THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS CHAPTER 42F, HAWAII REVISED STATUTES					
Type of Gra	ant Request:				
Operating	Capital				
Legal Name of Requesting Organization or Individual:	Dba:				
Kokua Kalihi Valley Comprehensive Family Services	Kokua Kalihi Valley (KKV)				
Amount of State Funds Reque	ested: \$ <u>304,000</u>	,			
Brief Description of Request (Please attach word document Renovation of KKV's Judd Medical Clinic to improve patient staff. Work will focus on the second floor patient waiting are area. The scope of work includes removal of worn flooring, safety measures for the reception area. Additionally, KKV p Hepatitis B patients.	care and increase safety and a, examination rooms, staff o painting, replacement of furni	functionality f ffices, and me shings, cabine	dical reception try, and COVID		
Amount of Other Funds Available: State: \$ Federal: \$ Country \$	Total amount of State Gra Fiscal Years: <u>\$</u> 7,632,713 Unrestricted Assets:	ants Receive	d in the Past 5		
County: \$ Unrestricted Assets: Private/Other: \$					
New Service (Presently Does Not Exist):	Existing Service (Pre Mailing Address: 2239 N. School Street	esently in Op	peration):		
Other Non Profit	City:	State:	Zip:		
Other	Honolulu	н	96819		
Contact Person for Matters Involving this Applicat	ion				
Name: Diane Evans	Title: Grants Manager				
Emai l: devans@kkv.net	Phone: 808-372-7333				
Federal Tax ID#:	State Tax ID#				
David Derauf (Jam 15, 2022 Dess HST) Dr. David De	rauf	1/13/	21		

Authorized	Signature
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Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

- 1. Certificate of Good Standing (If the Applicant is an Organization) attached
- 2. Declaration Statement attached

The applicant shall submit a declaration statement affirming its compliance with <u>Section</u> <u>42F-103</u>, <u>Hawaii Revised Statutes</u>.

3. Public Purpose - <u>attached</u>

The applicant shall specify whether the grant will be used for a public purpose pursuant to <u>Section 42F-102</u>, <u>Hawaii Revised Statutes</u>.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KOKUA KALIHI VALLEY (COMPREHENSIVE FAMILY SERVICES)

was incorporated under the laws of Hawaii on 05/15/1972 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2022

Catan P. Qual: Colon

Director of Commerce and Consumer Affairs

DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUES

The undersigned authorized representative of the applicant certifies the following:

1. The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:

(a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;

(b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;

(c) Agrees not to use state funds for entertainment or lobbying activities; and

(d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

2. If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:

(a) Is incorporated under the laws of the State; and

(b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

3. If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:

- (a) Is determined and designated to be a nonprofit organization by the Internal Revenue Service; and
- (b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State in the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kökua Kalihi Valley Comprehensive Fa	mily Services		
(Typed Name of individual or Organization	tion)		
Cont	1/12/2022		
(Signature)	(Date)		
	U		
David Derauf, MD, MPH	Executive Director		
(Typed Name)	(Title)		

PUBLIC PURPOSE

- 1. The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes
 - (a) The name of the requesting organization or individual:

Kōkua Kalihi Valley Comprehensive Family Services (KKV)

(b) The public purpose for the grant:

Renovation of KKV's Judd Medical Clinic (second floor medical exam rooms, patient waiting areas, staff work spaces, reception, offices, and storage). Update facility to make it more welcoming for patients, more functional and safe for patients and staff.

- (c) The services to be supported by the grant:
 - Safe and welcoming waiting areas for patients and their families.
 - Improved functionality and safety of medical exam rooms.
 - Better accommodation of medical staff and facilitation of telehealth services.
- (d) The target group:
 - Kalihi residents of all ages.
 - Medical providers and community health workers.
- (e) The cost of the grant and the budget [L 1997, c 190, pt of §3; am L 2014, c 96, §6]: \$304,000

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kokua Kalihi Valley Comprehensive Family Service	vices
(Typed Name of individual or Organization)	
Oid 6	1/12/2022
(Signature)	(Date)
U	
David Derauf, MD, MPH	Executive Director
(Typed Name)	(Title)

II. Background and Summary

1. Background:

Kokua Kalihi Valley Comprehensive Family Services (KKV) is a community health center with the mission: *"Together we work to advance health, to inspire healing, to foster reconciliation, and to celebrate abundance in the ahupua'a of Kalihi through strong relationships that honor culture and place."*

Founded in 1972, KKV has 50 years of experience providing residents of Kalihi with a broad array of comprehensive and holistic care that includes medical, dental, vision, mental health, pharmacy, and a variety of related social services. Our programs range from Elder Care, Maternal Child Health, three Youth Services programs, to a unique Cultural Food program "Roots", and Ho'oulu 'Aina, a 100-acre nature preserve where KKV offers indigenous healing programs, plant-medicine, and education. At Ho'oulu 'Aina, KKV is actively engaged healing through community-engaged forest restoration, farming, and agroforestry. KKV's programs have served as models for culturally responsive care and malama 'aina/ care for the land. Additionally, KKV supports Pacific Island women through NieiRek and Seams Wonderful, two programs that offer group therapy and social entrepreneurship. KKV expanded services in response to the COVID pandemic and has been a leader in community health and social determinants of health assistance.

In 1989, KKV was designated a Federally Qualified Health Center (FQHC) and serves a Medically Underserved Area (MUA) and a Health Professional Shortage Area (HPSA) for Primary Care, Mental Health, and Dental Care. KKV provides care for over 11,000 patients annually with a staff of 261 that provides interpretation services in 26 languages and dialects. KKV's patients are >93% Asian and Pacific Islanders, 86% at or below 100% of federal poverty guidelines, and 53% which are best served in languages other than English. We operate from nine service locations, including a large medical clinic and wellness center, and are the only FQHC in the nation to care for a nature preserve.

