# **Application Submittal Checklist**

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

$\boxtimes$	1) Certificate of Good Standing (If the Applicant is an Organization)
$\boxtimes$	2) Declaration Statement
$\boxtimes$	3) Verify that grant shall be used for a public purpose
$\boxtimes$	4) Background and Summary
$\boxtimes$	5) Service Summary and Outcomes
	a) Budget request by source of funds (Link) b) Personnel salaries and wages (Link) c) Equipment and motor vehicles (Link) d) Capital project details (Link) e) Government contracts, grants, and grants in aid (Link)
$\boxtimes$	7) Experience and Capability
$\boxtimes$	8) Personnel: Project Organization and Staffing

AUTHORIZED SIGNATURE F

SCHEL LEATHERMAN, BOARD SECRETARY

JANUARY 15, 2022

PRINT NAME AND TITLE

DATE

# THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS

### **CHAPTER 42F, HAWAII REVISED STATUTES**

Type c	of Grant Request:				
☐ Operating	Capital				
Legal Name of Requesting Organization or Indivi- nnovations Public Charter School Foundation	dual: Dba:				
Amount of State Funds R	Requested: \$250,000				
Brief Description of Request (Please attach word docu	ument to back of page if extra	space is needed	<b>)</b> :		
Sustainable, environmental approach, green energy up - Solar electricity system to create sustainable, clean endergo - Re-roofing of administrative / community gathering by These sustainable, environmental approach, green end to expand community programs and serve the community programs and serve the community programs.	energy for the entire 9.298 actions and after-school commergy upgrades will enable Innounity in a clean, responsible m	es. nunity / kindergar ovations' Founda anner that suppo	ten building. tion to continue orts the		
Amount of Other Funds Available: State: \$ 0	Total amount of Stat Fiscal Years:	e Grants Recei	ved in the Past		
· <del></del>	\$200,000				
rederal: \$					
0	Unrestricted Assets:				
County: \$\frac{0}{0}  Private/Other: \$\frac{0}{0}	\$3,118,735				
County: \$\frac{0}{2}\$  Private/Other: \$\frac{0}{2}\$  New Service (Presently Does Not Exist  Type of Business Entity:  \$\frac{1}{2}\$ 501(C)(3) Non Profit Corporation	\$\frac{3,118,735}{\square}\$  Existing Service  Mailing Address:  75-5815 Queen Ka	a'ahumanu Hw	<b>/y</b> .		
County: \$\frac{0}{0}\$  Private/Other: \$\frac{0}{0}\$  New Service (Presently Does Not Exist  Type of Business Entity:  \$\frac{1}{2}\$ 501(C)(3) Non Profit Corporation  Other Non Profit	\$\frac{3,118,735}{\square}\$  Existing Service  Mailing Address:  75-5815 Queen Ka	a'ahumanu Hw State:	⁄y. Zip:		
County: \$\frac{0}{0}\$  Private/Other: \$\frac{0}{0}\$  New Service (Presently Does Not Exist  Type of Business Entity:  501(C)(3) Non Profit Corporation	\$\frac{3,118,735}{\square}\$  Existing Service  Mailing Address:  75-5815 Queen Ka	a'ahumanu Hw	<b>/y</b> .		
County: \$\frac{0}{0}\$  Private/Other: \$\frac{0}{0}\$  New Service (Presently Does Not Exist  Type of Business Entity:  \$\begin{align*} 501(C)(3) Non Profit Corporation  Other Non Profit	\$\frac{3}{3},118,735}\$ Existing Service  Mailing Address: 75-5815 Queen Ka City: Kailua-Kona	a'ahumanu Hw State:	⁄y. Zip:		
Private/Other: \$\frac{0}{0}\$  New Service (Presently Does Not Exist  Type of Business Entity:  501(C)(3) Non Profit Corporation  Other Non Profit  Other	\$\frac{3}{3},118,735}\$ Existing Service  Mailing Address: 75-5815 Queen Ka City: Kailua-Kona	a'ahumanu Hw State: HI	⁄y. Zip:		
Private/Other: \$\frac{0}{0}\$  New Service (Presently Does Not Exist  Type of Business Entity:  501(C)(3) Non Profit Corporation  Other Non Profit  Other  Contact Person for Matters Involving this App	\$\frac{3,118,735}{\$\frac{3}{5}}\$  Existing Service  Mailing Address: 75-5815 Queen Kaccity: Kailua-Kona  Olication  Title:	a'ahumanu Hw State: HI	⁄y. Zip:		

