

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: Db/a:

KIMOKEO FOUNDATION

Amount of State Funds Requested: \$ 184,599

Brief Description of Request (Please attach word document to back of page if extra space is needed):

In fall 2022 and spring 2023, Kimokeo Foundation will host Nā Liko I Ka La'i, an afterschool program for Maui's youth who are fluent in Hawaiian. 48 youth will engage in Hawaiian cultural practices while being taught by Hawaiian cultural practitioners. The entire program will be conducted only in the Hawaiian language and located at Māliko. This program supports the Foundation's mission which is to preserve and perpetuate the Hawaiian culture, its practices, traditions and language and Maui's environment through education programs which benefit the people of Hawai'i.

Amount of Other Funds Available:

State: \$ 50,000

Federal: \$ \_\_\_\_\_

County: \$ \_\_\_\_\_

Private/Other: \$ \_\_\_\_\_

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 50,000

Unrestricted Assets:

\$ 124,344.35

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

95 Mahalani St., Ste. 12

City: Wailuku State: HI Zip: 96793

Contact Person for Matters Involving this Application

Name:  
Joylynn Paman

Title:  
Executive Director

Email:  
kimokeofoundationmaui@gmail.com

Phone:  
808-446-3030

Federal Tax ID#:

State Tax ID#

  
Authorized Signature

Joylynn J. M. Paman, Executive Director  
Name and Title

Jan. 21, 2022  
Date Signed

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



JOYLYNN J. M. PAMAN, EXECUTIVE DIRECTOR  
PRINT NAME AND TITLE

Jan. 21, 2022  
DATE



- (5) The cost of the grant and the budget.  
Kimokeo Foundation requests \$184,599.00 for the education program grant.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 2015 by Native Hawaiian Kimokeo Kapahulehua, the Kimokeo Foundation is a 501(c)(3) nonprofit organization located in Maui. Its mission is to preserve and perpetuate the Hawaiian culture, its traditions, practices, language, and Maui's environment through education programs which benefit the people of Hawai'i.

To address its mission, Kimokeo Foundation has built relationships and partnerships with Maui's Hawaiian immersion community by supporting their education programs and sites in various capacities for the past six years. Kimokeo Foundation's most recent education partnership began in 2019 with the independent Hawaiian immersion school, Ke Kula 'o Pi'ilani. The Foundation provided funding for Hawaiian immersion education programs, supplies, emergency funding to purchase iPad tablets during the peak of the pandemic, and completed several capital improvements on the school's property to ensure the safety of their students.

In November 2021, Kimokeo Foundation entered into a land partnership at Māliko, Maui and currently offers Nā Liko I Ka La'i, an afterschool and out-of-school Hawaiian cultural education program for Maui's youth who are fluent in Hawaiian. This grant request helps expand the program's availability into 2023.

2. The goals and objectives related to the request;

Goal: To engage youth who are fluent in the Hawaiian language in Hawaiian cultural practices which will increase their understanding and connection to the Hawaiian culture.

With the assistance of the GIA funding, Kimokeo Foundation will:

- Increase the availability of its afterschool programs for middle and high school Hawaiian-speaking youth from Upcountry Maui.
- Engage 48 fluent Hawaiian-speaking youth in a 16-week afterschool Hawaiian cultural enrichment program for the 2022/23 school year.
- Create and hire a Hawaiian education team including Program Manager, Education Assistant, Youth Leader and Hawaiian cultural practitioners.





A total of 48 youth who are fluent in Hawaiian will be educated about Hawaiian cultural practices while learning from several Hawaiian cultural practitioners. All instruction will be conducted in Hawaiian.

Four cohorts of 12 students in each cohort will attend the afterschool program. Each cohort will complete a session of 60 hours of instruction. Two cohorts will occur in Fall 2022 and two cohorts will occur in Spring 2023. Youth will be transported from their schools in Upcountry Maui, to the program site at Māliko and to Central Maui at the end of the day. Youth will be required to be fluent in Hawaiian to attend.

Personnel

**Program Director (PD):** Responsible for overseeing the entire Nā Liko I Ka Laʻi Afterschool Program. The PD’s tasks include: recruiting youth, serving as lead educator, developing and implementing lesson plans, collecting daily evaluation data, purchasing supplies, managing education site and ensuring that all program goals are met.

**Education Assistant (EA):** Responsible for assisting Program Director in organizing, educating and managing youth. Assist Hawaiian cultural practitioners with daily needs during workshops.

**Youth Leader (YL):** Responsible for providing peer-to-peer guidance for youth participants and assists PD, EA and practitioners as needed.

**Hawaiian Cultural Practitioners:** Responsible for preparing Hawaiian cultural lessons and/or workshops, organizing supplies, instructing youth about cultural practice and evaluating youth’s proficiency.