2. The goals and objectives related to the request;

With CIP funding, KKV proposes to renovate the second floor of the Judd Medical Clinic. The project focuses on updating medical examination rooms, and renovating clinical spaces, patient waiting areas, and staff offices. Located at 2239 N. School Street in Kalihi, the Judd Clinic opened in 2008 to house KKV's medical, behavioral health, and maternal child health patient services. It is KKV's primary medical facility and serves more than 11,000 Kalihi residents each year. Since 2008, KKV has significantly increased patient numbers, expanded medical services, and grown its staff. As a result, the Judd Clinic shows <u>fourteen years of wear and tear</u> on carpeting, paint, furniture, and walls. Exam rooms are outdated and no longer adequately accommodate patient care. Patients experience long waits in uncomfortable and crowded areas, and providers share cramped clinical rooms and offices. Exam rooms are physically unsafe for providers should patients become agitated or aggressive. This is because desks are placed behind the exam tables and patients can block the doorway exit.

The Judd Clinic also needs updating in response to the COVID-19 pandemic, which has affected KKV's Asian and Pacific Islander (API) patient population at the highest rates in the state. Because the facility could not safely accommodate widespread infection, KKV had to create a temporary entrance and testing facility known as the Na Koa Clinic using the ground floor parking area. Patients now enter the

building from the rear parking area, which now serves as KKV's COVID screening area (Na Koa Clinic). All patients and staff must use the small elevator to reach the second-floor medical area. On the second floor, temporary plastic sheeting has been set up to protect staff at the medical reception area, and patients have no safe waiting areas to sit with their family members. Until the spread of COVID, KKV's Judd Clinic typically saw patients on a walk-in basis. Since many patients associate coming to the clinic with sickness or emergencies, the advent of COVID and changes to clinical operations has intensified fear and anxiety about seeking medical services. Although the renovation of the second floor will not resolve the exterior access to the Judd Clinic, it will improve safety at the reception desk and significantly improve safety in exam rooms (improved layout and better ventilation).

This CIP project is part of an overall renovation of the Judd Clinic that started in 2021. KKV received a \$626,038 federal grant from the Health Resources Services Administration (HRSA) to renovate <u>the ground floor of the Judd clinic</u> with a focus on Intake/Reception, Billing, Maternal Child Health, Nutrition, and Behavioral Health service areas. This work will take place in 2022 and depending on permitting delays, should be completed by June of 2023. Our intention is to begin the renovation of the second floor immediately should KKV receive CIP funding.

With CIP funding, KKV will be able to completely renovate the Judd Medical Clinic. The State CIP request of \$300,000 for construction on the second floor will support replacement of flooring, painting, cabinetry, furniture, design and art, and safety measures. The total square footage of the second floor is 7,500 square feet and the overall cost for the complete renovation of the second floor is \$40/ square foot. The budget is smaller than for the ground floor since the upper floor does not require the demolition or construction of walls. The second floor CIP project will be accomplished using the services of an interior designer who will assist KKV in selecting furnishings and fittings and oversee the design. The interior designer will also be used for KKV's ground floor renovations to ensure that design is consistent throughout the building.

The goals of this CIP project are as follows:

- 1. To enhance KKV's medical services.
- 2. To improve safety for patients and providers.
- 3. To accommodate present and future staffing.

The objectives of KKV's CIP project are:

1. To make KKV's Judd Clinic feel welcoming and inviting, thereby reducing patient anxiety that is associated with medical services. This involves renovation of the patient waiting area and exam rooms (see photos below):



Judd Medical Clinic patient waiting area. Note the cold and worn carpeting. Furniture is minimal and uncomfortable. The secondary waiting area also lacks furniture and is unwelcoming.

2. To update furniture and cabinetry in the clinical areas, including ten examination rooms, so that providers and patients are accommodated safely during medical appointments and procedures. See photos below:



Judd examination rooms. Desks and chairs are too low for providers; computers are old; storage is limited; walls are drab and lack art.

3. To reconfigure staff work areas to allow more people to work comfortably, as well as to enhance privacy for confidential discussions.



Provider work areas in Judd Clinic. Rooms are crowded with insufficient privacy and storage.

3. The public purpose and need to be served;

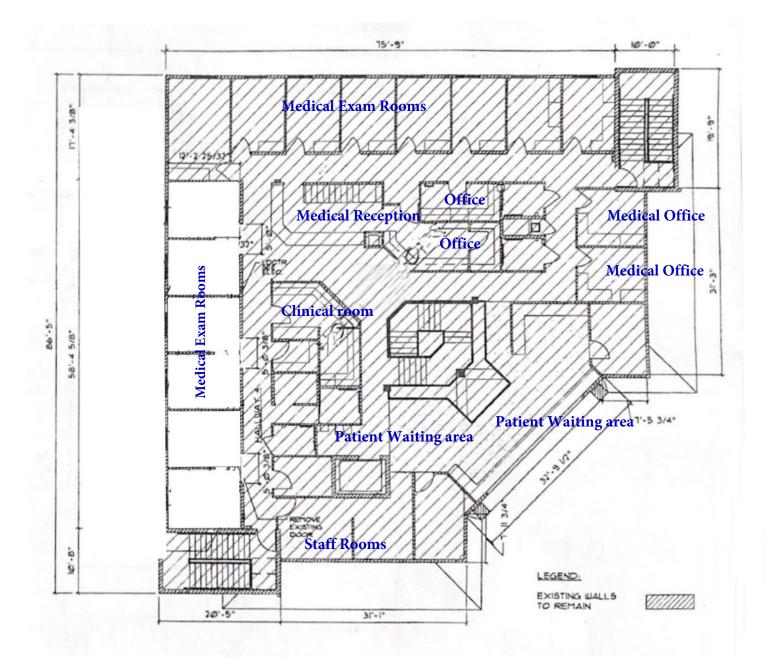
Public Purpose:

