

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



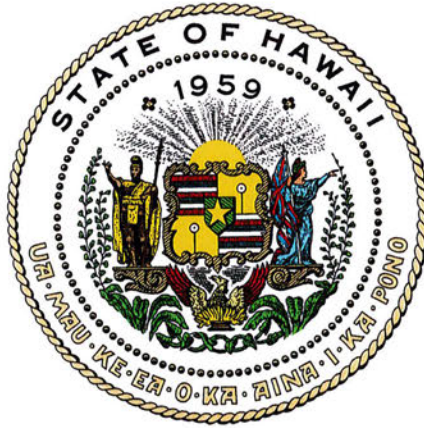
AUTHORIZED SIGNATURE

HEATHER LUSK, EXECUTIVE DIRECTOR

PRINT NAME AND TITLE

JANUARY 20, 2022

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII HEALTH & HARM REDUCTION CENTER

was incorporated under the laws of Hawaii on 10/17/1990 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Health & Harm Reduction Center

(Typed Name of Individual or Organization)



(Signature)

Heather Lusk

(Typed Name)

01/20/2022

(Date)

Executive Director

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Hawai'i Health & Harm Reduction Center warrants that it has read Section 42F-102, Hawai'i Revised Statutes, and has made every effort to comply with its requirements in this application.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

Kua'ana Project is the Transgender Services Program at Hawai'i Health & Harm Reduction Center (HHRC). The mission of HHRC is to reduce harm, promote health, create wellness, and fight stigma in Hawai'i and the Pacific.

HHRC carries the work of its predecessor organizations, Life Foundation and The CHOW Project, forward by providing medical case management services to over 720 persons living with HIV on Oahu and mobile syringe exchange services on O'ahu, Kauai, Maui, and Hawai'i Island. It offers HIV and hepatitis testing, linkage to care, and safer sex supplies free of charge in its clinic, syringe exchange mobile units, and its mobile medical unit. HHRC's street medicine team provides wound care and access to behavioral health services in downtown

Honolulu and through a mobile medical unit across the island. Overdose prevention training and access to nasal naloxone is provided on a statewide basis. HHHRC also provides homeless services in urban Honolulu and the Upper Windward Coast (including North Shore). During much of the COVID-19 pandemic HHHRC staffed the state's quarantine facility in Waikīkī.

HHHRC's individual case management approach to service provision has proven to be effective in the context of securing housing or ensuring that those receiving specialized medical care have necessary supports to remain alive and healthy. HHHRC continues its efforts in each of these areas, often with substantial intersection. Kua'ana Project has served as an entry point for trans persons who are living with HIV into sustained medical care, safe and stable housing, and socioeconomic support. Many participants have significant trauma that negatively impacts or has totally precluded the ability to access needed services of their own accord. Individualized case-managed support by a trans person who has overcome similar obstacles has proven to be an effective pathway to successful service provision.

2. The goals and objectives related to the request

Kua'ana Project will identify and address the health and housing needs of members of Oahu's trans community. This grant will help fund three Peer Navigator positions (1.0 FTE) to facilitate outreach services in the field and assist with housing support, linkage to needed medical care, legal and social services, and support with education and career planning. Funds will also be used to facilitate supervision by Kua'ana's Project Manager (.5 FTE) and HHHRC's Deputy Director-Community (.1 FTE) to help ensure that project goals and outcomes are met on an ongoing basis.

GOAL: Kua'ana Project will serve at least 200 transgender individuals that are disproportionately impacted by a range of health, legal, and socioeconomic factors that have become even more acute during the COVID-19 pandemic. Transgender persons disproportionately face a range of obstacles to their health and well-being. These obstacles, exacerbated by social and structural stigma, include underemployment, housing instability, food insecurity, chaotic substance use, mental health challenges, and sexual, physical, and psychological abuse by intimate partners and family members. Continued maltreatment by the criminal legal system and public and private systems of care further disempower trans persons from taking available measures to improve their physical safety, mental well-being, and economic condition. While much progress has been made in statutory protection, Oahu's transgender population still face more acute challenges than members of the cis-gender LGBTQ community.

