

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Db:

Brendan Schultz

Brendan Schultz

Amount of State Funds Requested: \$ 159,323

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Keiki Catalyst Program - a youth development program to nurture inter-ethnic understanding and cultivate the next generation of passionate and principled leaders in Hawai'i.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

1535 Punahou St. PH-A

City: Honolulu                      State: HI                      Zip: 96822

Contact Person for Matters Involving this Application

Brendan Schultz

Name:  
Brendan Schultz

Title:  
Individual Applicant

Email:  
brendan.schultz1@gmail.com

Phone:  
(909) 255-0459

Federal Tax ID#:  


State Tax ID#:  




Authorized Signature

Brendan Schultz - Individual Applicant

Name and Title

January 20, 2021

Date Signed

# Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

## **I. Certification – Please attach immediately after cover page**

### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

Not applicable – The applicant is an individual.

### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please find the declaration statement attached below.

### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102 of the Hawai'i Revised Statutes. The Keiki Catalyst program has the mission of deepening inter-ethnic/racial understanding and promoting youth civic engagement, both goals that benefit the wider community of O'ahu. Any high school student on O'ahu will be eligible to apply for the program. Grant funds will not be used for any private interest or entertainment purpose.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

### **1. A brief description of the applicant's background:**

Born in, raised in, and residing in Honolulu, Brendan Schultz is the Founder and Executive Director of United by Love, a non-profit he founded to empower ordinary people to nurture inter-group understanding, expand knowledge of human rights, and promote civic engagement. While Brendan was born in, is from, and lives in Hawai'i, his

past professional work has taken place abroad, as well as on the mainland United States. Most notably, he has designed and led numerous youth empowerment programs in Southeastern Europe, a region defined by historical atrocities and present ethnic tension. The largest of these programs is Bridging Backgrounds, an inter-ethnic youth development program for high school students in Macedonia, Albania, and Kosovo that has been successfully implemented since 2017. The Keiki Catalyst program is based upon the Bridging Backgrounds program but modified for the context of Hawai'i.

It is important to note that this grant request will be modified to have United by Love, a 501(c)(3) non-profit, be the applicant once United by Love's legal incorporation in the State of Hawai'i is confirmed. United by Love operates in the United States, Macedonia, Albania, Kosovo, Serbia, Bosnia, Georgia (the country), Azerbaijan, and Nepal.

2. The goals and objectives related to the request;

The target population of the Keiki Catalyst program includes primary program participants and secondary program participants. Primary participants are high school students who attend the training in the first phase of the program and implement a community project in the second phase of the program. Secondary participants are those who are directly involved with primary participants' projects and are only involved in the second phase of the program.

Objectives for Primary Participants:

*Objective One* – Cultivate participants' tolerance, understanding, and respect of those who come from a different background, ethnicity, race, gender, class, religion, or political view.

- The program accomplishes this objective through restorative practice workshops during the first phase of the program.

*Objective Two* – Foster participants' foundational knowledge of human rights and their capacity to think critically about historical and contemporary human rights issues.

- The program accomplishes this objective through human rights education activities in the first phase of the program.

*Objective Three* – Develop participants' leadership and organizing skills to develop and implement a small, community-based project that nurtures inter-group understanding or promotes youth civic engagement in their communities.

- The program accomplishes this objective through community activism training in the first phase and by mentoring participants as they design and implement a community-based project in the second phase of the program.

*Objective Four* – Inspire participants' interest to remain active in civil society for the remainder of their youth and into their adult lives.

- The program accomplishes this objective by providing participants the agency to show to themselves that they can positively impact their communities through the completion of a community project.

*Objective Five* – Nurture participants’ connection with their local, national, and regional communities so that they remain leaders committed to driving progress in such communities in the future.

- The program accomplishes this objective by empowering participants and demonstrating to them that they can, despite the societal challenges present, have a positive impact on their communities through the small initiative that each participant designs and implements.

### Objectives for Secondary Participants:

*Objective One* – Foster tolerance, strengthen inter-ethnic understanding, and expand knowledge of human rights among secondary participants.

- The program accomplishes this objective through the secondary participants taking part in the primary participants’ community-based projects.

*Objective Two* – Nurture secondary participants’ interest in community activism, human rights, and democratic participation.

- The program accomplishes this objective through the secondary participants taking part in the primary participants’ community-based projects.