Authorized Signature

Schel Leatherman Board Secretary

1/15/2022

Name and Title

Date Signed



# **Department of Commerce and Consumer Affairs**

#### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

#### INNOVATIONS PUBLIC CHARTER SCHOOL FOUNDATION

was incorporated under the laws of Hawaii on 11/26/2003; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2022

Catanit. Owal Color

Director of Commerce and Consumer Affairs

### DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Innovations Public Charter School Foundation

(Typed Name of Individual or Organization)

January 15, 2022

(Signature)

Schel Leatherman

Foundation Board Secretary

(Typed Name)

(Title)

# **Statement of Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Innovations Public Charter School Foundation (IPCSF) shall use the grant for a public purpose pursuant to Section 42F-102. IPCSF will perform sustainable, environmental approach, green energy upgrades to the Innovations' Foundation Campus which will include the following:

- Solar electricity system and panels to make the campus and the community use buildings sustainable,
- Re-roofing of administrative building and adjacent afterschool use / kindergarten building.

The solar electricity and reroofed buildings will be used during school hours by the Public School children attending Innovations Public Charter School (240 students). During the evenings and weekends the facilities receiving these solar electrical and re-roofing upgrades shall be available to the community. After school and weekend services supported will be enrichment activities including music, dance, drama, gardening, cooking and cultural arts.

# **Application for Grants**

If any item is not applicable to the request, the applicant should enter "not applicable".

### I. Certification – Please attach immediately after cover page

#### 1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached Certificate of Good Standing.

#### 2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with <u>Section 42F-103</u>, <u>Hawaii Revised Statutes</u>.

See attached Declaration Statement signed by Foundation Secretary.

### 3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102. Hawaii Revised Statutes.

See attached Statement of Public Purpose.

# II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Innovations Public Charter School Foundation (IPCSF) supports Innovations Public Charter School. The mission of IPCSF is to provide facilities, raise funds via capital campaigns, and to seek contributions to preserve the endowment for Innovations Public Charter School. IPCSF also seeks to improve community relations and invites the community to be part of the campus via school community partnership activities.

2. The goals and objectives related to the request;

The goal of this request is to seek funds for sustainable, environmental approach, green energy upgrades for the IPCSF Campus which include:

- Solar electricity system to create sustainable, clean energy for the entire 9.298 acre facility,
- Re-roofing of administrative building and adjacent after-school use / kindergarten building.

These sustainable, environmental approach, green energy upgrades will enable IPCSF to better serve the community. Innovations Public Charter School is located on 9.298 beautiful ocean view acres in the heart of Kailua-Kona. IPCSF is striving to utilize the campus as not only a top performing state charter school, but also as a thriving community center. The vision is to have community recreational facilities to serve all West Hawaii. In 2015, the Innovations Foundation installed a community soccer field, 3,000 sq. ft. pavilion and basketball court where afterschool and community teams can play and practice sports. In 2016, over one acre of new community gardens was planted. In 2022, a community recreational center pavilion is being constructed. This community recreational center pavilion will provide afterschool dance, music, drama, robotics, cultural arts, healthy cooking, and gardening classes. The recreational center will also be used by the school and garden teacher for healthy snack, lunch and afterschool meals. The recreational center construction costs are already fully funded. This request is for infrastructure upgrades which will allow for sustainable, green energy. Additionally, IPCSF will be replacing two roofs that are over 35 years old - all other buildings are new or have been fully renovated over the last five years.

### 3. The public purpose and need to be served;

Currently, Innovations Public Charter School serves 240 students (Kindergarten through 8th grade) in the heart of Kailua-Kona on the Big Island. Our rigorous project-based curriculum, rich in the arts and technology, has created and overwhelming demand for enrollment in our school. The sustainable, environmental approach, green energy improvements will allow us to better serve our community with weekend and afterschool programs throughout the year.

