

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Kokua Kalihi Valley Comprehensive Family Services

Kokua Kalihi Valley (KKV)

Amount of State Funds Requested: \$ 240,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Repairs and renovation of KKV's Gulick Elder Care facility to remediate safety hazards and expand programming space serving 1,500 seniors in Kalihi each year. Repair projects include 1) replacing the outdoor covered walkway; 2) replacing the lanai porch; and 3) repaving the parking lot. Renovation projects are: 1) renovate the kitchen/ conference room to add a stove and expand storage to create an emergency food pantry; 2) replacement of waiting room air conditioning unit; 3) and installation of handicap-access front door.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ 15,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 10.9 million

Unrestricted Assets:

\$ 7.4 million

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

2239 N. School Street

City: State: Zip:
Honolulu HI 96815

Contact Person for Matters Involving this Application

Name:
Diane Evans

Title:
Grant Writer

Email:
devans@kkv.net

Phone:
808-791-9400 x328

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

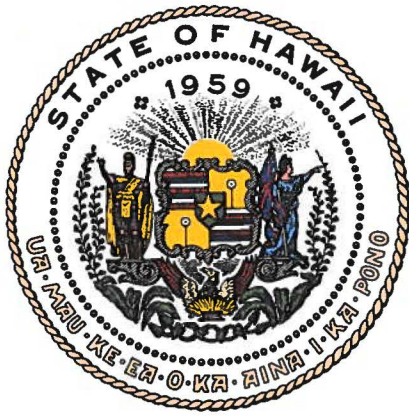
David Derauf

Name and Title

2/14/2020

Date Signed

received
1/16/20 DC



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KOKUA KALIHI VALLEY (COMPREHENSIVE FAMILY SERVICES)

was incorporated under the laws of Hawaii on 05/15/1972 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 10, 2020

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

1. The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:

- (a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
- (b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (c) Agrees not to use state funds for entertainment or lobbying activities; and
- (d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

2. If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:

- (a) Is incorporated under the laws of the State; and
- (b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

3. If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:

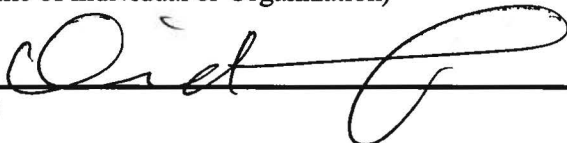
- (a) Is determined and designated to be a nonprofit organization by the Internal Revenue Service; and
- (b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State in the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kōkua Kalihi Valley Comprehensive Family Services

(Typed Name of individual or Organization)



(Signature)

1/14/2020

(Date)

David Derauf, MD, MPH

(Typed Name)

Executive Director

(Title)

PUBLIC PURPOSE

1. The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes

(a) The name of the requesting organization or individual:

Kōkua Kalihi Valley Comprehensive Family Services (KKV)

(b) The public purpose for the grant:

Repair and renovate KKV’s Gulick Elder Care facility located at 1846 Gulick Ave, Honolulu, HI 96819. Grant supports projects that address major safety issues, increase patient comfort and accessibility, and expand elder care activities and services.

(c) The services to be supported by the grant:

- Safe access for seniors to KKV’s wellness programs, primary care services
- Improved comfort for seniors waiting for primary care services and participating in meetings and social activities.
- Protection of KKV’s Gulick Elder Care facility from further deterioration.

(d) The target group:

- Kalihi seniors – ages 50+ - and caregivers, respite workers
- KKV Elder Care staff, medical, dental and behavioral providers, transport van drivers, and visitors
- Interns including nursing students and other volunteers

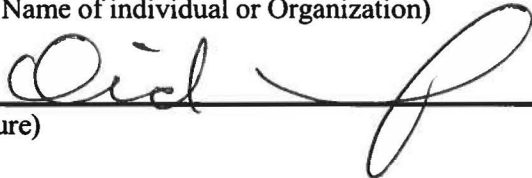
(e) The cost of the grant and the budget [L 1997, c 190, pt of §3; am L 2014, c 96, §6]:

\$240,000

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant’s knowledge.

Kōkua Kalihi Valley Comprehensive Family Services

(Typed Name of individual or Organization)



(Signature)

1/14/2020

(Date)

David Derauf, MD, MPH

(Typed Name)

Executive Director

(Title)

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

I. Certification – See attached after cover page

II. Background and Summary

1. Brief description of the applicant's background

Kōkua Kalihi Valley Comprehensive Family Services (KKV) is a community health center with the mission to work toward healing, reconciliation, and the alleviation of suffering in Kalihi through strong relationships that honor culture and foster health and harmony. Founded in 1972, KKV has *48 years of experience* providing residents of Kalihi Valley with a broad array of comprehensive and holistic health care that includes clinical, preventive, mental health, and a variety of related social services. In 1989, KKV was designated a Federally Qualified Health Center (FQHC) and serves a Medically Underserved Area (MUA) and a Health Professional Shortage Area (HPSA) for Primary Care, Mental Health, and Dental Care. With a patient population of 98% Asian and Pacific Islanders, as well as many first-generation immigrants, KKV's staff of 200+ is fluent in 26 languages and dialects. KKV serves over 15,000 people annually out of nine locations across the neighborhood, including two public housing communities, a municipal park, health clinics, an elder center, and a 100-acre nature preserve named Ho'oulu 'Āina.

In 1999, in response to the great unmet need of the elderly in Kalihi, KKV embarked on a comprehensive strategy to provide community-based services that would increase the overall quality of life for seniors and their families. Established in 2001, KKV's Elder Services program provides integrated case management and crisis intervention, health maintenance, caregiver respite and support, medical, dental, behavioral health, communal dining, interpreter services and transportation. The Elder Care program now serves 1,500 seniors a year from the Gulick Elder Care facility with additional services and activities at the Towers at Kūhio Park.

2. The goals and objectives related to the request

The **primary goal** of this capital improvement project is to ensure the safety of seniors and expand their access to healthcare services at KKV's Gulick Elder Care facility located at 1846 Gulick Ave, Honolulu, HI 96819. This requires the replacement of a dangerous exterior walkway, lanai/deck and parking lot – areas of high use by patients and staff. The **secondary goal** is create an Emergency Food Pantry to aid low-income patients who food insecure, as well as to make their visit to Gulick more accessible and comfortable. This requires renovations to

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

the Gulick kitchen to create the Food Pantry, installation of a new air conditioning unit in the waiting area, and replacing the front doors with sensor-driven automatic doors to better serve patients with mobility issues.

