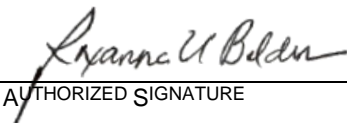


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

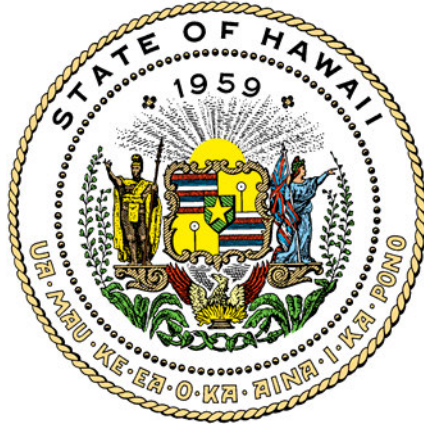

AUTHORIZED SIGNATURE

Roxanne Bolden, Executive Director

PRINT NAME AND TITLE

1/21/2022

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ALOHA INDEPENDENT LIVING HAWAII

was incorporated under the laws of Hawaii on 04/08/2008 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Aloha Independent Living Hawaii

(Typed Name of Individual or Organization)

Roxanna Bolden

(Signature)

Roxanna Bolden

(Typed Name)

Jan. 18, 2022

(Date)

Executive Director

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached certificate of good standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached signed declaration statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Aloha Independent Living Hawaii’s TeleConnect Program certifies that this grant will be used for a public purpose pursuant to Section 42F-102.

The TeleConnect program seeks to bring digital equity to people with disabilities and to facilities who serve people with disabilities throughout the state of Hawaii by providing devices, training, and access to connectivity.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Aloha Independent Living Hawaii (AILH) is a grass roots 501(c)3 non-profit organization whose mission is to provide independent living programs and services for persons with disabilities in Hawaii. AILH's TeleConnect program works in partnership with organizations across the state to address digital inequity in the disability community by providing devices and training to both individuals with disabilities and facilities who serve those with disabilities.

Since the TeleConnect Program's launch in September 2020, the program has served 82 consumers in the state of Hawaii across every county. In addition to those 82, two facilities have also been served, reaching an additional 117 individuals for a total of 199 consumers benefiting from access to devices. This total does not include family, friends, care providers, and medical professionals who were also positively impacted by this program.

2. The goals and objectives related to the request;

This grant will continue to build on the success of AILH's TeleConnect 18-month pilot program. The TeleConnect Program's main goal is to foster digital literacy with the aim of combating digital inequity in the disability community. The program provides devices to people with disabilities as well as assistive training for consumers and care providers. Devices are tailored with adaptive and assistive technology with the goal of providing consumers with greater independence.

The TeleConnect program also assists consumers in securing internet connectivity through individual means, the FCC's Affordable Connectivity Program (ACP), or other programs available to them. This ensures not only greater access to health care through telehealth services but also an increased quality of life through relief from social isolation. The disability community stands to benefit greatly from the continuation of this pilot program.

The following objectives are goals to be funded specifically by this request.

Objective 1: Partner with 15 referral sources to identify 50 individuals with disabilities who need devices, assistive accessories, and individually tailored training. Include at least 3 cases where individuals need augmentative and alternative communication (ACC) methods (i.e., consumers with quadriplegia needing eye tracking devices and software).

Objective 2: Identify an additional 6 facilities in the state of Hawaii, and provide them with devices to benefit their patients with disabilities.

Objective 3: Create training videos in partnership with the Pacific Basin Telehealth Resource Center at UH Manoa with a focus on connecting consumers to telehealth services.

3. The public purpose and need to be served;

Hawaii's disability community is at a distinct technological disadvantage. COVID-19 has shone a light on the disparity our disability community faces in their pursuit of digital literacy. Some 62% of adults with a disability say they own a desktop or laptop computer, compared with 81% of those without a disability, according to a Pew Research Center survey of U.S. adults conducted Jan. 25-Feb. 8, 2021. The affordability of devices and connectivity, as well as lack of access to training, is only compounded by the need for assistive and adaptive technology. The TeleConnect program addresses digital equity directly with individuals and facilities bringing much needed access to telehealth and soothing the pressures of social isolation.