**Executive Director (ED):** Responsible for overall management and administration of the grant, staff and monitor program. The ED will hire a Hawaiian education team, work with PD to ensure timely collection of data and evaluate data for grant reporting.

**Administrative Assistant (AA):** Responsible for assisting ED with grant administration.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Please see Attachment D.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Youth participants will be assessed in the following ways:

1. Data will be collected through pre- and post-surveys. Surveys will assess cultural knowledge, skills, understanding, measure the degree to which the

- program enhanced, strengthened, and perpetuated the Hawaiian culture for the learner.
2. Cultural practitioners will assess participants using a rubric designed by the practitioner. These evaluations may include skill level, proficiency in the practice, participation level, quality of work, new vocabulary use, etc.
  3. Program Director and Education Assistant will conduct qualitative evaluations based upon observation. This evaluation will explore the youth's reactions to lessons, degree of understanding, ability to apply the knowledge, likelihood to continue learning, degree of Hawaiian use, quality of work, participation level, etc. Attendance will be recorded daily by the Education Assistant.
  4. Upon session completion, a family member for each youth will evaluate the program's benefits, challenges, and effects on the quality of life for the youth and family.

The evaluations will provide insight such as the program's benefits and challenges and the short-term and long-term impacts of the education program. This information will help us improve our education program beyond the grant's timeframe and enable us to replicate it in future years at other locations on Maui.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Nā Liko I Ka La'i will use both qualitative and quantitative evaluation measures of effectiveness.

Quantitative measures include:

- Post-program student evaluation results (as compared to pre-program)
- Post-program student survey results (as compared to pre-program)
- Student attendance
- Survey results from families of student participants

Qualitative measures include:

- Comments and observations on students' progress from Program Director Education Assistant, practitioners

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$100,000	\$50,000	\$34,599		\$184,599

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

FY2023 Other Sources of Funding

- 2022 State award from Hawai'i Tourism Authority = \$50,000
- Private donations estimated at \$60K
- Fundraisers at a goal of \$30K

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Kimokeo Foundation has never been granted, applied for, nor anticipates applying for state and federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

2022 State award from Hawai'i Tourism Authority = \$50,000



6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

\$124,344.35

**V. Experience and Capability**

**1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Joylynn Paman, the Kimokeo Foundation executive director, will spearhead Nā Liko I Ka La'i Program. She has an extensive background in non-profit management, Hawaiian language, culture, environmental education, curriculum development, and is a leader in the Hawaiian immersion community. Mrs. Paman has written a Hawaiian culture-based curriculum for the Pacific American Foundation for three projects, including the renowned Aloha 'Āina curriculum. Mrs. Paman is fluent in Hawaiian, a cultural practitioner, a *kia'i loko i'a* (Hawaiian fishpond practitioner), and a Hawaiian immersion substitute teacher. Currently, she serves as the parent representative for Aha Kauleo as an advisory board for the Hawaii Dept. of Education's Superintendent to guide and support Hawaiian immersion schools. Mrs. Paman will oversee the program education team and has access to qualified candidates for the team based upon her involvement with the target group. She will also administer all aspects of the grant.

**2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Nā Liko I Ka La'i Afterschool program is located on Maui's north shore in Māliko. The property serves as an exceptional outdoor living classroom ideal for land-based, place-based, and culture-based education. Several structures provide indoor and outdoor covered learning spaces. The property has an expansive grove of 14,000 ti, a culturally significant plant for Hawaiians, and a large fishpond where youth learn about aquatic species. Native Hawaiian and other tropical zone and edible plants grow in this lush landscape, creating ideal conditions for youth to grow crops, and to connect with, learn from, and observe nature.



**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

None.

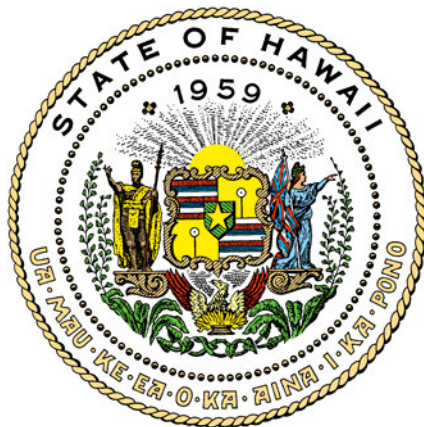
**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2022-23, but

(b) Not received by the applicant thereafter.

If the Kimokeo Foundation is awarded, the nonprofit will execute the plans outlined in the grant application to offer Nā Liko I Ka La'i to fluent Hawaiian youth. If the Foundation does not receive this grant, it will continue to garner community support through private donors, county, state, federal, and private foundations, fees for program services, fundraisers, and sales of agriculture goods and other merchandise.