The Gulick Elder Care Center was built almost 50 years ago on a sloped lot above Kalihi Stream to serve as KKV's first primary care clinic. Designed as a 4,000 square foot all-wood structure, Gulick featured a reception/waiting room, clinical rooms, offices and kitchen on the main floor and a large activity room and garden area on the lower floor. An outdoor lanai/deck wrapped around the front and right side, and a long covered walkway connected the main floor and reception area to the activity room on the lower level. A small driveway and parking lot lead directly to the Gulick front door. (See Photo 1) Since Elder Care moved into the building in 2000, the program has greatly expanded, with clinical services and increasing client participation in popular daily exercise and other health promotion activities that place greater demands on all aspects of the facility. Today, for example, many Elder Care activities take place in the lower-level activity room which is accessed primarily by the covered walkway.

In 2019, KKV completed extensive renovations at Gulick focused specifically on: removal and replacement of the front porch to eliminate mold damage; construction of ADA restrooms and a shower on the lower-level floor. During this process, KKV identified other critical repairs and renovations that need to be done to ensure Gulick can safely serve patients and can accommodate expanded program needs. The covered walkway was found to have uneven surfaces, cracks and holes in the roof. The lanai (which connects to the renovated front porch) is structurally unsound and cannot be used; the wood stairway from the top to bottom level was so rotted that it had to be removed. In addition, the parking lot is severely pitted and is a hazard to cars as well as people walking from the Handi-Van or cars into Gulick. The front doors are heavy and seniors with mobility issues require assistance entering the building.

The Goals of this grant request for Gulick Elder Care are to:

1. Ensure seniors and staff can safely walk to and from the lower-level activity room;
2. Allow seniors and staff to safely gather on the lanai/deck for social activities and while waiting for transportation;
3. Create an Emergency Food Pantry for low income seniors;
4. Expand use of the Gulick kitchen for seniors and staff; and
5. Increase access to Gulick services and ensure patients are comfortable while waiting for their appointments.

The Objectives of this CIP request are to:

1. Remove and replace the covered walkway leading to the lower floor activity room (Photos 2-5);

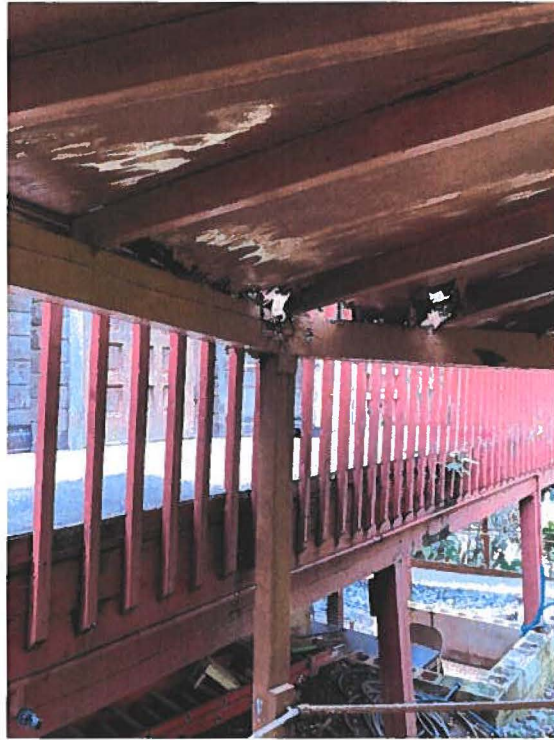
Kokua Kalihi Valley Comprehensive Family Services

Photos



Photo 1: Aerial View KKV's Elder Care Center

Kokua Kalihi Valley Comprehensive Family Services



Photos 2 & 3 – Covered Walkway Roof – broken with holes in multiple areas.

Kokua Kalihi Valley Comprehensive Family Services



Photo 4: Walkway – Cracks and uneven surfaces throughout walkway present tripping hazards.

Kokua Kalihi Valley Comprehensive Family Services

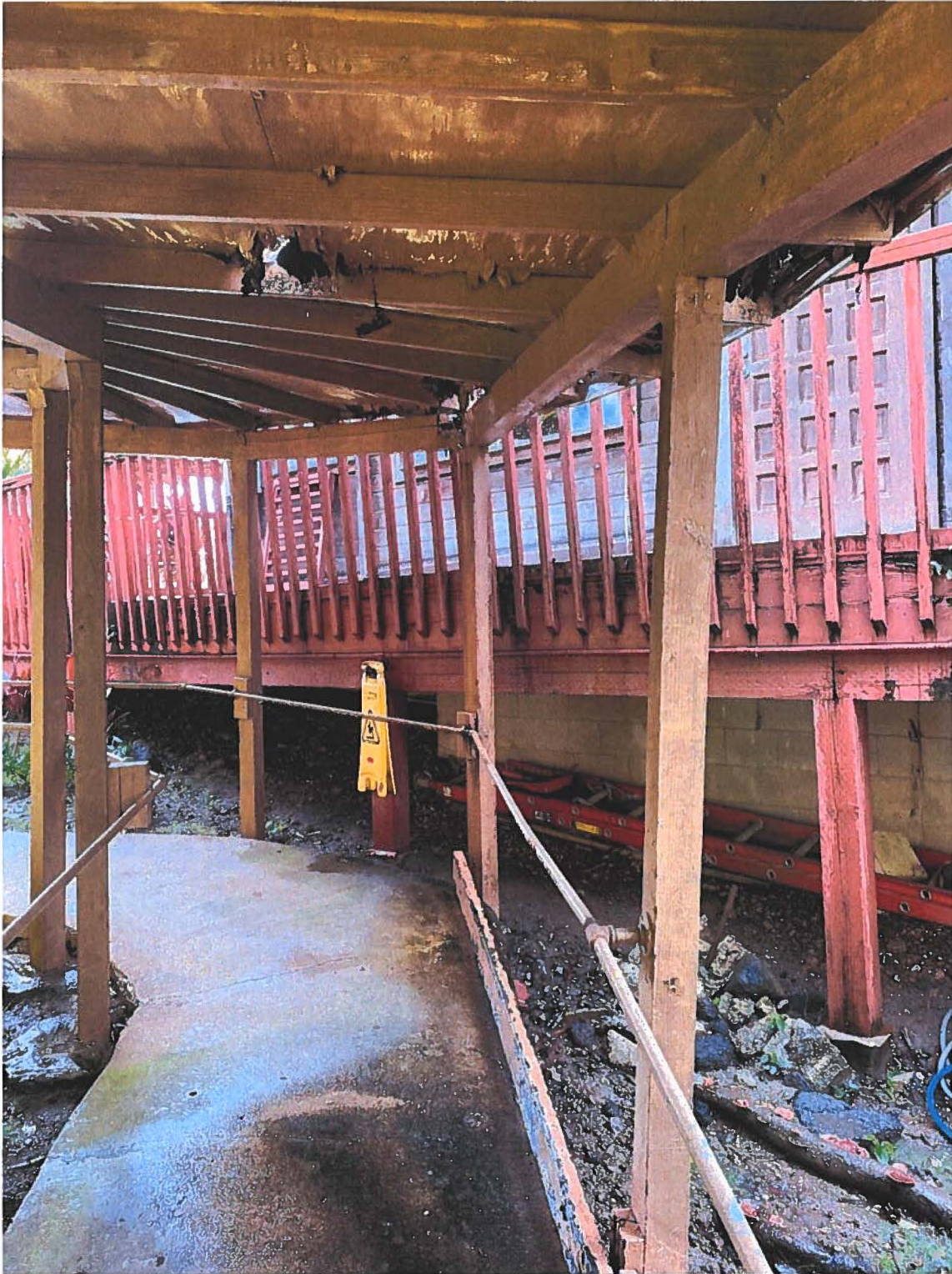


Photo 5: Walkway – Path is slippery and breaking apart near the edges. Covering is torn in multiple areas.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