To ensure AILH is providing exceptional service, a needs-assessment survey of its existing consumer base was conducted in 2020. The survey received 87 responses regarding services they were receiving and hoping to receive from AILH. 64% of responses indicated a desire for social interaction. The TeleConnect Program was developed as a direct response to this overwhelming need. The second largest need identified by the results of the survey is a lack of digital literacy and access to devices and connectivity. The TeleConnect Program was designed to address social isolation as a result of lack of access to technology amidst a world-altering pandemic.

The impact of the pandemic has only increased the need for access to technology and will continue to shape the world for years to come. COVID-19 highlighted the vast disparity of access and literacy in all populations of Hawaii. Although the need for social

distancing due to COVID-19 may be temporary, the demand for digital access is ongoing. As access to products and services progresses to digital means, those without access to or without an understanding of the internet find themselves at a distinct disadvantage.

Evidence regarding COVID-19's impact on social health inequalities are increasing among women, older adults, homeless populations and low-income households already being affected by the crisis (Tsai & Wilson, 2020; Wang & Tang, 2020; Wenham, Smith, & Morgan, 2020; Zhou et al., 2020). Indeed, socially and economically disadvantaged people are those more at risk of suffering from chronic health conditions and face barriers to access health systems (McNamara et al., 2017). Digital factors are likely contributing to this unequal distribution of vulnerability. This unique context of the COVID-19 pandemic presents a significant risk of increasing digital inequalities, which in turn plays a role in producing health and social inequalities.

Hawai'i Department of Labor & Industrial Relations Workforce Development conducted a statewide Digital Literacy & Readiness Study which determined that "those older, less educated and lower income groups still prefer in-person training. Specifically, our respondents on average find the acceptable training frequency could be as high as one day per week." It is evident that the digital divide in our disability community can only be addressed with hands-on training and in-person device setup.

Much of the Hawaii population enjoys digital literacy and often takes for granted everyday occurrences like video calling. Internet access is a human right, and addressing digital inequity is the next step to ensuring all of Hawaii's underserved disability population is receiving the same access that others consider commonplace.

4. Describe the target population to be served; and

AILH provides services to any person with a disability living in the state of Hawaii, regardless of age, ethnicity, sexual orientation, severity of disability, or living status. Furthermore, AILH reaches out to the people with disabilities who experience financial difficulties since all services are provided free of charge. TeleConnect program serves all types of people with disabilities. The specific target populations whom the TeleConnect Program serves are listed below; those people have been deeply impacted by social isolation due to COVID-19. Social isolation was identified by the Statewide Independent Living Council of Hawaii and AILH's needs assessment survey as the greatest need.

The TeleConnect Program has thus far served a diverse variety of consumers during the course of the 18 month pilot program including:

- Our current consumer base
- People with mobility issues
- Members of the Deaf community/ASL speakers
- Individuals who are hard of hearing
- Individuals with disabilities who are currently unhoused
- Service connected veterans
- Individuals with mental illness
- People with traumatic brain injuries (TBI)
- Individuals with low vision
- Individuals who are blind/have no vision
- People with Intellectual and Developmental Disabilities (IDD)
- Older adults with disabilities
- Youth & young adults with disabilities
- People in nursing homes or in long term care facilities
- Immigrants with disabilities
- Native Hawaiians with disabilities
- Individuals with Fetal Alcohol Spectrum Disorder
- LGBTQ+ individuals with disabilities
- Individuals with spinal cord injuries

5. Describe the geographic coverage.

Aloha Independent Living’s TeleConnect Program provides coverage statewide. During the course of the 18-month pilot program 82 consumers were served in each of the following counties, island, and areas:

1. Honolulu County
2. Hawai'i County
 - i. Hilo
 - ii. Kona
 - iii. North Hawai'i
 - iv. Pahoia
 - v. Volcano
3. Maui County
 - i. West Maui
 - ii. South Maui
 - iii. Central Maui

- iv. Upcountry
 - v. Molokai
 - vi. Lana'i
- 4. Kauai County
 - 5. Kalawao County (Kalaupapa)

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The TeleConnect program provides multiple devices to congregate facilities. Due to COVID-19 restrictions and lockdowns at these facilities, the TeleConnect program has worked to provide devices for both individuals and for the facility itself. Many individuals within congregate settings have been isolated from family, friends, and healthcare providers. By providing our devices and training to staff, the goal of reaching isolated individuals with disabilities is accomplished.