With the help of the West Hawaii community, Innovations has delivered excellence in education for the past 16 years. Innovations has received Public Charter School of the year, Most Improved Public Charter School of the year, and the Director of the Year Award. These awards were attributed to:

"Receiving a 20% higher performance rate for academic performance than comparable public schools in the same area as measured by the Hawaii State Assessment" - Innovations has small class size, rigorous project-based learning, and tutors in every classroom which translates to better student achievement.

"Strong willingness to partner with other schools and the surrounding community." - Innovations has partnerships with over 50 businesses in the community. All 7th and 8th grade students participate in community mentorships and service projects. Business and community partners that mentor Innovations' students on a weekly basis for two to five hours include: Safeway, KWXX 93.7, Waimea Surf Classics. World Core Surf Shop, Kona Bay Books, KB Extreme Bowling, Kona Stories, Bike Works. Hospice of Kona, Memory Lane Thrift Store, Jack's Diving Locker, Intrigue Design Hair Salon, Paws University Dog Training, NPS Kaloko - Honokohau, Miranda's Pets, Hilton Dolphin Quest, See Through Window Tinting, Alii Vet, Keauhou Vet. Donkey Mill Art Center, Kona Boys Kayak Rentals, Creative Day Pre-School, Adaptations Produce Distributor, Kailua Candy Company, Inter-island Solar Supply, West Hawaii Today, Moo Betta Yogurt Shop, Urs Leuenberger Woodworker, Kealaola Organic Lettuce Farmers, University of the Nations Preschool, Full Life Hawaii Disabillites, Advocats, Holualoa Ukulele Gallery, Michael Inman Photographer, Jenny Solmirin Kealakehe High School Teacher, Joe Danko Photographer, Kona Business Center, Nose for Adventure, Lindsey Kramer Marine Biologist, Robin Fisher Childcare, Tom Neer Green Building, Vanessa King Acupuncturist, Nate Fine Film Making, and Linda Walton Prosecuting Attorney.

"Diligently identifying and obtaining funding for the school to ensure sufficient resources necessary to provide quality education" - IPCSF and/or School has received grants from the following foundations and organizations to support their programs and facilities:

- o Atherton Foundation
- o Cooke Foundation
- o Change Happens Foundation
- o Kukio Foundation
- o Hawaii Community Foundation
- o Aid to Teachers
- o Bill Healy Foundation
- o Hawaii Department of Health
- o USDA
- Walmart Foundation
- o Target Stores
- o Kokua Hawaii Foundation
- o Ezra Keats Foundation
- Kohala Center
- NEA Foundation
- o Hawaii Alliance for Arts Education
- o Young Brothers
- o Central Pacific Bank
- o Lowes Stores
- o Altres Staffing
- o Kona Sunrise Rotary Club

4. Describe the target population to be served; and

The community sustainable, environmental approach, green energy upgrades will serve all West Hawaii. The facility has the capacity and flexibility to serve all types of community groups. Community scouts, sports teams, community organizations and clubs will be invited to utilize the facilities. Additionally, numerous afterschool and weekend activities as well as healthy cooking classes and meals will be offered to Innovations' students and families, as well as open to the community at large. Innovations is a Title I school with over 55% of its students qualifying for free and reduced lunch.

5. Describe the geographic coverage.

IPCSF is in the heart of Kailua-Kona. Innovations' students come from all over West Hawaii as far south as Ocean View and as far north as Waikoloa.

### III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Sustainable, environmental approach, green energy upgrades to the Innovations' Foundation Campus which include:

- Installing a solar electricity system to create sustainable clean energy for the entire 9.298 acre facility,
- Re-roofing of administrative building and adjacent afterschool community use / kindergarten building.
- 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The timing of project is as follows:

- October 2021- Board received cost and materials estimates for re-roofing of administrative building and adjacent after-school use / kindergarten building – Completed
- November 2021- Board worked to analyze energy usage and design the best location and system for upgrading to a solar clean energy facility – Completed

- August 2022 (Upon Funding) Place ad in paper and advertise bid for both reroofing and solar project. Begin competitive bid process for solar system and reroofing
- October 2022 Award all contracts for infrastructure upgrades.
- November 2022 Secure all permits.
- December 2022 Reroof buildings and install new solar system.
- January 2023 Completion of project.
- 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Innovations Public Charter School Foundation IPCSF secured in-kind, community donations, and commercial financing to purchase 9.298 beautiful fee simple ocean view acres in the heart of Kailua-Kona. With the help of community members, foundations and the USDA, Innovations has constructed over 30,000 square feet of state-of-the-art classroom, administrative and community recreational areas for its faculty, students and the West Hawaii Community.

