness Building, an Outdoor Play Court, and storage space will enable Special Olympics Hawaii, Inc., to implement additional on site programming designed to improve access to health, fitness, education, and sports initiatives for individuals with intellectual disabilities thus improving the overall health and well-being of the local community.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Special Olympics Hawai'i, Inc. (SOHI) is a non-profit 501(c)(3) organization dedicated to transforming the lives of people with intellectual disabilities (ID) through programming in sports, health, education and community building. SOHI's mission is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for

children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes and the community.

Using sports as a catalyst, people with ID share their gifts and talents throughout the islands to create a more welcoming and inclusive society by removing injustice, isolation, and intolerance. SOHI envisions a world where people with ID lead healthy, vibrant lives grounded in ongoing sports and physical activity and a deeply held conviction to improve, compete, achieve and demonstrate their personal best. There is never a fee to any athlete, family member, or unified partner to participate in SOHI programs.

SOHI addresses the needs of people with ID directly by providing resources, educational programs not only for athletes but for health providers and the community. We promote positive health behaviors, reduce risky behavior, and enhance self-advocacy among individuals with ID. These initiatives and SOHI's in-depth sports programs encourage self-sufficiency and teach individuals with intellectual disabilities the skills to achieve healthy lifestyles. Year round programming builds community resilience for athletes, families, coaches and volunteers. Now, in our permanent location, SOHI's stakeholders can be assured they have support and resources easily accessed in accommodating surroundings.

2. The goals and objectives related to the request;

SOHI has a 45-year lease with the Department of Hawaiian Home Lands (with two additional 10-year options) for 2.45 acres of land located adjacent to the Kroc Center in Kapolei/Ewa Beach, Oahu. Envisioned as SOHI's main campus for its athletes, families and the community, Phase I and II were completed in early 2021. Named the Special Olympics Hawaii Sports and Wellness Center, the campus now houses its first facility – the Multi-Purpose and Administrative Building. With these steps of our master plan in place, our goal is to complete Phase III of our new campus to create additional onsite health and fitness programming for our athletes. Our goal for Phase III and for this request is to build our Health and Fitness Building and Outdoor Play Court. The building will address the following four components of our Health and Fitness program by providing:

1. Powerlifting Training Stations: Powerlifting is a popular sport currently offered by SOHI. Training in this sport can be difficult for the athletes due to a lack of facilities and the need to have a qualified trainer/coach. Having powerlifting equipment available will address these challenges, allow athletes to train safely, and recruit more athletes to compete in this exciting and expanding fitness centered sport.

2. A Cardio and Strength Space: Equipment such as exercise bikes, rowers, treadmills, and free weights will meet the need for athlete access to a free fitness gym with accessible, free parking and SOHI staff available.

3. A Multiuse Area: An open area designed for exercise classes like Zumba and Yoga that can also be converted to a classroom for health training, or larger medical screening events.

4. A dedicated Medical Exam and Screening Zone: A modular private area for medical screenings and exams to take place monthly for athletes who will set appointments with a visiting practitioner. In this setting, SOHI will have appropriate medical screening equipment on hand with the option to expand the space to host small-scale group screenings. Currently, SOHI holds Healthy Athletes – free health screenings and education - at State Games. MedFest is an event held in partnership with Kaiser Permanente physicians that provides free medicals for athletes-a Special Olympics requirement for participation. The new Health and Fitness Building will provide space for each of the disciplines to be held onsite as needed.

Right outside the building, we will construct an Outdoor Play Court for sports such as basketball, volleyball, pickle ball and youth activities. The new building will also provide storage for medical equipment, our Young Athletes Programs, and sports and event equipment. To have all of our assets housed on the same property, easily accessible to staff, coaches, and athletes is a tremendous savings in cost and time.

Innovative Readiness Training (IRT), a community outreach program of the U.S. Department of Defense, chose SOHI's Health and Fitness Building, Outdoor Play Court and storage area as one of a few annual project for fiscal year 2022. The IRT program will provide construction labor and heavy machinery in support of the project at no cost to SOHI. This gives SOHI a rare opportunity to build this next phase at an approximate 30%-40% cost reduction. SOHI completed a rigorous grant approval process to become the recipient of the IRT outreach project and is in an extensive planning, permitting and equipment purchase phase. The need for athlete activity, health, and connection is even more critical now due to the impact of Covid and the opportunity for SOHI to expand our services and advance inclusion for the athletes on a short timeline with significant savings will bring immediate benefit to our community.