The TeleConnect program has partnered with 21 other agencies and organizations as referral sources to serve the target populations. Outreach is conducted to approach potential organizations and present AILH programs to them. When a referral is received, an assistive technology assessment is conducted to identify the individual's ability to use technology within the limitations their specific disability presents. Each assessment also includes the individual's available telecommunication devices, connectivity, and assistive or adaptive equipment to ensure those most in need are being served.

Upon approval for the program, each individual is processed into the agency as an active consumer. As a statewide agency with personnel covering each island, each active consumer is assigned an independent living specialist who provides services in-person at their home. With the consumer's consent, each staff member, despite the pandemic, visits the consumer at their home or an alternative location. Many high-risk consumers have been isolated in their homes due to the pandemic, and every precaution possible is addressed while visiting in order to protect the health of all involved while ensuring the individual still receives crucial services.

When the assessment and intake are completed, the TeleConnect team creates a success plan for each consumer, including ordering equipment and assistive accessories tailored to each individual's needs. In many cases, an iPad or iPhone is selected as the primary device. When necessary, specialized equipment is purchased to address the needs created by a disability. Other equipment may include computers, keyboards, large monitors, headphones, and other assistive technology necessitated by their disability.

Due to the unique geographic and cultural identity of each of the islands, the ALLH's roving offices allow staff to efficiently customize services for consumers on an individual and per island basis. The TeleConnect team, located on the islands of Oahu and Maui, conducts in-person training via travel intra-island and inter-island. As it is the agency's responsibility to attend to our consumers wherever they are, including rural areas, travel to them is a necessity. Training sessions for multiple consumers are conducted over a one-week period, allowing the trainer to return in-person to each consumer as needed.

TeleConnect training follows a three-pronged approach: two to three in-person sessions followed by remote training via Zoom and, finally, training materials and videos left for the consumer's use. Device setup and foundational knowledge are the focus of the initial in-person training sessions to allow the consumer the understanding and confidence to connect with the trainer via Zoom for future remote-training sessions.

In terms of assistive technology, each individual is provided devices and training tailored to their disability needs. While serving such a wide variety of individuals, it can be difficult to enumerate all assistive and adaptive technology used for our consumers. As a result, select examples of specific disabilities and their corresponding assistive and adaptive technology are described below.

In most cases where a consumer presents themselves as being blind/having no vision at all, an iPhone and headphones are provided by the program and unnecessary apps are removed for ease of use. All consumers with no vision receive headphones from the TeleConnect program to ensure privacy when using their screen reader. The consumer is then trained to navigate the device with VoiceOver, the screen reading and navigation tool created by Apple. VoiceOver allows blind users the ability to navigate with non-targeted gestures and reads each item on the screen. Additional settings are created with Siri shortcuts to allow the user to use their voice to execute commands, open apps,

find information, and much more. Apps, including Be My Eyes, Seeing AI, and Voice Dream Scanner, are downloaded and provided to the consumer. Be My Eyes allows the user to contact and receive assistance from a sighted person. Seeing AI is a robotic assistant that reads printed text, recognizes money, sees colors, and more on behalf of the blind user. Voice Dream Scanner is ideal for reading mail and other documents by providing auditory assistance to the user when capturing a page with the device camera.

When a consumer presents themselves as having loss of mobility/fine motor control, special consideration is taken to train with or without the use of a stylus, depending on their need. The accessibility settings are tailored to each individual including the speed at which the touch screen responds, the speed at which the home button recognizes a hold or double tap function, as well as assistive touch options. Assistive touch allows the user and the trainer to create shortcuts for standard and custom gestures. With assistive touch, the user gains the ability to perform gestures that would otherwise require multiple fingers with only one. If the user is unable to use their hands, they are instructed on how to use Apple's accessibility feature called Voice Control. Voice Control allows the user to interact with and perform all gestures using only voice commands with no hand-to-screen interaction. This feature is especially useful for those with quadriplegia or multiple sclerosis.

