

Kathi Calles

aka **Kathi K. Fujii**

Work experience April 2018-Present

The Judiciary
Supervisor: Dwight Sakai
777 Punchbowl Street, First Floor
Honolulu, HI 96813

Program Specialist

Manages and evaluates various substance abuse assessment/treatment contracts as well as statewide drug testing cups and drug confirmations. Participates in various working groups within and outside of the Judiciary. Organizes and provides training to the probation officers on recent and current topics relating to the substance abuse field. Evaluates contracted and non-contracted treatment programs and provides feedback/education to areas that need to be improved. Perform other duties as required

March 2013-April 2018

The Judiciary
Supervisor: Cheryl Inouye
777 Punchbowl Street, Second Floor
Honolulu, HI 96813

Probation Supervisor

Plans, organizes, coordinates, and reviews the social work services of an operational unit. Supervises a group of probation officers who provides direct casework services with clients in the criminal justice system. Participate in the planning projects to line staff to enhance their professional knowledge and efficiency as a probation officer. Train new probation officers to the policy and procedures of the agency. Perform other duties as required.

September 2005-March 2013

The Judiciary
Supervisor: Jean Oshiro
777 Punchbowl Street, Second Floor
Honolulu, HI 96813

Senior Probation Officer

Provided intensive case work and related services with the most complex cases with a wide range of psycho-social problems, and may concurrently supervise a small group of less experienced social workers; provided services for the full range of cases within the scope of the department's programs; conducted field visits, and performed other duties as required. Completed formal court reports, attended court hearings, and monthly supervision meetings with the supervisor. Completed required assessments related to the defendant's probation status.

August 2003-August 2005

Hina Mauka
Supervisor: Alan Johnson
45-845 Po'okela Street
Kaneohe, Hawaii

Contracts Manager

Provided management to the Department of Human Services (DHS) Monitoring and Assessment Program and the U.S. Probation and Pretrial programs. Maintained and monitored client files and assessments through the contract requirements. Provided on-going training for DHS social workers and new hires on the procedures used in the contract for obtaining assessments and monitoring and procedures used to overcome problems within the system. Monitored and developed a positive working relationship with all referral sources. Responsible for supervising staff to the policies and procedures for conducting assessments, drug testing, and the reporting process. Supervised and supported the staff assigned to the DHS and Federal Contract.

April 2002-July 2003

Hina Mauka
Supervisor: William Mousser
94-216 Farrington Highway
Waipahu, Hawaii 96789

Senior Substance Abuse Counselor

Supervised other substance abuse counselors. Conducted individual and group counseling sessions. Provided education, task, and skill building techniques to the clients. Maintained effective communication by writing letters and reports to contracting and referring agencies. Responded to crisis managements as needed on a case-by-case basis. Conducted treatment team meetings while Clinical Supervisor was absent. Provided initial treatment plans, discharge plans, case management, and referrals to other agencies for each client. Abided by the Code of Ethics and Hina Mauka's policy and procedures. Maintained culture sensitivity with each client.

July 2001-April 2002

Hina Mauka
Supervisor: William Mousser
94-216 Farrington Highway
Waipahu, Hawaii 96789

Substance Abuse Counselor

Provided individual and group counseling sessions to substance abuse clients, some dual diagnosed. Conducted education, task, and skill building classes to educate the clients in regards to the disease concept. Created individualized treatment plans with target and goal dates. Provided treatment plan reviews and discharge planning to all clients. Effectively communicated via telephone or letters to various referral sources. Used various counseling techniques with resistant clients. Provided case management with all clients, including referring clients to the appropriate level of care or the client's needs. Participated in in-service training to gain more knowledge/insight as a substance abuse counselor.

November 2000-July 2001

Child and Family Services
Supervisor: Patty Johnson
200 North Vineyard
Honolulu, Hawaii 96813

Family Development Specialist

Conducted family and child development assessments with standardized assessment instruments. Developed and implemented Individual Family support plan with measurable objectives. Worked with individual and family according to the service needs and outreach. Performed administrative tasks related to the caseload, such as correspondence, reports, maintaining of case records, and agency-wide data recording.

May 2000-November 2000

Hina Mauka
Supervisor: William Mousser
94-216 Farrington Highway
Waipahu, Hawaii 96789

Intake Coordinator

Evaluated potential substance abuse clients in the screening process utilizing a bio-psycho-social assessment to determine each client's need for treatment and level of motivation and make recommendations for appropriate level of care. Maintained relationships and communicated with referral sources regarding prospective clients to ascertain treatment history/goals. Coordinated with insurance/case management offices for approval of care reimbursement for clients.

June 1999-December 1999

Salvation Army Family Treatment Services
Supervisor: Pamela Hasse
845 22nd Avenue
Honolulu, Hawaii 96816

Intake Coordinator

Screened clients/applicants to determine eligibility for services, administered client applications and screened interviews, facilitated client's admission to the appropriate level of care utilizing the American Society of Addiction Medicine (ASAM) criteria. Maintained effective communication with contracting and referring agencies through telephone contacts, letters, and reports. Provided pre-admission case management services. Maintained accurate documentation of all screenings, applications, admissions, and referrals, including reasons for acceptance and rejection.

Education

Honolulu Community College

Honolulu, Hawaii

Associate of Arts in Liberal Arts

University of Hawaii at Manoa

Honolulu, Hawaii

Bachelor of Arts in Psychology

Chaminade University

Honolulu, Hawaii

Master of Science in Counseling Psychology

Certifications

Certified Substance Abuse Counselor (in good standing since April 2003)