3. The public purpose and need to be served;

The Sports and Wellness Center is Hawaii's only inclusive facility dedicated to sports training, health and fitness, and education for children and adults with intellectual disabilities. Existing sports and fitness facilities are difficult to find due to heavy usage by other sports organizations. Training spaces for Oahu athletes, specifically for power lifting, are rare and are often inaccessible by a population with limited transportation options and mobility challenges. Generalized fitness equipment for the athletes and

their families is not typically available or accessible. The new facility will provide free weights and fitness machines with onsite parking for our athletes, families, and unified partners in a community setting supportive to their specific needs. As one of only 50 worldwide programs accredited as a Healthy Community, SOHI advocates for equitable access to quality health care, education, and services throughout communities for people with ID.

In Hawaii, 75% of individuals with ID qualify as low-moderate income according to HUD guidelines. SOHI's Unified Champion Schools are in 38 Title 1 schools with 665 students participating in recreation and sports activities in an inclusionary environment. Services are 100% free and 45% of the participants are students with ID.

The public will benefit from increased practice and movement opportunities for individuals with ID, their families, and unified partners with access to a Health and Fitness Building and Outdoor Play Court centrally located for our neediest families. In addition, SOHI will provide on-site programming specifically tailored to address the health disparities of individuals with ID. A dedicated health exam area for athletes will rotate screenings for vision (Opening Eyes), dental (Special Smiles), foot health (Fit Feet), hearing (Healthy Hearing), bone density, BMI and blood pressure (Health Promotion), strength, flexibility and balance (Fun Fitness), and emotional health (Strong Minds).

Physicians are not typically trained to treat people with ID resulting in diagnostic overshadowing and over medicating. Individuals with ID have a right to a high standard of health care. SOHI trains medical professionals and, through our Healthy Communities initiative has created a system of referrals. Onsite training and exams will give our athletes support by helping to relieve their fears, providing them with health education and expert advice from dedicated physicians.

Our health initiatives are critical because health issues in people with ID often go undetected due to barriers in care. Individuals with ID die 14-17 years earlier than their peers. Because they are less physically active they are at greater risk for chronic health conditions such as obesity and high blood pressure. Health and wellness education, virtual programming, coaches trainings, sports specific clinics, Toastmasters, athlete Health Messenger trainings and instructional learning across the sports and wellness spectrum will be offered by SOHI at no cost to the community.

4. Describe the target population to be served; and

SOHI provides health and wellness opportunities to over 3,400 athletes through quality, sports training and competitions that would otherwise be virtually non-existent in Hawaii. Special Olympics Games and Competitions are targeted to persons in Hawaii who are eight years of age and older and have been identified by an agency or professional as having one of the following conditions: mental retardation, cognitive delays as measured

by formal assessment, or significant learning or vocational problems due to a cognitive delay that requires or has required specially designed instruction.

At least 75% of SOHI participants qualify as low-moderate income according to HUD guidelines. In addition, over 55% of participants are adults with intellectual disabilities who meet HUD's definition of severely disabled, all of whom qualify as low-moderate income according to HUD guidelines. The Hawaii Department of Education indicates that nearly 4,000 Special Education students attend school complexes surrounding the target area, including Campbell-Kapolei, Nanakuli-Waianae, and Pearl City-Waipahu. Over one-third of SOHI participants are of Native Hawaiian descent, with over 300 current participants residing along the Waianae Coast.

Because of a range of systemic challenges, including inadequate provider training and inaccessible facilities, people with ID have less access to quality health care and health promotion programs. As a result, people with ID experience dramatically higher rates of preventable health issues. Health disparities include higher rates of obesity, greater incidence of diabetes, chronic pain, and cardiovascular disease, generally not the result of disability but attributed to inadequate access to health care and other health services for people with ID. Intellectually disabled individuals from racial and ethnic minority groups, as well as those from low income families or underserved communities may face even greater barriers to health. People with ID may also have co-occurring disabilities, including physical disabilities, mental illness, blindness, deafness or hearing impairment.

