

TERRINA G. WONG

EDUCATION

- M.A. Education, University of Hawai'i at Manoa, Honolulu, Hawai'i
- B.A. French, Mills College, Oakland, California
- Professional Designation in Personnel Management, University of California at Los Angeles
- Sweetbriar (Virginia) Junior Year Abroad in France (Tours and Paris)

ACCREDITATION AND CERTIFICATIONS

- Accredited Representative, Department of Justice, Office of Legal Programs
- United States Committee for Refugees and Immigrants (USCRI) certifications for Matching Grant and Reception & Placement Programs for refugees and human trafficking victims

AWARDS

- 2016 Spark of Hope Award of the Interfaith Alliance of Hawaii for inspiring work in the community with the disenfranchised
- Small Business Administration 2014 Home-Based Business Champion, State of Hawai'i, for work with small entrepreneurs

PROFESSIONAL EXPERIENCE

**Interim Deputy Director and Director of Immigration Services
Pacific Gateway Center
723-C Umi Street, Honolulu, Hawaii 96819
August 2012 to Present**

July 2020 to present

- Supervise social services programs to include initiatives supporting immigrants, refugees, low-income and human trafficking victims, refugee resettlement, employment, and self-sufficiency programs.
- Direct immigration services program with applications and submissions by immigrant clients to the United States Citizenship and Immigration Services (USCIS) related to citizenship and naturalization, adjustment of status (green card), family reunification, asylum, replacement of documents, Deferred Action for Childhood Arrivals (DACA), fee waivers, Declaration of Self-Sufficiency, affidavits, among other services.
- Write federal, state, city/county and private foundation grants to support programs and initiatives.
- Monitor PGC's Hawai'i Language Bank on programs requiring interpretation and translation in more than 25 languages for the community to ensure language access for the limited-English proficient community.
- Assist with supervision of PGC employees, as required, to ensure effective communication, enforcement of policies, organizing events that promote collegiality, 'ohana, and a productive work environment.
- Represent Pacific Gateway Center in leadership roles on immigration issues, e.g., Interim Chair of the Language Access Advisory Council, Language Ad Hoc Committee of the Hawaii Coalition of Immigrant Rights, and Co-Chair of the Interagency Council for Refugees and Immigrants

Director of Immigration Services, Pacific Gateway Center

August 2017 to June 30, 2020 as a Volunteer

- Establish low-income immigration legal services program and case management system
- Assist individuals and families who might otherwise not be able to afford such services, with immigration and naturalization matters, including representation before the US Citizenship and Immigration Services and the Department of State
- Interview clients to determine whether immigration relief is available
- Provides assistance with family-based immigration visas, naturalization, waivers, asylum, temporary status renewal, victims of crimes, affidavits of support, DACA and DACA renewal, among others

Deputy Director of Social Services, Education & Training, Pacific Gateway Center (PGC)

August 2012 to July 2017

- Direct and supervise education and training programs including English-as-a Second Language and citizenship programs for immigrant/refugee populations including curriculum development and teaching; and beginning farmers training
- Act as community resource and give presentations and support to local K-12 schools and universities on global priorities, e.g., social justice programs for the disenfranchised
- Coordinate data compilation and evaluation on government-funded programs for analysis and write subsequent quarterly, semi-annual and annual reports on findings and outcomes; facilitate federal site monitoring visits
- Write federal, state, city/county and private foundation grants to support programs and initiatives
- Supervise PGC's Hawai'i Language Bank on programs requiring interpretation and translation in more than 25 languages for the community to ensure language access to limited-English proficient persons
- Contribute as a member of the Language Access Advisory Council

Program and Outreach Specialist, Wo International Center, Punahou School, Honolulu, Hawai'i

1601 Punahou Street, Honolulu, Hawaii 96822

January 2001 – August 2012

Programs for teachers:

- Promote, initiate, implement, and oversee annual institutes for educators from throughout the Asia-Pacific region to provide teachers with strategies that address positive change in schools
- Oversee the Global Village Initiative – a partnership with the Hawai'i State Department of Education to provide immersive year-long professional development to DOE world history teachers based on themes in world history, world cultures and global issues leading to the creation of statewide model curriculum
- Serve as global resource specialist for integrating global perspectives into the curriculum by supporting teachers with text, online, community resources, and primary sources as well as creating cross-curricular programs with global themes

Programs for students:

- Supervise and coordinate the annual Pan Pacific Program (four-week summer English language immersion program) for approximately 40 international students at Punahou School that includes working with faculty, staff, host families and community organizations
- Oversee annual middle school student exchange program with partner school in Japan
- Develop and implement classroom activities and programs with global themes that support and enrich curriculum
- Design and install student and Wo International Center art exhibitions related to world cultures
- Co-advise student club, Student World Leaders (also known as Model U.N.)
- Assist in the coordination of the Language and Culture in the Elementary School (LACES) involving about over 100 students in second language learning enrichment program after school

Director of Development, Hanahau‘oli School
1922 Makiki Street, Honolulu, Hawai‘i 96822
July 2017 – June 2020

- Direct all advancement activities including all fund development, fostering enduring relationships with all constituents of the school
- Coordinate and execute all fundraising activities to include the annual fund campaign, foundation and corporate giving, major gift cultivation, stewardship and solicitation
- Oversee special events, donor relations, capital campaign and endowment initiatives, and planned giving programs
- Oversee and monitor external publications including biannual school magazine, brochures, news releases, website and social media
- Supervise advancement team
- Maintain school archives

Associate Director of Programs, Hawai‘i Association of Independent Schools, Honolulu, Hawai‘i
1585 Kapiolani Boulevard, Suite 1212, Honolulu, Hawai‘i 96814
October 1993 – January 2001

- Direct the Pacific Basin Consortium of 200 member schools throughout the Asia-Pacific region that included leadership, promotion, and implementation of three biennial three-day Pacific Basin Conferences (1996, 1998, and 2000) focusing on teacher professional development on global education, networking and collaboration
- Create and implement statewide professional development programs for teachers in independent schools

COMMUNITY LEADERSHIP

- **Language Access Advisory Council, State of Hawai‘i -- Office of Language Access (2014 to present)**
Interim Chair of the Governor-appointed Advisory Council that provides centralized oversight, coordination, and technical assistance to State agencies and organizations that receive state funding, regarding the implementation requirements of Hawai‘i’s Language Access Law; active committee member of strategic planning and conference planning
- **Language Access Ad Hoc Committee of the Hawai‘i Coalition for Immigrant Rights (2020 to present)**
Chair of committee to develop initiatives in awareness and education; access to services/building capacity; advocacy; equity for all; and data for decision making to ensure language access
- **Interagency Council for Refugees and Immigrants**
Co-Chair of this council comprised of social service agencies, non-profits, and government agencies that service the foreign-born in Hawai‘i
- **Chamber Music Hawaii (2018 to present)**
Secretary of the Board of Directors; member of the Development and Artistic Program Committees
- **Friends of the East-West Center (2004 to 2017)**
Board Member; Served as Vice-President of the Board and Chair of the ‘Ohana Committee providing hosting experiences to international graduate students at the East-West Center
- **Hanahau‘oli School (1999 to 2017)**
Trustee of the school since 1999; Co-Chair of the RGP Endowment Initiative (2012-2013) yielding \$3.5 million that doubled the School’s endowment fund; former Board Secretary, Chair of the Committee on Trustees; Chair of the Mission and Governance Committee for 2010 and 2017 WASC (Western Accreditation of Schools and Colleges); Leadership roles in the 70th, 75th, and 80th school anniversary galas and direct the 2018 Centennial celebration
- **Alliance française of Hawai‘i (1985 to 2020)**
Board Member and Chair of Education Committee and oversees the scholarship program. Current director of its biannual French Immersion Days; chaired fundraisers for scholarships and created arts programs (music and visual arts) for the community promoting French language and culture; served as bilingual secretary

SELECT COMMUNITY VOLUNTEER ACTIVITIES

- **Punahou School.** Advisor and chaperone, National Academic WorldQuest Competition in Washington DC, 2005, 2008, 2010 – 2012; 2015 – 2017 Presenter to students of American studies on immigration and refugee resettlement as part of the Weinberg “Educating the Heart” program
- **East West Center.** Coordinator, International Education Week: elementary school program, 2002-2004; 2016 to present; hosted East-West Center students from China, Egypt, India, Japan, Nepal, and Thailand.
- **Independent Schools Associations.** Presenter, National Association of Independent Schools in 1996 and 2002; Featured speaker, Independent Schools Association of the Southwest in 2001.
- **Schools, conferences, workshops.** Presenter on PGC work related to refugee, human trafficking and immigration and refugee resettlement