2. Remove and replace the lanai/deck and replace the (missing) stairway leading to the lower floor (Photos 6 -8);
3. Re-pave the driveway and parking lot (Photos 9 & 10).
4. Replace the front doors with sensor-activated doors ensuring seniors with walkers and wheelchairs can freely enter without assistance (Photo 13);
5. Renovate the kitchen to add a stove and increase storage to increase open space for Elder Care activities (Photo 11); and
6. To Create Emergency Food Pantry (Photo 12) adjacent to the kitchen.

3. The public purpose and need to be served

KKV's Elder Services Program provides Kalihi Valley seniors with opportunities for physical exercise, socialization and nutritious meals. Twenty years ago, the program began with just 6 seniors, and today serves 1,500 per year. Client demand continues to grow. Gulick provides a safe, welcoming facility with a full spectrum of medical, dental, and behavioral care for seniors and caregivers, as well as transportation to and from Gulick. KKV's holistic approach focuses on enhancing clients' lives and improving their health through addressing the social determinants of health: improving clients' quality of life through greater mobility and confidence, building social connections by engaging with others, providing support and care for chronic conditions such as diabetes and cancer, and valuing seniors through forming meaningful connections to their community. From 2014 to 2019, the program tripled in size as more seniors sought to participate in KKV's Elder Care activities. These include dynamic exercise sessions three times a week at Gulick which are attended by 80 to 100 seniors each session and a variety of social activities and events.

A) Covered Walkway

Most of the Elder Care social and exercise programs take place in the lower-level activity room at Gulick. Although there is one small elevator, nearly all patients, staff and caregivers use the covered walkway to access the lower level. Years of use and constant weathering have made the walkway dangerous. The holes in the roof allow rain to fall on the path, making it slippery and now many seniors are afraid to attend their exercise programs when the weather is bad. Replacing this with a non-skid pathway and protective roof will make the covered walkway safe and functional again. It meanders down the hill from the parking area and provides beautiful views of the garden. This repair will improve the lives of the seniors served at Gulick because they will feel confident in walking to and from their exercise programs and can enjoy social events with their friends without fear of falling or injury.



Photo 6: Lanai – Structurally unsound and unusable.

Kokua Kalihi Valley Comprehensive Family Services



Photo 7: Lanai – Stairs to lower level were demolished for safety.

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Photo 8: Lanai

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Photo 9: Parking Lot – water pools in pitted areas throughout the lot.

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Photo 10: Parking lot – numerous cracks, pits and broken present tripping hazards for seniors.

Kokua Kalihi Valley Comprehensive Family Services

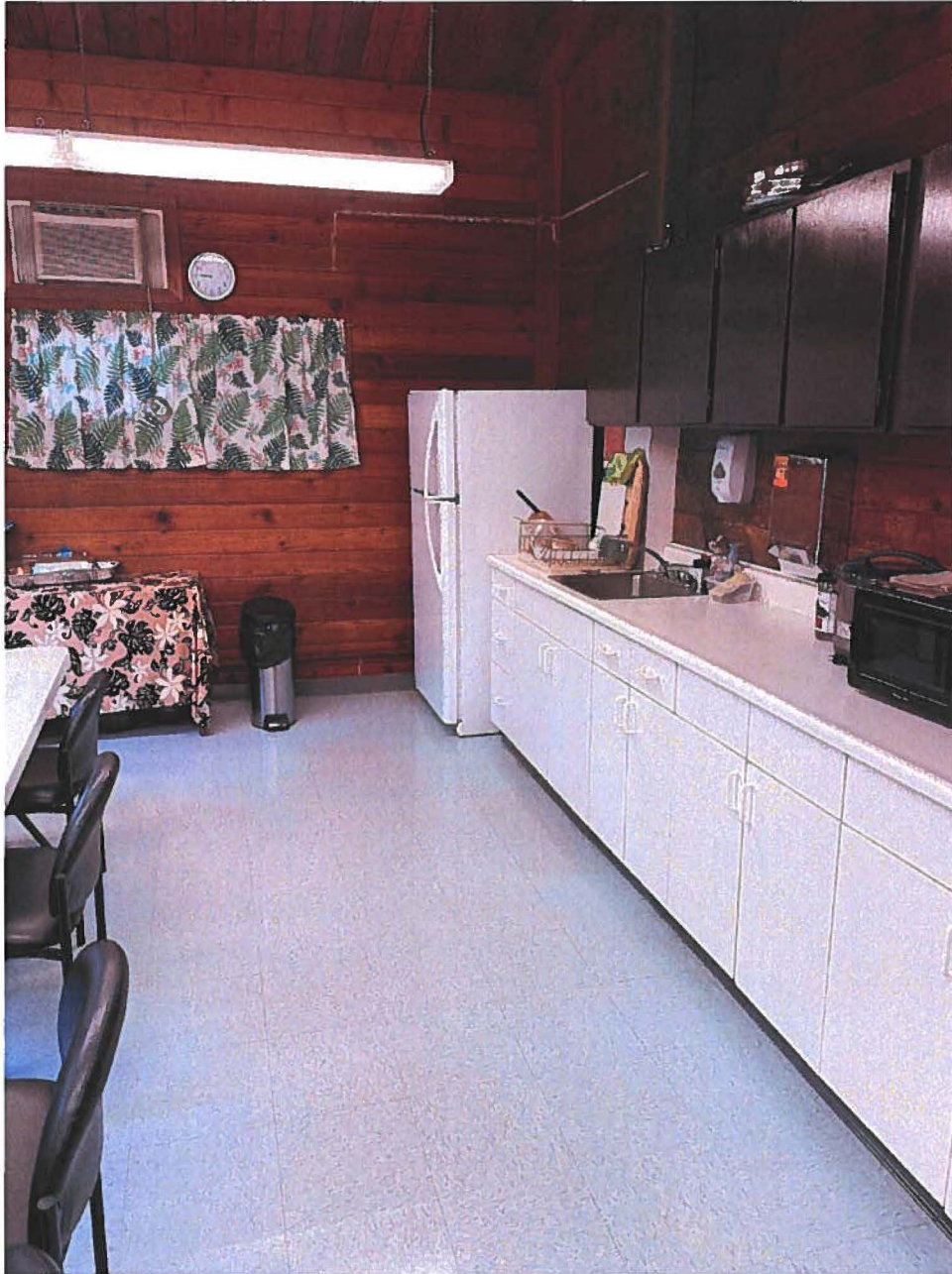


Photo 11: Kitchen – Cabinets are the wrong dimensions to store equipment. Additional storage can be built along the far wall.