This <u>CIP request supports KKV's medical program</u> within the overall community health center. KKV is a **nonprofit federally qualified health center (FQHC) serving the residents living in Honolulu's 96819 zip code**. The Judd Medical Clinic is used for all KKV's medical services, although KKV has other facilities where some medical and enabling services are provided to increase access to patients. The medical program provides general care, obstetrics and gynecology, pediatrics, chronic care management, screening, immunizations, and education. In <u>2020</u>, KKV's medical team served 6,252 patients through 15,771 clinic visits and 9,152 virtual visits. KKV provided 2,883 COVID-19 tests. The medical team is staffed with 7 physicians, 5 nurse practitioners, 1 certified nurse midwife, 1 RN, and 25 Medical assistants.

Prevention and health education are key components of KKV's medical services and include:

- 1) Chronic care education and self-management.
- 2) Services of KKV's Executive Director who is board certified in preventive medicine.
- 3) Preventive services include immunizations; cancer screenings; EPSDT (well child services); disease screenings including but not limited to elevated blood lead levels, Hepatitis B, Thalassemia, HIV, STDs, TB, and cholesterol; eye and ear screenings for children. Tuberculin testing/reading and other immunizations are part of a comprehensive primary care visit and are not billed separately.
- 4) Land-based/ Indigenous healing opportunities combined with patient education.*

Charles Judd Medical Clinic - Second Floor



5) Intake assessments that broadly assess patient health and patient needs, including social determinants of health, and enabling services.

*KKV is the only FQHC in the nation to care for a 100-acre nature preserve. We use the preserve "Ho'oulu 'Aina" to provide an array of land-based and Indigenous healing and education programs ranging from Hawaiian lomilomi massage to la'au lapa'au (plant-based medicine), as well as communityengaged farming, forestry, and agroforestry. The program is one of the state's leading "malama aina" (care for the land) programs and integrates Native Hawaiian and Pacific values (the health of the people and the health of land are one). Pre-COVID, the program saw more than 15,000 visitors a year, including schools, government agencies, nonprofits and community members and patients seeking more culturally aligned health opportunities.

Additional medical programs include:

Breast and Cervical Cancer Control (BCCC) – Since 1998, KKV has been providing BCCC services that include screening, referral, tracking, follow-up, public education, and evaluation for low-income API women over the age of 50 living in Kalihi. Screening services are targeted for women in this age group who are either uninsured or underinsured. This outreach, screening, and health education program has occurred through KKV's close, historic ties with the large number of ethnic Samoan and Filipino churches in the community.

Chronic Disease Self-Management (ULU and PILI) – In October 2002, KKV embarked on an ambitious diabetes screening, referral, and education program in targeting Kalihi's high population of residents who are either diabetics or at high-risk of diabetes. This program has since been become institutionalized and expanded to reach patients dealing with cardiovascular disease and obesity-related health conditions.

Need:

KKV's patients have **the highest rates of chronic disease in Hawaii, including Diabetes, hypertension, and obesity.** They have relatively low rates of screening: 53.13% for weight assessment and counseling vs. 65.13% national; and BMI screening at 53.9% versus 65.72% national. In 2019, 33.56% of patients were diagnosed with diabetes (vs. 16.37% statewide) and 37.82% were diagnosed with hypertension (vs. 27.81% statewide). KKV's patients are more likely to have uncontrolled diabetes as indicated by the prevalence of HgbA1c levels >9 among our patients. This has fluctuated but remained high over the years, ranging from 44% in 2008 to 27% in 2012, 39% in 2014, and 33.56% in 2019 and 44.95% in 2020. These chronic conditions put KKV's patients at risk of related complications, and during the COVID pandemic, death. KKV's baseline measurements for diabetes indicators for KKV patients >12 in 2021 were:

Population patients with diabetes	%	# of patients	% of racial group with DM2	Averag e Age	Averag e HbA1c	Averag e BMI	Average % appointment no-shows in last 1 year.
Micronesian/ Chuukese	27%	432	24%	57	9.2	37	29%

Other	7%	107	21%	55	9.4	36	25%
Micronesian/							
Marshallese							
Samoan	20%	327	31%	55	8.7	39	25%
Native	7%	107	19%	54	8.1	36	24%
Hawaiian							
Tongan	2%	47	31%	58	8.3	37	24%
Other Pacific	<1%	7	41%	52	9.6	36	10%
Islander							
Filipino	25%	402	15%	64	7.4	26.6	13%
Japanese	1%	16	11%	61	8.2	34	9%
Laotian	2%	34	25%	63	7.8	27	14%
Other Asian	2%	38	10%	67	7.5	26	13%

KKV's medical patients have anxiety about medical care and high rates of missed appointments.

Over 93% of KKV's patients are Asian and Pacific Islander migrants to Hawaii who hold deep distrust of medical care and associate visits to the clinic or the hospital with trauma or death. Many do not seek insurance or care until their condition reaches a crisis stage. KKV experiences a high rate of "no-shows" or missed appointments in part, because many patients are accustomed to walk-in care and less familiar with the process of scheduling appointments. The use of telehealth in 2020 had a surprising benefit in that the no-show rate dropped when some patients received smart phones and could visit with their providers virtually. Additional cultural factors that impact care access include the role of families, extended families, and traditional healers in an individual's medical decisions; differing cultural attitudes about death and dying that affect "compliance"; the role of physical environment on client comfort and trust; and the effect of American lifestyles and diets on the health of immigrant families. Creating a more welcoming space for patients and their families at the Judd Clinic will be essential to supporting KKV's patients in a culturally responsive manner.

