# THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS

CHAPTER 42F, HAWA	II REVISED STATUTES		
Type of Gra	ant Request:		
Operating	Capital		
Legal Name of Requesting Organization or Individual:	Dba:		
Homestead Community Development Corporation (HCDC)	Homestead Housing Author	ity	
Amount of State Funds Reque	sted: \$ <u>275,000</u>		
Brief Description of Request (Please attach word document	to back of page if extra space	is needed):	
HCDC is dedicated to affordable housing and economic deviserving low and moderate income residents of the State. Repanels on the HCDC nonprofit owned certified kitchen in Anaproduction of food products to comply with State health requisitations between the sustainability of certified kitchen operating costs through energy and the state in the sustainability of certified kitchen operating costs through energy and the state in the state.	equest is to fund a one-time i ahola, Kauai that serves Kaua uirements. The result of a sol	nstallation of a ai business ov ar PV system	solar voltaic vners in the is long term
Amount of Other Funds Available:	Total amount of State Gra	ants Receive	d in the Past 5
State: \$ <u>275,000</u>	Fiscal Years:		
Federal: \$	\$_559,114		
County: \$	Unrestricted Assets:		
Private/Other: \$ <u>25,000</u>	\$ <u>646,449</u>		
New Service (Presently Does Not Exist):	Existing Service (Pre	sently in Op	peration):
Type of Business Entity:	Mailing Address:		
501(C)(3) Non Profit Corporation	PO Box 646		
Other Non Profit	City:	State:	Zip:
Other	Anahola	Hawaii	96703
Contact Person for Matters Involving this Applicati	on		
Name: Kara Chow	Title: Deputy Director		
Email: kara@hawaiianhomesteads.org	Phone: 808-651-8370		
Federal Tax ID#:	State Tax ID#		

Authorized Signature

Kara Chow, Deputy Director

January 20, 2022

Date Signed



# Department of Commerce and Consumer Affairs

# CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HOMESTEAD COMMUNITY DEVELOPMENT CORPORATION

was incorporated under the laws of Hawaii on 06/05/2009 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 06, 2022

Catan P. Qual: Colon

Director of Commerce and Consumer Affairs

#### DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Homestead Community Develop	ment Corporation	
(Homestead Community Development Com	poration)	_
FOR DC	1/20/22	_
(Signature)	(Date)	
Kara Chow	Deputy Director	
(Kara Chow)	(Deputy Director)	

# **Application Submittal Checklist**

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

$\bowtie$	1) Certificate of Good Standing (If the Applicant is an Organization)
$\square$	2) Declaration Statement
$\square$	3) Verify that grant shall be used for a public purpose
$\square$	4) Background and Summary
$\square$	5) Service Summary and Outcomes
	<ul> <li>6) Budget <ul> <li>a) Budget request by source of funds (Link)</li> <li>b) Personnel salaries and wages (Link)</li> <li>c) Equipment and motor vehicles (Link)</li> <li>d) Capital project details (Link)</li> <li>e) Government contracts, grants, and grants in aid (Link)</li> </ul> </li> </ul>
$\square$	7) Experience and Capability

8) Personnel: Project Organization and Staffing

AUTHORIZED SIGNATURE

KARA CHOW, DEPUTY DIRECTOR

PRINT NAME AND TITLE

JANUARY 20, 2022

DATE

### **Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

**Response:** HCDC is a 501c3 tax exempt Hawaii nonprofit corporation founded in 2009. It is governed by a 5-member board of directors, residing on and representing the five major islands of Oahu, Kauai, Maui, Molokai and Hawaii Island, bringing a diverse expertise to the HCDC mission of advancing affordable housing and economic development on or near Hawaiian Home Lands. Its CEO, Robin Puanani Danner, is an accomplished former bank executive, former county housing director and a former tribal housing authority executive dedicated to native land trusts established by the U.S. government. She is the founder of the Council for Native Hawaiian Advancement (CNHA) and is the current elected chairperson for the Sovereign Council of Hawaiian Homestead Associations (SCHHA), focused on the prosperity of Hawaiian Home Lands. Ms. Kara Chow, is the Deputy Director of Corporate Compliance, highly experienced in executive administration and regulatory compliance. She graduated with a BS from the University of Nevada Las Vegas, with expertise in hospitality, human resources, facilities management, business ethics and financial and strategic management. Mr. Dave Miller, the Deputy Director of facility operations, is a former contractor and business owner, highly skilled in all aspects of construction management of residential and commercial facilities, with over 20 years in the trades.