Kokua Kalihi Valley Comprehensive Family Services



Photo 12: Kitchen – This equipment has to be stored in the Kitchen area. Pantry will be located behind the two doors adjacent to the scale. That room must be cleared and items also stored in kitchen area.

Kokua Kalihi Valley Comprehensive Family Services



Photo 13: Front Entrance Doors

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

B) Lanai/ Deck

Replacing the lanai/ deck expands the area where seniors at Gulick can wait for their rides, socialize with friends, and gather for meals and activities. This area is currently closed off because it is structurally unstable and unsafe to walk on. Opening it up will allow seniors to move away from the front entrance where they often sit and make it difficult for staff and patients to enter and leave.

C) Parking lot

Dozens of patients, staff, healthcare providers, and visitors come and go from KKV's Gulick Elder Care Center daily. Repaving the parking lot will reduce tripping hazards, eliminate standing pools of water, and reduce wear and tear on cars and vans navigating potholes.

D) Kitchen

The Gulick kitchen is the largest gathering space on the main floor and provides staff, patients and visitors a room for meetings, sharing food and social activities. The addition of a stove will allow KKV staff to warm food, as well as to work with KKV's food program to host cooking demonstrations to promote healthy eating. Building more and better storage will clear the floor area and the side storage room of equipment and supplies, freeing up more space for people to congregate and engage in program activities.

E) Food Pantry

KKV will create an Emergency Food Pantry at Gulick to provide food and supplies to low-income senior patients. Many seniors in the Elder Care program receive food stamps but cannot afford supplements for chronic care management. Others need emergency food supplies to make it through the month. By clearing a designated Pantry space with locking doors, climate control and refrigeration, KKV can better serve a vulnerable population of patients.

F) Main Lobby and front doors

Seniors waiting for their medical or dental appointments at Gulick will be comfortable once the non-functioning air conditioning unit is replaced. If they feel comfortable and cared for, they are less stressed when they see the geriatrician and more likely to participate in Elder Care programs. The front doors are heavy and frequently KKV staff must stop what they are doing to open the doors for patients entering Gulick. New doors that are sensor-driven will be more welcoming, safer, and easier for patients and staff.

GIA funding will enable KKV to repair this vital community center, increasing safe participation and accessibility for over 1500 frail seniors, and expanding its capacity to serve the needs of

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

patients who rely on Gulick for care and enabling them to age at home and remain in their community for as long as possible.

4. Describe the target population to be served

KKV serves Kalihi with 54,368 people, the most densely populated new immigrant community in the State of Hawaii and the sixth most populated region in the state. Among Kalihi's greatest assets are its diversity of ethnic groups and the strong ties that are fostered within each group. 98% of KKV's patients are of Asian/Pacific Island ancestry, including Filipino (31%), Micronesian (24%), Samoan (21%) and Native Hawaiian (7%). 37% percent of Kalihi Valley residents are foreign-born, compared to 18% statewide and 13% nationwide; over half speak a language other than English at home. There are four public housing developments in the Valley, including the first and third largest in the State, both of which are within walking distance of KKV's clinic. Kalihi Valley is federally designated as a Medically Underserved Area (MUA) and a Health Professional Shortage Area (HPSA).

With a median age of 73, 98% of KKV's Elder Care seniors are living below the Federal Poverty Line; and 87% are disabled according to the Older Americans Act. A 2001 Department of Health study found that 27.6% of Kalihi residents are food insecure. These individuals have chronic disabilities due to mental or physical impairment, and are substantially limited in function in three or more major life activities including: self-care, receptive and expressive language, mobility, capacity for independent living, economic self-sufficiency, cognitive functioning and emotional adjustment.

5. Describe the geographic coverage

KKV's Elder Care program serves residents of Kalihi -- zipcode 96819. KKV's service area of is a densely populated, mixed urban and residential community encompassing 25 square miles (2009-2015 U.S. Census ACS) adjacent to metropolitan Honolulu. The physical boundaries of our service area extend from interior areas of the valley down to Maui Ola (Sand Island) near the airport.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

1. Describe the scope of work, tasks and responsibilities

Scope of Work – KKV will first secure the services of a licensed Architect through a competitive bid process. This person or agency will be responsible for overseeing the repair work, working closely with KKV's Facility Manager, the Chief Operations Officer and the Elder Care Director. Subcontractors will be hired with a competitive bid process.

The following **Results** will be achieved:

1. *Covered Walkway from parking lot to Ground floor:*

Demolish and replace the covered walkway with a non-skid surface, improved hand rails, and protective roof.

2. *Lanai/deck:*

Demolish the deck and its structural support. Protect the building from water and mold damage. Replace the deck and replace the staircase to the lower level.

3. *Parking lot:*

Demolish and replace the parking lot. We will install 4 inches of asphalt treated base and 2 inches of hot mix asphalt. We will also install 30 linear feet of asphalt curb. The pavement markings and parking lines will be re-stripped.

4. *Kitchen and Food Pantry:*

The kitchen cabinets and countertop will be removed and replaced with new cabinets. Additional storage will be built along the side wall. A stove will be installed and the old refrigerator replaced and moved. Windows will be upgraded and screens will be added. The Food Pantry will be built in the side room off the kitchen and will include electrical to install a freezer, as well as air conditioning for climate control.

5. *Front Door and Waiting Room:*

The old front doors to Gulick will be replaced with metal doors that work on a sensor so that these open automatically. The broken air conditioning unit in the waiting room will be replaced with a more energy-efficient model.

The following **Outcomes** will be measured by annual patient surveys:

- 70% of Elder Care seniors and staff will feel more confident and secure using the covered walkway.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

- 50% of Elder Care patients will express new or continued interest in participating in the weekly exercise programs because it will become more accessible.
- 100% of people entering Gulick will have easier access to clinical services on the main floor.
- 100% of Elder Care patients and staff will find parking and walking into Gulick safer and more accessible because of the new parking lot.
- Elder Care staff will be able to host an additional 10-20 people on the main floor for meetings and social gatherings because of renovation of the kitchen and lanai.
- KKV will be able to open the emergency food pantry to serve approximately 100 patients a month.

