

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 Walter Kunitake 1-12-22  
\_\_\_\_\_  
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Db:

Japanese Cultural Center of Kona

Amount of State Funds Requested: \$ 1,000,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

In 2015, an idea to establish a Japanese cultural center emerged. By December 2019 a conceptual master plan of the Japanese Cultural Center of Kona was completed. Several sites have been identified since, and preliminary purchasing conversations with the owner of the preferred site has commenced. This request is for the purchasing of land.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 75,000

Unrestricted Assets:

\$ 51,485.87

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

P.O. Box 206

City:

State:

Zip:

Kailua-Kona

HI

96745

Contact Person for Matters Involving this Application

Name:  
Walter Kunitake

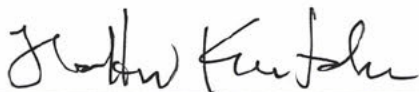
Title:  
Chair

Email:  
kunitake@earthlink.net

Phone:  
808-938-3624

Federal Tax ID#:

State Tax ID#



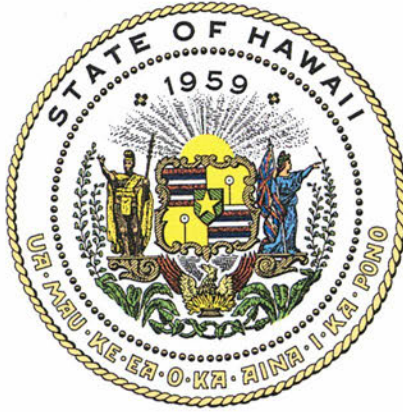
Authorized Signature

Walter Kunitake, Chair

Name and Title

January 12, 2022

Date Signed



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

#### JAPANESE CULTURAL CENTER OF KONA

was incorporated under the laws of Hawaii on 08/14/2017 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2022

Director of Commerce and Consumer Affairs



## Application for Grants

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for public purposes to educate local, state and international members about the legacy of Kona's Japanese roots and history. It will also serve the community as a gathering place for interaction with one another and to enjoy the diverse activities the Center has to offer. People can feel safe in a comfortable and peaceful environment of natural and authentic Japanese gardens. Developing a Center with rich offerings will become a destination that the people Hawaii could be proud of and to become a *Gathering Place of the World*.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

The Japanese Cultural Center of Kona (JCCK) began in October 2018 as a 501(c)(3) non-profit organization. The mission of JCCK is to preserve and educate the world about Kona's Japanese roots and history by establishing and operating a unique and internationally recognized facility.

Over the past six years, the formation and foundation of the organization was built by interested and energetic community leaders now serving as Board members of JCCK. This 13-member Board of Directors personally contributed to

build the initial working cash balance for JCKK. They volunteered their services and recruited and received a wide array of cash and in-kind contributions from the community. They were successful in obtaining pro bono services from outside professionals to achieve essential milestones.

They participated in a capital campaign fundraising workshop provided by a professional fundraiser in the State on a pro bono basis. The Board also engaged in a two-day strategic planning session led by a professional facilitator at no charge that resulted in the March 2017 JCKK strategic plan. The facilitator now serves as a Board of Governor.

With the strategic plan in hand, the Board engaged in planning charrettes with over 60 community members that offered additional ideas for the Center. This resulted in the development of a conceptual master plan for the JCKK venues including a 7 minute 3-D rendering. The three session meetings were led by Glenn Kimura International. Cost estimates were also provided for each building. Glenn Kimura engaged Juno & Associates for the cost estimates. The master plan with cost estimates were completed by December 2019. The master plan could be seen on JCKK's website [JapaneseCulturalCenterofKona.com](http://JapaneseCulturalCenterofKona.com).

The 13-member Board bring a wide variety of skills and experiences in leadership positions in large and small projects. Board members have experiences organizing festivals and events large and small, including golf fundraisers and banquets. A significant quality of Board members are their networking ties with experts globally in developing an ambitious Cultural Center as planned. Board of Governors listed below willing to serve is example of the outreach and their trust in the Cultural Center viability. Board members with the guidance and advice of the Board of Governors and many supportive experts statewide and beyond know how to monitor, evaluate, and continuously improve on the demands of this complex and ambitious project development.

The list of Board of Directors and Board of Governors below will provide the list of core members behind the planned Center. Building of team members including those not listed here that provide expert advice will continue throughout 2022 and beyond.