### 3. The public purpose and need to be served:

Hawai'i is one of the most diverse places on the planet. Our community is commonly regarded as a post-racial paradise by sociologists, especially compared to the mainland United States. Despite this outward appearance of racial harmony, issues regarding race and ethnicity in our community persist due to an unreconciled historical injustices and a present lack of understanding among the various racial and ethnic groups that call these islands home. Notable historical injustices include the illegal overthrow of the Kingdom of Hawai'i and subsequent subjugation of the Native Hawaiian people and the internment and relegation of those of Japanese ancestry to second-class citizenship during World War Two. In recent years, both the US Department of Education Office for Civil Rights and the Southern Poverty Law Center, a leading civil rights non-profit, have investigated and discovered numerous incidents of multi-directional (meaning that there is no common group that is the sole perpetrator or sole victim of such events) racist incidents, particularly in the public school system. Presently, our community lacks an understanding of the experience of other groups as a result of divisions in our community. While we should be proud that our State has made much progress in cultivating a community in which the race and ethnicity one is born into have no impact on the opportunities one has in life, we still have work to do to achieve this ideal. The Keiki Catalyst program will contribute to reconciling historical injustices in Hawai'i and furthering inter-ethnic/racial understanding among the various groups that call our State home, all while empowering the next generation of principled and passionate leaders

who will further progress in our State. In doing so, this program will help cultivate a more resilient and united community.

**4. Describe the target population to be served; and**

The Keiki Catalyst program seeks to empower the next generation of leaders with the skills and resources to further inter-ethnic/racial understanding and promote youth civic engagement. Primary participants in the program will be high school students who have completed at least one year of high school and have at least one year left to complete (students entering the tenth, eleventh, or twelfth grades for the 2022-2023 school year). Special efforts will be made to recruit applicants from marginalized and disadvantaged communities, which includes but is not limited to ethnic/racial minorities, residents of the Leeward Coast, and students with special needs or disabilities. Secondary participants, participants that take part in the primary participants' community projects during the second phase of the program, will likely also be high school students but may also be young people of other ages depending on the focus of a particular primary participant's project.

**5. Describe the geographic coverage.**

The 2022 Keiki Catalyst Program will include participants from O'ahu. The reason for this is that, since this is Brendan Schultz's and United by Love's first program in Hawai'i, it is best to start with a limited geographic scope. The program has the eventual goal of expanding to include participants from across the State in future years.

**III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities;**

The Keiki Catalyst program will further inter-ethnic understanding and youth civic engagement in Hawai'i. Behind Hawai'i's image of paradise is a scarred history and present ethnic divisions which need to be addressed. Historically, regardless of one's opinion of the process by which Hawai'i became a US State, it is undeniable that the Native Hawaiian people have faced various injustices in the past. Throughout Hawai'i's history, minority groups have faced discrimination and human rights violations, from the apartheid-like plantation era to Japanese internment during World War Two. Historical injustices that have taken place in Hawai'i have led to issues regarding inter-ethnic/racial understanding that must be addressed for Hawai'i to move toward the goal of ethnic and racial harmony. When people understand the experiences of people from different backgrounds, life experiences, ethnicities, races, classes, genders, and sexual orientations, animosities among such groups decrease, and the community can move forward with a greater sense of unity.

Compounding a lack of inter-ethnic understanding in Hawai'i is youth political apathy. Hawai'i has the lowest youth voter participation rate in the United States and a massive brain drain problem, with more Hawai'i-born people with a college degree living outside of the State than within the State. When passionate and talented young people leave our community, they take the hope of a better future on the islands with them.

While the challenges of inter-ethnic relations and youth political apathy are immense, these challenges are solvable, and the solution is to break the barriers that prevent mutual understanding among the diverse groups that inhabit these islands and empower the next generation of leaders with the skills and resources to become agents of positive change within their communities. These goals are the mission of the Keiki Catalyst program – to empower the next generation of civic leaders with the skills and resources to foster mutual understanding among Hawai'i's diverse population and promote youth civic engagement in our State.

The direct beneficiaries of the Keiki Catalyst program can be divided into primary participants and secondary participants.

Primary participants are high school students who participate in the first phase of the program and organize community-based projects in the second phase. The program will have forty primary participants. Primary participants will benefit from the program by developing their leadership skills, forming greater attachments to their communities, and embarking on a life-long journey of community engagement.