These are the **Measures of Effectiveness** of this grant proposal:

- Safe, dry walkway with an even, skid-free surface protecting falls.
- Safe lanai/ deck for patients and staff.
- Expanded use of the kitchen for meetings and social gatherings.
- A climate-controlled Emergency Food Pantry that is accessible to staff and medical providers.
- Easy opening front doors and cool, comfortable waiting area.

2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service**

Activities will be accomplished in the following sequence/workflow: the months are approximations of time and depend upon permitting and scheduling. We anticipate completion of the project can be accomplished within 12 months.

Phase I:

Send out and review RFP for Architect. Month 1.

Conduct necessary environmental and engineering investigations. Months 1-2.

Designs, permitting and planning. Months 2-5.

Review and hire subcontractors. Months 4-5.

Phase II: Months 6-7.

Exterior demolition of walkway and lanai/ deck.

Building of walkway and lanai.

Phase III: Month 8.

Renovation of the Kitchen and creation of the Food Pantry.

Replacement of the front doors and waiting room air conditioning unit.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

Phase IV: Month 9.

Demolition and repaving of the parking lot.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results

KKV monitors the quality and outcomes of all services through its Quality Assurance and Quality Improvement Program. The QA/QI Program is responsible for objectively and systematically monitoring and evaluating KKV's overall level of service to the Kalihi Valley community. KKV employs a Quality Assurance Officer who assists all program areas with developing effective mechanisms for defining and evaluating outcomes and quality services. In addition, KKV has a QA/QI Committee that meets monthly and that includes the Medical Director, QA Officer, CFO and members of KKV's Management Team. This committee reports to the board of directors who are responsible for giving final approval to capital projects.

KKV's Elder Care Director (ECD) will be responsible for overseeing the evaluation of this capital improvement project, with additional oversight provided by KKV's Chief Operations Officer (COO) who is responsible for contracts and facilities. Upon their selection, the contractors will work with the Program Coordinator and COO to develop specific milestones and timelines. KKV's Facility Manager will directly oversee the subcontractors and ensure that each phase of construction is completed as required. These will be monitored by the Program Coordinator, who will meet with the COO and selected contractors on a regular basis to ensure that the projects are being completed satisfactorily, and to determine any corrective actions that might need to be taken to ensure quality and compliance.

The ECD will be responsible for preparing all required reports, which will be reviewed by KKV's COO and shared with KKV's Board of Directors. Reports will include progress notes of meeting all goals and objectives in this proposal within the projected timeframe and any corrective actions taken to overcome obstacles or delays. The ECD will also be responsible for collecting and storing all relevant program information for further review if necessary.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

The Measure of Effectiveness for completion of the projects identified in this CIP grant request and reported to the State of Hawai'i will be based on the successful completion of the repairs, on time and within budget, including all activities listed in Section III above. KKV will carefully track invoices and expenditures and will report any changes to the budgeted costs.

The Measure of Effectiveness with respect to KKV's Elder Care patients will be based on patient surveys conducted before and after the work proposed in this grant request will be completed. The surveys will ask seniors questions regarding their ability to access Elder Care services, their sense of physical safety in using the facilities, and their likelihood of participation in programs and activities. The post construction survey will ask about their satisfaction with the repairs and renovations, as well as their likelihood of continued and/or increased participation in programs and activities.

IV. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request**
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

Please see the attached budget forms. KKV will cover the administrative and accounting costs to process contracts, manage budgets, payments and reporting, and comply with Davis Bacon requirements, including certified payroll. Contingencies are budgeted at 15% of the overall project costs, to cover unforeseen permitting, demolition and abatement, onsite improvement, rehabilitation and architect/engineering costs.

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$100,000	\$90,000	\$0	\$240,000

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021**

The CIP request is sufficient to complete the repairs and renovations described in this proposal. KKV received two grants for the Emergency Food Pantry, from which \$15,000 is earmarked for equipment purchases. The funders are: Aloha United Way and Central Pacific Bank.

If funded with the full amount, KKV does not anticipate the need to apply for additional funding. If we are not funded at the full amount, KKV will seek other funds from other sources.

KKV may apply

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

NA

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.**

See attached page 10.

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.**

\$7,400,000.

V. Experience and Capability

- 1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As a Federally Qualified Health Center (FQHC) since 1989, KKV has the necessary experience and systems in place to manage the proposed capital improvement project. KKV's administrative and accounting resources include a Board of Directors that represents the community served; an Executive Director (M.D., MPH) who has worked at KKV for thirty years (including 14 years as Clinical Director and 15 as Executive Director); a Chief Operations Officer

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

(MPH) with 20 years of operations and program experience; and a full-time Quality Assurance Officer (MBA) who has a wide array of experience in the healthcare sector. In addition, KKV has a Chief Financial Officer (MBA) with twenty years of combined accounting and finance experience in the health and human service field; a billing and accounting office with a staff of nine. KKV's annual operating budget in 2019 was \$18,069,00 with \$7,400,000 in reserve funds to cover lags in contract payments for at least 3 months and no debt. KKV is audited annually and has written accounting and management policies and procedures appropriate for managing Federal funds. KKV utilizes MIP Accounting Software and the Microsoft suite of spreadsheets to capture financial and accountant information and generate financial reports. In addition, KKV's practice management system, Medical Manager, tracks organizational debt to equity ratio, net assets and working capital.

As a community-based health organization, KKV has a broad mixture of skills and experiences needed to meet the needs of residents in the Kalihi Valley community. Skills include the professional services of KKV's doctors, dentists, nurses, psychologists, executive and administrative staff, as well as the broad range of skills needed to reach and work effectively with Kalihi Valley's low-income, limited English speaking populations. The following skills are indispensable to KKV's community work:

- **Collaborative Partnerships** – KKV has been actively involved in the social networks of Kalihi Valley throughout its history. For all services in the community, KKV has worked side-by-side with churches, schools community groups and both non-profit and government entities in Kalihi Valley in response to the need for appropriate and accessible health care. These initial collaborations have developed from small, local relationships into formal partnerships with all levels of government.
- **Cultural and Linguistic Competency** –One of the hallmarks of KKV's service to Kalihi Valley residents has been employing staff fluent in the languages spoken within Kalihi Valley. The majority of staff at KKV reflects the same multi-cultural, multi-linguistic backgrounds as the residents being served. KKV employees are fluent in 26 Asian and Pacific Island languages/dialects.
- **On-Going Assessment of Community Needs** – KKV has utilized on-going needs assessments in the community to best understand what services are lacking, and most sorely needed, in Kalihi Valley. KKV was established through this process, as was its Spouse Abuse Treatment Center (1978), its Laotian Resource Center (1979), and its Youth Gang Prevention programs (1991). In 1996-1997, a comprehensive needs assessment conducted throughout Kalihi Valley documented the overwhelming desire for elder care services, providing the basis for KKV's Elderly Services program that was established in 2001 as a direct result of the assessment.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

Related Project Experience – Capital Improvement Projects

KKV has successfully completed many capital projects over the course of its 48 years. The following is a list of partial capital improvement projects that KKV has completed successfully over the past few years, and which are pertinent to the proposed project:

1. Charles Judd Community Health Center

In 2001, KKV completed the construction of a 12,000-square-foot health clinic on the site of a former gas station. For the following decade, the Charles Judd Community Health Center—with eight medical exam rooms, six dental operatories, three behavioral health offices, a Maternal and Child Health section, and a large community education room—was the primary home to KKV’s clinical services. This construction project was completed within schedule and within budget. \$6.4 million.