5. Describe the geographic coverage.

Located in Kapolei, the Health and Fitness Building will enable SOHI to more efficiently consolidate statewide programs in a centralized location, while providing low-moderate income residents of Leeward and Central Oahu communities expanded access to health and wellness programs and sports training. Through virtual programming our geographic coverage expands across Hawaii. The Health and Fitness Building will allow for a permanent setting for virtual programs rather than a shared administrative space that must be set up daily with cameras and program equipment. Virtual programming can be viewed in schools and are accessible to families temporarily off island in locations throughout the world for extended periods.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Grant-in-Aid funds will be used toward construction of the Health and Fitness Building, Outdoor Play Court and storage facility and may be used toward the purchase of health and fitness equipment to be utilized at the facility, as well as other related costs.

The scope of work is to complete Phase III of SOHI's Sport and Wellness Center, which includes construction of the Health and Fitness Building, Outdoor Play Court and storage area. This work will include the following components:

- Foundation for building
- Materials and installation for 5200 square foot pre-engineered metal building
- Parking lot for the building and Play Court
- Play Court
- Landscaping/Fencing

A detailed scope of work is attached.

The project will be overseen by SOHI's President and CEO, Dan Epstein and the Board Building Committee. Dan Epstein has administrative responsibility over the project with attention to timeline and budget. G70 Architects is the project architect and Nordic PCL is the general contractor.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

The projected timeline for construction is approximately 20 months and consists of the following phases of activity:

- Planning and design: March 2022
- Building Permitting: Submitted to City & County DPP in 2021 and expected to be completed by June 2022
- Construction (Start): June 2022
- Construction (Complete): 4th quarter 2022

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Dan Epstein, President and CEO, will be responsible for ensuring that the facilities are constructed and operating in accordance with guidelines and timelines established by the Board. In addition, SOHI has established a Building Committee and Capital Campaign Cabinet comprised of community leaders with a wealth of experience in successfully coordinating capital improvement projects and seeing them through to completion.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

SOHI proposes two categories of measures to enable the State to assess the project's achievement or accomplishment. Process Measures will assess the implementation of the project and progress towards envisioned outcomes. Outcome Measures will assess the project's effectiveness in meeting the objectives.

Process Measures:

- Successful completion of the capital campaign within the projected timeframe.
- Construction punch list progress – project is within timeframe
- Financial metrics – project within budget

Outcome Measures:

- Final Inspection / Certificate of Occupancy received
- Increase in numbers of athletes who participate in training programs
- Increase in number of athletes who participate in regular health screenings

IV. Financial

Budget –

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

See all attached budget forms

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
550,000	550,000			1,100,000

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

To date, the IRT is committed to providing labor and heavy machinery at no cost with an estimated in kind value of approximately \$500,000 toward the \$1,600,000 budget.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Period	Agency	Award	Purpose
FY 2019	DCS	\$125,000	An Empowering Partnership
FY 2022	DCS	\$200,000	A Cohesive Programming Approach
FY 2019	DHHC	\$35,000	General Program (Maui/Lanai/Molokai)
FY 2020	DHHC	\$35,000	General Program (Maui/Lanai/Molokai)
FY 2021	DHHC	\$35,000	General Program (Maui/Lanai/Molokai)
FY 2022	DHHC	\$35,000	General Program (Maui/Lanai/Molokai)
7/18-6/19	County	\$16,080	General Program – E Hawaii
7/19-6/20	County	\$11,775	General Program – E Hawaii
7/20-6/21	County	\$12,000	General Program – E Hawaii
7/21-6/22	County	\$9,000	General Program – E Hawaii
7/18-6/19	County	\$11,375	General Program – W Hawaii
7/19-6/20	County	\$18,159	General Program – W Hawaii
7/20-6/21	County	\$11,125	General Program – W Hawaii
7/21-6/22	County	\$3,000	General Program – W Hawaii
FY 2020	State	\$700,000	OCS-CIP Capital Campaign

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

The balance of SOHI’s unrestricted net assets as of November 30, 2021 was \$4,669,159.39. SOHI has not yet closed its books for December 2021, and will not have the exact balance of unrestricted current assets as of the end of year until the 2021 audit is complete.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For over 50 years, SOHI has provided extensive, quality, year-round sports training and athletic competitions, health and youth initiatives, leadership programming, Ohana support and engagement, volunteerism ranging from dedicated, long-term coaches to annual day of partners in an inclusive setting for children and adults with ID. SOHI's programs and services foster an increased understanding and integration of people with intellectual disabilities in the greater community, advancing self-efficacy for the athletes.