In some cases, more expensive assistive technology is required to best suit the individual's specific needs and goals. In the case of a consumer on the island of Hawai'i, a computer, large monitor, high contrast keyboard, mouse, webcam, and headphones were provided. This consumer had very low vision and wanted to participate in both telehealth and social Zoom calls. The large format keyboard and large monitor allowed the consumer to easily interact with the interface of the computer. In this case, the consumer was also hard of hearing and utilized headphones to increase their ability to hear and speak with Zoom participants. The TeleConnect program provided these devices in a timely manner during this consumer's cancer treatment as their high-risk status prevented them from socializing outside their home.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

First Quarter:

Make contact with five referral sources
Serve 15 new individuals
Serve 2 new facilities

Second Quarter:

Make contact with five referral sources
Serve 15 new individuals
Serve 2 new facilities
Conduct mid-year progress surveys

Third Quarter:

Make contact with five referral sources
Serve 15 new individuals
Serve 2 new facilities

Fourth Quarter:

Serve 5 new individuals
Serve 2 new facilities
Conduct comprehensive follow up surveys
Create comprehensive end of year report

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The TeleConnect Program conducts a consumer satisfaction survey at the end of the initial in-person training. Following the in-person training, each consumer is contacted for additional remote training to be conducted at the request of the individual. Every consumer is given as much additional training as they request. Individual progress is noted at each training session from the initial in-person training(s) to follow-ups in-person, by Zoom, or by phone. Program satisfaction surveys will be conducted at both mid-year and at the conclusion of the annual schedule for the GIA grant. These surveys will provide both progress and proof of program service improvement.

In addition to ALH surveys, the Pacific Basin Telehealth Resource Center at UH Manoa will work with ALH in support of an overall program evaluation including the mid- and end-of-year surveys, consumer feedback interviews, and focus groups to produce measurable data. We will conduct a formative evaluation to assess, modify and improve the program as needed. We will collect quantitative data including the numbers of individual consumers served, number of individuals reached via facilities served, quantity of facilities served, and number of support individuals trained in addition to direct recipients of the program. We will also collect individual participant feedback through interviews to better understand individual needs, experiences, and effectiveness of our program support.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

ALH's TeleConnect Program will submit quarterly reports to the expending agency. These reports will include data illustrating numbers of individual consumers served, number of individuals reached via facilities served, quantity of facilities served, and number of support individuals trained in addition to direct recipients of the program. The quarterly reports will also include survey findings conducted by the program and a report of completed consumer, facility, and referral source satisfaction surveys collected.

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds (Attached)**
 - b. Personnel salaries and wages (Attached)**
 - c. Equipment and motor vehicles (Attached)**
 - d. Capital project details (Attached)**
 - e. Government contracts, grants, and grants in aid (Attached)**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$106,278	\$106,278	\$106,278	\$106,278	\$425,113

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

- Association for Community Living (ACL) Public Health Workforce Grant
- Borealis Philanthropy funding
- Walmart Foundation Community Grant
- Bayer Fund Grant Program

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Non-Applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

- CARES Act funding
- Walmart Foundation Community Grant

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

\$72,102.00

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As an agency, Aloha Independent Living Hawaii (AILH) has been serving Hawaii's disability community since 2009. AILH demonstrates its excellence by the quality of the Advisory Board, Working Board, current staff, and accomplishments achieved during the past thirteen years of operation. Since the inception of AILH, Executive Director Roxanne Bolden has spearheaded the agency's successful delivery of unparalleled independent living (IL) services to the disability community of Hawaii. Building the agency from the ground up, she has recruited, trained, and managed a highly competent staff of IL Specialists and support personnel. AILH staff has provided service to thousands of consumers and continues to successfully provide independent living services statewide.

Independent living centers are mandated to have at least 51% of their staff and board be persons with disabilities. As such, the staff members at AILH have struggled to achieve their own successes and goals and find that the best philosophy for working for others with disabilities is the independent living philosophy "nothing about us without us." AILH is invested in the success of our consumers as a consumer driven agency. The success of the individuals we serve results in our success. Our goals are their goals.

The TeleConnect staff utilizes the support system already provided by the Independent Living specialists for AILH consumers statewide. With the addition of a technical trainer, the TeleConnect program was designed in 2020 to supplement qualified staff and existing services by meeting the increasing need for technology and connectivity. Together, the TeleConnect Program Manager and Technical Trainer designed the program, sought referrals from statewide organizations, organized program logistics, and served 82 consumers, plus 2 facilities, from September 2020 to December 2021. The total number of individuals reached, including consumers and residents of facilities, is 199. Funding this request will allow the existing program manager and technical trainer to hire an additional technical trainer to reach even more individuals and facilities over the next fiscal year.

In the 18 months since the launch of the TeleConnect Program we have served individuals in our target populations referred to us directly from the following list of organizations. Each of these organizations is proof positive that we have the necessary experience to continue to serve referrals across the state.