2. Harry and Jeanette Weinberg Wellness Center

In 2012, KKV opened its 16,000-square-foot Harry & Jeanette Weinberg Wellness Center across the street from the main Judd clinic. The major renovation effort gutted and converted the former structure (P&P Supermarket) into a Wellness Center that houses 12 state of the art dental operatories and dental operations/outreach office, a commercial kitchen and Roots Café, pharmacy, intake/eligibility, optometry/vision, OB-GYN wing, health education room, Medical-Legal Partnership legal advocacy services, and Administration (Development, Accounting, Patient Intake, Billing). \$8.1 million.

3. Rehabilitation of Gulick Elder Center

This project included repairs to side walls and foundation for mold abatement; replacement of the covered front porch; mold abatement in the lower level; creation of two ADA compliant restrooms, including one with a shower facility on the lower level. \$700,000.

Funded by: The Hawaii State Legislature, Grant-In-Aid 2015; City & County of Honolulu – Community Development Block Grant; and Kahala Nui Foundation.

4. Kalihi Valley Instructional Bike Exchange (KVIBE) Warehouse Renovation

Renovation of a warehouse to develop programming space for KVIBE and also for KKV storage. Funded by: City & County of Honolulu – Community Development Block Grant 2015. \$270,000.

5. Capital Improvements at Ho’oulu ‘Āina

Through funding provided by a State GIA in 2016 and the Strong Foundation, KKV made needed capital improvements to increase safe access to the preserve. The 5,250 square foot main parking lot—which had become deeply rutted and eroded by rain and heavy usage—now

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

accommodates up to 20 vehicles safely and conveniently. A 2,500-foot driveway to the upper nursery—which was previously impossible to traverse without four wheel drive—was stabilized to enable access to forestry and educational activities. Gravel was laid in adjacent areas to accommodate overflow parking, equipment storage and maintenance, and community gathering. Lastly, a new accessway (300 ft.) was created to connect the parking lots to the planned Hale Lauele site. These much-needed improvements were designed to control erosion off the current parking lot and mud walkways and enable safer, more reliable access to preserve facilities. \$375,000.

Funded by: Hawai'i State Legislature, Grant-In-Aid 2014; The Strong Foundation; and HMSA, as well as KKV.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Gulick Elder Center is one of KKV's nine (9) sites throughout Kalihi Valley, and is home to KKV's Elder Services Program, established in 2001. KKV facilities include:

Charles Judd Community Health Center

2239 North School Street
Honolulu, HI 96819

Medical & Behavioral Health services as well as Maternal Child Care, Women Infant Children program (WIC), Tobacco Cessation, and 'Ohana Play and Stay.

Harry and Jeanette Weiberg Wellness Center

2229 North School Street
Honolulu, HI 96819

This facility includes Dental, Pediatrics, 5 Minute Pharmacy, Vision, Eligibility, Roots Program and Roots Café, and Administrative Offices.

Gulick Elder Center

1846 Gulick Ave.
Honolulu, HI 96819

KKV's Elder Care Center providing primary care services including medical, dental, and behavioral care for seniors and caregivers, as well as social services, exercise, and socialization.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

Ke Ola Hou Clinic at Kūhio Park Terrace

1475 Linapuni St., Building A #115

Honolulu, HI 96819

Medical and Behavioral providers on site Monday, Wednesday, Thursday, Friday at KKV clinic located at the state's largest public housing development.

Public Housing Office

1475 Linapuni St., Building A #115

Honolulu, HI 96819

Community Health Workers on site Monday – Friday 8:00 am – 6:00 pm.

KVIBE

1638 Kam IV Rd.

Honolulu, HI 96819

Kalihi Valley Instructional Bike Exchange Program Youth Program.

Ho`oulu `Āina

3659 Kalihi Street

Honolulu, HI 96819

100-acre nature preserve where KKV focuses on land-based and traditional Hawaiian healing, forest management, and a 3-acre farm.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

Chief Operations Officer Yuet Mui Kong will have overall responsibility for this renovation project. Kong comes to KKV from the Department of Human Service, Homeless Program Office. She previously worked for Lanakila Pacific/Lanakila Meals on Wheels as their Operations Manager and served in various positions in Catholic Charities Hawai'i: Director of Developmental Disability Medicaid Waiver Program, Coordinator of Lanakila Multipurpose Senior Center, and Home Study Specialist of Statewide Resource Families Program. Prior to that, she served as the Assistant Director of Mission to Market for the Girl Scouts of Hawai'i. Kong has a Master's degree in Human Services Administration from the University of Northern Iowa and also has a Bachelor's degree in Social Work from Hong Kong Polytechnic University. She is trilingual in English, Cantonese and Mandarin.

Elder Services Director Merlita Compton, MPH, will assist with the development of renovation plans so as to best meet the participating elders' needs. She will also be responsible for overseeing the continued delivery of services throughout the renovation. Along with her Masters in Public Health, Compton holds an Advanced Certificate in Gerontology from the University of Hawai'i at Manoa. She has over 25 years of experience enabling low-income elders to achieve a higher quality of life, including 7 years as the Coordinator of KKV's Elder Services Program. She was promoted to Elder Services Director in 2013.

KKV's Executive Director is David Derauf, MD, MPH. Dr. Derauf has been a family physician with KKV for 30 years and continues to see patients. In 1989, he was hired as KKV's first Clinical Director and remained in this position until being named Executive Director in October 2003. Dr. Derauf was closely involved in the planning, design and development of KKV's main health center that was constructed in 2000-2001, as well as KKV's recently completed renovation of the Harry & Jeanette Weinberg Wellness Center (the former "P&P Building"). He played a critical role in outreach and fundraising for both projects and worked closely with the architects, Maurice Yamasato and Lance Kaneshiro, respectively, to ensure all medical and community spaces were designed appropriately. He will provide administrative oversight for this project, including bidding for contractors.