SOHI's Board and Capital Campaign and Construction Committee is comprised of leaders within the business community who offer a wealth of experience in bringing capital improvement projects to completion. Members include Mike Betz, District Manager at Nordic PCL, Tayne Sekimura, CFO at Hawaiian Electric Company, Jeff Higashi, Sr. Vice President at First Hawaiian Bank, Serge Krivatsy, Director of Planning and Development for Kamehameha Schools, and Tim Brauer, former CEO at James Campbell Company.

SOHI was a subrecipient for a \$1,000,000 CDBG grant to complete the infrastructure work at the new site in Kapolei. In addition, SOHI has been the recipient of grants through Special Olympics, Inc. for Project Unify and a Department of Defense project, both that received federal funding. Since both were federally funded programs, SOHI is accustomed to timely reporting and the documentation necessary to receive allocated funds, as well as meet all federal requirements.

On the national level, the excellence of our programs is illustrated by Special Olympics recently been named the Top Disability Organization in the Harris Poll Annual EquiTrend Study. This study was based on consumer responses of the strongest brands in nearly 100 categories across multiple industries, measuring an organization's brand health over time based on familiarity, quality, and purchase consideration to determine equity ratings for each brand.

As 2022 unfolds, SOHI has maintained prestigious worldwide designation of a Special Olympics Healthy Community, the highest level of Special Olympics Health recognition for programs that have elevated their Health work to broaden access to quality health care and year-round health, wellness and fitness opportunities in their community. As a recognized Healthy Community, SOHI continues to make strides in Hawaii toward equitable access to quality health care, education and services throughout communities for people with ID.

For the 5th consecutive year, SOHI earned a 4-star rating from Charity Navigator, the highest possible rating signifying that the organization exceeds industry standards and outperforms most charities in similar areas of work, adhering to sector best practices and executing its mission in a financially efficient way. SOHI is fully authorized and accredited by Special Olympics, Inc. annually, ensuring that programs maintain the highest level of standards for its participants and families.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

SOHI moved to our permanent location in Kapolei/Ewa Beach in March 2021. Despite the pandemic, we have made progress toward our objective of delivering onsite services that benefit the physical, emotional and mental health of our athletes and activities that engage the community. Currently, the Sports and Wellness Center consists of an administration area, a classroom/social media center (where we produce virtual content), a lanai gathering place, a 60 meter track, a running long jump, an open practice field for sports such as flag football, bocce, soccer, softball and field events, a portable building workspace, and 2 containers for temporary on site storage. Our virtual programs, produced on site, are providing a vital lifeline during Covid, a resource for parents and caregivers, and meaningful social, emotional, and physical programming with attention to the overall well-being of our athletes.

In 2021, when Covid restrictions lifted, SOHI held an onsite Holoholo walking club, the Leeward Jaguars and Team Arise practiced on our new field, we held a bocce competition event, and a small scale Come Back Games competition with Bocce and Swimming (in partnership with the Kroc Center, our neighbor). Our community partners assisted in painting storage containers and revamping the portable building, we held two blood drives, and in-person healthy athlete events and exams.

The Sports and Wellness Center, strategically located, enables SOHI to more effectively fulfill its mission through the consolidation of agency programs and sustaining of key services from a centralized administrative locale. SOHI's new facility allows us to use current resources optimally, thereby improving the health and fitness of children, teens and adults with ID, particularly for the most vulnerable, low to moderate income individuals through the joy of sports. Our community has eagerly embraced the Sports and Wellness Center taking pride that it is a place they can call home.

The Health and Fitness Building, Outdoor Play Court, and storage facility, will enable SOHI to remove inefficiencies resulting from the necessity of accessing multiple sites. The new permanent facility will reduce warehouse costs, thereby stabilizing overall

agency service costs. The Center will serve as a hub of activity with initiatives developed by local, state, national, and global programs. The new building will allow SOHI to offer a permanent site for events such as Healthy Athletes, MedFest, Sports Day and Playdays, Schools & Youth Outreach/Project UNIFY, Athlete Leadership Programs, Family Leadership and Support, and Leadership Conference. With the additional structure, SOHI will be able to offer participants a permanent and inclusive training and competition environment that encourages positive health behaviors, improves self-efficacy and enhances self-advocacy among individuals with ID.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Dan Epstein, President & CEO, has been with SOHI since 1993. For 29 years, Dan has been integral to the success of Special Olympics Hawaii, first serving as the Vice President of Sports and then promoted to Chief Operating Officer in 2018. Dan has been responsible for all aspects of the sports department, the development department, health initiatives and community relations. He is certified as a Special Olympics Trainer in Games Management and has served as an Asian Pacific Regional Trainer for Special Olympics Inc. Effective July 1st, 2020, the Board of Directors unanimously confirmed Dan Epstein as the new President & CEO, upon the retirement of the former President/CEO. Dan oversees all aspects of the operations of SOHI and will be responsible for ensuring that construction of the facilities is completed in accordance with board-established timelines and guidelines.