As a 13-year old nonprofit corporation founded by the SCHHA, HCDC has delivered on its affordable housing mission through the building of 22 single family homes in partnership with Oahu and Kauai low to moderate income families, and has purchased a 6-unit apartment complex in downtown Lihue, Kauai, during COVID to protect the property from mainland real estate speculation and to continue affordable housing rental rates commensurate with HUD.

In addition, in the last 2 years, HCDC has distributed a total of \$208,000 in savings match grants to local residents for the purpose of home purchase down payments, financial stability and credit score improvements, as well as food sovereignty to increase household access to backyard grown foods.

HCDC has delivered on its economic development mission through the building and operation of a certified kitchen (the subject of this GIA request), built an enterprise center to grow community capacity, built a youth facility to invest in next generation leaders and entrepreneurs, built an open air marketplace to provide affordable retail space to locally owned micro enterprise businesses and a campground to dissuade the location's former drug trafficking use into a healthy thriving social enterprise that creates jobs in the Anahola region, and healthy family focused experiences.

2. The goals and objectives related to the request;

**Response:** The goal of this GIA Capital request is to procure the purchase and installation of photovoltaic solar panels on the HCDC certified kitchen owned, operated and located in the Anahola region of the island of Kauai.

The objective of this GIA Capital request is to stabilize operating costs of the certified kitchen by reducing energy costs that are typically passed on to patrons of the certified kitchen, primarily consisting of Kauai families that own a food service business requiring certified kitchen space.

3. The public purpose and need to be served;

**Response:** HCDC hereby certifies that the applicant for this GIA grant request is a tax exempt Hawaii nonprofit, the Homestead Community Development Corporation. Further that the request for funds is dedicated to a public purpose of installing solar photovoltaic panels to reduce energy costs of a certified kitchen that is available to the general public for use in complying with health regulations in the food service industry.

This GIA will support services to Kauai residents and businesses in the continued access of the nonprofit certified kitchen by improving the sustainability of operations of the certified kitchen through reduction in energy costs, resulting in affordable facility use fees to the general public. The target group includes Kauai residents, families, and food service businesses owned by Kauai residents.

4. Describe the target population to be served; and

**Response:** The target population to be served by this GIA Capital request includes Kauai residents, families, and food service businesses owned by Kauai residents.

5. Describe the geographic coverage.

**Response:** This project will serve the entire county of Kauai. The HCDC certified kitchen is located in east Kauai in Anahola, however given the limited number of certified kitchens within the county, its patrons over the years, have hailed from all over the island, whether a food truck or small operation making food products for retail sale or wholesale.

In addition, the certified kitchen directly employs 6 staff members, all residents of Anahola, in which this GIA Capital request will reduce operating costs, thereby protecting these jobs and those of patrons of the certified kitchen.

### Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

**Response:** HCDC proposes a scope of work to procure the purchase and installation of a solar photovoltaic and battery system on the rooftop of the HCDC certified kitchen, including all permitting. The tasks and responsibilities are as follows:

Task 1. Establish accounting codes for GIA funding to comply with State requirements and reporting.

Responsible Party: Corporate Deputy Director.

Task 2. Follow HCDC procurement and State of Hawaii procurement procedures to select a competitive and competent solar contractor and execute contracts and agreements.

Responsible Party: Facilities Deputy Director.

Task 3. Oversee the building permit process, acquisition of the solar system and installation, and complete payment as per the contract agreement and project timeline.

Responsible Party: Facilities Deputy Director and Corporate Deputy Director.

Task 4. Complete all required GIA reporting, documentation, and filings to successfully comply with county requirements, state requirements and local utility company requirements.

Responsible Party: Facilities Deputy Director and Corporate Deputy Director.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

**Response:** Subject to GIA funding, the Certified Kitchen Solar Project estimates a timeline as follows:

By December 2022 – Execute GIA grant agreements, and submit requirements to comply with all State GIA regulations.

By March 2023 – Complete procurement of a qualified contractor.

By June 2023 – Complete permitting and installation of solar system, and complete final payment and reporting.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

**Response:** HCDC will follow its standard protocols with contractors that perform services for the nonprofit, including verification of qualifications, progress inspections and reporting. HCDC will monitor and produce monthly reports, and once the contractor is engaged at the certified kitchen, will monitor performance weekly until project is complete. HCDC protocols include a checklist based on the deliverables in the contractor's performance contract to ensure results are achieved.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**Response:** HCDC will measure the effectiveness of a GIA Capital award as follows:

Completion of Task 1. Establish accounting codes for GIA funding to comply with State requirements and reporting.