To directly reach and benefit the members of the trans community in need, the Kua'ana Project's plan will pursue the following objectives:

Objective 1: Address the disproportionate impact of social determinants of health on Oahu's trans persons, including trans women, through individualized case-managed support and linkage services, with emphasis on securing and maintaining safe and stable housing and continued access to medical care, including behavioral health services and gender-appropriate care.

Objective 2: Provide ongoing skills development, esteem-building, and empowerment to current and emerging leaders within the transgender community.

Objective 3: Maintain intentional spaces for trans persons in need and the larger transgender community. Facilitate interaction with the larger community through civic engagement, trans-centered events, and participation in LGBTQ events. Promote the recognition and satisfaction of unmet health, legal, and socioeconomic needs of Oahu's trans population, including Native Hawaiian and Pacific Islander trans women.

Specific activities will include one-on-one support for transgender individuals, navigation services to link transgender individuals to health insurance and health care, guidance with transition, accessing legal documentation, peer-to-peer support to promote emotional well-being during the ongoing COVID-19 pandemic, advance medical directive preparation, food drives to address food insecurity. Workshops will address the following: healthcare system navigation and health challenges specific to trans persons, safety and self-defense, leadership development and advocacy, career development skills, and cultural aspects of Native Hawaiian and Pacific Islander trans identity.

3. The public purpose and need to be served

Oahu's transgender community has experienced disproportionate negative impacts from the COVID-19 pandemic, increasing levels of housing instability, economic insecurity, behavioral health problems (substance use, mental health challenges), and social isolation. Trans seniors (55+) were especially hit by social isolation, having removed themselves from friends who are key to their emotional and psychological well-being.

According to a 2016 report from the Williams Institute at the UCLA School of Law, Hawai'i has the highest population of transgender persons in the United States on a per capita basis. The 2015 U.S. Transgender Survey, the largest survey examining the experiences of transgender people in the nation's history, revealed a pattern of mistreatment, discrimination, and disparities between trans persons and the general population in the most basic elements of life.

Unemployment rates for trans persons are three times higher than the general population, with one in five having participated in the shadow economy for income at some point in their lives. 30% of those of who have a job reported

being mistreated due to their gender identity or expression, including verbal harassment and sexual assault.

Disparities for Asian and Native Hawaiian/Pacific Islander transgender communities are especially acute, with 32% living in poverty, 21% having experienced homelessness at some point in their lives, 41% having been sexually assaulted at some point in their lifetime (with one in ten experiencing sexual assault in the past year), and 58% feeling somewhat or very uncomfortable asking the police for help.

Hawai'i's Department of Health released a Sexual and Gender Minority Health Report focusing on transgender youth in 2018. The report found that gender minority stress experienced by trans youth is associated with higher rates of suicidality, substance, depression, and social anxiety than the general population. Gender minority stress stems from an individual's felt sense of discrimination, rejection, victimization, and lack of positive affirmation. Those stressors increase likelihood of underemployment, housing instability, involvement in the criminal legal system, and being the victim of sexual, physical, and psychological violence. Broader collection of state data among Hawai'i's transgender population would clarify the role of gender minority stress in health, legal, and socioeconomic indicators over time.

Against this backdrop, HHHRC's Kua'ana Project strives to meet the urgent housing, health, legal, and socioeconomic needs of Oahu's transgender community. The program is staffed by those with lived experience to better meet structural and social obstacles faced by fellow members of a historically marginalized and under-resourced minority population.

4. Describe the target population to be served

Services will be provided to members of Oahu's transgender community who require assistance with access to available government resources, including housing placement, HIV and viral hepatitis testing and linkage to care, medical insurance, gender-affirming medical care, behavioral health services, and assistance with identity documents and name change applications.

A majority of Oahu's trans population is Native Hawaiian or Pacific Islander, two groups where a significant number of non-trans persons are disproportionately impacted by social determinants of health. While this is not unusual for other indigenous or immigrant communities in the United States, data show that the disparities for transgender Native Hawaiians and Pacific Islanders are especially acute. Gender minority stress, particularly in combination with racial minority stress, negatively impacts a person's physical and psychological health and life trajectory from an early age.