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**KIMOKEO FOUNDATION**

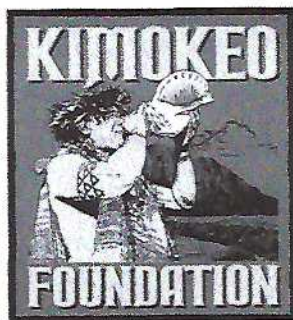
was incorporated under the laws of Hawaii on 09/23/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2022

Director of Commerce and Consumer Affairs



**Kimokeo Foundation**  
 95 Mahalani St., Ste. #12  
 Wailuku, Hawai'i 96793  
 (808) 446-3030  
 www.kimokeofoundation.org  
 kimokeofoundationmaui@gmail.com

**DECLARATION STATEMENT OF  
 APPLICANTS FOR GRANTS PURSUANT TO  
 CHAPTER 42F-103, HAWAII REVISSED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kimokeo Foundation

(Typed Name of Individual or Organization)

Joy Lynn I. M. Paman  
 (Signature)

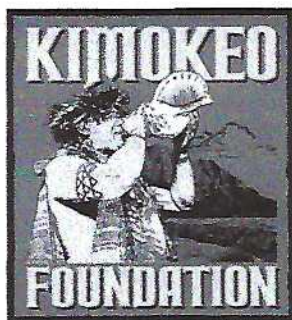
Jan. 21, 2022  
 (Date)

Joylynn I. M. Paman  
 (Typed Name)

Executive Director  
 (Title)

*The mission of Kimokeo Foundation is to preserve and perpetuate the Native Hawaiian culture, its traditions, practices and language and Maui's environment through educational programs which benefit the people of Hawai'i.*





**Kimokeo Foundation**

95 Mahalani St., Ste. #12

Wailuku, Hawai'i 96793

(808) 446-3030

www.kimokeofoundation.org

kimokeofoundationmaui@gmail.com

**CERTIFICATION OF PUBLIC PURPOSE  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F-102, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

1) The applicant meets and will comply with all of the following standards for the application of grants pursuant to Section 42F-102, Hawai'i Revised Statutes:

- (1) The name of the requesting organization or individual;
- (2) The public purpose for the grant;
- (3) The services to be supported by the grant;
- (4) The target group; and
- (5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kimokeo Foundation

(Typed Name of Individual or Organization)

*Joylynn J. M. Paman*

(Signature)

*Jan. 21, 2022*

(Date)

Joylynn J. M. Paman

(Typed Name)

Executive Director

(Title)

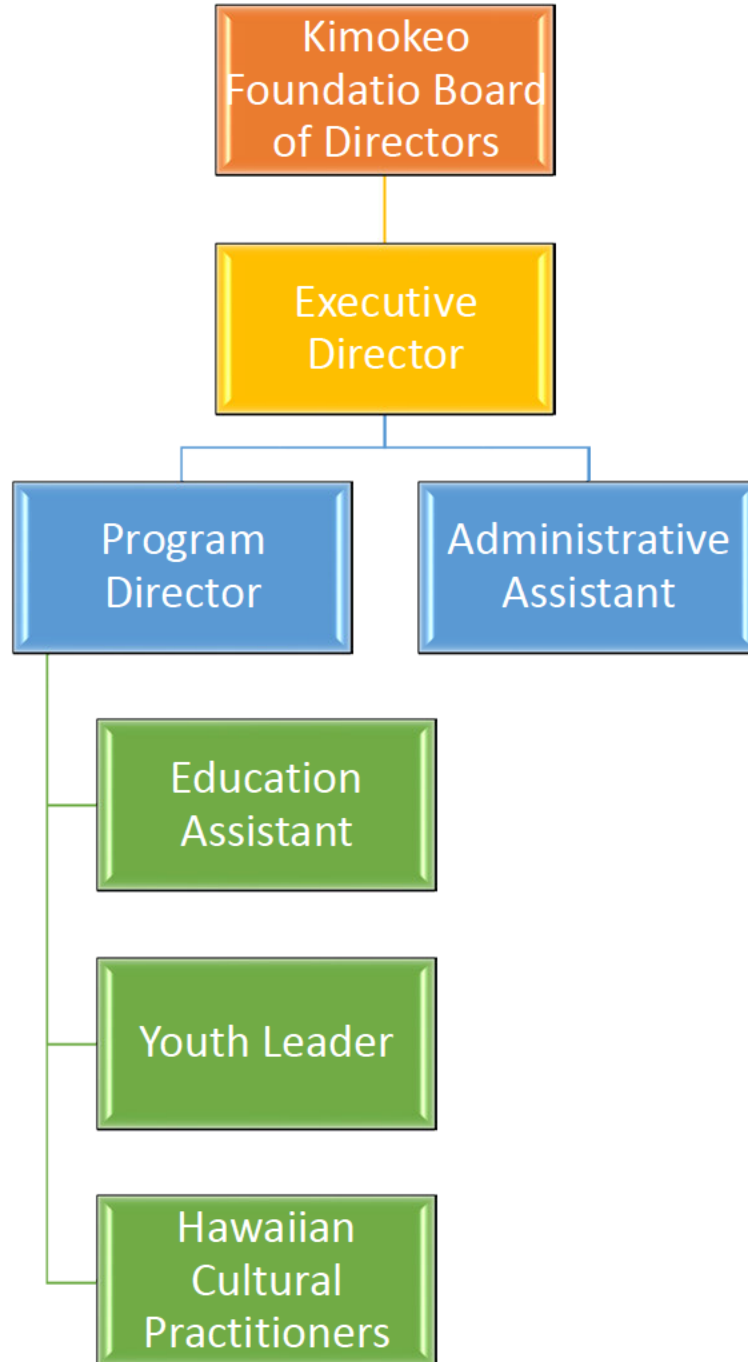
*The mission of Kimokeo Foundation is to preserve and perpetuate the Native Hawaiian culture, its traditions, practices and language and Maui's environment through educational programs which benefit the people of Hawai'i.*