- Hawaii State Council on Developmental Disabilities
- Maui County Office on Aging
- Maui Economic Opportunity, Inc.
- Kauai Economic Opportunity, Inc.
- National Federation of the Blind
- Alu Like
- Community Children's Councils of Hawaii
- Kauai VA Clinic
- Mental Health Kokua Maui
- Nā Hoaloha
- Lana'i Kina'ole
- Share Your Mana
- Hawaii Community Caregiver Network
- Roselani Place
- Big Island Deaf Club
- Chuukese at Christian Ministry of Maui
- Maui Deaf Friends
- Kona Brain Injury Support Group
- Maui Wheelers
- Hale Ho'ola Hamakua
- Fetal Alcohol spectrum Disorder Action group

The TeleConnect program has worked to address digital equity to increase quality of life through relief from social isolation and will also focus on increasing access to health care through technology. AILH will partner with the Pacific Basin Telehealth Resource Center (PBTRC). PBTRC is one of fourteen federally-funded resource centers in the United States with an aim to expand the availability of health care to underserved populations in Hawaii and the Pacific Basin. PBTRC's technical assistance support includes program development, education, training, tracking information on legal and regulatory issues, evaluation, business models and strategic planning for telehealth. Through this grant, AILH will continue to work with PBTRC to identify and provide digital literacy, telehealth support and resources for people with disabilities.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

ALLH is a statewide operation with a consumer-based infrastructure that provides independent living services to persons with disabilities residing in the rural areas of O'ahu and all neighbor islands.

ALLH's current organizational structure has exemplified a successful approach to creating satellite office sites by using the concept of a roving office. Due to the unique geographic and cultural identity of each of the islands, the roving offices will continue to allow staff to efficiently customize services for consumers on an individual- and per-island basis. The roving office uses a consumer-centered philosophy to provide a higher level of service delivery while reaching a greater portion of the disabled population in underserved areas.

Freed from the expense of multiple physical facilities, funds are therefore available for dynamic outreach support (eg, portable equipment and telecommunication). Combined with the support of the Hawai'i headquarters located in Hilo, and the O'ahu office located in Waipahu, the outer island offices are given the opportunity to provide service to the unserved and underserved consumers from within their communities. In addition, through collaborative efforts with other community organizations, ALLH has access to several locations for staff and consumers to utilize for both IL services and group functions.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

ALLH has a successful track record of serving individuals across the state of Hawaii. Our program model involves traveling to individuals where they can best be served, which is

often in their homes or sometimes in remote areas of the state. From September 2020 to December 2021, the program reached a total of 199 individuals. The goal for the 2022-2023 fiscal year is to bring that number to over 500 with the addition of 50 more individuals served and 8 facilities reaching 450 or more, depending on facility capacity.

AILH's TeleConnect Program is currently staffed by three individuals including the Program Manager, Technical Trainer, and Program Assistant. This team is supported by the Executive Director, Deputy Director, and 8 Independent Living Specialists who conduct the consumer intakes and ensure AILH's other services are offered.

The experience and capabilities of key personnel regarding this program are below:

Program Manager: Brian Hauser

Brian Hauser designed the TeleConnect Program and has been managing it since its inception in 2020. He has been the Systems Change Advocacy Coordinator at Aloha Independent Living Hawaii (AILH) since 2014, and previously served on the AILH Board of Directors.

Brian Hauser attended University of Hawai'i at Manoa and received a graduate level Interdisciplinary Certificate in Disability and Diversity from the Center on Disability Studies in the year 2013. Brian was a Disability Program Navigator for four years at Tomorrow's Workplace in the state of New York where he helped clients navigate disability programs such as social security, food stamps, DVR, etc.

Brian earned his Bachelor's of Liberal Arts with a concentration on Disability Studies, including the neurology of dyslexia, from Sarah Lawrence College. Brian also holds an Associates Degree from Landmark College which specializes in learning disabilities.

Brian brings a wide range of skills to this endeavor including research, grant writing, reporting, advocacy, data management, networking, program management, and assistive technology. He leverages all of his many years of disability experience and education to better serve the disability community of Hawaii. Brian's deep understanding of the many types of disabilities and experiences with his own disability aid him in his goal to help people achieve all they can in living well with their disabilities.