**Officers and Board of Directors:**

Walter Kunitake, Chair  
Claudia Chang, Vice Chair  
Steven Kaneko, Treasurer  
Jean Kadooka, Secretary  
Yoko Otsubo, Japanese Secretary  
Takeo "Uki" Izawa, Board Member  
Michelle Johnson, Board Member  
Gilbert Kaneko, Board Member  
Cheryl Kurashige, Board Member  
Nathan Kurashige, Board Member

Linda Nagai, Board Member  
Tony Takai, Board Member  
Carol Zakahi, Board Member

**Board of Governors:**

Sherry Bracken  
Earl Fry  
Margaret Masunaga  
Jane Testa  
Janne Fujimoto-Watase  
Akemi Kikumura Yano

2. The goals and objectives related to the request;

**Goal: to develop a Japanese Cultural Center of Kona.** In 2015, a group of Kona residents coalesced to pursue a dream of developing a new Cultural Center with ample parking that the people in Kona could use as a gathering place for events and meetings and to celebrate the arrival of Japanese coffee farmers on Kona's upland slopes over a hundred years ago. These new arrivals brought with them a particular serving of Japanese culture that deepened the mix of cultures found in Hawaii, and the special coffee they produced has, over time, become renown the world over for its richness.

The Japanese Cultural Center will celebrate and promote this unique heritage. In doing so, it will support Kona's longstanding bid to becoming an international gathering place. Given the Japanese cultural centers and gardens that exist elsewhere in Hawaii, this Center is planned to be of such scale, depth and variety to earn it a distinctive position in Hawaii's visitor and cultural landscape.

**Objectives: To detail the vision for the Center.** The vision for the Center includes a complex of buildings and venues developed on land that would be large enough to accommodate future expansion, about 30+ acres. In accordance with its purpose, the buildings' interior and exterior would be designed architecturally to evoke a Japanese ambiance. Short descriptions of various components to the Center follow.

\*A large capacity, flexibly designed, a multi-purpose auditorium supported by a commercial kitchen could host events such as community banquets, karaoke nights, *manga* festivals, weddings, martial arts competitions and demonstrations, *matsuris* (festivals), and *kabuki* and bon dances. With a kitchen, an International *Poke* Festival could be held. The auditorium could be rented out to community organizations or groups for events listed above. Hula halau groups have sprung up all over Japan wanting opportunities to visit and perform in Hawaii. However, opportunities are few. Many visit Hawaii during the Merrie Monarch Festival hoping they could win a lottery ticket to watch live. The Center in Kona could

provide opportunities for these groups from Japan and abroad annually on a chosen HULA DAY.

\*A world-class acoustically sound concert hall will serve as one of many major components of the Center. A well-established 100 plus member choral society from Kona that attracts about 1000 local people at their events here, scramble to find a place to perform. They receive invitations to perform at the Carnegie Hall and in beautiful concert halls in Japan. Further they have performed with singers from Japan in Osaka and Tokyo. With the planned concert hall in place, popular rock bands and singing groups from around the globe could gather here making music together. Symphony orchestras from all locations could be similarly brought to Kona. Performing arts of all kinds will be supported not only by a warm and welcoming hall, but ample parking, and other comfortable support facilities will be available to the performers and audiences as well.

\*Exhibition spaces will be dedicated for permanent and rotating displays memorializing the heroes and celebrities of Kona such as Ellison Onizuka, Rodney Yano and Harold Sakata in his roles as *Toshi Togo and Odd-Job*. Artifacts from the life and times of early Japanese immigrants, specialty items from the various prefectures of Japan, contemporary works of art, and displays of *ikebana* and other Japanese crafts could be displayed.

\*Smaller meeting spaces for Japanese immigration social organizations (aka Kenjinkais) and other community organizations, and for use as classrooms for lectures, workshops, and recreational classes.

\*An expansive garden is planned comparable to famous gardens of Japan such as Korakuen, Kairakuen, and Kenrokuen. It should use materials appropriate to Kona's environment and incorporate the aesthetics of serenity and harmony, artfully integrating ponds, waterfalls, pathways, bridges, rocks, sand, and plant life. Famous wisteria, willow, and pine trees, azaleas, hydrangea, and camelia flowers would be artfully planted to add to the beauty of the serene atmosphere.

\*A garden area showcasing trees, plants, flowers unique to Kona and plants products used by early Japanese immigrants as were cultivated by early Hawaiians will be included. Lauhala hats, baskets and hands-on demonstrations on how they are woven are examples. A conservatory for *bonsai* displays would add to the Center's ambiance.

\*An authentic Tea House located in a quiet and scenic location with traditional *tatami* mats where tea ceremonies could be conducted.