Nip Ho, with SOHI since 1996, is our Senior Vice President of Programs. Nip oversees all sports, health and athlete leadership initiatives, as well as all Area Programs and Management Teams. Nip was a Special Education teacher for 6 years and is certified for Special Education Birth-12th Grade regular Elementary Education and Physical Education. She served as the Area Director in Wyoming for 6 years prior to joining SOHI.

Cindy Ujimori, our Vice President of Community Outreach since 2005, recruits, schedules, and organizes all volunteer support and handles registration and logistics at competitions and events. Cindy is also responsible for all law enforcement relations for our Law Enforcement Torch Run events, and recruits and maintains sponsors for all State Games. Cindy has a BA in Business Administration from UH-Manoa.

SOHI's staff is comprised of 11 full-time and 2 part-time employees at the state level. In addition, Area programs employ 2 fulltime Area Directors and 4 part-time Area Directors. SOHI's Senior Staff have been with the organization for a total of 72 years bringing institutional and logistical knowledge combined with hands on experience and an educated perspective regarding the needs and abilities of individual with intellectual disabilities.

Senior Staff, most prominently our CEO, Dan Epstein, were involved with the construction, fundraising, grant management, completion of, and move to, our new building. In coordination with our Board of Directors, our CEO and Senior Staff are highly competent to manage, lead and oversee this project. The experience of the Senior Staff to organize, lead and manage numerous events with over 1000 people, the capacity of the staff to pivot and end 2020 and 2021 in the black, and the skill required to overcome hurdles and unpredictable circumstances through the years underscores their ability supervise, train, and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

SOHI's Organizational Chart is attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President & CEO	\$115,000
Senior VP of Programs	\$93,949
VP of Community Outreach	\$70,096

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

SOHI is fully authorized and accredited by Special Olympics Inc., ensuring that programs maintain the highest level of standards for its participants and families.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

Any increase in operating expense is included in our general operating budget, is accounted for in our fundraising plans, and will be offset by the outcome that SOHI will no longer incur the cost of warehouse rent of \$60,000.00 annually.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

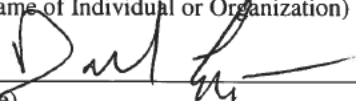
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Special Olympics Hawaii, Inc.

(Typed Name of Individual or Organization)



(Signature)

1/20/22

(Date)

Daniel Epstein

(Typed Name)

President & CEO

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Special Olympics Hawaii, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,100,000			
TOTAL (A+B+C+D+E)	1,100,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,100,000	Daniel Epstein 808-386-5232		
(b) Total Federal Funds Requested	500,000	Name (Please type or print) Phone		
(c) Total County Funds Requested		1/14/22		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	1,600,000	President & CEO		
(b)\$500,000 is In Kind Federal funding		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Special Olympics Hawaii, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	700000		1100000			
EQUIPMENT						
TOTAL:	700000		1,100,000			
JUSTIFICATION/COMMENTS: Funds will be used to purchase construction materials						