KKV will retain the services of a licensed contractor to make the proposed renovations. KKV will secure competitive bids for the work, and will work closely with the contractor to ensure renovations are made in a timely manner, within budget, and in compliance with applicable GIA requirements.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- Executive Director \$178,386
- Medical Director \$181,925
- Dental Director \$132,742

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

KKV has no pending litigation or outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

NA

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

This request is to fund repairs and renovations at KKV's Gulick Elder Care facility. As the proposed activities comprise a discrete capital improvement project, it will not require sustained funding beyond the grant period. Once the repairs are completed, KKV will continue

Application for Grants

Applicant: Kōkua Kalihi Valley Comprehensive Family Services

to use the facility as intended. KKV's development and grant writing team will continue to secure funding to cover operating expenses as needed for the Elder Care program.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Kokua Kalihi Valley Comprehensive Family Services

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9. Equipment	0			
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			15,000
D. MOTOR VEHICLE PURCHASES	0			0
E. CAPITAL	240,000			
TOTAL (A+B+C+D+E)	240,000			15,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	240,000	Diane Evans 808-791-9400 x 238		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	43,875		
(d) Total Private/Other Funds Requested	15,000	Signature of Authorized Official Date		
TOTAL BUDGET	255,000	David Derauf, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: Kokua Kalihi Valley Comprehensive Family Services

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NA				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Kokua Kalihi Valley

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Freezer, Refrigerator and Stove	3.00	\$3,000.00	\$ 9,000.00	9000
Shelving and locking containers for Food Pantry	6	\$500.00	\$ 3,000.00	3000
Air conditioning for Food Pantry	1	\$1,200.00	\$ 1,200.00	1200
Ipad and software license for Food Pantry	1	\$1,200.00	\$ 1,200.00	1200
Storage Containers	20	\$30.00	\$ 600.00	600
TOTAL:	31		\$ 15,000.00	15,000

JUSTIFICATION/COMMENTS This equipment will be purchased with private grant funds and is not a part of the CIP request.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Kookia Kalihi Valley

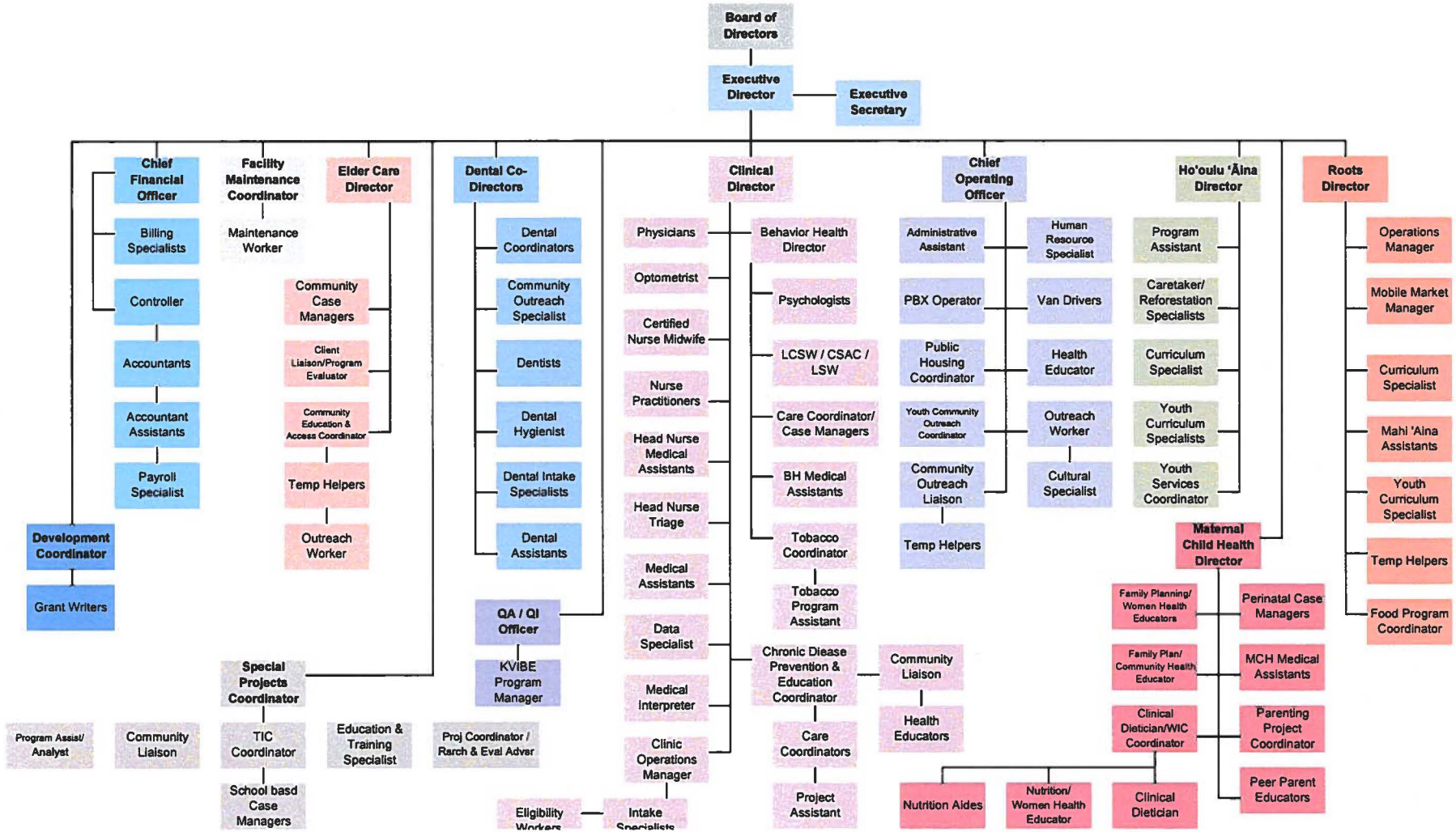
FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION			0			
DESIGN & Permitting			20000			
CONSTRUCTION			220000			
EQUIPMENT				15000		
TOTAL:			240,000			
JUSTIFICATION/COMMENTS: KKV received \$15,000 in funds for equipment for the Food Pantry from two grants: Aloha United Way and Central Pacific Bank.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kokua Kalihi Valley Comprehensive Family Services

