

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



LAURA E. THIELEN, EXECUTIVE DIRECTOR

1/15/2022

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Partners In Care - Oahu Continuum of Care 1/15/2022

Amount of State Funds Requested: \$ 118,008

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Partners In Care will utilize funds from this Grant In Aid to complete a full report from the 2022 Point In Time Count that will be available to the Legislature, providers and the community. This report will review trends in the homeless service system and utilize information from the Homeless Management Information System to work towards the elimination of homelessness on Oahu. The Coordinated Entry System will increase it's coordination with multiple systems across Oahu to improve programs focused on homelessness.

Amount of Other Funds Available:

State: \$ 165,000
Federal: \$ 958,371
County: \$ 2,249,968
Private/Other: \$ 225,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 165,000
Unrestricted Assets:
\$ 100,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

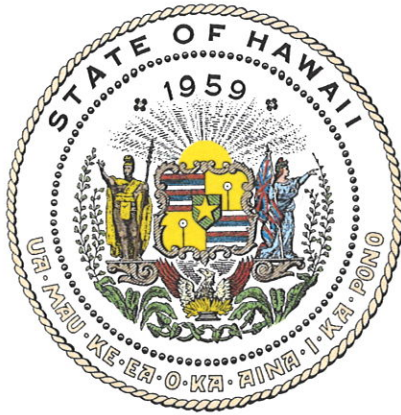
Mailing Address:

200 North Vineyard Blvd. Suite A210
City: State: Zip:
Honolulu HI 93817

| | |
|---|------------------------------|
| Contact Person for Matters Involving this Application | |
| Name: Laura E. Thieleb | Title: Executive Director |
| Email: laurat@partnersincareoahu.org | Phone: 808-380-9444 |

| | |
|--------------------------------|---------------|
| Federal Tax ID#: [REDACTED] | State Tax ID# |
|--------------------------------|---------------|

Laura E. Thieleb Laura E. Thieleb Exec. Dir. 1/20/22
Authorized Signature Name and Title Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PARTNERS IN CARE - OAHU CONTINUUM OF CARE

was incorporated under the laws of Hawaii on 08/19/2008 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2022

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Partners In Care – Oahu Continuum of Care

(Typed Name of Individual or Organization)



1/15/2022

(Signature)

Laura E. Thielen

(Date)

Executive Director

(Typed Name)

(Title)

PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

January 15, 2022

Re: Declaration of Public Purpose

To the 31st Legislature 2022;

Partners In Care – Oahu Continuum of Care, certifies that this 2022 grant-In-Aid Request meets the public purpose requirements under H.R.S. Section 42F-102.

Public Purpose of the Grant: Provide coordination of homeless services and resources to assist those experiencing homelessness on the island of Oahu. Through coordinated efforts, data collection, analysis and reporting will be provided to the Legislature, the public and service providers to improve the system and work towards ending homelessness.

Sincerely,



Laura E. Thielen
Partners In Care – Oahu Continuum of Care
Executive Director
laurat@partnersincareoahu.org
(808) 394-9444

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing

Find attached to this proposal one copy of a certificate of good standing from the director of commerce and consumer affairs dated no earlier than December 1st 2021.

2. Declaration Statement

Find attached to this proposal signed declaration statement affirming that partners in care dash continuum of care is presently in compliance with section 42F-103, Hawaii revised statutes.

3. Public Purpose

Please see attached statement of public purpose pursuant to section 42F-102, Hawaii revised statutes.

II. Background and Summary

1. A brief description of the applicant's background;

Partners In Care - Oahu Continuum of Care, has been a membership organization on the island of Oahu for more than 20 years. More than 60 voting members and more than 200 individuals make up the membership. PIC has been the collaborative applicant for HUD funding relating to homeless services and housing for the last several years. PIC became an official IRS 501C3 in May of 2019 and since this time has taken over grants HUD based grants from the Aloha United Way who had been PIC's fiduciary partner for several years. Since 2019, PIC has maintained and improved the database associated with the homeless services called the Homeless Management Information System, the coordination of housing resources under the Coordinated Entry System and has managed the Youth Homeless Demonstration Project which was established in 2019 and has brought numerous youth focused services to Oahu. Partners in Care's mission is to eliminate homelessness through open and inclusive participation, and the coordination of integrated responses

2. The goals and objectives related to the request;

As one of the main coordinators of services and resources on Oahu for those experiencing homelessness, PIC proposes to increase these coordination efforts through continued data collection analysis and reporting to the legislature, the public, and service providers and increased coordination between different systems that impact those experiencing homelessness on Iowa.