\*A dojo will bring many martial art events such as training, demonstrations, and competitions to the Center. Many black belts from around the globe including those competing in the Olympics could be invited. Possibly sumo *rikishi* wrestlers could bring excitement to the community.

\*The Board has begun to interact with individuals, organizations, businesses and government officials throughout the 47 prefectures in Japan to welcome them to participate in events unique to their location, and to provide in-kind donations and any other support toward the Cultural Center's development.

\*Commercial facilities configured as small shopping plazas, casual street vendors, or perhaps something reminiscent of Japanese arcades, with cafes offering snacks and drinks, and gift shops selling souvenirs and omiyage of Kona. Such rental spaces would be amenities for visitors and provide long-term income for the Center.

\*An on-site coffee farm, which could serve as a revenue-generating component while also providing a living and historical guide on how Japanese immigrants enabled coffee crops to become the world-famous Kona Coffee. Growing *koshi hikari* rice, *wasabi*, *kaki* (persimmon), *biwa* (loquat), and other food related plants would compliment the farming component of the Center.

\*The Center will feature attractive and iconic Japanese *torii* gates as an important symbol of arrival and entrance. Stone lanterns called *toro* will adorn the entire Center's grounds especially along the gardens' pathways.

The entire complex will be powered by 100% renewable energy consistent with Hawaii State's 100% renewable energy goal by 2045 and the international climate change goals such as those agreed upon at the U.N. Climate Change Conference, COP26, held in Glasgow in November 2021. The Center will be built with environmentally sustainable techniques and materials where possible, qualifying for LEED platinum rating. The Center will be equipped to receive optimal solar energy to produce off-grid capacities of electricity. With an abundance of solar energy, a system to produce hydrogen fuel through electrolysis will enable service of fuel cell vehicles on site as well as service hydrogen fueled stoves in the kitchens. Stations for all EV vehicles, such as cars, trucks, busses, and golf carts will be available throughout the Center grounds.

Transportation egress and ingress access to the Center will be designed to ensure convenience and safety for community users, for large groups in major events, for people with disability and mobility issues, and for delivery of supplies. Plans are to provide over 500 parking spaces in the complex, mostly covered by solar panels.

To implement the vision JCKK organizers have made great progress in six years by passionate team members in achieving this ambitious vision.

\*In 2016, JCKK was organized and Articles of Incorporation, bylaws, and conflict of interest policies adopted. The Board of Directors included representatives from the Kona Fukuoka Kenjinkai, Kona Hiroshima Kenjinkai, Kona Kumamoto



Kenjinkai, Kona Okinawa Kenjinkai, Kona Yamaguchi Kenjinkai, Kona Japanese Civic Association and other leaders and representatives from the community.

\*In 2017, a strategic plan for the project was developed.

\*JCKK received approval in 2018 to become a 501(c)(3) nonprofit corporation.

\*In 2019, JCKK was awarded a Grant in Aid funds by the Hawaii Legislature to master plan the project, and an inaugural golf tournament fundraiser was successfully held. Also, JCKK formed a Land Acquisition Task Force that has actively reviewed many possible large parcels of land in North and South Kona.

\*In January 2020, a successful inaugural banquet was held prior to the pandemic arrived.

\*2021: Board of Directors and Board of Governors have been added to include not only local members but nationally as well. JCKK has also reached out to include members internationally. Preliminary discussions with a landowner of the preferred site to acquire the parcel began in December 2021.

3. The public purpose and need to be served;

The prevalence of cross-cultural marriages, international travel, global media and the like has brought people of the world much closer together. Seeing and experiencing more of other ethnic groups and their culture coming together will only enhance this positive trend with an inclusive Cultural Center. The more this broadening experience expands, the more harmonious and peaceful the world could become. The Center's programs, events and activities will support building positive bridges to link diverse cultures and countries, especially when conflicts around the globe are at an all-time high.

Over one hundred fifty years ago the first generation of Japanese immigrants settled on the Kona's upland slopes and helped to build a premier coffee industry. The first generation of immigrants, known as *issei*, started from humble beginnings as coffee farmers and left a legacy that has evolved into a distinctive community which blends Japanese traditions and the spirit of Aloha. The Center is envisioned as a singular destination that will showcase Japanese-American contributions to the diversity that is Hawaii. It will be a gathering place to share and perpetuate the culture, provide opportunities to maintain ties with today's Japan. It will provide meeting and cultural facilities that can be enjoyed by the broader community, bringing the community together. In short, the Center will provide light and deep experiences for all.