In 2020 and 2021, COVID-19 impacted API patients at a higher rate than any other communities in the State of Hawaii. Of the 2,865 patients KKV tested for COVID-19, there were 514 positive cases and since many patients live in dense housing, the impact was significant for the larger community. KKV's Judd Medical Building was not designed to accommodate infectious disease care. Although portions of the building was retrofitted with air filtration systems, other portions were closed off in 2020. Instead of entering the ground floor of the Judd building for medical care, patients were re-routed behind the building to a new temporary clinic (Na Koa) created in an underground parking garage. It was here where KKV moved Eligibility and Billing and conducted COVID-19 testing. This new way of accessing the Judd Clinic has made it clear how much Judd needs a full renovation.

4. Describe the target population to be served; and

KKV's patient population is **97.75% racial and ethnic minority with >93% Asian (39.25%) and Native Hawaiian/Other Pacific Islander (53.72%)**; 5.72% are unreported or refused to report. The fastest growing population in Kalihi is Compact of Free Association Micronesians (COFA), and especially Chuukese, who are the dominant population in Kalihi public housing. This population is mixed and includes recent migrants from the Republic of Palau, the Federated States of Micronesia, and the Republic of the Marshall Islands. Each is signatory to a Compact of Free Association (COFA), providing

the US with military access for aid payments and the right of free migration to and from the US. From 2008 to 2013, the COFA population had a 20% growth.

53.72% Native Hawaiian and Pacific Islander 39.27% Asian 7.01% (2.3% Hispanic/Latino; 2.26% white; 3.75% more than one race; <1% African American, <1% Native Alaskan)	KKV Patient Demographics
7.01% (2.3% Hispanic/Latino; 2.26% white; 3.75% more than one race; <1% African American, <1%	53.72% Native Hawaiian and Pacific Islander
more than one race; <1% African American, <1%	39.27% Asian
Native Alaskally	

In 2020, **87.64% of KKV's patients were at or below 100% of the Federal Poverty Guideline** and 96.69% were at or below 200% of FPG. Many of KKV's patients work as low-wage service industry workers for the tourism sector. These positions were the most vulnerable in 2020. Job losses in 2020 due to COVID-19 were extensive in Kalihi; by late May, 21.38% of the workforce in zip code 96819 had filed for unemployment and others were still struggling to do so. This is high compared to Hawaii's overall 11.6% unemployment rate 2020 which was among the highest in the nation (in July 2021, the state rate is 7.7% unemployed vs. 5.9% nationwide). Prior to 2020, the two census tracts immediately surrounding the main KKV health center, where a large percentage of KKV's population resides had an unemployment rate of above 17%.

KKV's patient population is heavily dependent upon public insurance coverage through Medicaid/CHIP/Other Public:

Format/Unit of Analysis	Population Underinsured 2020 UDS
Percent	16% uninsured
	53.5% Medicaid/CHIP/Other public
	6% Medicare
	24% Private insurance

A large percentage of KKV's patients are **foreign born and/or new immigrants with 53% best served in languages other than English**. KKV provides interpretation services in 26 different languages and dialects.

Populations in Kalihi	Languages Spoken
Asian	Burmese, Cantonese, Fukienese, Hindi, Ibang,
	Ilocano, Japanese, Laotian, Mandarin, Nepalese,
	Thai, Tieu Chau, Tagalog, Visayan
Native Hawaiian and Other Pacific Islander	Hawaiian, Carolinian, Chuukese, Marshallese,
	Mortlockese, Palauan, Pohnpeian, Samoan,
	Yapese (Woleaian)
Other	Other non-English languages for interpretation
	include:
	Spanish, Portuguese

A 2019 study completed by the Feeding America network, America's largest domestic hunger-relief organization, concluded that the State of Hawaii had an overall food insecurity rate of 11.5%, representing 162,220 food insecure people and an annual food budget shortfall of \$97,005,00. The food insecurity rate was projected to increase to 14.3% from 2019 and 2021 in Honolulu County due to the effects of the pandemic. These statewide trends are more acute in Kalihi. In 2020, Hawaii Health Matters, a health data website developed by the Hawaii Health Data Warehouse and the Hawaii State Department of Health, published the 2020 Food Insecurity Index, an estimate of food insecurity based on correlated household and community measures of financial stress, such as Medicaid enrollment, SNAP enrollment, and mental health burden. This study identified Kalihi (zip code 96819) as an area of greatest need (tier 5 out of 5), as the fifth-most food insecure zip code in the state. Additional data from the 2015-2018 American Community Survey, available through the Hawaii Health Matters site, demonstrates higher rates of chronic diseases that correlate with poor diet:

Data			County	US
Year	Category	Kalihi	Average	Average
2018	Adults with Diabetes	16.3%		11.4%
2018	Adults Who Have Experienced a Stroke	4.0%	3.2%	3.4%
	Adults Who Have Experienced Coronary Health			
2018	Disease	7.4%	5.9%	6.8%
2018	Adults With High Cholesterol	37.8%	33.6%	34.1%
2018	Adults with High Blood Pressure	36.1%	31.3%	32.4%
2018	Adults with Kidney Disease	3.5%	2.9%	3.1%

Moreover, the study reports that 31.1% of households with children are participating in the SNAP program – much less than the county-wide rate of 50.2%, but this likely reflects the 35.2% of Kalihi residents who are foreign-born, versus 19.7% county-wide, who may be ineligible for the SNAP program. Additional negative social determinants that contribute to poor health outcomes include: higher rates of overcrowded households (11.7% vs. 9.3% county-wide); higher rates of poverty (18.1% vs. 7.9% county-wide) including 14.4% of children (vs. 10.1%), 11.1% of families (vs. 5.4%), and 16.7% of seniors (vs. 7.8%) living below poverty level; and lower rates of educational attainment (80.5% of people with a high school degree or higher vs. 91.9% county-wide).