5. Describe the geographic coverage

Direct services will be provided to members of Oahu's trans community across the island, with emphasis on the Leeward Coast, Chinatown, Waikiki, Wahiawa, Aiea/Pearl City, and Waipahu area.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

As an existing program, the Kua'ana Project will be ready to initiate services to the community upon execution of this grant proposal. The Kua'ana team has long standing relationships and connections within the community and does not anticipate any barriers to reaching and serving the community. The timeline reflects monthly and quarterly activities that measurable, achievable, and time sensitive.

Objective 1: Address the disproportionate impact of social determinants of health on trans persons by providing individualized case-managed support and linkage services, with emphasis on continual access to housing and medical care. By the end of the grant period Kua'ana Project will:

- a. Conduct quarterly housing status checks with at least 200 Kua'ana Project participants and members of Oahu's transgender community to (1) identify emerging problems for those who have housing, including problems with landlords and utility companies, to prevent unsheltered homelessness, and (2) link trans persons experiencing unsheltered homelessness and housing instability with services to obtain permanent supportive housing.

- b. Provide at least 100 persons of trans experience with (1) health support and linkage services (harm reduction-based HIV prevention education and PrEP referral; HIV and Hepatitis C testing and referrals for those who are reactive; substance use referrals; mental health referrals; transition guidance and referrals for hormone therapy; hair removal; and speech therapy); (2) educational and professional assistance (GED and college planning; resume building; interviewing skills); (3) assistance with obtaining needed government services (Department of Human Services applications; nutritional assistance); or (4) individual counseling and community support (peer counseling; family transgender education; support groups and social gatherings).
- c. Provide at least 50 participants with services to obtain legal identification documentation, including financial and administrative assistance with name change applications, notarizations, post order newspaper notifications, birth certificates, and state-issued identification.

Objective 2: Provide ongoing skills development, esteem-building, and empowerment to Native Hawai'ian transgender community. By the end of the grant period Kua'ana Project will:

- a. Conduct at least 4 workshops (one per quarter) to individuals of trans experience aged 45 and above to discuss aging and its impact on housing, health, and economic security.
- b. Conduct at least 4 workshops (one per quarter) to individuals of trans experience of all ages on financial literacy and life skills, virtually or in person, to increase the likelihood of maintaining steady access to housing, medical care, and available government support.

Objective 3: Maintain intentional spaces for the trans community and facilitate interaction with the larger community through civic engagement, trans-centered events, and participation in LGBQ events. By the end of the grant period, Kua'ana Project will engage:

- a. At least 10 trans persons to engage with state policymakers to highlight the ongoing health, legal, and socioeconomic needs of the trans community.
- b. At least 30 trans persons to participate in public events like Transgender Day of Remembrance and Transgender Day of Visibility.
- c. At least 50 trans persons to participate LGBQ events like Honolulu Pride and Honolulu AIDS Walk.

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

- a. Budget request by source of funds (Link)
- b. Personnel salaries and wages (Link)
- c. Equipment and motor vehicles (Link)
- d. Capital project details (Link)
- e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$24,547.25	\$24,547.25	\$24,547.25	\$24,547.25	\$98,189

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

HHHRC has secured \$52,500 for the first half of fiscal year 2023 from private grant sources and will continue to actively seek private funding opportunities. HHHRC also has pending grant-in-aid application with the City & County of Honolulu for \$152,109.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

HHHRC's unrestricted funds as of December 31, 2021 was \$569,200.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kua'ana Project has a demonstrable track record of facilitating access to needed health, legal, and socioeconomic services to individual participants over time. It has met and exceeded benchmarks similar to those contained in this proposal. Many Kua'ana participants notably remain active in the Project's peer-to-peer and community offerings. Leaders in Oahu's transgender community also help with individual referrals to the Kua'ana Project programs and services.

HHRC provides medical case management services to over 720 persons living with HIV per year. Medical case management for people living with HIV features a range of care coordination activities to help ensure that clients are regularly accessing medical care and adhering to their regimen of antiretroviral medication to achieve and maintain viral suppression that is essential to their short- and long-term health. Medical case management for people living with HIV also includes ensuring access to adequate housing and nutrition and the minimization of health-harming legal needs, including disputes with landlords and utility companies.

The basic components of case management include intake, assessment of needs, service planning, linkage to services, continuous monitoring, and client advocacy. The effectiveness of case management in the context of health care provision and securing housing for persons experiencing homelessness is well established.