Kona experiencing the fastest growing population in the State is without a large and modern venue for conventions, concerts, performances and meeting places for local organizations and adequate access to diverse cultural events available in a bigger city. As an example, by building a world class concert hall, locals

could experience performing in it, as well as bringing in world class performers and performances. The Maui Arts & Cultural Center is prime example to provide opportunities to the people on the island of Maui.

4. Describe the target population to be served; and

The target population spans a wide range from the very young to *kupuna*, and from local residents to people across the globe. Youngsters could participate in lantern parades, girls' and boys' day activities, *shichigosan* ceremonies, origami making, Japanese dancing, as well as attending adult events. Children of Japanese heritage will begin to learn more about their own cultural roots, while others will learn more about their neighbors.

Students from local schools could be provided with tours and classes at the Center. They could be brought in through group excursions, including from neighbor islands. International student exchange programs hosted by the Cultural Center will help foster beneficial relationships across continents.

The adult population local or international will be provided a wide range of experiences at the museum, outdoor amphitheater, gardens, tea ceremonies, gallery, coffee farm, and performing art events. Performers from abroad in turn become visitors themselves.

Volunteers will be an important component in making the Cultural Center a success. By promoting volunteerism in the development and maintenance of the Center, the more ownership they will feel toward the Center while gaining knowledge of Japanese Culture. It's a way to increase staffing needs while maintaining a cost-effective budget.

Professional performers, artisans, experts and speakers from around the world participating and sharing at the Cultural Center in Kona will provide the community with an experience of a richer lifestyle. Otherwise, local residents can only experience first-hand the above by traveling abroad.

5. Describe the geographic coverage.

The geographic coverage spans the entire globe. Kona is a highly desirable destination for visitors from all over the world. This will continue as there are more direct flights to Kona from the mainland, Japan, and other corners of the globe. The trend is supported by Kona's global reputation for Kona coffee, deep sea fishing, stargazing, clean air, the hospitality of the Kona people, and the laid-back country and natural atmosphere of paradise. The stable year-round mild climate and a safe and conflict free environment adds to Kona's allure as a visitor destination. But Kona also exerts a powerful pull for new residents as well; they are moving to Kona at record numbers and making it their home.

With the new Daniel K Inouye Highway crossing the entire island of Hawaii and the improvements and expansion of the Ellison Onizuka International Airport welcome more direct flights, Kona is being more accessible to the world.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.

The 2017 strategic plan outlined a cultural center spanning 25 acres, followed by the creation of a Land Acquisition Task Force to identify suitable sites. Approximately 25 sites were initially identified. Three sites have been identified as the most viable and one has been designated the preferred at this time. Expert individuals, such as planners, engineers, surveyors, consultants in environmental issues, landscape architects, and others helped the Board to arrive at the preferred site. Multiple tours of the preferred site with the owner allowed the Board and other team members to review, analyze do much due diligence work on the property.

In spite of the pandemic, the Board sought advise and input from many via emails, telephone, Zoom and small face-to-face group meetings. Areas of inquiries and discussions spanned issues related to the development of the entire Center through its final completion. The matrix of collaborated energies and spirit came together from the Board members' expertise, experiences, and commitment, the Board of Governors resumes of wisdom, and all other team members in the circle contributing greatly to advance the implementation of the vision and goals of the Center.

The Board with a team of knowledgeable individuals is currently engaged to execute the acquisition, exploring various options with the land owner on a purchase agreement. The request for funds in this application will be applied to the acquisition of the property. The JCK Board is ultimately responsible for its purchase decision.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

A summary outline is provided below.

- A. Phase I: Execute a contract for land purchase 2022-2023

- B. Phase II: Develop a site-specific master plan 2023-2024
- C. Phase III: Conduct an Environment Impact Study 2023-2024
- D. Phase IV: Apply for construction permits 2024-2025
- E. Phase V. Begin site preparation construction 2026

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The JCK Board members have worked closely and will continue to work closely with consultants, advisors, attorney, planners, surveyors and others to assist the Board in the acquisition of the parcel and to address any challenges that may arise. Due diligence on properties have been ongoing regarding location, size, topography, potable water availability, irrigation water access, access to electricity, sewer system, vehicular access, zoning, flood issues, elevation, slope, scenic views, fee simple ownership, and the like.