Secondary participants are the participants who take part in the community-based projects during the second phase of the program. Since each primary participant will organize a community-based project with at least twenty-five secondary participants, there will be at least one thousand secondary participants. Based on the experience of implementing similar programs, the organizing team can predict that most primary participants will develop a project that involves other young people who are in high school, while a few may develop a project that involves younger children who are in elementary or middle school. Secondary participants will benefit from the program by learning about a particular community issue.

In addition to participants, the local communities that the participants live in will see indirect benefits of greater inter-group harmony and the development of principled young leaders.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The timeline of the Keiki Catalyst program can be divided into two phases. The first phase, the learning phase, consists of a ten-day non-residential training over two weeks in the summer of 2022. The second phase, the activism phase, consists of participants

designing and implementing projects associated with one of the program's themes between September of 2022 and April of 2023.

### Phase I – The Learning Phase – August 2022

The first phase of the Keiki Catalyst program is a non-residential training that takes place Monday through Friday over the course of two weeks and includes the following curriculum:

#### *Human Rights Education Activities*

The core of the curriculum surrounds human rights education activities. The goal of these activities is to provide participants with a foundational knowledge of human rights and, more importantly, enable participants to think critically regarding human rights. Participants learn the major principles of human rights, important human rights documents, common debates regarding human rights, and current human rights issues. These activities are modeled after activities in Compass, the Council of Europe's manual on human rights education for young people. Human rights education activities take many forms, including debates among participants, model human rights court proceedings, empathetic exercises such as privilege walks, and Socratic-like discussions on human rights philosophy.

#### *Restorative Practice Workshops*

The program will hold restorative practice workshops. These workshops are modeled after those developed by the Tariq Khamisa Foundation, a non-profit that conducts youth trainings to reduce racial tensions among youth in San Diego. The workshops will guide participants through the process of restorative justice, equity and cultural sensitivity, forgiveness and healing, and social-emotional learning needed to lead themselves and their communities into peaceful coexistence.

#### *Community Activism Training*

In preparation for the participants' community-based projects in the second phase of the program, participants receive professional training on how to conduct grassroots social development work in their communities. This training focuses on how to conduct community outreach, needs assessments, human-centered design, strategic implementation, public communication, and monitoring and evaluation. The curriculum for the community activism trainings has developed through the previous youth development programs that Brendan has implemented in Southeastern Europe and is designed to be adaptive so that each participant can develop the perspective, knowledge, and skills to effectively complete a project in their unique local community.

#### *Discussions with Distinguished Individuals from the Fields of Activism, Academia, and Politics*

To provide participants with various perspectives on how different public sectors work to nurture mutual understanding and promote youth civic engagement, the program includes numerous talks from speakers such as activists, investigative reporters, political science professors, and elected officials.

### Phase II – The Activism Phase – September 2022 to April 2023

The second phase of the program takes place in the fall and winter after the residential training, when participants design and implement community-based projects in their communities.

#### *Project Planning (September to December 2022)*

After the residential training, participants solidify the ideas for their second phase project. The basic requirements for participants are that their projects focus on one of the themes of the program, include at least ten participants, attempt to solve a specific problem or problems in their community with defined objectives, and have a reasonable chance of success. First, participants submit draft proposals to the organizing team in September. The organizing team evaluates each draft proposal and provides feedback for each participant. Second, participants write a full project proposal and budget in October. The organizing team reviews each proposal and budget in-depth and responds with necessary and recommended edits. Participants modify their project and budget until the organizing team approves. Third, once approval is given, participants are issued their micro-grant of up to \$1,000.

#### *Project Implementation (January to April 2023)*

After receiving approval, participants implement their projects between January and April. Projects may take place in one day, as in a single afternoon of human rights workshops, or take place throughout a series of sessions spanning months, such as a series of environmental cleanup events. The organizing team provides continued guidance and support throughout project implementation. Participants are required to account for micro-grant funds while implementing their projects.

### 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

During the program itself, the organizing team will have an open-door policy for all participants to actively provide feedback and voice concerns. The organizing team will also have an anonymous digital suggestion box available for participants during the program, which will allow participants to give honest feedback without fear of perceived judgment or consequences.

The program will include mandatory pre-program, mid-program (between the phase one training and the phase two community project), and post-program surveys. These surveys will include questions to collect quantitative and qualitative data on how



participants are impacted by the program. The quantitative questions that these surveys utilize are similar to the quantitative questions utilized in surveys that the US State Department distributes to educational and cultural exchange participants to monitor the effectiveness of exchange programs. These evaluation tools track changes in attitudes, perceptions, and beliefs from before to after the program.

