

EDUCATION

Masters in Social Work, Boston University, Boston, MA
 Emphasis: Youth/Adolescents, Children and families, LGBTQ, Trauma, Group Work Certification
 Awards received: Graduate Research Assistant Scholarship Program, MAASWG Herb Schneider Memorial Group
 Work Student of the Year, and Mary Louise Dillon Scholarship
 Active Student Organization and ALANA Member; GPA: 3.93

Bachelor of Arts in Kinesiology, College of William and Mary, Williamsburg, VA
 Teaching Certification in Health and Physical Education K-12; Kinesiology Club and Student Athletic Advisory
 Council Member; Dean's List; GPA: 3.18 overall, 3.46 major

WORK HISTORY

HINA MAUKA, Kaneohe, Hawaii

Manager of Adult Services November 2014 – Present

- Oversee operations of Residential and Outpatient services, as well as, Ke Alaula program at the Women's Community Correctional Center.
- Review staff performance and productivity, address disciplinary issues, and provide improvement plans.
- Supervise, hire, and train new employees to be in compliance with performance standards.
- Contribute to program development by planning, recommending, and implementing new service programs.
- Evaluate current programs and suggest improvements consistent with agency mission.
- Assure compliance with provisions of contracts.
- Develop and administer programs in compliance with contracts and funding sources.

Clinical Team Leader, August 2014 – November 2014

- Provided weekly group supervision and on-going guidance and training to multidisciplinary team.
- Coordinated and facilitated trainings on program culture, values, and required documentation.
- Evaluated, monitored, and enhanced staff and intern delivery of clinical services and productivity.
- Assigned cases to staff and monitored caseloads.
- Executed quality assurance standards to ensure proper record keeping and documentation.
- Coordinated services and facilitated communication between Counselors, Treatment Associates, Medical, Intake, and Clinical Administration.

Intake Coordinator, March 2014 – November 2014

- Completed substance abuse screenings, assessments, admissions, and orientation process for clients with substance use and co-occurring disorders.
- Collaboratively developed and implemented biopsychosocial evaluation process for clients with signs and symptoms of co-occurring disorders.
- Coordinated initial insurance requests and case management referrals based on client needs.
- Provided informal clinical supervision to staff and interns, as requested.

THE HOME FOR LITTLE WANDERERS, Dorchester, Massachusetts

Clinical Coordinator, May 2013 – February 2014

- Provided weekly individual/group supervision and on-going guidance and training to multidisciplinary team.
- Coordinated and facilitated trainings on program culture, values, billing system, and required paperwork.
- Evaluated, monitored, and enhanced staff and intern delivery of clinical services and productivity.
- Assigned cases to staff and monitored caseloads.
- Executed quality assurance standards to ensure proper record keeping and documentation.

In-Home Therapy Clinician, October 2011 – May 2013

- Performed family-centered, strength-based, culturally aware assessments, treatment plans, interventions, and aftercare plans utilizing a co-clinician model and following provisions of Child Behavioral Health Initiative.

- Assessed and addressed with families presenting issues, including, but not limited to, family communication, parenting skills, acculturation issues, substance use, and past trauma.
- Connected families to community resources, helped families develop skills to navigate social service systems, and enhanced families' advocacy skills.
- Effectively tracked and captured work in the billing system and paper files to meet productivity expectations and utilization review standards.
- Provided on-call coverage to provide crisis management support and activation of existing safety plans.
- In contributing to a positive learning environment, provided secondary supervision to interns and participated in peer-to-peer consultations with co-clinicians and co-workers.
- Participated in creating Voices of Language and Culture to expand support and resources to clinicians and families, reduce cultural barriers, and increase cultural competency in the work.

BOSTON UNIVERSITY SCHOOL OF SOCIAL WORK ONLINE MSW, Boston, Massachusetts

Section Instructor: Alcoholism and Drug Abuse: Assessment and Treatment, October 2013– Present

Racial Justice and Cultural Oppression, July 2014 - Present

- Facilitated 7-week course consisting of 10-15 MSW students and moderated online discussion.
- Participated in weekly teaching team teleconference to plan for live classroom and report on student progress
- Assessed student performance, provided feedback on performance, and made referrals as needed.