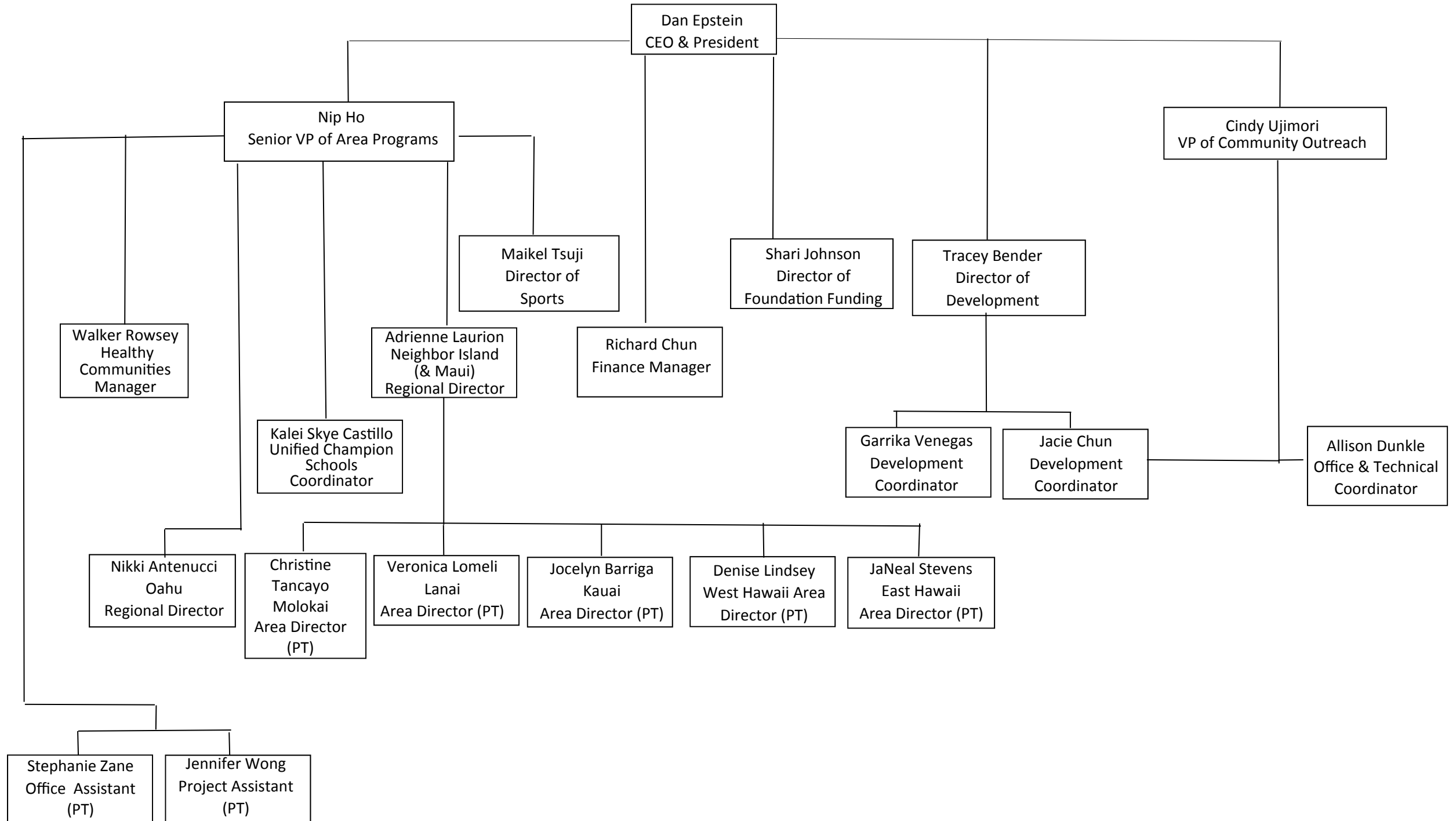
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Special Olympics Hawaii, Inc. (program & capital)