Technical Trainer: Nicole Flowers

Nicole Flowers joined the TeleConnect Program before its launch in July 2020, and assisted in the design of the program, training regimen, training materials, and assistive technology setup. Since the TeleConnect Program's launch in September 2020, Nicole has worked one-on-one with consumers to ensure each individual has an understanding of the practical and social uses of their program-provided devices, connectivity, and

training materials. Nicole tailors each training session to the individual's goals and disability needs. No two sessions are alike due to the wide variety of needs served by the TeleConnect Program.

Prior to her experience with AILH's TeleConnect Program, Nicole designed websites and taught her clients the use of those websites, social media, and email for marketing purposes. Each of these clients gained an understanding of how to use the internet to best serve their own businesses, organizations, and events. Nicole's technical skills include WordPress, HTML, CSS, PHP, JavaScript, SEO, analytics, reporting, data management, website security, online security, copywriting, copy editing, and graphic design including Adobe Illustrator, Photoshop, and InDesign.

Nicole's focus on user experience design lends itself well to the TeleConnect Program, as her first goal is always to ensure the end user understands and enjoys their experience with technology. Nicole specializes in creative problem solving and innovative solutions which she uses at each training session to work with each individual's unique needs, environment, and skills. This experience is joined by others such as networking, public speaking, group training, individual training, and volunteer experience with Girl Scouts of Western Washington.

Nicole received a Bachelor of Fine Arts in Visual Communication with double majors in Graphic Design and Photography from the Northwest College of Art and Design in Washington state.

In addition to the above key personnel a program assistant holds the following job duties:

- Data Entry
- Communication Management
- Email, Phone, & Text Correspondence
- Consumer Database Management
- Reporting
- Case Notes & Meeting Minutes
- Writing, editing, dictation
- Program schedule coordination
- Filing & document management
- Social Media copywriting

This request would allow the hire of an additional technical trainer to expand the quantity of individuals that can be served and assist in reducing travel costs of the original technical trainer. The current technical trainer would become Senior Technical

Trainer, and assist with the training and oversight of the oncoming additional technical trainer. The Technical Trainer job duties include:

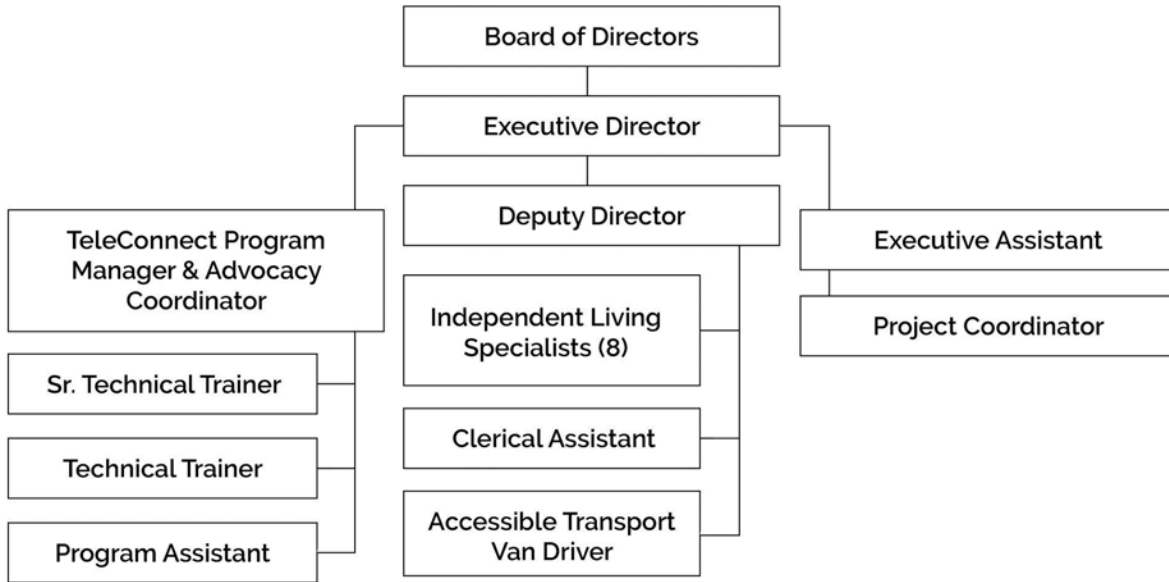
- Conduct individual training on various devices
- Utilize knowledge of disabilities to ensure consumer tailored training
- Train and understand various assistive and adaptive technologies
- Set up devices for consumers
- Travel intra and inter-island to conduct in person training
- Write and edit case notes for all interactions with consumers
- Ensure training materials are up to date
- Collaborate with senior technical trainer on creation of individualized training plans and equipment purchases
- Provide troubleshooting and technical assistance for consumers requesting follow ups
- Conduct remote follow up training via Zoom

