

DAVID Y. IGE
GOVERNOR



DEPT. COMM. NO. 416

JADE T. BUTAY
DIRECTOR

Deputy Directors
LYNN A.S. ARAKI-REGAN
DEREK J. CHOW
ROSS M. HIGASHI
EDWIN H. SNIFFEN

STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
869 PUNCHBOWL STREET
HONOLULU, HAWAII 96813-5097

IN REPLY REFER TO:

February 1, 2021

The Honorable Ronald D. Kouchi
President and Members of the
Senate
Thirty-First State Legislature
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki
Speaker and Members of the House of
Representatives
Thirty-First State Legislature
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear Senate President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting a copy of the Transfer of Operating Funds Report and a copy of the Transfer of Positions Report as required by Sections 23 and 24 of Act 5 (19), as amended by Act 7 (20), and Act 9 (20).

In accordance with HRS 93-16, I am also informing you that the report may be viewed electronically at: <https://hidot.hawaii.gov/library/reports/reports-to-the-legislature/>

Sincerely,

A handwritten signature in black ink, appearing to read "Jade T. Butay".

JADE T. BUTAY
Director of Transportation

Attachments

c: Craig K. Hirai, Director of Finance

Section 23 of Act 5, SLH 2019, as amended, Transfer of Operating Funds

Date of transfer	Amount of the transfer	Program ID from which funds were transferred	Program ID to which funds were transferred	Impact to the program ID the funds are transferred from	Detailed explanation of the public purposes served by the transfer of resources
1/27/2021	\$ 47,789	TRN501/DC	TRN561/DG	Human Resources Assistant III, position number 10503, will be transferred from Oahu district to Kauai district. There will be no impact to Oahu district as there is another Human Resources Assistant III, position number 10453, providing adequate human resources functions to the Oahu district.	This position is essential to support the human resources functions of the District, processing confidential and time-sensitive information.

Date of transfer	Position transferred	Program from which the position was transferred	Program to which the position was transferred	Responsibilities of the position prior to transfer	Responsibilities of the position after the transfer	Manner in which the transfer maximizes the utilization of personnel resources and staff productivity
1/27/2021	Human Resources Assistant III, Position Number 10503	Office Services at Oahu district (TRN501/DC)	Office Services a Kauai district (TRN561/DG)	Provide the necessary support of the District's Human Resources functions to the Oahu District.	Provide the necessary support of the District's Human Resources functions to the Kauai District.	Transferring Human Resources Assistant position will bring the level of staffing in-line with the other District Offices.