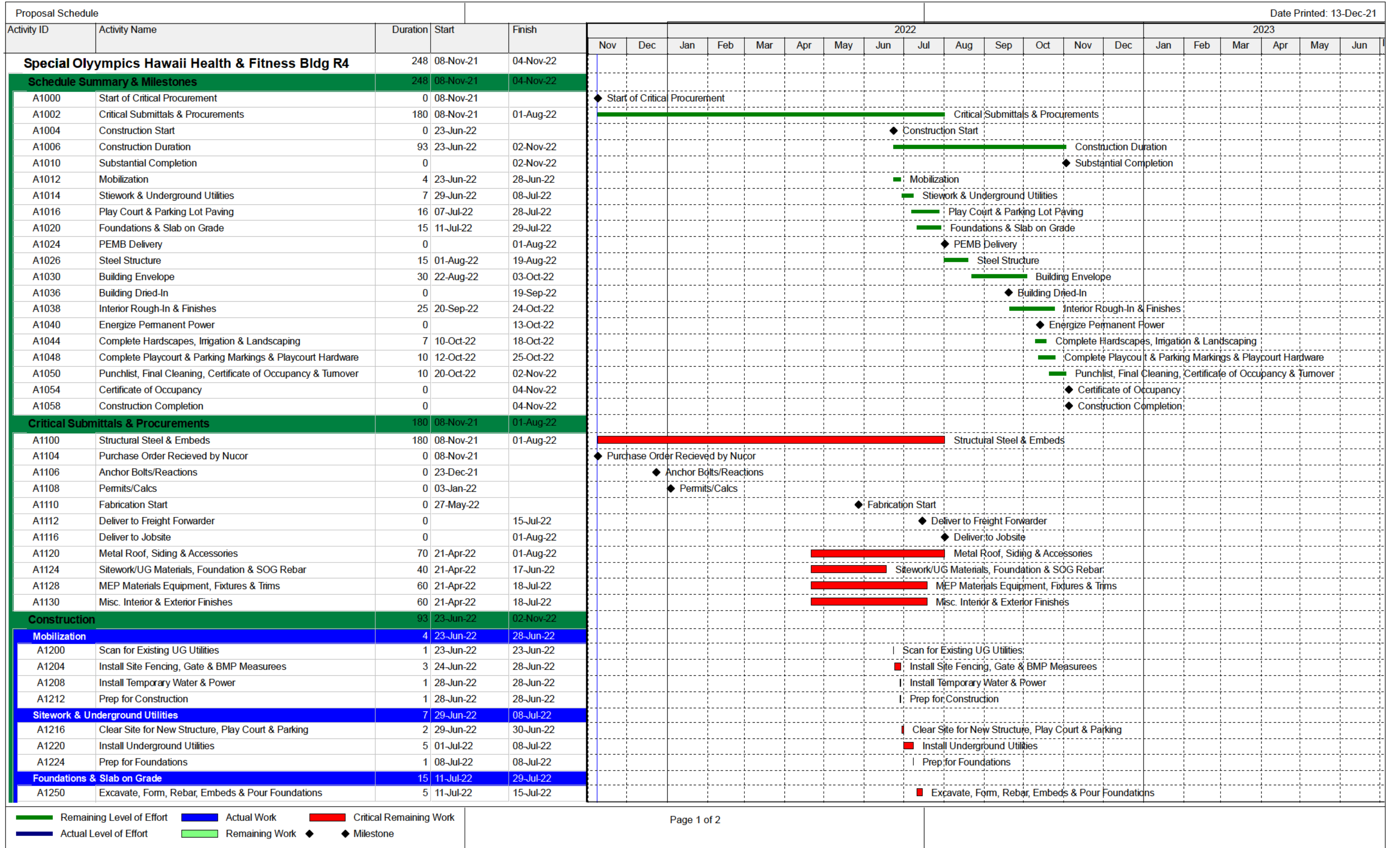
Contracts Total: 1,257,514

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	CT-DCS-2200052 - A Cohesive Programming Approach for People with Intellectual Disabilities	10/1/2021-9/30/2022	DCS	Honolulu County	200,000
2	CT-DCS 1900056- An Empowering Partnership	1/1/2019-6/30/2019	DCS	Honolulu County	125,000
3	General Program - East Hawaii	July 2018-June 2019	County	Hawaii County	16,080
4	General Program - East Hawaii	July 2019-June 2020	County	Hawaii County	11,775
5	General Program - East Hawaii	July 2020-June 2021	County	Hawaii County	12,000
6	General Program - East Hawaii	July 2021-June 2022	County	Hawaii County	9,000
7	General Program - West Hawaii	July 2018- June 2019	County	Hawaii County	11,375
8	General Program - West Hawaii	July 2019-June 2020	County	Hawaii County	18,159
9	General Program-West Hawaii	July 2020-June 2021	County	Hawaii County	11,125
10	General Program-West Hawaii	July 2021-June 2022	County	Hawaii County	3,000
11	General Program-Maui/Lanai, Molokai	July 2018- June 2019	County	Maui	35,000
12	General Program-Maui/Lanai, Molokai	July 2019-June 2020	County	Maui	35,000
13	General Program-Maui/Lanai, Molokai	July 2020-June 2021	County	Maui	35,000
14	General Program-Maui/Lanai, Molokai	July 2021-June 2022	County	Maui	35,000
15	OCS-CIP Construction of Sports and Wellness Center	FY2020	OCS- Dept of Labor	State	700,000
16					
17					
18					
19					
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22					
23					
24					
25					
26					
27					

Special Olympics Hawaii



SCOPE OF WORK



█ Remaining Level of Effort
 █ Actual Work
 █ Critical Remaining Work
█ Actual Level of Effort
 █ Remaining Work
 ◆ Milestone