All facilities are fully permitted and ADA compliant. The infrastructure upgrades are needed to keep the facility in excellent condition and provide green energy. The infrastructure upgrades will be the final piece tying in the gardens, soccer and basketball courts and outdoor pavilions and over 30,000 square feet of buildings together.

Innovations' Foundation board will take the same great care to provide the best quality infrastructure at the least cost to the state and community. The actual construction will be a bid process compliant with the Foundation's and the State of Hawaii procurement policies. All board members are non-compensated individuals that have no financial interest or conflict of interest in the project.

The IPCSF Board and Leadership Team have established a Construction Committee lead by Lee Nelson, Business Manager, Ed Rapoza, Board Member, William Wong, CPA, Board Member and Schel Leatherman, Board Secretary. The Building and Construction Committee will act as the agent to 1) manage contracts, 2) obtain permits, 3) review progress of construction, 4) review the quality of construction, including arranging interim inspections, 5) process clarification requests and produce submittals, 6) approve contractor payment requests, 7) ensure that all processes follow applicable laws and policies related to procurement of construction.

IPCSF has an independent financial audit performed annually.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the

program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The IPCSF strives to provide the best, state of the art facilities, for Innovations Public Charter School students and the West Hawaii Community to utilize in their journey of becoming lifelong learners and community contributors. Innovations' goal is to provide the highest quality facilities at the least cost to the state and the community.

The Construction Committee coordinated by Lee Nelson, Business Manager, Ed Rapoza, Board Member, William Wong, CPA, Board Member and Schel Leatherman, Board Secretary will review all proposals and make final recommendations to the board regarding the selection of general and subcontractors and to provide oversight of all phases and aspects of the project. The construction committee will meet regularly with contractors to keep abreast of progress, and ensure that any difficulties, both anticipated and unanticipated, will be resolved optimally to ensure the project continues on schedule.

The construction committee will prepare monthly budget to actual reports as well as track timeline progress.

After the construction is complete, the Foundation will log all community use of the facilities. The usage log will depict all those in the community benefiting from the community recreational facilities.

# IV. Financial

### **Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
100,000	100,000	50,000		250,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Innovations has a successful history of fund development. The foundation has purchased 9.298 acres and constructed over 30,000 sq. ft. of classroom and community use space.

We have been fortunate to be funded by Cooke Foundation, Atherton Foundation, Bill Healy Foundation and Change Happens Foundation. If a recipient of this grant in aid we will leverage the award by applying to our funding partners for additional landscaping and playground equipment to complete our campus and community facilities.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

### Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

No other funds have been secured for this project. For the contract period 2/01/2020 – 1/31/2023, IPCSF received a \$200,000 State Grant Aid for a community recreational pavilion. For fiscal year 2022, IPCSF Received a \$5,300 County Grant in Aid to support its student wellness programs.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

The IPCSF has \$2,082,558 in unrestricted current assets as of 12/31/2022.

# V. Experience and Capability

### 1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The IPCSF Board is composed of 50% real estate and financial experienced professionals including certified public accountant, real estate developers and business owners.

The IPCSF Board secured and purchased 9.298 fee simple ocean view acres in Kailua Kona. The board has previously built and/or retrofitted over 30,000 square feet of classroom and administrative space for the school and community. The board is currently going out to bid for a community recreational pavilion that is being funded by a state GIA. The project is progressing well with an estimated completion date of August 31, 2022. We have had no major issues and have met all state GIA contract requirements.

#### 2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Currently, IPCSF has a 9.298-acre campus with over 30,000 sq. ft. of buildings. All buildings are ADA compliant and comply with all state, county and school building codes. This project will be to install a solar electricity system to create sustainable clean energy for the entire 9.298 acre facility and also to re-roof the administrative building and adjacent after-school use / kindergarten building. This project will benefit the foundation campus by creating clean energy and replacing the two 35-year-old roofs of the original campus buildings – all other buildings have new roofs.

