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***PROFILE***

Experienced administrator with tested and proven administrative skills in government and public relations, business development, financial, personnel, and quality management; medical facility design and construction; and program development.

**PROFESSIONAL EXPERIENCE**

*Assistant Administrator  
Fund Development & Support Services*      **North Hawaii Community Hospital (Queen's Health Systems)  
Kamuela, HI**  
October 2016 – present

*Chief Development Officer*      **North Hawaii Community Hospital (Queen's Health Systems)  
Kamuela, HI**  
January 2014 – October 2016

*Vice President  
Public Affairs & Chief Development Officer*      **North Hawaii Community Hospital  
Kamuela, HI**  
February 2013 – January 2014  
Additional administrative responsibility for Facility Operations

*Vice President  
Public Affairs*      **North Hawaii Community Hospital  
Kamuela, HI**  
January 2011 – February 2013  
Additional administrative responsibility for Facility Operations

*Vice President  
Clinical & Support Services*      **North Hawaii Community Hospital  
Kamuela, HI**  
July 2009 – January 2011

*Sr. Vice President & Administrator*      **North Hawaii Community Hospital  
Kamuela, HI**  
July 2007 – July 2009

*Vice President  
Clinical &  
Support Services*

**North Hawaii Community Hospital  
Kamuela, HI**

April 2007 – July 2007

- Responsibilities identical as Assistant Vice President with addition of administrative oversight for:
  - Rehabilitation Services
  - Cardiopulmonary Services
  - Clinical Laboratory Services
  - Community Wellness Program
  - Physician Clinics

*Assistant  
Vice President*

**North Hawaii Community Hospital  
Kamuela, HI**

November 2002 – April 2008

- Responsibilities identical as Director of Project & Business Development with addition of administrative oversight for:
  - Environmental Services: Facilities/Engineering/Housekeeping
  - Food and Nutritional Services
  - Radiology

*Director of Project  
& Business  
Development*

**North Hawaii Community Hospital  
Kamuela, HI**

October 1998 – November 2002

- Manage projects as directed by Chief Executive Officer
  - Lucy Henriques Medical Center Merger
  - Revenue Bond Initiative
  - Telemedicine Projects
  - Business Development (Master Planning, Land Acquisition, Contracts, Program Development)

*Director of Clinical  
and Diagnostic  
Services*

**North Hawaii Community Hospital  
Kamuela, HI**

January 1996 - December 1997

- Oversaw the successful development, startup, and continued operations of the following departments with a yearly operational budget of \$9.2 million:
  - Laboratory/Pathology Services
  - Pharmacy Services
  - Cardiopulmonary Services
  - Imaging Services
  - X-Ray, Nuclear Medicine, CAT Scan, Ultrasound
  - Rehab Services-Physical, Occupational, and Speech Therapy
  - Provided strategic leadership for NHCH to participate in a statewide Telehealth and Telemedicine network.
  - Negotiated Spiral CT Scanner acquisition at a 49% discount equal to \$655,000 savings.

***Department  
Manager***

**Hoag Memorial Hospital Presbyterian  
Newport Beach, CA**

March 1990 - April 1992

- Recruited to assist in design/development and to oversee construction of the Hoag Cancer Center in addition to managerial responsibilities of the Radiation Oncology Department.
- Planned and developed annual operating and capital budgets.
- Achieved full compliance with JCAHO survey.

***Department  
Manager***

**Fresno Community Hospital and Medical Center  
Fresno, CA**

October 1988 - February 1990

- Performed statistical analysis of budget figures, census, employee personnel files, and cost containment for the purpose of providing accurate reports to administration.
- Planned and developed annual operating and capital budgets.
- Developed, marketed, and initiated High Dose Rate Remote Afterloader program.
- Developed recruitment and retention plan for staff.
- Achieved full compliance with JCAHO survey.

***Chief Technologist/  
Supervisor***

**Fresno Community Hospital and Medical Center  
Fresno, CA**

January 1985 - September 1988

- Responsible for all procedures in treatment area; resource person for staff technologists.
- Trained and oriented staff technologists.
- Responsible for development of new techniques and research projects.
- Responsible for quality management and cost containment.
- Promoted to Department Manager

***Radiation  
Oncology  
Technologist***

**Fresno Community Hospital and Medical Center  
Fresno, CA**

January 1981 - January 1985

- Staff Technologist
- Promoted to Department Supervisor

**Radiation Oncology Center  
Sutter Community Hospitals  
Sacramento, CA**

September 1979 - December 1980

- Staff Technologist

**EDUCATION and CERTIFICATIONS**

**Associate of Science, Radiologic Technology**  
Kapiolani Community College  
Honolulu, HI

**Board Certified Radiation Therapy Technologist**  
Sutter Community Hospital  
Sacramento, CA

**COMMITTEES/ACTIVITIES**

**Board of Regents - University of Hawaii (2015 – present)**

**State Health Planning and Development Agency (SHPDA)**

- Statewide Health Coordinating Council (2001-2009)  
(2011-2015)
- Hawaii County Subarea Health Planning Council (2002-2010)  
(2011-2015)
- Certificate of Need Review Panel (2011-present)

**Waimea Community Association – Board of Directors (2012-2015)**

**Mayor’s Health Sustainability Task Force (2010-present)**

**Hawaii Island Healthcare Alliance (2007-present)**

- Steering Committee

**State of Hawaii Workforce Development Council Board (2011-2015)**

**Hawaii County Workforce Investment Board (2007-2015)**

- Chair

**Healthcare Association of Hawaii (2012 – 2014)**

- Government Relations Committee

**REFERENCES**

Furnished upon request