Goals:

- Goal 1: Analyze data collected during the 2022 Point In Time Count;
- Goal 2: Complete a report regarding the 2022 Point In Time Count and distribute to providers, funders and the general community.
- Goal 3: Increase the coordination and implementation of best practices across the homeless sector and different entities that intersect with the homeless community.

Objectives:

- Objective 1: Coordinate and facilitate the Point In Time Count in 2022;
- Objective 2: Compile data from both the Point In Time and the HMIS to complete a full report on the usage of homeless services.
- Objective 3: Create working groups across systems and report on cross sections.

3. The public purpose and need to be served;

Homelessness is considered one of the most pressing issues on a wahoo and throughout the nation. Homelessness has been become a crisis that must be addressed in multiple ways across multiple systems. The effect that the issue of Homelessness has on our community has been overwhelming. Those experiencing homelessness have not had the resources and connections needed to end their homelessness as quickly as possible and in the best way possible that will negate them from entering homelessness again. Businesses along with public spaces have been adversely affected by the issue of homelessness. Through data collection and analysis, Partners In Care proposes to complete a report on service utilization and where gaps in the system may be and report that to funders and policy makers.

4. Describe the target population to be served; and

Partners In Care provides support services to all providers and the community on the island of Oahu. The target population of this grant is providers as well as those experiencing homelessness. By increasing the coordination and implementation of homeless services to those experiencing homelessness on the streets, on the beaches and in our shelters we can begin to address the root causes of homelessness in our community. For the last several decades, we have not put sufficient resources towards homeless services including the creation of affordable housing, which has made it impossible to address the ongoing increase for the need of services and housing in our community.. In 2020, when the last full point in time count was conducted, there were 4,448

individuals counted on one night stating that they were experiencing homelessness. While this is a very large number, there is an even larger number of individuals and families who experience homelessness on Oahu throughout the year. Between 10,000 and 15,000 individuals are touched by the homeless service system throughout the year. Since Covid has hit our community in 2020, our economy has taken a hard hit and we are expecting more individuals to be at risk for homelessness or become literally homeless due to evictions, loss of income and more. Partners In Care has been working on homeless prevention within the homeless service community to keep folks from becoming literally homeless and eventually chronically homeless. This grant aims to increase resources for all those at risk of becoming homeless and those who are literally homeless.

5. Describe the geographic coverage.

Partners In Care provides services and support throughout the entire island of Oahu.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Scope of work proposed in this grant include the development of further relationships, collaboration and coordination with other systems to address homelessness where it intersects with different systems. This will include data collection, data analysis, coordination and implementation of proposed activities which will lower the barriers to housing and improve the support services provided to those experiencing homelessness.

Tasks for this grant will include facilitation of meetings with different systems that intersect with the issue of homelessness. Dashboards will be compiled on a monthly basis to ensure continuity of information shared with the community. PIC will display all dashboards on it's website that will be accessible to the public. PIC will monitor and evaluate all programs based on input into the HMIS and participation in coordinating efforts. PIC will increase it's evaluation and monitoring to ensure that funders are aware of issues relating to goals and objectives of grants.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Through this grant, Partners In Cre hopes to accomplish more partnerships throughout other systems that are affected by the issue of homelessness within the next year.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Data, evaluation and monitoring is a key responsibility for Partners In Care. We review the data that is submitted to the HMIS and analyze this data to inform funders, providers and the community of the work within the homeless system. One of the key components of this grant is to increase the amount of monitoring and evaluation that can be done in our system. Creation of dashboards to break down the information is important for transparency and to establish which programs are successful and those which are not and need to be changed or ended. On a monthly basis, the HMIS team updates all providers regarding their data footprint and work with them to improve data so that the entire system can be improved and lead to better placements for people experiencing homelessness. Through this grant, more in depth analysis will be conducted and reports will be completed to help the policy makers and the system understand current trends and needs within the system. While PIC monitors and evaluates all provider input into the HMIS system, we also monitor and evaluate our program. Funders have been able to utilize our monitoring and evaluation reports to work with their grantees to ensure goals are being met.

3. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Partners In Care will be submitting a report to the Legislature at the end of the grant period that will show the effectiveness of the program established by this grant. A full report of activities during the course of the grant will be shared with all policy makers and the members of the Continuum of Care.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link) Attached
 - b. Personnel salaries and wages (Link) Attached

- c. Equipment and motor vehicles (Link) N/A
- d. Capital project details (Link) N/A
- e. Government contracts, grants, and grants in aid (Link) Attached

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-------------|-------------|-------------|-------------|--------------|
| \$29,502.01 | \$29,502.01 | \$29,502.01 | \$29,502.01 | \$118,008.04 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

| Amount Requested | Funder | Status |
|------------------|---------------------------------|-----------|
| \$189,695.24 | Atherton Foundation | Submitted |
| \$200,000.00 | City & County of Honolulu | Submitted |
| \$150,000.00 | Kaiser Permanente | Submitted |
| \$75,000.00 | Harold K. Castle Foundation | Submitted |
| \$958,371.00 | HUD (Planning, HMIS, CES, YHDP) | Submitted |

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Partners In Care does not receive any tax credits at this time, nor do we plan to apply for any tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Please see the attached document with all federal, state and county government contracts that have been granted in the last 3 years and will be receiving in fiscal year 2023.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Partners In Care has \$100,000 in unrestricted assets as of December 31, 2021. Partners In Care's financial closeout of 2021 is still in progress and we are currently working on our audit by an independent third party.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Partners In Care has worked hard to become a leader within the homeless service system since it has become a 501c3. We have taken many leadership roles in the last several years that have benefited the entire system. At the beginning of the Covid pandemic, PIC helped to coordinate the depopulation of shelters so that they could adhere to CDC guidelines. PIC also developed a daily newsletter for all providers to give up to the minute information regarding covid and best practices. We assisted in the collection and disbursement of personal protective equipment and continue to make these items available to the public. PIC has been a main organizer during times of emergencies and natural disasters. PIC staff have assisted with setting up emergency shelters and relaying information to keep all providers and those experiencing homelessness safe. PIC has assisted with the deployment of covid testing and vaccination clinics across Oahu and coordinated with providers to get testing and vaccinations into shelters and out on outreach. Thousands of tests and vaccinations have been given through this coordination.

When CARES Act money became available within our community, the City & County reached out to PIC to be the lead agency for a rapid rehousing program. This program has already housed 285 families over the last 10 months and we hope to continue this program into the future. Along with assisting to house all of these families, PIC has worked hard with its' partners and funder to improve the reimbursement process and supervision. This will be a benefit to the entire provider system enabling providers to work more closely with their funder to get reimbursement requests accepted and paid in a shorter time, which in turn, enables providers to continue their good work.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Partners In Care currently leases office space at the Aloha United Way. PIC currently has an annual lease in place for these offices.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Partners In Care is lead by a Board of Directors and Leadership Team made up of professionals dedicated to eliminating homelessness. There is also an Advisory Board that assists with the oversight of the Continuum of Care. These teams work together to bring different experiences to the table which in turn help to provide solutions to every day issues in the homeless service system. PIC also encourages individuals with lived experience to participate at every level of the organization.

PIC's Executive Director has worked and volunteered in the homeless service system for more than 3 decades. Her work has included outreach services, housing management, housing advocate and executive director at numerous agencies on Oahu. Her experience in highly effective and best practice programs such as housing first and coordinated entry have enabled the agency to grow over the last 2 years and address the added crisis of a pandemic to the current crisis of homelessness.

The Leadership Team, made up of the Managers for each project within Partners In Care, has extensive backgrounds filled with management experience and program experience. Management Team meetings are held weekly as are department meetings. Supervision is made available to all staff for support and trainings are made available whenever necessary and available. Partners In Care hosts training sessions that are made available to the entire homeless service system. These trainings include resource review, data integration, facilitation training and much more. Staff are encouraged to participate in self improvement classes made available through our human resource partner, ProService. Due to Covid, trainings through the National Alliance to End Homelessness, HICH conferences and more have been relegated to virtual events only. While this has hampered the ability of staff to get to meet others in homeless service systems across the nation, it has had the bonus effect of enabling more people to attend virtually.

The use of funds from this grant will expand PIC's ability to coordinate services and resources across the system and engage with other service systems such as DOE, DOH, DPS and more. Staff members have facilitation and coordination skills to bring these systems together to help improve our entire community. These funds will also use the expertise in the HMIS team to draw out more analysis of data collected by providers throughout the system.