# VI. Personnel: Project Organization and Staffing

# 1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The project will be under the direct supervision of the Innovations Public Charter School Construction Committee, which is led by Lee Nelson, Foundation Volunteer Business Manager.

Lee Nelson has an extensive financial background which includes several construction industry projects. She has been managing Innovations' campus growth and expansion for the last fifteen years. She was integral in the financing and solicitation of funds for the 30,000 sq. ft. Innovations' Elementary Campus. William Wong, CPA, has served on the Innovations' Foundation Board for twelve years. He has been involved in several community and development projects and will be in charge of financial oversight for the

project. Ed Rapoza, has served on the Innovations Foundation board for seventeen years. Ed Rapoza is a commercial real estate development specialist. Ed will be responsible for ensuring timelines are met, overseeing quality of construction and interfacing with architect/project manager and general contractor.

IPCSF has no employees. There will be a competitive bid process for the construction phase following the IPCSF and State of Hawaii procurement requirements. The IPCSF board shall oversee the process.

#### 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The project shall be directly managed by the board and volunteers as there are no staff in the organization. All board members and volunteer business manager shall provide input. Board members and volunteer bios are as follows:

Kiley Nakagawa, Board Chair - Kiley has over 15 years of experience in the food and beverage industry. He also has five years of real estate, mortgage and financial experience. He was born and raised in Kona and has a passion for giving back to the community.

William Wong, Board Treasurer - William L. Wong CPA, PFS, CVA, Mr. Wong graduated from the University of Hawaii with a degree in Finance with emphasis in Business Economics and attended the UH Graduate School of Business. He was honored and named the National winner of the U.S. Small Business Administration's Accountant Advocate of the Year in 1999. He has served as the Taxation Chair of the Governor's Task Force on Regulatory Relief and as a member of the Taxation Working Group of the Economic Revitalization Task Force for the State of Hawaii. He is a Certified Public Accountant, Personal Financial Specialist, Certified Valuation Analyst, and a Registered Investment Advisor.

Schel Leatherman, Secretary - Schel graduated from Stanford University with a BS in Biology. She has extensive experience with multiple school districts and educational philosophies. She is currently owner and operator of Kona Wine Market.

Kimberly Yamasaki, Board Member - Kimberly graduated from Chaminade University with a degree in business. She works as the office and accounting manager for Wes Thomas Associates.

Ed Rapoza, Board Member - Owner of Island Land Company Inc. Mr. Rapoza has extensive experience with residential and commercial real estate development. His skills include project marketing, sales, management, and operations. He brings to the

board expertise in the logistics of working with various governmental agencies, developers, and the business community.

Rebecca Morton, Board Member - Rebecca trained at Lines Institute of Choreography and the San Francisco Ballet before moving to Kona in 1996 to teach as West Hawaii Dance Academy. She has been a real estate broker since 2001. She is currently a broker for Coldwell Banker Real Estate.

Christina Collins, Board Member - Christina Collins is a physician in Kailua-Kona. She graduated from Dartmouth College in 1991. She brings both health and business expertise to the board.

Lee Nelson, Volunteer-Business Manager, Lee Nelson graduated from the University of California at Santa Barbara with a degree in Business Economics. She worked as a certified public accountant for Deloitte specializing in hi-tech companies for five years. She owned her own accounting and financial management services practice in Southern California servicing start up internet companies until 2004. In 2006, she joined the Innovations Public Charter School in the role of Business Manager.

### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not employee name.</u>

No officers or directors are compensated. There are no employees for the organization. The organization is operated by volunteers.

# VII. Other

#### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable - The applicant does not have any pending litigation or any outstanding judgments.

#### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The applicant is 501 (c) 3 charitable organization.

#### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see <a href="Article X, Section">Article X, Section</a> <a href="1">1, of the State Constitution</a> for the relevance of this question.

Not Applicable.