Completion of Task 2. Follow HCDC procurement and State of Hawaii procurement procedures to select a competitive and competent solar contractor and execute contracts and agreements.

Completion of Task 3. Oversee the building permit process, acquisition of the solar system and installation, and complete payment as per the contract agreement and project timeline.

Completion of Task 4. Complete all required GIA reporting, documentation, and filings to successfully comply with county requirements, state requirements and local utility company requirements.

## **Financial**

#### Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds attached
  - b. Personnel salaries and wages attached
  - c. Equipment and motor vehicles attached
  - d. Capital project details attached
  - e. Government contracts, grants, and grants in aid attached

**Response:** All Budget Forms Provided are Included in this section. HCDC is requesting \$275,000 in one-time GIA Capital funds and is committing \$25,000 to a contingency budget for the project.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

G	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$0 - 9/22	\$0 - 12/22	\$137,500 - 6/2023	\$137,500 - 6/2023	\$275,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

**Response:** HCDC is pursuing the following:

Federal: \$5M competitive funding request through the federal Economic Development Administration (EDA) to advance rural economies on all islands.

Private Philanthropy: \$1.5M competitive funding request to support home purchases, home building and homeownership retention services (foreclosure prevention) of Hawaii residents.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

#### Response: None

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

**Response:** HCDC has been awarded competitive funding awards as follows:

Federal: \$264,000 from the U.S. Treasury to purchase and maintain affordable housing rentals.

Federal: \$150,000 from the U.S. Treasury to operate a community development financial institution serving families and businesses in the state of Hawaii.

State: \$484,114 from the State of Hawaii to operate a financial literacy and business training program that included the subgranting of savings match funds to Hawaii residents on a 2:1 ratio.

State: \$75,000 from the State of Hawaii to deliver civic engagement and policy training.

County: \$339,440 from Kauai County government to operate a workforce development program, and business support of micro enterprise businesses during the initial year of the COVID 19 pandemic.

An attachment listing each of the sources of funding is included.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

**Response:** The unrestricted current assets of HCDC as of December 31, 2021 totals \$646,449.

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Homestead Community Development Corporation

	UDGET ATEGORIES	Total State	Total Federal	Total County	Total Private/Other
۲	ATEGORIES	Funds Requested (a)	Funds Requested (b)	Funds Requested (C)	Funds Requested (d)
Α.	PERSONNEL COST				
	1. Salaries				
	2. Payroll Taxes & Assessments				
	3. Fringe Benefits				
	TOTAL PERSONNEL COST				
В.	OTHER CURRENT EXPENSES				
	1. Airfare, Inter-Island				
	2. Insurance				
	3. Lease/Rental of Equipment				
	4. Lease/Rental of Space     5. Staff Training				
	6. Supplies				
	7. Telecommunication				
	8. Utilities				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	<u>16</u> 17				
	18				
	19				
	20				
	TOTAL OTHER CURRENT EXPENSES				
C.	EQUIPMENT PURCHASES	275,000			25,000
D.	MOTOR VEHICLE PURCHASES				
E.	CAPITAL				
то	TAL (A+B+C+D+E)	275,000			25,000
			Budget Prepared	By:	
so	URCES OF FUNDING				
	(a) Total State Funds Requested	275,000	Kara Chow		808-651-8370
	(b) Total Federal Funds Requested		Name (Please type or	print)	Phone
				-	
	(c) Total County Funds Requested	25,000	Signature of Authorized		44,581 Date
L	(d) Total Private/Other Funds Requested	25,000	-		Dale
			Kara Chow, Deputy Director		
	TAL BUDGET	300,000	Name and Title (Please	e type or print)	

#### **BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2022 to June 30, 2023

Applicant: Homestead Community Development Corporation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A - Salary Dollars Not Requested				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
TOTAL:				
JUSTIFICATION/COMMENTS:				

## **BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES**

Period: July 1, 2022 to June 30, 2023

Homestead Community Development Corporation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM		TOTAL COST	TOTAL BUDGETED		
Solar Photovoltaic & Battery System	1.00	\$275,000.00	\$	275,000.00			
			\$	-			
			\$	-			
			\$	-			
			\$	-			
TOTAL:	1		\$	275,000.00			
JUSTIFICATION/COMMENTS: For installation on a nonprofit certified kitchen in service to the general public and sustainability.							
UCDC to fund contingency in the amount of \$25,000 from unrestricted funds on hand							