In addition to its service contracts with the Harm Reduction Services Branch and Alcohol and Drug Abuse Division of the state Department of Health, HHRC is a contracted homelessness services provider with the state Department of Human Services in the urban Honolulu and Upper Windward service areas. We also use a case management approach with clients experiencing homelessness, including "Housing First" clients, and those who were referred by Honolulu's law enforcement assisted diversion (LEAD) program. Two independent reports from the University of Hawai'i at Mānoa have found that those who have been served by the LEAD program have measurable improvements in health and well-being, including reductions in days sleeping in public. LEAD has also resulted in client reductions in emergency room utilization. According to the National Health Care for the Homeless Council, case management can help reduce costs because it alleviates the economic impact of homelessness through changes in service utilization patterns, increasing insurance coverage, and decreasing substance use and psychiatric symptoms.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

For over two decades, HHRC has been located on the second floor of the 677 Ala Moana Building in the Kaka'ako District of Honolulu. The building is centrally located with ample visitor parking. The administrative and business office is also located at the

site, is easily accessible by bus, meets Americans with Disabilities Act (ADA) requirements (with wheelchair accessible offices, bathroom, and door handles), and has a telecommunications device for the deaf (TDD) for the hearing/speech impaired. In 2006, the office was renovated with a new reception area to provide more privacy. The client waiting room, meeting rooms, and the entire prevention department was redesigned with new modular furniture.

HHHRC's office provides privacy and comfort for people who work, visit, or receive services at the organization. With over 8,000 square feet, HHHRC has the current capability to support the workspace, training needs, and administrative needs for staff and volunteers. This site currently houses HHHRC's clinic, testing, medical case management, other programs, and administrative staff. HHHRC's clinic provides wound care, HIV and HCV treatment, STD screening and buprenorphine treatment. Additionally, the site contains a kitchen, large meeting room, and a waiting area with desktop computers for client use. Computers are connected via a secure local area network and password-protected WiFi may be used for personal devices.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The funds requested will be used to fund 1.0 FTE Peer Navigator positions, .5 FTE Project Manager, and .1 FTE Deputy Director – Community.

HHHRC's management team embodies demographic diversity, including racial and sexual minorities and members with lived experience with drug use and criminal legal system involvement. Supervisors facilitate day-to-day operations of our programs and mentor our team of case managers, outreach workers, counselors, patient navigators and staff.

HHHRC Executive Director Heather Lusk, MSW, has over twenty-five years of experience dedicated to reducing health disparities and stigma as it relates to HIV, viral hepatitis and other chronic conditions linked to substance use. As the Board Chair of Partners in Care, Oahu's Homeless Coalition, Heather works to support systems integration and the intersection of mental health, substance use, homelessness, chronic health conditions and the criminal justice system.

HHHRC Deputy Director Trisha Kajimura, MA, MPH, recently served as the Executive Director of Mental Health America of Hawai'i. From 2009-2012, she served as HIV Care Services Director of Life Foundation. Trisha took her experiences at Life Foundation to

inform her work in advocating for underserved communities. Trisha is passionate about prioritizing the dignity and humanity of each person through the challenges of their individual journey. She brings her years of advocacy and leadership experience to further develop and extend HHHRC's mission and values to the community.

Kua'ana Project Manager Maddalynn "Maddie" Seseapasara is a pillar of Hawai'i's transgender community. Maddie first started with Life Foundation in 2005 as an HIV educator and later served as its Hep C Project Coordinator. Over the past two decades, Maddie became a leading voice in the LGBTQIA+ community and used her platform to advocate transgender equality. Within the community she continues to be a role model and mentor for local transgender youths in Hawai'i, supporting their growth and helping them navigate life, health, and relationships while making safe choices.

Kua'ana's Project Manager, in coordination with staff, is responsible for ensuring that all program participants have access to and are linked with medical and dental care, have access to needed financial benefits pending eligibility, receive ongoing emotional support, and have access to adequate food and housing. The Project Manager position also requires certification as an HIV/HCV Tester and Counselor with Harm Reduction Services Branch of the State Department of Health and certification as a Tobacco Treatment Specialist.