**2021 Board of Directors:** Kimokeo Kapahulehua, President; Nāpua Aloy, Vice President; Michael Phillips, Treasurer; Nancy La Joy, Secretary; Frances Oney, Director; Kahu Lyons Naone, Hawaiian Cultural Advisor.





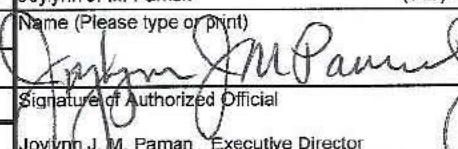
**Nā Liko I Ka La'i Education Program  
Organizational Chart**



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: KIMOKEO FOUNDATION

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	90,496			
2. Payroll Taxes & Assessments	10,714			
3. Fringe Benefits	13,400			
<b>TOTAL PERSONNEL COST</b>	<b>114,610</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	40,980			
5. Staff Training	1,500			
6. Supplies	12,675			
7. Telecommunication	3,558			
8. Utilities	3,276			
9. Marketing	8,000			
10.				
11.				
12.				
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19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>69,989</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>184,599</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	184,599	Joylynn J. M. Paman (808) 448-3030		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
<b>TOTAL BUDGET</b>	<b>184,599</b>	Joylynn J. M. Paman Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: KIMOKEO FOUNDATION

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director	0.5	\$29,568.00	100%	\$ 29,568.00
Education Assistant	0.5	\$19,264.00	100%	\$ 19,264.00
Youth Leader	0.4	\$7,286.00	100%	\$ 7,286.00
8 Hawaiian Cultural Practitioners	0.2	\$27,500.00	100%	\$ 27,500.00
Executive Director	1.0	\$131,040.00	20%	\$ 26,208.00
Administrative Assistant	0.4	\$23,920.00	20%	\$ 4,784.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>\$ 114,610.00</b>

**JUSTIFICATION/COMMENTS:**  
 Program Director = .05 FTE @ (\$30/hr x 20 hrs/wk x 35.2 wks = \$21,120) + (15 % employee taxes = \$3,168) + (25% fringe benefits = \$5,280) = \$29,568  
 Education Assistant = .05 FTE @ (\$20/hr x 20 hrs/wk x 34.4 wks = \$13,760) + (15 % employee taxes = \$2,064) + (25% fringe benefits = \$3,440) = \$19,264  
 Youth Leader = 0.4 FTE @ (\$12/hr x 16 hrs/wk x 33 wks = \$6,336) + (15 % employee taxes = \$950) + (\$0 fringe benefits)= \$7,286  
 8 Hawaiian Cultural Practitioners contracted @ \$3,300/practitioner + 4.166% GET = \$27,500  
 Executive Director = 1.0 FTE @ (\$45/hr x 40 hrs/wk x 52 wks = \$93,600) + (15 % employee taxes = \$14,040) + (25% fringe benefits = \$23,400) = \$131,040 x 20% time = \$26,208  
 Administrative Assistant = 0.4 FTE @ (\$25/hr x 16 hrs/wk x 52 wks = \$20,800) + (15 % employee taxes = \$3,120) + (\$0 fringe benefits)= \$23,920 x 20% time = \$4,784

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: KIMOKEO FOUNDATION

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**  
No Requests Made

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**  
No Requests Made

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: KIMOKEO FOUNDATION

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENT</b> Proposed program is not a capital project therefore, no budget is provided for this form.						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: KIMOKEO FOUNDATION

Contracts Total: 50,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Education Program Grant	1/1/22 - 12/31/22	Hawai'i Tourism Authority	State	50,000
2					
3					
4					
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