Leadership Team (7 staff) – All FTE 1.0

Executive Director – Laura E. Thielen
 Planning Manager – Sharon Baillie
 Coordinated Entry System Manager – Morgan Esarey
 Homeless Management System Manager – Alex Dale
 Landlord Engagement Program Co-Managers – Annie Ocampo, Sara Ironhill
 Oahu Housing Now Project – Berta Maldonado
 Finance Manager – Elgin Cabala
 Emergency Housing Voucher Manager – Lauren Rojas

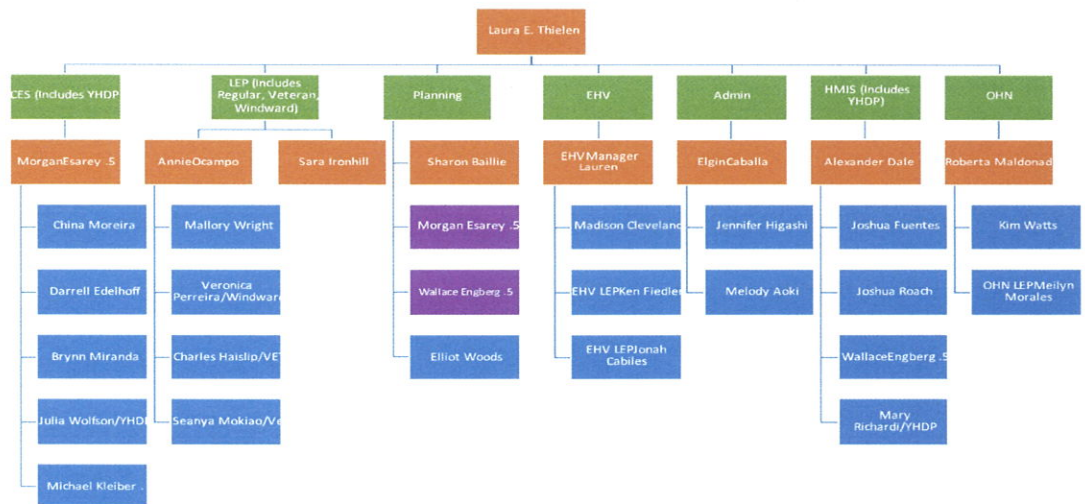
Program Staff (all staff FTE 1.0)

Planning – Elliot Woods
 CES – Julia Wolfson, Brynn Miranda, China Moreira, Darrell Edelhoff, Michael Kleiber
 HMIS – Josh Fuentes, Josh Roach, Mary Richardi, Wallace Engberg
 LEP – Seanya Nakapalau, Veronica Perreria, Mallory Wright, Charles Haislip
 OHN – Kim Watts, Meilyn Morales
 Finance – Jennifer Higashi, Melody Aoki
 EHV – Madison Cleveland, Ken Fiedler, Jonah Cabiles,

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request. Partners In Care has a Board of Directors who are ultimately responsible for the activities and financial expenditures of the organization.

Partners In Care Organizational Chart (GIA Application)



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

| | |
|--------------------|-------------|
| Executive Director | \$106,000 |
| HMIS Manager | \$70,040.10 |
| Planning Manager | \$64,684.10 |

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Partners In Care has no pending litigation to which they are a party. And no outstanding judgements against the agency.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Partners In Care currently has no requirement for licensure or accreditation for the programs run by the agency and has no licenses or accreditation.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but

Partners In Care understands the limited resources that are available by all funding sources including government and philanthropic funding. If PIC does receive one year of funding, but not ongoing funding, we will seek out additional funding through federal state and county grants as well as philanthropic groups.

(b) Not received by the applicant thereafter.

Partners In Care is currently seeking philanthropic funding for this program. Partners In Care has begun the process of applying for funding through the Atherton Foundation, Hawaii Community Foundation, Cook Foundation, Harold K. Castle Foundation, Kaiser Foundation and more.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Partners In Care - Oahu Continuum of Care