5. Describe the geographic coverage.

KKV's service area encompasses **zip code 96819**, an urban and industrial area with a population of 52,981 residents within the City of Honolulu, Hawaii. The area's zip code aligns with the historic ahupua'a (Hawaiian territorial land division) called Kalihi, meaning in the Hawaiian language "the edge." To the southwest lies the Honolulu airport; to the west is Pearl Harbor, Hickham Air Base, and Schofield Barracks. Kalihi was geographically divided into the mountainous region (the "mauka" area of Kalihi Valley) and the area closer to the ocean (the "makai" area) by the H1 highway that was built from 1959 to 1986.

KKV's service area is located within Hawaii's First Congressional District and includes census tracts 60, 61, 58, 59, 62, 63, 64. Kalihi has been designated by the U.S.Public Health Service as a Medically Underserved Area (MUA) and a Health Profession Shortage Area (HPSA) for Primary Care, Mental Health and Dental Care. Located within State House District 29, the area has more public housing complexes than any other district in the state. Hawaii's largest and third largest

public housing complexes are located within a block of KKV. The district also includes the Oahu Community Correctional Center and is the planned home of four stations for the future rail transit line.

KKV's service is not limited to residents residing in zip code 96819. When KKV was founded in 1972, most patients lived in Kalihi Valley above the H1 highway. This was not a firm boundary, rather one that made geographic sense in that it was easiest for patients in the valley to walk or take the bus to the clinic. KKV did take patients from other zip codes, including 96817 where the area's only high school is located, and other areas where KKV patients had moved. As KKV's capacity has increased over the years, we now serve patients throughout Kalihi as well as other zip codes, ensuring a continuity of care when patients move to other areas on the Island of O'ahu.

Patient zip codes	Total number	Percentage
96819	7086	66.3%
96817	1018	10%
96826, 96822, 96818,	2589	24%
96816, 96815, 96814,		
96813; 96821 (all		
Honolulu); 96797&		
96782 (Waipahu); 96795		
(Waimanalo); 96792		
(Waianae); 96789		
(Miliani); 96786		
(Wahiawa); 96744		
(Kaaawa); 96734		
(Kailua); 96707 (Kapolei);		
96706 (Ewa Beach);		
96701 (Aiea)		

From 2020 UDS – KKV served these zip codes:

III. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Goal	Objective	Scope of Work	Tasks	Responsibility
To enhance KKV's	To make KKV's	Renovation of	Replace carpeting	KKV's Chief
medical services.	Judd Clinic feel	Judd medical	with wood/vinyl	Operations
	welcoming and	waiting areas;	flooring.	Officer – project
	inviting, thereby	reception desk;		manager.
	reducing patient	examination	Purchase seating	Facility Manager
	anxiety that is	rooms.	and tables for	 securing bids
	associated with		waiting area.	and ensuring
	medical services.			completion of
			Repaint walls.	projects.
				Designer –
			Create child-	Presenting
			friendly station.	design options.

To improve safety for patients and providers.	To update furniture and cabinetry in the clinical areas, including ten examination rooms, so that providers and patients are accommodated safely during medical appointments and procedures.	Renovation of 10- 14 medical exam rooms and 4 clinical spaces.	Replace window shades. Enhance the areas with art by Pacific Islander artists. Replace flooring. Purchase new furniture and workstation for providers. Repaint walls. Replace cabinetry and sink. Enhance the areas with art by Pacific Islander artists. Improve and replace safety equipment. Update with Pacific Island art.	Renovation team – KKV staff team including Grants Manager, Assistant Medical Director, Ho'oulu 'Aina Director, Executive Director – decision making. Same as above.
To accommodate present and future staffing.	To reconfigure staff work areas to allow more people to work comfortably, as well as to enhance privacy for confidential discussions.	Renovate staff work areas to accommodate all staff and enhance privacy for telehealth. Expand storage areas. Renovate conference room.	Replace carpeting with wood/vinyl flooring. Reconfigure space with cabinetry and built-in desks. Repaint walls. Increase storage.	Same as above.

	Enhance the areas with art by Pacific Islander artists.	

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Tasks	Start and completion dates
Planning & Design	July – September 2022
 Meeting with staff to determine specific needs. 	
 Identifying furnishings, supplies, and vendors. 	
• Vetting and hiring subcontractors.	
Construction (including permitting)	October – March 2023
Demolition and replacement of	The plan will be to replace flooring and paint
flooring.	in the initial phase. Next, we plan to focus on
Painting.	reception first and exam rooms. Next the
Cabinetry and installation of	patient waiting areas, staff work areas and
furnishings.	storage.
 Completion of signageg and artwork. 	