### 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

The requested funds, received by the applicant in fiscal year 2022-2023, will enable the completion of our community facility solar and reroofing projects. No further funds will be required for this project in subsequent years. The grant funded community facility upgrades will have a positive impact on the long-term sustainability of our outreach programs serving the West Hawaii Community.

# **BUDGET REQUEST BY SOURCE OF FUNDS**

Period: July 1, 2022 to June 30, 2023

Applicant: Innovations Public Charter School Foundation

BUDGET		Total State	Total Federal	Total County	Total Private/Other	
C	ATEGORIES		Funds Requested		•	
		(a)	(b)	(c)	(d)	
Α.	PERSONNEL COST					
	1. Salaries	0				
	2. Payroll Taxes & Assessments	0				
	3. Fringe Benefits	0				
	TOTAL PERSONNEL COST	0				
B.	OTHER CURRENT EXPENSES					
	1. Airfare, Inter-Island	0				
	2. Insurance	0				
	3. Lease/Rental of Equipment	0				
	4. Lease/Rental of Space	0				
	5. Staff Training	0				
	6. Supplies	0				
	7. Telecommunication	0				
	8. Utilities	0				
	9					
	10					
	11 12					
	13		,			
	14					
	15					
	16					
	17					
	18					
	19					
	20					
	TOTAL OTHER CURRENT EXPENSES	0	,			
C.	EQUIPMENT PURCHASES	0				
D.	MOTOR VEHICLE PURCHASES	0				
E.	CAPITAL	250,000				
TO	TAL (A+B+C+D+E)	250,000				
			Budget Prepared	By:		
ടവ	URCES OF FUNDING		0	•		
		250,000			000 750 5400	
	(a) Total State Funds Requested		Julie "Lee" Nelson Nape (Please type or p	orint)	808- <b>7</b> 56-5492 Phone	
-	(b) Total Federal Funds Requested	U	rease type of p	,,,,,,	HUITE	
	(c) Total County Funds Requested	0	Je Ku	K L	January 15,2022	
	(d) Total Private/Other Funds Requested	0	Signature of Authorized	Officia	Date	
			Schel Leatherman Foundation Board Secretary			
TO	TAL BUDGET	250,000	Name and Title (Please			
		,	,	• •		
L						

#### **BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2022 to June 30, 2023

Applicant: Innovations Public Charter School Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
Innovations Public Charter School Foundation has no paid				\$ -
employees. The Foundation is managed by the board and				\$ -
utilizes volunteers to manage all programs.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				

JUSTIFICATION/COMMENTS: Innovations Foundation has no paid employees. The Foundation is managed by the board and utiltizes volunteers to manage all programs.

# **BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES**

Period: July 1, 2022 to June 30, 2023

Applicant: Innovations Public Charter School Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER	TOTAL COST	TOTAL BUDGETED				
N/A No Equipment is Included in the Request			\$ -					
			\$ -					
			\$ -					
			\$ -					
			\$ -					
TOTAL:								
JUSTIFICATION/COMMENTS:								

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A No Equipment is Included in the Request			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

### **BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS**

Period: July 1, 2022 to June 30, 2023

Applicant: Innovations Public Charter School Foundation

FUNDING AMOUNT REQUESTED								
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS			
			FY:2022-2023	FY:2023-2024	FY:2024-2025			
PLANS								
LAND ACQUISITION								
DESIGN								
CONSTRUCTION			50000					
EQUIPMENT			200000					
TOTAL:			250,000					

JUSTIFICATION/COMMENTS: This project is for capital Improvements for the existing Innovations' Foundation community facility.
The capital Improvements consist of \$200,000 for solar electricity system to provide clean / sustainable energy for the entire 9.298 acre facility and \$50,000 to re-roof two existing buildings. The current request for capital Improvements will upgrade Infrastructure to better serve the community.

# **GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: <u>Innovations Public Charter School Foundation</u> Contracts Total: 205,300

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Construction of Community Recreational Facility	2/01/2020 - 1/31/2023	Office of Community Services	State	200,000
2	Na Kalai Ola - Life Navigators - Wellness Program	7/01/2021 - 6/30/2022	County of Hawaii GIA	Hawaii County	5,300
3					
5 6					
7 8					
9					
11 12					
13					
14 15					
16 17					
23 24					
25 26					
27 28					
29 30					