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|--|----------------------------------|---|
| A. PERSONNEL COST | | | | |
| 1. Salaries | 72,180 | 485,669 | 559,683 | 121,658 |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | 24,275 | 153,749 | 157,856 | 31,750 |
| TOTAL PERSONNEL COST | 96,455 | 639,418 | 717,540 | 153,408 |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | 10,803 |
| 4. Lease/Rental of Space | 8,040 | 120,874 | 11,815 | 26,052 |
| 5. Staff Training | | 4,951 | | |
| 6. Supplies | | 7,122 | 2,772 | |
| 7. Telecommunication | 2,100 | 62,883 | 7,091 | |
| 8. Utilities | | | | |
| 9. Parking/phones | 1,416 | 12,332 | 11,844 | |
| 10. Admin | 9,997 | 89,208 | 97,811 | 16,813 |
| 11. Contract staff | | 9,960 | | |
| 12. software | | 10,322 | 375 | |
| 13. Equipment | | 9,480 | 2,284 | |
| 14. After hours on call | | | 3,600 | |
| 15. operating | | | 64,059 | 3,924 |
| 16. Rental Assistance | | | 136,286 | |
| 17. Financial Assistance | | | 94,771 | |
| 18. Damage Mitigation | | | 11,200 | |
| 19. Move In Cost | | | 5,600 | |
| 20. Eviction Prevention | | | 8,486 | |
| TOTAL OTHER CURRENT EXPENSES | 21,553 | 327,132 | 457,994 | 57,593 |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 118,008 | 966,550 | 1,175,534 | 211,000 |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 118,000 | <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><i>Laura E. Thielken</i> 380-9444</p> <p>Name (Please type or print)</p> <p><i>Laura E Thielken</i> 1/20/22</p> <p>Signature of Authorized Official</p> <p><i>Laura Thielken Exec. Div.</i></p> <p>Name and Title (Please type or print)</p> </div> <div style="width: 35%;"> <p>Phone</p> <p>Date</p> </div> </div> | | |
| (b) Total Federal Funds Requested | 966,550 | | | |
| (c) Total County Funds Requested | 1,175,534 | | | |
| (d) Total Private/Other Funds Requested | 211,000 | | | |
| TOTAL BUDGET | 2,471,084 | | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: ___Partners In Care - Oahu Continuum of Care_____

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|----------------------------------|----------------------|--------------------|---|--|
| Executive Director | 1.0 FTE | \$106,000.00 | 20.00% | \$ 21,200.00 |
| Coordinated Entry System Manager | 1.0 FTE | \$62,830.04 | 50.00% | \$ 31,415.02 |
| Data Analyst | 1.0 FTE | \$50,879.92 | 50.00% | \$ 25,439.96 |
| | | | | \$ - |
| | | | | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | \$ 78,054.98 |

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: _____ PartnersIn Care - Oahu Continuum

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| N/A | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |

JUSTIFICATION/COMMENTS:

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| N/A | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Partners In Care - Oahu Continuum of Care

| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
|-------------------------|--|---------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| | FY: 2020-2021 | FY: 2021-2022 | FY:2022-2023 | FY:2022-2023 | FY:2023-2024 | FY:2024-2025 |
| N/A | FUNDING AMOUNT REQUESTED | | | | | |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Partners In Care - Oahu Continuum of Care

Contracts Total:

4,895,029

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County) | CONTRACT VALUE |
|----|---|-------------------|--------------|---|----------------|
| 1 | HUD CoC Planning FY '23 | 11/1/22-10/31/23 | HUD | U.S. | 359,075 |
| 2 | HUD CoC Planning FY '22 | 11/21-10/31/22 | HUD | U.S. | 276,329 |
| 3 | HUD CoC HMIS FY '23 | 7/1/22-6/30/23 | HUD | U.S. | 200,000 |
| 4 | HUD CoC HMIS FY '22 | 7/1/21-6/30/22 | HUD | U.S. | 200,000 |
| 5 | HUD CoC CES FY '23 | 9/1/22-8/30/23 | HUD | U.S. | 300,000 |
| 6 | HUD CoC CES FY '22 | 9/1/21-8/31/22 | HUD | U.S. | 300,000 |
| 7 | HUD YHDP CES FY '23 | 12/1/22-11/30/23 | HUD | U.S. | 93,191 |
| 8 | HUD YHDP CES FY '21 | 12/1/20-11/30/22 | HUD | U.S. | 186,382 |
| 9 | HUD YHDP HMIS FY '23 | 11/1/22-10/31/23 | HUD | U.S. | 106,105 |
| 10 | HUD YHDP HMIS FY '21 | 11/1/21-10/31/22 | HUD | U.S. | 212,210 |
| 11 | City & County Landlord Engagement Program | 11/1/2019-4/30/22 | C & C DCS | Honolulu | 649,968 |
| 12 | Oahu Housing Now | 2/1/21-9/30/22 | C & C DCS | Honolulu | 1,600,000 |
| 13 | State Emergency Housing Voucher Program | 9/1/21-4/30/22 | State HPHA | State | 165,769 |
| 14 | City Emergency Housing Voucher Program | 4/1/22-3/31/23 | C & C Sect 8 | Honolulu | 181,000 |
| 15 | City & County ESG FY '23 | 1/1/22-12/31/22 | C & C DCS | Honolulu | 65,000 |
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