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

KKV has the capacity and staff to monitor, evaluate, and respond to issues regarding the proposed CIP project at the Judd Medical Clinic. KKV's twelve-member Board of Directors oversees our financial position. We have an eight-member Accounting team that monitors all financial transactions, including all grant expenditures. Annually, KKV undertakes a single audit that is comprised of the consolidated statement of financial and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements. KKV's management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the U.S.; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

The CIP project will be directed by KKV's Chief Operations Officer, Mui Kong who is responsible for ensuring that KKV complies with contracts, including construction and other capital activities. She has over twenty-years-experience in managing nonprofit grants and contracts and has one assistant. Ms. Kong will be supported by a project team that includes KKV's Grants Manager, Assistant Medical Director, and the Director of Ho'oulu 'Aina. This team will make decisions regarding design and furnishings. KKV plans to work with interior designer Noho Designs, a firm that we have previously

worked with and are working with on the Judd Clinic ground floor renovations. During the planning phase, the team will meet with a cohort of KKV medical staff and management, soliciting specific information regarding the project and renovations. Following the initial meeting, the team will request follow up comments and speak with individuals about specific items such as furniture and cabinetry. The Grants Manager will work with Noho Designs to develop a plan that includes furniture and cabinetry options, as well as flooring and paint colors. The team will review and make final adjustments before soliciting bids and subcontractors. The team will work with KKV's Facilities Manager to secure bids and purchase items.

Progress on the construction will be monitored through weekly check-in meetings and walk throughs by the Project Director and Team Lead. The Project Director will sign off on all invoices and purchase orders prior to submitting these to Accounting for payment. KKV's CFO will monitor progress against budget. KKV's financial policies require two bids for an expense of between \$3,000 and \$24,999.99. For a purchase over \$25,000, we require three proposals and need board approval. The CIP project team will meet quarterly or as needed to monitor progress and resolve any issues that come up with the project.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

KKV's Project Director and Grants Manager will be responsible for tracking and measuring effectiveness of the project and funding. This includes completing and submitting all financial and other forms required by the State of Hawai'i. Should KKV receive a CIP grant of less than the requested amount, KKV's CIP project team will review the project and revise the budget as necessary to complete the project according to available funding. KKV has already secured \$626,038 for the larger clinic renovation project and does not anticipate any obstacles or challenges in completing the work.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$76,000	76,000	\$76,000	\$76,000	\$304,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

KKV has secured \$626,038 from HRSA for the renovation project (ground floor).

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

NA

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

DOH-Family Health Services Division Jul 1, 2019-Jun 30, 2025 \$650.150.00 DOH-Women, Infants and Children Services Branch/WIC General Infrastructure Fund August 1, 2021-Sept 30, 2022 \$3,075.15 Division of Forestry and Wildlife (DOFAW) of Dept of Land and Natural Resources/ Kaulunani Urban, Forestry & Wildlife Community Grant May 10, 2021-Sept 1, 2022 \$154,000.00 Department of Labor & Industrial Relations GIA – CIP Ho'oulu 'Aina July 1, 2020-June 30,2022 \$350,000.00 DOH-Women, Infants and Children Services Branch/ Optional Breastfeeding Peer Counselor Services. Oct 1, 2017-Sep 30, 2023 \$53,773.00 DOH-Women, Infants and Children Services Branch/Optional Breastfeeding Peer Counselor Services Oct 1, 2017-Sep 30, 2023 \$41,397.81 DOH-Women, Infants and Children Services Branch/Optional Breastfeeding Peer Counselor Services Oct 1, 2017-Sep 30, 2023 \$50,000.00 DOH-Women, Infants and Children Services Branch/Optional Breastfeeding Peer Counselor Services Oct 1, 2017-Sep 30, 2023 \$50,000.00 DOH-Women, Infants and Children Services Branch/Optional Breastfeeding Peer Counselor Services \$48,937.31 Oct 1, 2017-Sep 30, 2023 DOH-Women, Infants and Children Services Branch/Special Supplemental Nutrition Program for Women, Infants, and Children Oct 1, 2017-Sep 30, 2023 \$256,500.00 DOH-Women, Infants and Children Services Branch/Special Supplemental Nutrition Program for Women, Infants, and Children Oct 1, 2017-Sep 30, 2023 \$221,882.36 DOH-Women, Infants and Children Services Branch/ Special Supplemental Nutrition Program for Women, Infants, and Children Oct 1, 2017-Sep 30, 2023 \$278,100.00 DOH-Women, Infants and Children Services Branch/ Special Supplemental Nutrition Program for Women, Infants, and Children Oct 1, 2017-Sep 30, 2023 \$284,400.00 DOH-Women, Infants and Children Services Branch/ Special Supplemental Nutrition Program for Women, Infants, and Children Oct 1, 2017-Sep 30, 2023 \$255,000.00 DHS-Temporary Assistance for Needy Families (TANF)/ Positive Youth Development, Teen Pregnancy Prevention and Family Strengthening Services DHS-19-ETPO-0030 (Supplemental No.2) Jan 1, 2019 Dec 31, 2021-December 31,2021 \$250,000.00

^{6.} The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

\$3,765,126 in unrestricted funds.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KKV has a strong track record of completing large capital projects and has accomplished these through careful planning and a combination of government and foundation support. These are KKV's successfully completed capital projects:

1. Charles Judd Community Health Center

In 2008, KKV completed the construction of a 12,000-square-foot health clinic on the site of a former gas station. For the following decade, the Charles Judd Community Health Center—with eight medical exam rooms, six dental operatories, three behavioral health offices, a Maternal and Child Health section, and a large community education room—was the primary home to KKV's clinical services. This construction project was completed within schedule and within budget. \$6.4 million.

2. Harry and Jeanette Weinberg Wellness Center

In 2012, KKV opened its 16,000-square-foot Harry & Jeanette Weinberg Wellness Center across the street from the main Judd clinic. The major renovation effort gutted and converted the former structure (P&P Supermarket) into a Wellness Center that houses 12 state-of-the-art dental operatories and dental operations/outreach office, a commercial kitchen and Roots Café, pharmacy, intake/eligibility, optometry/vision, OB-GYN wing, health education room, Medical-Legal Partnership legal advocacy services, and Administration (Development, Accounting, Patient Intake, Billing). \$8.1 million.