As the last piece of the program, participants will write reflection pieces that give the organizing team insight into participants' perceptions of how the program influenced them. Immediately after the program, the organizing team will randomly select participants to participate in short semi-structured interviews to collect detailed qualitative data and improve future editions of the program.

The organizing team will also pursue a long-term evaluation strategy for the program that includes random semi-structured interviews with several random participants each year after the program. In doing these interviews, we can see how the program has shaped the participants' lives years after the completion of the program. The organizing team also keeps in informal contact with participants, which allows us to track the life accomplishments of individual participants.

This monitoring and evaluation strategy provides the organizing team with the quantitative and qualitative data necessary to analyze and improve future editions of the Keiki Catalyst program. Furthermore, this monitoring and evaluation plan provides multiple avenues to link participant development to the program's objectives, which, if met, will demonstrate that the program is successful.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The state agency through which grant funds will be appropriated will receive the following:

- The number of primary participants in the program.
- The number of secondary participants in the program.
- Demographic information regarding the primary participants in the program; this will include age, gender, race, ethnicity, religion, school enrollment, geographic residence, and more.
- The raw data from the pre-program, mid-program, and post-program surveys.
- The schedule for the training in the first phase of the program.
- A list and description of the phase-two projects that participants implement.
- The final program report, which will be a written narrative that evaluates the success of the program based on our qualitative and quantitative metrics.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds – See excel sheet below.
  - b. Personnel salaries and wages – See excel sheet below.
  - c. Equipment and motor vehicles – See excel sheet below.
  - d. Capital project details – See excel sheet below.
  - e. Government contracts, grants, and grants in aid – See excel sheet below.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$159,323	\$0	\$0	\$0	\$159,323

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

For the Keiki Catalyst program, Brendan Schultz and United by Love will attempt to solicit funding from other government entities (particularly the City and County of Honolulu), private foundations and community organizations (such as the Hawai'i Community Foundation and the Rotary Club of Honolulu), and individual donors. For Brendan Schultz's and United by Love's other programs, which are the previously-implemented programs in Eastern Europe, we will be seeking funding from the US Department of State in an amount between \$65,000 and \$105,000 in 2022.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable – Neither Brendan Schultz nor United by Love has been granted any state or federal tax credits within the past three years. Additionally, Brendan Schultz and United by Love have not been applied and do not anticipate applying for any tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

The following are the grants that Brendan Schultz has received in his name for projects:

- a. 2018 Bright Start Program – 08/17 - 04/18 – Federal/US Department of State/Bureau of Educational and Cultural Affairs – \$10,000
  - b. 2019 Synced Smiles Program – 11/18 - 07/19 – Federal/US Department of State/Bureau of Educational and Cultural Affairs – \$5,000
  - c. 2020 Bridging Backgrounds Program – 06/20 - 12/20 – Federal/US Department of State/Bureau of Educational and Cultural Affairs – \$3,000
  - d. 2021 Bridging Backgrounds Program – 01/21 - 09/22 – Federal/US Department of State/Bureau of Educational and Cultural Affairs – \$45,000
  - e. 2021 Bridging Backgrounds Program – 06/21 - 03/22 – Federal/US Department of State/US Embassy Macedonia – \$20,000
  - f. 2021 Bridging Backgrounds Program – 08/21 - 04/22 – Federal/US Department of State/Bureau of Educational and Cultural Affairs – \$10,000
  - g. 2022 Bridging Backgrounds Program – 02/22 - 04/23 – Federal/US Department of State/US Embassy Macedonia – \$65,000
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Not Applicable – The applicant is an individual and does not have unrestricted assets.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Brendan Schultz was born in and resides in Hawai'i. His humanitarian and social development work spans five continents, from teaching English in the valleys of the West Bank to coordinating food insecurity response on the streets of Los Angeles.

