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# A BILL FOR AN ACT

RELATING TO HUMAN SERVICES.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1           SECTION 1. The legislature finds that there are many  
2 opportunities for securing grants from both public and private  
3 sources that could be used to support the health and well-being  
4 of individuals, families, and communities in the State. The  
5 legislature also finds that applying for grants can be time-  
6 consuming and complex. These challenges make it difficult for  
7 agencies like the department of human services and department of  
8 health to successfully apply for and obtain grant moneys,  
9 especially when the agencies lack technical expertise in grant  
10 writing. Additionally, failure to accurately interpret the  
11 details of grant requirements may lead to problematic compliance  
12 issues. The legislature believes that the department of human  
13 services and department of health would be better positioned to  
14 take advantage of grant opportunities if each department had  
15 dedicated individuals responsible for the application for and  
16 management of grant opportunities and the development of a grant  
17 program.



1           The purpose of this Act is to establish within the  
2 department of human services and department of health a two-year  
3 pilot project authorizing each department to establish one  
4 three-year full-time temporary exempt position to support a  
5 grant development program and contract with an individual to  
6 serve as a capture manager, to secure grant and other funding  
7 opportunities for each department.

8           SECTION 2. (a) The department of human services may  
9 establish one three-year full-time temporary exempt position and  
10 contract the services of an individual to serve as a capture  
11 manager for the department.

12           (b) The three-year full-time temporary exempt position  
13 shall:

- 14           (1) Develop internal capacity for grant identification,  
15 application, and management;
- 16           (2) Support grants successfully awarded to the department  
17 of human services; and
- 18           (3) Develop a sustainability plan to support a robust  
19 grant development program within the department.

20           (c) The capture manager shall:



- 1 (1) Serve as a dedicated grant writer for the department  
2 of human services;
- 3 (2) Be responsible for applying for grants and other  
4 funding sources available from the public and private  
5 sectors; and
- 6 (3) Manage all grants successfully secured.
- 7 (d) The department of human services shall submit reports  
8 to the legislature no later than twenty days prior to the  
9 convening of the regular sessions of 2020 and 2021. The reports  
10 shall include:
- 11 (1) A list of grant or funding opportunities sought or  
12 applied for;
- 13 (2) A list of grants awarded and funding received; and
- 14 (3) Any recommendations or proposed legislation.

15 SECTION 3. There is appropriated out of the general  
16 revenues of the State of Hawaii the sum of \$ or so much  
17 thereof as may be necessary for fiscal year 2019-2020 and the  
18 same sum or so much thereof as may be necessary for fiscal year  
19 2020-2021 to contract the services of a dedicated capture  
20 manager for the department of human services.



1 The sums appropriated shall be expended by the department  
2 of human services for the purposes of this Act.

3 SECTION 4. There is appropriated out of the general  
4 revenues of the State of Hawaii the sum of \$ or so much  
5 thereof as may be necessary for fiscal year 2019-2020 and the  
6 same sum or so much thereof as may be necessary for fiscal year  
7 2020-2021 for the establishment of one full-time equivalent  
8 (1.00 FTE) temporary exempt position to support the grant  
9 development pilot project established by this Act.

10 The sums appropriated shall be expended by the department  
11 of human services for the purposes of this Act.

12 SECTION 5. (a) The department of health may establish one  
13 three-year full-time temporary exempt position and contract the  
14 services of an individual to serve as a capture manager for the  
15 department.

16 (b) The three-year full-time temporary exempt position  
17 shall:

18 (1) Develop internal capacity for grant identification,  
19 application, and management;

20 (2) Support grants successfully awarded to the department  
21 of health; and



- 1           (3) Develop a sustainability plan to support a robust
- 2           grant development program within the department.
- 3           (c) The capture manager shall:
- 4           (1) Serve as a dedicated grant writer for the department
- 5           of health;
- 6           (2) Be responsible for applying for grants and other
- 7           funding sources available from the public and private
- 8           sectors; and
- 9           (3) Manage all grants successfully secured.
- 10          (d) The department of health shall submit reports to the
- 11 legislature no later than twenty days prior to the convening of
- 12 the regular sessions of 2020 and 2021. The reports shall
- 13 include:
- 14          (1) A list of grant or funding opportunities sought or
- 15          applied for;
- 16          (2) A list of grants awarded and funding received; and
- 17          (3) Any recommendations or proposed legislation.

18          SECTION 6. There is appropriated out of the general

19 revenues of the State of Hawaii the sum of \$            or so much

20 thereof as may be necessary for fiscal year 2019-2020 and the

21 same sum or so much thereof as may be necessary for fiscal year



1 2020-2021 to contract the services of a dedicated capture  
2 manager for the department of health.

3 The sums appropriated shall be expended by the department  
4 of health for the purposes of this Act.

5 SECTION 7. There is appropriated out of the general  
6 revenues of the State of Hawaii the sum of \$ or so much  
7 thereof as may be necessary for fiscal year 2019-2020 and the  
8 same sum or so much thereof as may be necessary for fiscal year  
9 2020-2021 for the establishment of one full-time equivalent  
10 (1.00 FTE) temporary exempt position to support the grant  
11 development pilot project established by this Act.

12 The sums appropriated shall be expended by the department  
13 of health for the purposes of this Act.

14 SECTION 8. The appropriations authorized by section 4 and  
15 section 7 of this Act shall not lapse at the end of the fiscal  
16 biennium for which the appropriation is made; provided that all  
17 moneys from the appropriation unencumbered as of June 30, 2022,  
18 shall lapse as of that date.

19 SECTION 9. This Act shall take effect on July 1, 2019, and  
20 shall be repealed on June 30, 2022.

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**Report Title:**

DHS; DOH; Grant Writing; Capture Manager; Appropriations; Grant Development Program

**Description:**

Authorizes the Department of Human Services and the Department of Health to contract the services of dedicated capture managers responsible for securing grant and other funding opportunities for each department; authorizes the Department of Human Services and the Department of Health to establish a three-year full time temporary exempt position to support the grant development program. Appropriates funds. Repeals 6/30/2022. (SD1)

*The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.*