Kua'ana Project staff are well-known, highly regarded, and deeply connected to the transgender community of which they are members. Each has a personal understanding of the range of issues, obstacles, and challenges faced by the transgender community and those with a Native Hawaiian or Pacific Islander cultural background.

HHHRC expects and encourages staff to participate actively in all relevant training opportunities. These fall into four categories: internal training provided on a specific topic by an appropriately experienced staff member; in-service training wherein a representative from another organization or program orients or trains the staff on a particular issue (i.e. Partners in Care, the Social Security Administration, the Legal Aid Society and training to deal safely with potentially violent clients); locally organized offsite or virtual group training attended by a number of organizations; and virtual national trainings. Trainings are a key competency to ensure all staff are kept up-to-date and on the cutting edge of providing exemplary services to individuals experiencing homelessness.

HHHRC also has its own training institute (www.hhhrc.org/training) that provides basic trainings for all staff. Trainings include overview of harm reduction, motivational interviewing skills, mental health first aid, overdose prevention and response, cultural humility, and working with LGBTQ+ communities.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Psychiatrist	\$182,000
Medical Director	\$140,000
Executive Director	\$115,500

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

HHHRC is not a party to any pending litigation and is not subject to any outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

All Kua'ana Project Staff require certification as an HIV/HCV Tester and Counselor with the Harm Reduction Services Branch of the State Department of Health.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

HHHRC is not sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

HHHRC's Transgender Services Program has received support in prior years from a mix of private and government grants. Even with that support, our agency has had to make contributions from its discretionary funds to support program expenses, particularly those related to the procurement of identification documents and name change applications.

The program continually engages in regular fundraising from the larger community on Oahu to support its work within our agency. HHHRC continually seeks additional program funding among national organizations and other private grant funders supporting community-based trans service projects. We are hopeful that the proven effectiveness of Kua'ana Project's approach to meeting the health, legal, and socioeconomic needs of participants over time can elicit the support of private grant funders who seek to improve the health and well-being of Native Hawaiian and Pacific Islander trans women.

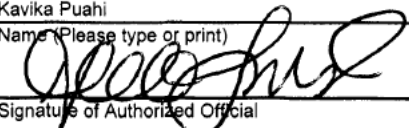
In 2018, HHHRC implemented an Electronic Medical Health Record system (eMed Practice) into the agency across all programs. This process has allowed for clinical and therapeutically services to be billable through medical insurance. This data system movement and growth will facilitate additional revenue to come into the agency to help ensure the sustainability of HHHRC and the Kua'ana Project.

As the agency continues to provide quality services for members of underserved communities, HHHRC programs have become more integrated through an intentional cross-training of program staff. This method of workforce development has created several opportunities for program sustainability, including skills training for other providers, government agencies, and members of community.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

App **Hawai'i Health & Harm Reduction Center**

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	77,375		88,500	
2. Payroll Taxes & Assessments	10,167		12,089	
3. Fringe Benefits	10,647		15,707	
TOTAL PERSONNEL COST	98,189		116,296	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance			6,360	
3. Lease/Rental of Equipment				
4. Lease/Rental of Space			20,213	
5. Staff Training				
6. Supplies				
7. Telecommunication			9,240	
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES			35,813	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	98,189		152,109	
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	98,189	Kavika Puahi 521-2437		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	152,109	 1-20-2022		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	250,298	Heather Lusk, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Hawai'i Health & Harm Reduction Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Deputy Director - Community	1	\$85,000.00	10.00%	\$ 8,500.00
Kua'ana Project Manager	1	\$57,750.00	50.00%	\$ 28,875.00
Peer Navigator	1	\$40,000.00	50.00%	\$ 20,000.00
P/T Peer Navigator	0.5	\$20,000.00	50.00%	\$ 10,000.00
P/T Peer Navigator	0.5	\$20,000.00	50.00%	\$ 10,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				77,375.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Hawai'i Health & Harm Reduction Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Hawai'i Health & Harm Reduction Ce