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The TeleConnect Program has one full-time Program Manager, one full-time Technical Trainer, and one full-time Program Assistant. The GIA funds will allow the hire of an additional Technical Trainer, to be trained by the existing Technical Trainer and supervised by the Program Manager.

ALLH's organizational structure includes staff working on the TeleConnect Program, and additional staff not related to this request. A chart below (next page) illustrates the complete multi-purpose staffing of the agency.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director	\$70,000
Deputy Director	\$58,242
Technical Trainer	\$49,921

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

AILH has no pending litigations or outstanding judgements currently.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

If funded, this grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but*
- (b) Not received by the applicant thereafter.*

AILH's TeleConnect Program was originally funded by the CARES Act, and as such was not originally intended to extend beyond September 2021. Due to the program's high value to our consumers, additional funding from the Walmart Foundation Community Grant, and extended funding deadlines, the program was extended to September 2022. AILH believes this program to be a vital asset to the disability community and each person impacted by it continues to prove our success. The program will continue to pursue funding from federal, state, county, and private sources to support our goals of helping the disability community find digital equity. Should this request be funded, AILH's TeleConnect Program will continue to positively impact hundreds of lives in our state's underserved and disconnected disability community.

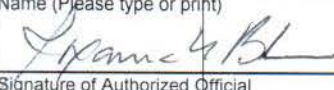
In the coming year, we aim to diversify our funding sources by continually seeking out and applying for various forms of contributions including: federal, state, county, foundational, in-kind and private donations. Below (next page) is a list of funding we are seeking over the next two fiscal years:

Assistive Technology State Grant Program
Association for Community Living (ACL) Public Health Workforce Grant
Borealis Philanthropy funding
Harry and Jeanette Weinberg grant
Walmart Foundation Community Grant
Bayer Fund Grant Program

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Aloha Independent Living Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	181,232			
2. Payroll Taxes & Assessments	25,010			
3. Fringe Benefits	39,871			
TOTAL PERSONNEL COST	246,113			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	12,000			
2. Insurance	3,000			
3. Lease/Rental of Vehicles	10,000			
4. Lease/Rental of Space	2,000			
5. Staff Training	3,000			
6. Supplies	7,000			
7. Telecommunication/agency mobile phone	3,000			
8. Mileage	5,000			
9. Consumer Equipment/Devices	96,000			
10. Travel Per Diem	2,000			
11. Lodging	10,000			
12. Interpreting Services	6,000			
13. Training Video Production	3,000			
14. Training Materials/printing materials	2,000			
15. Contract Services (accounting, auditing, e	15,000			
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	179,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	425,113			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	425,113	Roxanne Bolden	808-688-4817	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/19/2022	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	425,113	Roxanne Bolden, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Aloha Independent Living Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$70,000.00	20.00%	\$ 14,000.00
Project Manager	1	\$53,040.00	80.00%	\$ 42,432.00
Head Technical Trainer	1	\$52,000.00	100.00%	\$ 52,000.00
Technical Trainer	1	\$41,600.00	100.00%	\$ 41,600.00
Program Assistant	1	\$31,200.00	100.00%	\$ 31,200.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				181,232.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Aloha Independent Living Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

There is no capital or equipment gain for the agency. All devices purchased with the GIA will be provided to consumers.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Aloha Independent Living Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
N/A						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Appr

Aloha Independent Living Hawaii

Contracts Total:

1,158,891

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Title VII Part C IL Funds	9/30/21-9/30/22	ACL	Federal	438,216
2	Title VII Part B IL Funds	5/1/21 - 8/20/22	DVR	State	280,393
3	County of Hawaii Non Profit Grant in Aid	7/1/21 - 6/22	County of Hawaii	Hawaii County	6,700
4	County of Hawaii Non Profit Grant in Aid	7/1/21 - 6/22	County of Hawaii	Hawaii County	5,000
5	Cares Act Funding	4/1/20 - 9/22	ACL	Federal	428,582
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