HCDC to fund contingency in the amount of \$25,000 from unrestricted funds on hand

DESCRIPTION	NO. OF	COST PER	TOTAL	TOTAL
OF MOTOR VEHICLE	VEHICLES	VEHICLE	COST	BUDGETED
			\$-	
			\$-	
			\$-	
			\$-	
			\$-	
TOTAL:				
JUSTIFICATION/COMMENTS:				

## **BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS**

Period: July 1, 2022 to June 30, 2023

Applicant: Homestead Community Developmen

TOTAL PROJECT COST		ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS		
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-202	
PLANS							
LAND ACQUISITION							
DESIGN							
CONSTRUCTION							
EQUIPMENT			275,000		0		
TOTAL:			275,000				

#### **GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Homestead Community Development Corporation

Contracts Total:

1,312,554

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Acquisition of Affordable Rentals	Jan-22	U.S. Treasury	Federal	264,000
2	Operate Nonprofit Loan Fund	Sep-19	U.S. Treasury	Federal	150,000
3	Financial Stability Grants to Hawaii Residents	Jul-19		State	484,114
4	Workforce Development		Kauai	County	200,000
5	Micro Business Support	Jul-20		County	48,090
6	COVID Enhancements		Kauai	County	91,350
7	Homestead Education & Advocacy	Dec-21	OHA	State	75,000
8					
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# **Experience and Capability**

#### 1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

**Response:** HCDC is an experienced developer and property manager of community facilities it has constructed through procurement of relevant contractors, and/or purchased in meeting its mission of affordable housing and economic development. The skills, abilities, knowledge and experience directly related to this GIA Capital request include:

A. Knowledge, experience and skills in building renovations, additions, improvements and general construction fields including specialty fields such as plumbing and electrical.

HCDC has over a decade of building community facilities from the ground up, start to finish from financing to construction to operation. Facilities it has accomplished include a 2,500 square foot enterprise center, a 1,200 square foot certified kitchen, an 800 square foot youth facility and a 2,000 square foot thrift shop.

Over the last decade, HCDC has also organized and coordinated improvements and additions to these facilities, including roof replacement, solar panel installation, additions and interior renovations to increase functionality.

B. Knowledge, experience and skills in project management with regulatory agencies and contractors in a variety of disciplines.

With every related project described in item "A", all well within the scope of this GIA request, HCDC has conducted all project management through its full time staff, with a hands-on approach to working directly with regulatory agencies and contractors to ensure efficient and timely completion.

C. Knowledge, experience and skills in fiscal management, regulatory compliance and timely reporting.

Likewise, with every project, HCDC has managed over \$4M in capital, equity and debt to accomplish the construction and/or acquisition of its facilities, requiring a keen focus on fiscal management, compliance and timely reporting to its funders.

Pertinent and verifiable projects within the last 3 years includes U.S. Treasury funding through a national intermediary on the acquisition of a 6-unit apartment complex completed in January 2022. In 2021, HCDC coordinated a roof replacement on one of its open air marketplace facilities, and in 2019, HCDC constructed an interior renovation to its marketplace pavilion to meet the needs of a Kauai micro enterprise to open a coffee shop.

#### 2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

**Response:** HCDC owns and operates a number of facilities, however, this GIA Capital request is centered on its certified kitchen located in Anahola. Following is a complete list of the facilities and structures owned by the HCDC nonprofit:

- A. Headquarter Offices 1,200 square feet of office space
- B. Salon Facility and Retail Space 1,200 square feet of office space housing a local salon practitioner and security business
- C. Youth Facility 800 square feet, youth center and educational facility.
- D. Open Air Marketplace on 5 acres with a Thrift Shop and 15 small retail outlets
- E. Certified Kitchen 1,200 square feet of certified kitchen and café space
- F. Marketplace Pavilion & Coffee Shop covered pavilion with 200 square feet dedicated as a snack bar/coffee shop.
- G. Enterprise Center 2,500 square feet of community facility space for enterprise training and financial planning.
- H. Campground Facility 11 acre campground with a large pavilion, bathrooms and campground kitchen.
- I. Halenani Street Apartments 6 rental apartments located in downtown Lihue, Kauai, purchased and maintained to keep the units in local hands and with affordable rental rates.