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
N/A						

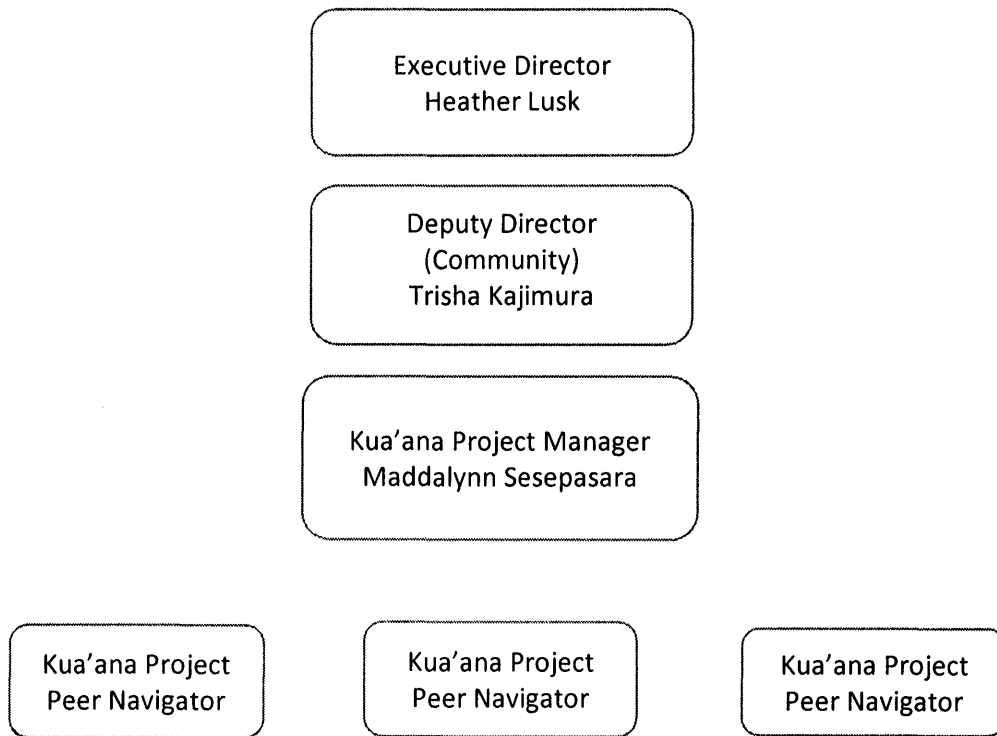
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawai'i Health & Harm Reduction Center