JCK Board members are in close contact with appropriate County of Hawaii officials regarding various issues in site acquisition, development, permitting, cultural issues, and applicable rules and regulations. State and Federal rules and regulations will be followed.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The JCK Board will review the specific and measurable goals of the land acquisition phase. Board Members have begun meeting with the land owner of the preferred property for the Cultural Center site. The JCK team also include professional members familiar with land acquisition matters. Meetings with the landowner will continue to establish a more concise and agreed upon purchasing financial plan. Consultants as in a realtor, attorney, planners, engineers, and others will be secured as needed to arrive at an agreed upon legal contract for the acquisition of the property. Continuous due diligence work will be applied to monitor the feasibility of the parcel under consideration. Progress on the purchase transaction will be reported as acquisition is executed. Board officers have historically experienced and properly filed reports with prior years' grant-in-aid funds received from the State and County of Hawaii.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0	\$0	\$500,000	\$500,000	\$1,000,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Individual donors will be solicited throughout 2022 and 2023 to help fund different needs of the project development.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2022 for program funding.

Not Applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Unrestricted Current Assets as of 12/31/2021: \$51,485.87

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Japanese Cultural Center of Kona has no paid employee and is led by an all-volunteer Board that receives no compensation. All thirteen members of the board are leaders of the community with vast experiences and knowledge in planning, project development, fundraising, human resources, marketing, banking, and more. Board members serve as presidents of the Kona Fukuoka, Kona Hiroshima, Kona Kumamoto, Kona Okinawa Kenjinkais, vice president of the Kona Yamaguchi Kenjinkai and president of the Kona Japanese Civic Association.

They also have extensive knowledge of Japan and the Japanese culture. Three board members were born and raised in Japan. Other members have visited Japan dozens of times. Board members range from being *issei* (first generation Japanese) to *yonsei* (fourth generation Japanese). Many of the members grew up on the coffee farm, several of whom continue to farm coffee who own and operate heavy construction equipment.

The Board team includes a banker, a former educator in accounting and a Board of Governor with extensive finance background at large corporations. Another Board of Governor served as the CEO of the Japanese American National Museum in Los Angeles. The chief curator of the Portland Japanese Garden is assisting by providing advice on the development of the Japanese gardens. A specialist from a statewide recognized renewable energy entity has been advising on solar energy systems development. Reputable experts in engineering, cultural issues, surveying, planning, and construction are also assisting in the project. The vast team of experts are generously supporting the advancement of the project pro bono. There is clear understanding by all that this magnificent project is a major undertaking for a nonprofit entity yet are collectively confident that the project is spiritually and financially viable.

### **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

JCKK does not have any facility it owns. It uses space for meeting and storage as an in-kind donated space by a Board member.

The request in this application is to help fund the acquisition of land on which to build the new Center.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

As embodied by the JCK Board, the supporters of JCK are a group of Kona residents and others in the State who volunteer their time and resources to realize this ambitious goal. There is no paid staff at this time.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

As explained above, there is no staff and therefore no organization chart exists.

### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

There is no compensation paid to any Officer, Director or employee at this time.

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None.

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Grant will not support any sectarian or non-sectarian private educational institutions.

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

A detailed fundraising plan is being prepared to ensure the sustainability of the project that includes funding from Federal, State, County, private foundations and individual donors.

Note: The State's support of \$75,000 to develop the master plan in 2019 provided great initial energy to the Board and team members for the development of the Cultural Center. Approval of the request here will again provide that burst of energy for the advancement of the Center. It will also open greater possibilities for future Federal grants and large donations from individuals, businesses, foundations and other organizations locally and abroad.




**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

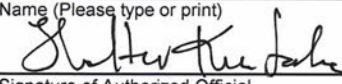
Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

<u>Japanese Cultural Center of Kona</u>	
(Typed Name of Individual or Organization)	
	1-12-22
(Signature)	(Date)
<u>Walter Kunitake</u>	Chair
(Typed Name)	(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

App Japanese Cultural Center of Kona

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	1,000,000			300,000
<b>TOTAL (A+B+C+D+E)</b>	<b>1,000,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	1,000,000	Walter Kunitake <span style="float: right;">808-938-3624</span>		
(b) Total Federal Funds Requested	0	Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	300,000	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>1,300,000</b>	Walter Kunitake, Chair		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Japanese Cultural Center of Kona

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				0.00

**JUSTIFICATION/COMMENTS:**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Japanese Cultural Center of Kona

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS		75000				
LAND ACQUISITION			1000000			
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>		<b>75000</b>	<b>1,000,000</b>			
<b>JUSTIFICATION/COMMENTS:</b> To purchase land.						

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Japanese Cultural Center of Kona

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Japanese Cultural Center of Kona

Contracts Total: 75,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Development of a Master Plan for Japanese Cultural Center of Kona	7/1/19 to 6/30/20	DBEDT	State of Hawaii	75,000
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					