He is an alumnus of the YES Abroad program to Macedonia small country in Southeastern Europe. Like its Balkan neighbors, Macedonia has a history of ethnic-based injustices and present society that is defined by inter-ethnic animosity. Since his initial time in Macedonia, he founded United by Love, an organization that works to ameliorate ethnic tension in the Balkans through a grassroots social development model that empowers ordinary people to create extraordinary change in their communities. Leading United by Love, he has implemented numerous youth development programs in Southeastern Europe. The most prominent of these programs is Bridging Backgrounds, an inter-ethnic youth development program for high school students in Macedonia, Albania, and Kosovo. This program has been quite successful at providing young people, especially young people from marginalized communities and disadvantaged backgrounds, a pathway to meaningful civic engagement. The Kiki

Catalyst program is modeled after the Bridging Backgrounds program, with modifications for the local context of Hawai'i.

Brendan has been recognized as a Humanity in Action Fellow, MCW Young Leaders Access Program Fellow, Hansen Leadership Institute Fellow, Davis Fellow for Peace, and YES Abroad Scholar to Macedonia. He is the youngest recipient of a US State Department alumni grant and holds the record for the most grants received by a State Department program alumnus. Brendan is a graduate of Pitzer College a Claremont College, where he studied politics, philosophy, and sociology.

Particularly, Brendan Schultz has led the following in the non-profit sector:

- 2017 Bridging Backgrounds Program – Program Director
- 2018 Bright Start Program – Program Director
- 2019 Synced Smiles Campaign – Program Co-Director
- 2020-2021 IsraAID Food Response Campaign – California Volunteer Coordinator
- 2021 Bridging Backgrounds Program – Program Director
- 2022 Bridging Backgrounds Program – Program Co-Director
- 2023 Caucus Connectors Program – Program Director

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The only facilities that are necessary to implement the Keiki Catalyst program are two classrooms and an outdoor space for the phase one training. Neither Brendan Schultz nor United by Love owns such a space. The Keiki Catalyst program will partner with either an education institution (such as a local high school) or community organization (such as the YMCA) to implement the first phase of the program at their facilities.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Keiki Catalyst Program will have a total of five staff members: a program director, a program coordinator, and three program facilitators. The program director will be Brendan Schultz. Brendan is qualified to serve as the program director for the Keiki Catalyst program as a result of his previous successes as the program director of similar programs. In the capacity of leading these past programs, Brendan has shown great skill in recruiting, training, and facilitating effective program staff. In addition to

Brendan, the Keiki Catalyst will have a part-time program coordinator throughout the duration of the program and three program facilitators during the first phase of the program. This five-member team will provide the appropriate human resources needed to implement the Keiki Catalyst program. All new staff members will be trained in United by Loves curriculum and methods developed from the organization's previous work.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Program Director –

- Reports to: State expending agency and United by Love board of directors
- Supervises: Program coordinator
- Responsible for: All elements of the Keiki Catalyst program, including program safety, recruitment, selection, overall curriculum planning, monitoring and evaluation, contracting, community outreach, and financial reporting

Program Coordinator –

- Reports to: Program director
- Supervises: Program facilitators
- Responsible for: Recruitment outreach, selection process, program curriculum scheduling, expense accounting, public media, and phase two mentorship.

Program Facilitator –

- Reports to: Program coordinator
- Supervises: Primary program participants
- Responsible for: Primary participant selection and phase one instruction

## **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The applicant, who is an individual, received a salary of approximately \$34,500 from non-profit consulting in 2021. Since this application is being submitted by an individual, there is only one salary to list.

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable - The applicant is not a party to any litigation associated with previous programs or his work with United by Love. Additionally, United by Love is not a party to any litigation. Neither Brendan Schultz nor United by Love has an outstanding judgment against them.

## **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable - The project that the applicant wishes to implement does not require any licensure or accreditation.

## **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable - The grant will not be used to benefit a private educational institution.

## **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2022-23, but

(b) Not received by the applicant thereafter.

Sustainability for the program can be divided into continued participant civic involvement and future Keiki Catalyst programs.

Participants in the program will continue to be active in civil society into their adult lives. This is demonstrated best by the various paths into civil society that alumni from the 2017 Bridging Backgrounds program (the program that Brendan has implemented in Southeastern Europe that the Keiki Catalyst program is based upon) have taken, especially two participants: Rina and Nikola. After the 2017 Bridging Backgrounds program, Rina became more involved in civic life in her high school and her local community. She then was accepted to the YES Program (A US State Department Scholarship for high school students in predominantly Muslim countries) to spend a year in New Hampshire. Since returning to Macedonia, she has been active in the YES Alumni community as the Skopje City Representative and is now the national

coordinator for the YES alumni association. Another alumnus, Nikola Donev, began his studies at Iustinianus Primus Faculty of Law, served as a project coordinator with Peace Corps Macedonia, and is currently a project assistant at the Refugee Law and Migration Center of Macedonia. The Keiki Catalyst program has the potential to serve as a gateway for underprivileged young people to become leaders in civil society in Honolulu. Thus, even if there was never another Keiki Catalyst program in future years, the impact of the 2022 Keiki Catalyst program will be felt for years to come.