Contracts Total: 24,110,462.16

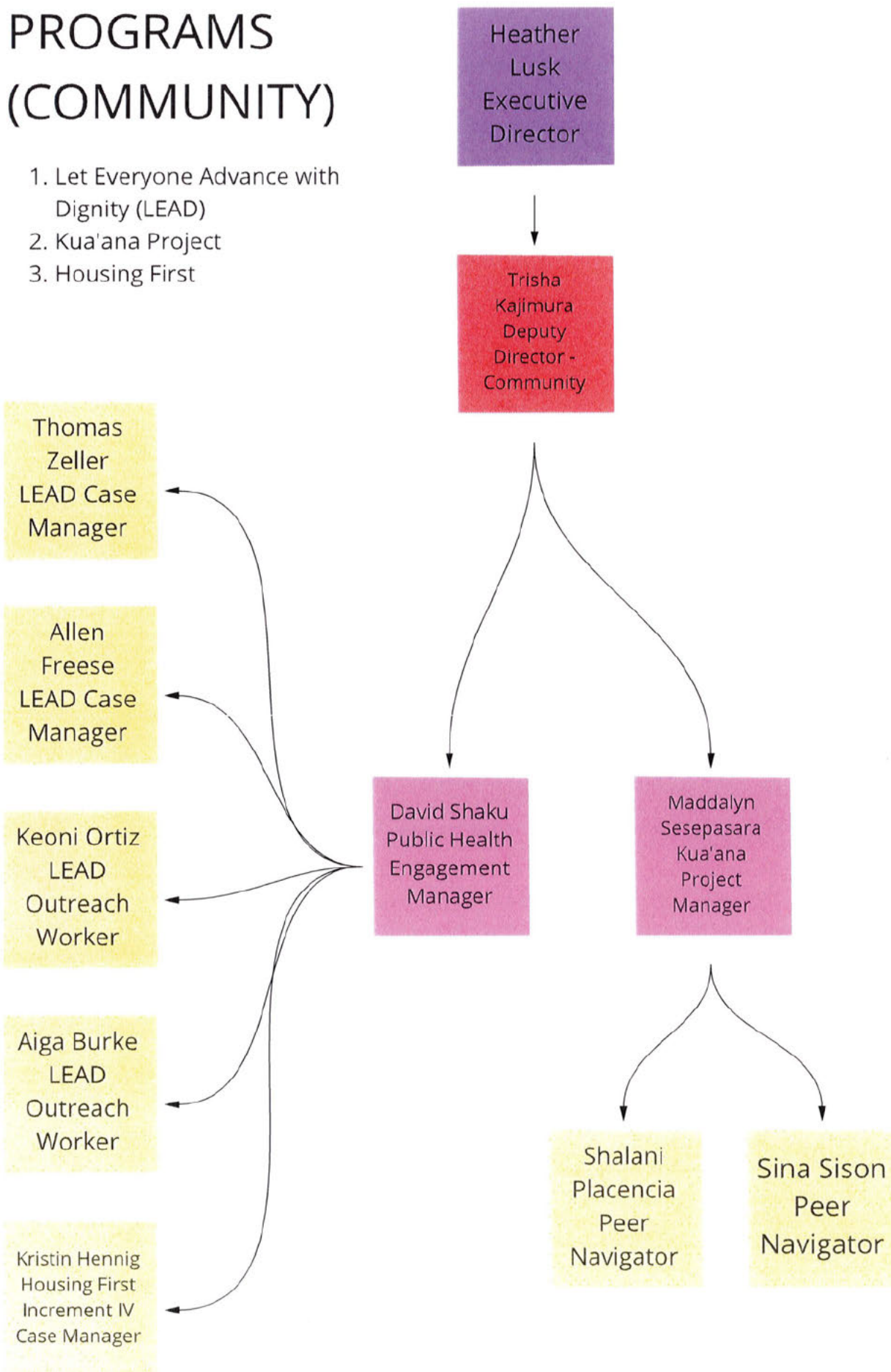
	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Training & consultant CBA activities to CRIS requests and trainings	04/01/18 - 03/31/19	Asian & Pacific Islander American Health Forum	Past thru Federal	50,000.00
2	Housing Opportunities for Persons with Aids (HOPWA) Program	03/18/19 - 09/30/20	Department of Housing and Urban Development (HUD)	The city and County of Honolulu	114,101.00
	Housing Opportunities for Persons with Aids (HOPWA) Program	10/07/20 - 09/30/21	Department of Housing and Urban Development (HUD)	The city and County of Honolulu	127,212.00
	Housing Opportunities for Persons with Aids (HOPWA) Program	10/01/21 - 09/30/22	Department of Housing and Urban Development (HUD)	The city and County of Honolulu	126,832.00
3	HOPWA CARES ACT Fund for COVID	03/27/20 - 07/31/21	Department of Housing and Urban Development (HUD)	The city and County of Honolulu	19,028.60
4	Conduct a hepatitis B Project	09/29/19 - 09/28/21	Hepatitis B Foundation/DOH Hep Free Hawaii	State of Hawaii	10,000.00
5	Care Act Title III HIV Early Intervention Svc Program	04/01/19 - 03/31/20	Waikiki Health Center/DOH and Human Services HIV/AIDS Bureau	State of Hawaii	25,000.00
6	Youth Homelessness Demonstration Prog for diversion & guide on the side (YHDP GOTS)	09/23/20 - 09/22/20	Department of Housing and Urban Development (HUD)	United States	124,754.00
7	Youth Homelessness Demonstration Prog for Mobil Crisis Hui Program (YHDP.MCH)	09/23/20 - 09/22/20	RYSE/Department of Housing and Urban Development (HUD)	United States	45,160.75
8	Ryan White HIV/AIDS Treatment Care Act Fund for COVID	04/01/20 - 03/31/21	DOHS Harm Reduction Services Branch (HRSB)	State of Hawaii	108,092.00
9	Ryan White HIV/AIDS Treatment Care Services Part B	04/01/19-09/29/22	DOHS Harm Reduction Services Branch (HRSB)	State of Hawaii	12,735,171.03
10	Ryan White HIV/AIDS Treatment Extension Act (RW Supplemental)	04/01/20 - 03/31/21	DOH Health Resources and Services Administration (HRSA)	State of Hawaii	316,439.38
	Ryan White HIV/AIDS Treatment Extension Act (RW Supplemental)	09/30/21 - 09/29/22	DOH Health Resources and Services Administration (HRSA)	State of Hawaii	294,483.00
11	Adult Substance Abuse Treatment Services (ADAD)	10/01/17 - 09/30/19	Department of Health Alcohol and Drug Abuse Divison	State of Hawaii	600,000.00
	Adult Substance Abuse Treatment Services (ADAD)	10/01/19 - 09/30/21	Department of Health Alcohol and Drug Abuse Divison	State of Hawaii	500,000.00
12	Law Enforcement Assisted Diversion Services (LEAD)	10/1/19 - 12/31/20	Department of Health Alcohol and Drug Abuse Divison	State of Hawaii	300,000.00
13	Overdose Data to Action Prevention funds Training and Community Support (OD2A)	08/29/20 - 08/28/21	Department of Health Adult Mental Health Division	State of Hawaii	300,000.00
14	Housing program for chronically homeless individule (HF IV)	05/15/20 - 05/14/22	Department of Housing and Urban Development	City and County of Honolulu	500,000.00
15	Adult Substance Abuse Treatment Svc for a Temporary Quarantine Isolate Center (TQIC)	04/01/20 - 09/30/20	Department of Health Adult Mental Health Division	State of Hawaii	660,000.00
16	COVID-19 Temporary Quarantine and Isolation Response Sites (CTQIRS)	09/30/20 - 09/30/22	Department of Health Adult Mental Health Division	State of Hawaii	\$81 per hour per staff. Min 2 hours a shift not over \$350,000 per month
17	Core HIV, STD & Viral Hep Intergrated Prev & Care Svc on Oahu to end the HIV Epidemic	07/01/19 - 06/30/22	Department of Health HRSB	State of Hawaii	4,077,499.00
18	Grant in Aid for Transgender Services	7/1/18 - 6/30/19	Department of Health HRSB	State of Hawaii	150,000.00
	Grant in Aid for Transgender Services	7/1/19 - 6/30/20	Department of Health HRSB	State of Hawaii	100,000.00
19	Care Coordination program funded by Viral Hep Prevention Program DOH	7/1/19 - 6/30/20	Department of Health, STD/AIDS Branch	State of Hawaii	14,999.40
20	Viral Hepatitis Prevention Program	7/1/19 - 6/30/20	DOH Chronic Disease Management Branch	State of Hawaii	4,990.00
21	HFH implement & address cancer related risk factors, diabetes & pre-diabetes education,	7/1/19 - 6/30/22	Department of Health	State of Hawaii	2,256,400.00
22	Providing outreach to homeless individuals & families witrn the contracted the Island of Oahu areas	6/14/21 - 6/15/22	Department of Human Services/State Homeless Outreach Program	State of Hawaii	550,300.00