3. Rehabilitation of Gulick Elder Center

This project included repairs to side walls and foundation for mold abatement; replacement of the covered front porch; mold abatement in the lower level; creation of two ADA compliant restrooms, including one with a shower facility on the lower level. \$700,000. Funded by: The Hawai'i State Legislature, Grant-In-Aid 2015; City & County of Honolulu – Community Development Block Grant; and Kahala Nui Foundation.

4. Exterior renovations of Gulick Elder Center

\$167,000 project to replace the exterior covered walkway and deck. Funded by the Clarence T.C. Ching Foundation.

5. *Kalihi Valley Instructional Bike Exchange (KVIBE) Warehouse Renovation* Renovation of a warehouse to develop programming space for KVIBE and also for KKV storage. Funded by: City & County of Honolulu – Community Development Block Grant 2015. \$270,000.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

KKV Facilities	Hours of Service	Services	Location & Proximity	Description
KKV Main Clinic - Charles Judd Medical Clinic	Mon. – Thur. 8:00 – 12:00 pm & 1:00 – 6:00pm Friday 9:00 – 6:00 pm Walk-in By appointment Telehealth	Medical Maternal Child Health Chronic Care Management Team Behavioral Health Substance Use Disorders Enabling services Admin/Service Delivery Site Medicare billing	2239 N. School St. Honolulu, HI 96819	16,000 square feet. Two stories and lower-level parking garage.
Harry & Jeanette Weinburg Wellness Center	Mon. – Thur. 8:00 – 12:00 pm & 1:00 – 6:00pm Friday 9:00 – 6:00 pm Saturday Walk-in By appointment	site. Dental Roots Café & Food Hub Pediatrics OB/GYN Optometry Pharmacy Admin Medicare billing site.	2229 N. School St. Honolulu, HI 96819	12,000 square feet. Two stories.
Gulick Elder Care	Mon. – Fri. 7:30 am – 4:00 PM	Elder Care services Admin/ Service delivery site. Medicare billing site.	1846 Gulick Ave. Honolulu, HI 96819	5,000 square feet. Two stories and a mezzanine area. Wood construction.
Ke Ola Hou Clinic – Kuhio Park Terrace Public Housing	Mon. – Thur. 9:00 – 12:00 pm Friday 9:00 – 6:00 pm Saturday Walk-in By appointment	Medical Enabling services Admin/ Service delivery site. Medicare billing site.	1475 Linapuni St BLDG A Honolulu, HI 96819 Also on site: Seams Wonderful vocational education	Clinic within Kuhio Park Terrace Public housing. Not owned by KKV.

			Pacific Voices youth	
			program	
			Elder Care exercise	
			program	
			Kaluaopalena	
			Community garden	
			(Roots)	
KKV Mobile Clinic	Mobile serving	Dental Van 1	2239 N. School	Van
1	schools on set	Service delivery	Honolulu, HI 96819	
	schedule	site.		
		Medicare billing		
		site.		
KKV Mobile Clinic	Mobile serving	Dental Van 2	2239 N. School	Van
2	schools on set	Service delivery	Honolulu, HI 96819	
	schedule	site.		
		Medicare billing		
		site.		
Hauiki Homes	As needed	Eligibility	1574 Meyers St.	Facility within
Public Housing			Honolulu, HI 96819	public housing.
Ho'oulu 'Aina	Mon. – Fri. 8:00 –	Native Hawaiian	3659 Kalihi St.	100-acre
	5:00 pm	healing	Honolulu, HI 96819	nature
				preserve.
Kalihi Valley	As needed	Eligibility	2243 Kalaunu St.	Facility within
Homes		Health center	Honolulu, HI 96819	public housing.
		does not/will not		
		bill under the		
		FQHC Medicare		
		system at this site.		

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

KKV takes a conservative approach to capital projects and has experienced staff who will oversee the clinic renovation. These include:

Executive Director: Dr. David Derauf, MD, MPH, PD. Dr. Derauf has been with KKV for 31 years. In 1989, he was hired as KKV's first Clinical Director and remained in this position until being named as KKV's Executive Director in 2003. Dr. Derauf worked from 1987-1988 as the Assistant Director of Public Health in the Thai Highland Project on the border of Thailand and Burma. He is board certified in General Preventive Medicine. Dr. Derauf has served as Assistant Clinical Professor of Public Health, Medicine, and Nursing at the University of Hawaii. He serves as a board member of the Association of Asian and

Pacific Island Community Health Organizations (AAPCHO), the Hawaii Primary Care Association, and Aloha Care, a Hawaii Medicaid Managed Care Corporation, as well as Lawyers for Equal Justice. He is also a member of Na Limahana o Lonopuha, a consortium of Native Hawaiian Health Organizations. Under Dr. Derauf's leadership, KKV was named a Center of Excellence in Women's health care by the Federal Government in 2002. In 2008, KKV was honored by HRSA with its Special Populations Service Award, recognizing KKV's excellence in service to minority populations.

Project Director: Yuet Mui Kong, Chief Operations Officer. Ms. Kong comes to KKV from the Department of Human Service, Homeless Program Office. She is experienced working with contracts and ensuring compliance with federal/ HRSA grant projects. Ms. Kong previously worked for Lanakila Pacific/Lanakila Meals on Wheels as their Operations Manager and served in various positions in Catholic Charities Hawaii: Director of Developmental Disability Medicaid Waiver Program, Coordinator of Lanakila Multipurpose Senior Center, and Home Study Specialist of Statewide Resource Families Program. Prior to that, she served as the Assistant Director of Mission to Market for the Girl Scouts of Hawaii. Mui has a master's degree in human services administration from the University of Northern Iowa and has a bachelor's degree in Social Work from Hong Kong Polytechnic University. She is trilingual in English, Cantonese, and Mandarin.