# Personnel: Project Organization and Staffing

## 1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Response:** HCDC is a mature, yet small and efficient nonprofit corporation with staffing of 16 FTE. This GIA Capital request is well within the capacity of HCDC and its facility maintenance team, led by Mr. Dave Miller, its Facility Deputy Director, with over 20 years of construction experience and project management skills. Ms. Kara Chow, Corporate Deputy Director has over 10 years of executive administration experience, and the HCDC CEO, Ms. Robin Danner is a seasoned executive in finance, construction, project management in both residential and commercial projects.

Training and mentorship in its supervision approach are core values that ensure cross training and sharing of knowledge across divisions. The HCDC staffing pattern is well established to meet the mission of HCDC in housing and economic development, and this GIA Capital funding request.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

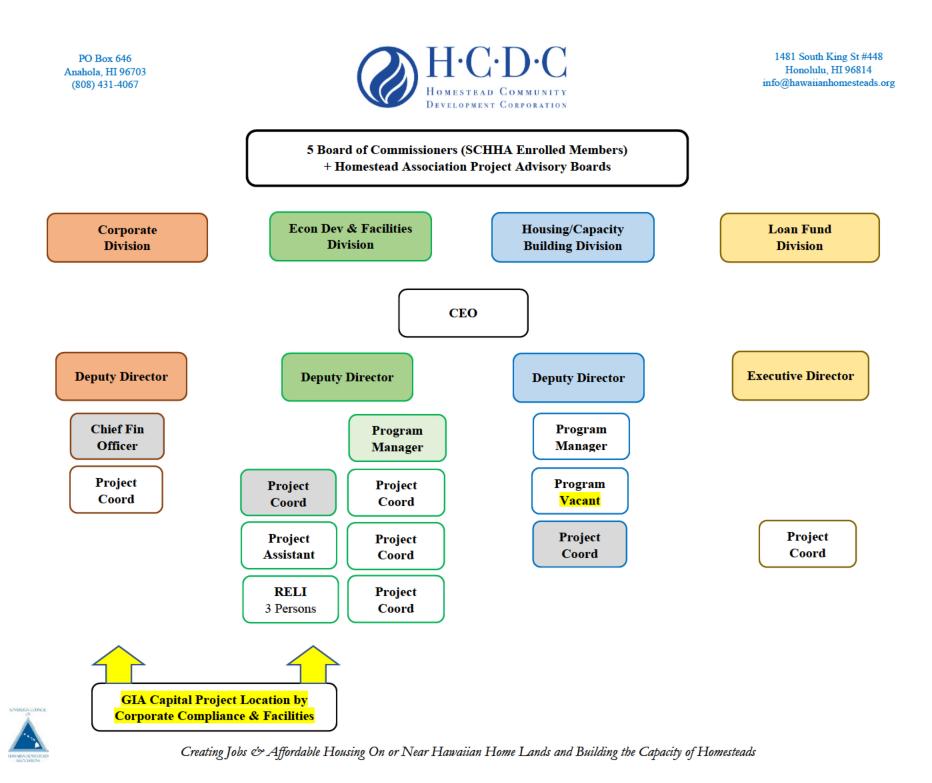
**Response:** An HCDC organizational chart is included as an attachment, reflecting the placement of this GIA Capital project within the responsibilities of two of its key Deputy Directors, and the HCDC CEO. This GIA Capital request is well within the capabilities of the HCDC executive management team.

### 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not employee name</u>.

**Response:** As of January 2022, the highest paid positions are as follows:

Chief Executive Officer - \$92,000 Executive Director - \$72,000 Deputy Director - \$60,000



## <u>Other</u>

#### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Response: None.

#### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**Response:** None to disclose related to this request.

#### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see <u>Article X, Section</u> <u>1, of the State Constitution</u> for the relevance of this question.

**Response:** This request will not be used to support or benefit a sectarian or non-sectarian private educational institution.

#### 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

**Response:** The HCDC Certified Kitchen Solar Project Sustainability Plan deliberately intends this GIA Capital request to be a one-time request that will impact the sustainability of the certified kitchen, the general public and patrons for the life of the solar photovoltaic system, estimated at 20 years.

In no uncertain terms, this project, with a one-time investment of public funds, will reduce the operating costs every year for 20 years, generating unrestricted revenues to sustain the certified kitchen operations through energy cost reductions on the first day of functionality of the solar/battery system.