KUA'ANA PROJECT ORGANIZATIONAL CHART



PROGRAMS (COMMUNITY)

1. Let Everyone Advance with Dignity (LEAD)
2. Kua'ana Project
3. Housing First



PROGRAMS (COMMUNITY)

1. State Homeless Outreach Program (SHOP)
2. Youth Homelessness Demonstration Program (YHDP)
3. Hawaii's Last Drag (HLD)
4. MSM and HEIS Services

Heather Lusk
Executive Director

Trisha Kajimura
Deputy Director - Community

Kunane Dreier
Health Equity Manager

Jennifer Tehotu
SHOP Manager

Tina Oh
Housing Focused Outreach Coordinator

Brian Esquivel
Housing Outreach Worker (YHDP)

Maddison Moliga
Housing Outreach Worker (YHDP)

Pono Cabrinha
MSM Outreach, Testing, HEIS Specialist

Pono Cabrinha
MSM Outreach, Testing, HEIS Specialist

Donita Garcia
Tobacco Treatment Specialist (HLD)

Mono Ah Nee-Bahn
Tobacco Treatment Specialist (HLD)

Christine Meyers
SHOP Case Manager

Natasha Silva
SHOP Case Manager

Joshua Leland
SHOP Outreach Worker

Christian Quibelan
SHOP Outreach Worker

Jenifer Van Natta
SHOP Outreach Worker