Chief Financial Officer: Chan Hou Lei, Chief Financial Officer. Mr. Lei joined KKV as Controller in July 2014. He is experienced with federal audits and HRSA compliance. Lei has also supported KKV's telehealth activities, ensuring software licenses are updated and patient data plans are monitored and implemented. Lei received a Bachelor of Business Administration concentration in Accounting and Finance from the University of Hawaii in 2008. Lei has more than 12 years of combined accounting and finance experience. Before coming to KKV, he served as senior accountant at a public accounting firm.

Project Team Lead: Diane Evans, Grants Manager. Ms. Evans joined KKV in 2019 and has over twentyyears-experience in grants management. She served as the Executive Director of the Museums of Sonoma County, Santa Rosa, CA, where she supervised capital construction of an art gallery. From 2001-2003, Evans was staff design liaison and part of the fundraising team for a successful \$22 million construction project of the Nevada Museum of Art. She presently oversees more than 90 grants annually for KKV.

2. Organization Chart

See attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not employee name</u>.

Executive Director	\$203,243
Clinical Director	\$ 202,239
Dental Director	\$141,821

<u>VII. Other</u> 1. Litigation - NA

2. Licensure or Accreditation - NA

3. Private Educational Institutions - NA

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

This CIP project is a one-time renovation of the second floor of KKV's Judd Medical Clinic. The renovation will be comprised of replacing flooring, repainting, cabinetry, furniture, and art. The project will be completed within one year and KKV does not anticipate any further work on the project or additional need for funding after the renovation is completed.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Kokua Kalihi Valley Comprehensive Family Services

	UDGET ATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Othe Funds Requested (d)
A.	PERSONNEL COST				
	1. Salaries	0	0	0	
	2. Payroll Taxes & Assessments	0	0	0	
	3. Fringe Benefits	0	0		
22	TOTAL PERSONNEL COST	0	0	0	
В.	OTHER CURRENT EXPENSES				
	1. Airfare, Inter-Island	0	0	0	
	2. Insurance 3. Lease/Rental of Equipment	0	0	0	
	4. Lease/Rental of Space	0	0	0	
	5. Staff Training	0	0	0	
	6. Supplies	4.000	0	0	
	7. Telecommunication	0	0	0	
	8. Utilities	0	0	0	
	9				
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		(
	TOTAL OTHER CURRENT EXPENSES	4,000			
C.	EQUIPMENT PURCHASES	0			
D.	MOTOR VEHICLE PURCHASES	0			
E.	CAPITAL	300,000	626,038		
то	TAL (A+B+C+D+E)	304,000	626,038		
			Budget Prepared	By:	
SC	URCES OF FUNDING				
1009 (1 7 7	(a) Total State Funds Requested	304,000	Diane Evans, Grants Iv	lanager	808-372-7333
			Name (Please type or	2 B	Phone
	(b) Total Federal Funds Requested	0.000			
	(c) Total County Funds Requested	0	David Deraul (Jan 12, 202215:12 HST)		44,5
	(d) Total Private/Other Funds Requested	0	Signature of Authorize	d Official	Date
			Dr. David Derauf, Exec	utive Director	-
ТО	TAL BUDGET	930,038	Name and Title (Please	Charles and the second s	

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
		\$-
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		0.00

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Kokua Kalihi Valley Comprehensive Famil

DESCRIPTION	NO. OF	COST PER	TOTAL	TOTAL
EQUIPMENT	ITEMS	ITEM	COST	BUDGETED
NA			\$-	
			\$-	
			\$-	
			\$-	
			\$-	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$-	
			\$-	
			\$-	
			\$-	
			\$-	
TOTAL:			\$	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Kokua Kalihi Valley Comprehensive

TOTAL PROJECT COST		ES OF FUNDS PRIOR YEARS	STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING R SUCCEEDI	EQUIRED IN ING YEARS
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024 FY:2	
PLANS						
LAND ACQUISITION						
DESIGN			20000			
CONSTRUCTION		626038	280000	0	0	(
EQUIPMENT						
TOTAL:		626038	300,000			

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kokua Kalihi Valley Comprehensive Family Services

Contracts Total:

2,076,925

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	CIP Grant n A d	1/1/2020 6/31/2022	Department of Labor	Hawa	350,000
2	Pr mary Care Serv ces	through 6/30/2025	Department of Hea th	Hawa	650,150.00
3	WIC Genera Infrastructure Fund	through 9/30/2022	Department of Hea th	Hawa	3,075.15
4	Edery Ora Heath Assessment	ongo ng	State Ora Heath Program	Hawa	2,400.00
5	Kau unan Urban, Forestry & W d fe Commun ty Grant	through 9/1/2022	Dvson of Forestry and W d fe	Hawa	154 ,000.00
6	Opt ona Breastfeed ng Peer Counse or Serv ces	through 9/30/2023	Department of Hea th	Hawa	50,000
7	Spec a Suppementa Nutrt on Program for Women, Infants, and Ch dren	through 9/30/2023	Department of Heath	Hawa	284,400.00
8	Pos t ve Youth Deve opment, Teen Pregnancy Prevent on and Fam y Strengthen ng Serv ces	through 12/31/2022	Department of Human Serv ces	Hawa	250,000
9	Spec a Suppementa Nutrt on Program for Women, Infants, and Ch dren	through 9/30/2023	Department of Hea th	Hawaii	284,400.00
10	Resource and Techn ca Deve opment	open	Department of Hea th	Hawa	48,500.00
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