
SENATE CONCURRENT RESOLUTION

REQUESTING ALL EXECUTIVE BRANCH DEPARTMENTS AND ATTACHED AGENCIES TO INFORM THE SENATE AND HOUSE OF REPRESENTATIVES WHEN IMPLEMENTING THEIR PLANS AND PROCEDURES RELATING TO THE COVID-19 PANDEMIC.

1 WHEREAS, the World Health Organization has declared
2 COVID-19 to be a pandemic; and
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4 WHEREAS, the Centers for Disease Control and Prevention is
5 implementing its pandemic preparedness and response plans and
6 working on multiple fronts, including providing specific
7 guidance on measures to prepare communities to respond to local
8 spread of the virus that causes COVID-19; and
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10 WHEREAS, there is an abundance of pandemic guidance
11 developed in anticipation of an influenza pandemic that is being
12 adapted for a potential COVID-19 pandemic; and
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14 WHEREAS, current Centers for Disease Control and Prevention
15 pandemic planning considerations include:
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17 (1) Disease severity in the community where a business is
18 located;
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20 (2) Impact of disease on employees that are vulnerable and
21 may be at higher risk for COVID-19 adverse health
22 complications, including informing employees that some
23 people may be at higher risk for severe illness, such
24 as older adults and those with chronic medical
25 conditions;
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27 (3) Preparing for possible increased numbers of employee
28 absences due to illness in employees and their family
29 members and dismissals of early childhood programs and



- 1 K-12 schools due to high levels of absenteeism or
2 illness;
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- 4 (4) Encouraging employers with more than one business
5 location to provide local managers with the authority
6 to take appropriate actions outlined in their business
7 infectious disease outbreak response plan based on the
8 condition in each locality;
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- 10 (5) Coordinating with state and local health officials for
11 all businesses so that timely and accurate information
12 can guide appropriate responses in each location where
13 their operations reside;
- 14
- 15 (6) Encouraging all employers to be ready to implement
16 strategies to protect their workforce from COVID-19,
17 while ensuring continuity of operations, including
18 encouraging sick employees to stay home, the practice
19 of respiratory etiquette and hand hygiene, and the
20 routine cleaning of commonly used areas;
- 21
- 22 (7) Identifying possible work-related exposure and health
23 risks to employees;
- 24
- 25 (8) Reviewing human resources policies to make sure that
26 policies and practices are consistent with public
27 health recommendations and existing state and federal
28 workplace laws;
- 29
- 30 (9) Exploring whether policies and practices can be
31 established to increase the physical distance among
32 employees and between employees and others in the
33 workplace, if state and local health authorities
34 recommend the use of social distancing strategies,
35 including telecommuting and teleconferencing;
- 36
- 37 (10) Encouraging businesses to identify essential business
38 functions, essential jobs or roles, and critical
39 elements within supply chains required to maintain
40 business operations;
- 41



- 1 (11) Requesting businesses to set up authorities, triggers,
2 and procedures for activating and terminating a
3 business' infectious disease outbreak response plan,
4 altering business operations, and transferring
5 business knowledge to key employees;
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- 7 (12) Urging businesses to plan to minimize exposure between
8 employees and between employees and the public, if
9 public health officials call for social distancing;
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- 11 (13) Asking businesses to establish a process to
12 communicate information to employees and business
13 partners on a business' infectious disease outbreak
14 response plan and the latest COVID-19 information;
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- 16 (14) Whether early childhood programs and K-12 schools
17 should be dismissed, particularly if COVID-19 worsens;
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- 19 (15) How local conditions will influence the decisions that
20 public health officials make regarding community-level
21 strategies;
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- 23 (16) Canceling non-essential business travel to additional
24 countries per travel guidance by the Centers for
25 Disease Control and Prevention;
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- 27 (17) Travel restrictions enacted by other countries that
28 may limit the ability of employees to return home if
29 they become sick while on travel status;
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- 31 (18) Canceling large work-related meetings or events; and
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- 33 (19) Engaging state and local health departments to confirm
34 channels of communication and methods for
35 dissemination of local outbreak information; now,
36 therefore,
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38 BE IT RESOLVED by the Senate of the Thirtieth Legislature
39 of the State of Hawaii, Regular Session of 2020, the House of
40 Representatives concurring, that all executive branch
41 departments and attached agencies are requested to inform the



1 Senate and House of Representatives when implementing their
2 plans and procedures relating to the COVID-19 pandemic; and

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4 BE IT FURTHER RESOLVED that all state departments and
5 attached agencies are requested to inform the President of the
6 Senate and members of the Senate and Speaker of the House of
7 Representatives and members of the House of Representatives when
8 adjusting or deviating from normal operating procedures, such as
9 reduced hours, telecommuting, or cancellation of public
10 meetings; and

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12 BE IT FURTHER RESOLVED that all state departments and
13 attached agencies are requested to communicate all new
14 procedures being implemented and include the start and end dates
15 of the new procedures; and

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17 BE IT FURTHER RESOLVED that certified copies of this
18 Concurrent Resolution be transmitted to the Governor and all
19 executive branch departments and attached agencies.
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