Regional Advisor, January 2015– Present

- Provided guidance around learning needs and mad referrals for resources as appropriate.
- Worked collaboratively with students to facilitate in planning for field internships.
- Served as liaison between the School and the filed agency.
- Consulted with student and field instructor about assignments, learning contract, and evaluation.

GANDARA, Dorchester, Massachusetts

Clinical Supervisor/Consultant, May 2013 – October 2013

- Provided clinical group supervision to an expanding staff at a start up branch for In-Home Behavioral Services. Assisted in the development of program values and mottos.

LA ALIANZA HISPANA, Roxbury, Massachusetts

Clinician, August 2010 – February 2013

- Performed clinical intake and assessments while evaluating the client's needs to identify appropriate treatment modality.
- Developed comprehensive treatment plans based on client's strengths, needs, and motivation level.
- Conducted individual, couples, family and group psychotherapy for mental health issues and contemporary social problems such as substance abuse, domestic violence, homelessness, and sexual orientation.
- Provided supportive case management services for clients manifesting moderately complex psychological problems who require multiple services.
- Insured coordination of care for client by communicating and collaborating with various service providers.
- Provided secondary supervision to interns and paraprofessional co-workers covering concerns around group facilitation, outpatient therapy, career development, and case management.
- Participated in development of the organization's strategic plan.

BOSTON UNIVERSITY CLINICAL DEPARTMENT, Boston, Massachusetts

Research Assistant, June 2009 – July 2010

- *Latino Re-entry Program*: Conducted literature reviews and quarterly reports; assisted in selection and implementation of interventions; designed and improved data collection tool and translated into Spanish; trained staff on data collection tool and procedures.
- *Voces Boricuas*: Collected data through structured interviews in Puerto Rico; cleaned and entered data using SPSS; assisted with application for new grant proposal (score: 35).
- *Publication 2010*: Co-authored book chapter with Luz López, PhD, MPH, LCSW; *En Dos Culturas*: Group Work with Latino Immigrants and Refugees, In G. L. Grief (Ed.) *Group work with populations at risk*.
- *Conference Presentation*: "El uso de drogas y la anestesia de caballo (xylazine) en Puerto Rico: Implicaciones para la prevención del VIH, la salud pública y la práctica del trabajo social." Presented on March 5th, 2010, at Conferencia Hallazgos de Investigación sobre el Uso de Drogas en Puerto Rico held at Universidad Interamericana, Rio Piedras, Puerto Rico.

PROFESSIONAL TRAINING

LOUIS D. BROWN PEACE INSTITUTE, Dorchester, Massachusetts

Social Work Intern, September 2009 – May 2010

- Provided clinical, case management, advocacy, and outreach services to survivors of homicide.
- Developed curriculum and co-facilitated weekly adult survivor support group.
- Co-lead case consultation meetings with other service providers.
- Conducted home visits working with families as part of a team approach.
- Attended community meetings with collateral agencies and providers.

JORDAN BOYS AND GIRLS CLUB, Chelsea, Massachusetts

Social Work Intern, September 2008 – May 2009

- Provided clinical services in milieu setting to children and youth, 6 – 18 year-olds, and parents.
- Co-facilitated activity groups focusing on the development of social skills, empowerment building, leadership development, and conflict resolution; Assisted teens in initiating a Gay-Straight Alliance group.

PROFESSIONAL AFFILIATIONS

HAWAI'I ADVISORY COMMISSION ON DRUG ABUSE AND CONTROLLED SUBSTANCES

Co-Chair, January 2020 - present; Member 2017 – present

ALI'I PUAHI CIVIC CLUB

Member, February 2016 – Present

AIEA COMMUNITY ASSOCIATION

Member, October 2014 – Present

BOSTON UNIVERSITY SCHOOL OF SOCIAL WORK ALUMNI ASSOCIATION

Steering Committee member, 2010-2014; Board member, 2010-present

INTERNATIONAL ASSOCIATION FOR SOCIAL WORK WITH GROUPS

Secretary, September 2011- 2013; Board Member, Communications Committee 2010-2011

NATIONAL ASSOCIATION OF SOCIAL WORKERS, Member, 2009 - present