Regarding future programming, the foremost goal of the organizing team for this iteration of the Keiki Catalyst program is to implement a program that lays the foundation for the program to become a program that is funded by institutional donors and expanded throughout the State of Hawai'i in future years. Possible funders of future Keiki Catalyst programs include continued funding from the State of Hawai'i, the City and County of Honolulu, the Hawai'i Community Foundation, the Mott Foundation, the Ford Foundation, and private donors.

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Brendan Schultz  
(Typed Name of Individual or Organization)

 January 20, 2021  
(Signature) (Date)

Brendan Schultz Individual  
Applicant



(Typed Name)

(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Brendan Schultz

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	85,800	0	0	0
2. Payroll Taxes & Assessments	8,623	0	0	0
3. Fringe Benefits	5,000	0	0	0
<b>TOTAL PERSONNEL COST</b>	<b>99,423</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	2,500	0	0	0
3. Lease/Rental of Equipment	200	0	0	0
4. Lease/Rental of Space	6,000	0	0	0
5. Staff Training	2,000	0	0	0
6. Supplies	3,000	0	0	0
7. Telecommunication	500	0	0	0
8. Utilities	0	0	0	0
9. Micro-Grants	30,000	0	0	0
10. Participant Travel Stipends	2,200	0	0	0
11. Participant Meals	4,000	0	0	0
12. Staff Meals	1,500	0	0	0
13. Participant Merchandise	2,000	0	0	0
14. Guest Speaker Stipends	3,000	0	0	0
15. Trainer Accommodation	3,000	0	0	0
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>59,900</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>159,323</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	159,323	Brendan Schultz (909) 255-0459		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	<span style="float: right;">July 21, 2022</span>		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official / Date		
<b>TOTAL BUDGET</b>	<b>159,323</b>	Brendan Schultz, Individual Applicant Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Brendan Schultz

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director	1	\$90,000.00	50.00%	\$ 45,000.00
Program Coordinator	1	\$60,000.00	50.00%	\$ 30,000.00
Program Facilitator	1	\$36,000.00	10.00%	\$ 3,600.00
Program Facilitator	1	\$36,000.00	10.00%	\$ 3,600.00
Program Facilitator	1	\$36,000.00	10.00%	\$ 3,600.00
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>85,800.00</b>
<b>JUSTIFICATION/COMMENTS:</b> The program will have a program director and a program coordinator working on average 20 hours per week throughout the 12 month grant period. Additionally, the program will have three program instructors employed for roughly 200 hours (10% of the yearly full-time average of 2000 hours) during the first phase of the program in July and August of 2022.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Brendan Schultz

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS** The Keiki Catalyst program will not purchase any durable equipment with a lifespan of over one year for project implementation.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS** The Keiki Catalyst program will not utilize any motor vehicles for project implementation.

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Brendan Schultz

**Not applicable - Request is for operating expenses, not capital project.**

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS: Not applicable - Request is for operating expenses, not capital project.</b>						

Applicant: Brendan Schultz

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>
1	2018 Bright Start Program	08/17 - 04/18
2	2019 Synced Smiles Program	11/18 - 07/19
3	2020 Bridging Backgrounds Program	06/20 - 12/20
4	2021 Bridging Backgrounds Program	01/21 - 09/22
5	2021 Bridging Backgrounds Program	06/21 - 03/22
6	2021 Bridging Backgrounds Program	08/21 - 04/22
7	2022 Bridging Backgrounds Program	02/22 - 04/23
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**NT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Contracts Total:

<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>
US Department of State - Bureau of Educational and Cultural Affairs	U.S.
US Department of State - Bureau of Educational and Cultural Affairs	U.S.
US Department of State - Bureau of Educational and Cultural Affairs	U.S.
US Department of State - Bureau of Educational and Cultural Affairs	U.S.
US Department of State - US Embassy Macedonia	U.S.
US Department of State - Bureau of Educational and Cultural Affairs	U.S.
US Department of State - US Embassy Macedonia	U.S.