Contracts Total: 22,462,462

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Healthy Tomorrows Partnership for Children Program	3/2017-2/28/2018	Health Resources and Services Administration (HRSA)	Federal	\$ 47,128.00
2	FED 330 Community Health Center (CHC)	4/2017-3/31/2020	Health Resources and Services Administration (HRSA)	Federal	\$ 8,735,073.00
3	Health Center Cluster - Optometry	4/2015-3/31/2017	Health Resources and Services Administration (HRSA)	Federal	\$ 265,812.00
4	Health Center Cluster - Dental Expansion	4/1=2016-3/31/2018	Health Resources and Services Administration (HRSA)	Federal	\$ 350,000.00
5	Health Center Cluster - Integrated Behavioral Health Services (IBHS)	4/2019-3/31/2020	Health Resources and Services Administration (HRSA)	Federal	\$ 167,000.00
6	ROSS Service Coordinators	5/2016-4/30/2018	U.S. Department of Housing and Urban Development (HUD)	Federal	\$ 164,000.00
7	Breast and Cervical Cancer Control Program	6/2016-6/29/2020	Department of Health	State	\$ 219,000.00
8	Special Supplemental Nutrition Program for Women, Infants and Children	10/2016-9/30/2017	Department of Health	State	\$ 298,085.00
9	Special Supplemental Nutrition Program for WIC and Optional BFPC	10/2017-9/30/2020	Department of Health	State	\$ 914,410.31
10	Perinatal Support Services	7/2016-12/27/2018	Department of Health	State	\$ 233,000.00
11	Perinatal Support Services	12/2018-6/30/2020	Department of Health	State	\$ 80,578.00
12	Primary Care	7/2016-6/30/2019	Department of Health	State	\$ 1,950,450.00
13	Primary Care	7/2019-6/30/2020	Department of Health	State	\$ 650,150.00
14	Family Planning - Title X Family Planning Service	7/2016-6/30/2021	Department of Health	State	\$ 716,561.78
15	HA Voices Exhibit	3/2016-4/1/2019	Department of Education - Office of Hawaiian Education	State	\$ 15,000.00
16	Caregiver Respite Services	10/2016-9/30/2017	Elderly Affairs Division - Title III Federal Funds	City & County of Honolulu	\$ 53,682.00
17	Health Careers Opportunity Program (HCOP)	9/2016-8/31/2018	The Research Corporation of the University of Hawaii	Federal pass thru	\$ 131,487.00
18	Health Careers Opportunity Program (HCOP)	9/2018-8/31/2019	Health Resources and Services Administration (HRSA)	Federal pass thru	\$ 50,000.00
19	Personal Care Services	7/2017-9/30/2018	Elderly Affairs Division - State Kupuna Care Program	City & County of Honolulu	\$ 102,523.20
20	Personal Care Services	10/2018-2020	Elderly Affairs Division - State Kupuna Care Program	City & County of Honolulu	\$ 149,225.56
21	Health Maintenance Services	10/2016-9/30/2017	Elderly Affairs Division - Title III Federal Funds	City & County of Honolulu	\$ 61,545.27
22	Art & Aina: Land based Art-Marking in Kalihi	1/2017-12/31/2017	Mayor's Office of Culture and the Arts (MOCA)	City & County of Honolulu	\$ 10,000.00
23	CHC-Based Trauma Induced Care Initiative	8/2017-6/30/2020	Department of the Attorney General	State	\$ 1,266,025.00
24	HA Learning Experiences PD for staff and/or students	10/2017-6/30/2020	Hawaii Victims of Crime Act Victim Assistance Grant Program	State	\$ 300,000.00
25	Health Center Cluster - BH Expansion (Opioid)	4/2017-3/31/2019	Department of Education	State	\$ 175,700.00
26	Health Center Cluster - SUD-MH	4/2018-3/31/2020	Health Resources and Services Administration (HRSA)	Federal	\$ 395,000.00
27	Health Center Cluster - Oral Health Infrastructure	4/2019-3/31/2020	Health Resources and Services Administration (HRSA)	Federal	\$ 300,000.00
28	Hawaii Roots Food Safety Outreach Project	9/2016-11/30/2017	US Department of Agriculture (USDA) - National Institute of Food and Agriculture (NIFA)	Federal	\$ 60,000.00
29	Hawaii Roots Food Safety Outreach Project	9/2018-8/31/2020	US Department of Agriculture (USDA) - National Institute of Food and Agriculture (NIFA)	Federal	\$ 120,000.00
30	Parity in Nutrition Access (PAINA)-REACH	9/2016-9/29/2018	Centers for Disease Control and Prevention (CDC)	Federal	\$ 680,986.00
31	Farm to School Implementation Grant	7/2019-6/30/2020	US Department of Agriculture (USDA) - Food and Nutrition Service (FNS)	Federal	\$ 93,750.00
32	Supplemental Nutrition Assistance Program -Education (SNAP-Ed)	10/2016-9/30/2018	Department of Health (DOH) - United States Department of Agriculture (USDA)	Federal	\$ 110,000.00
33	Youth-led Participatory Action Research	10/2016-9/30/2018	Department of Health	State	\$ 5,000.00
34	Viral Hepatitis Prevention Program	8/2019-7/31/2020	Department of Health	State	\$ 14,999.40
35	Returning to Our Roots Program	3/2019-5/2/2019	Department of Agriculture	State	\$ 10,000.00
36	Capital Improvements at Ho'oulu Aina-ACCESS Center	2/2016-2/26/2018	Division of Forestry and Wildlife (DOFAW) of Dept of Land and Natural Resources	State	\$ 195,000.00
37	Positive Youth Development, Family Strengthening and Job Preparation Programs for Families in Kalihi	1/2017-12/31/2018	Department of Human Services - Temporary Assistance for Needy Families	State	\$ 300,000.00
38	Positive Youth Development, Teen Pregnancy Prevention and Family Strengthening Services	1/2019-12/31/2019	Department of Human Services - Temporary Assistance for Needy Families	State	\$ 250,000.00
39	Na Kama Kele	7/2016-6/30/2018	Department of Human Services - Office of Youth Services	State	\$ 300,000.00
40	Na Kama Kele	7/2018-6/30/2020	Department of Human Services - Office of Youth Services	State	\$ 160,000.00
41	Our Town	8/2017-7/31/2019	National Endowment for the Arts	Federal	\$ 150,000.00
42	Caregiver Support Services	10/2016-9/30/2017	Elderly Affairs Division - Title III Federal Funds	City & County of Honolulu	\$ 48,862.46
43	Halau Kiloana-Safe Spaces, Healthy Lives for Kalihi Valley Youth	10/2016-9/30/2017	Grants in Aid	City & County of Honolulu	\$ 124,915.00
44	Safe Spaces, Healthy Lives - Youth Program	7/2018-6/30/2019	Department of Human Services - Office of Youth Services	State	\$ 150,000.00
45	Rehabilitation of Gulick Elder Center	9/2015-6/30/2021	Department of Health	State	\$ 340,000.00
46	Gulick Elder Center Rehabilitation	6/2015-8/31/2017	Community Development Block Grant (CDBG)	City & County of Honolulu	\$ 378,701.00
47	Transportation Services	6/7/2017-9/30/2018	Elderly Affairs Division - State Kupuna Care Program	City & County of Honolulu	\$ 159,845.31
48	Transportation Services	10/2018-6/30/2020	Elderly Affairs Division - State Kupuna Care Program	City & County of Honolulu	\$ 250,413.54
49	Title III Transportation Services	10/2016-9/30/2017	Elderly Affairs Division - Title III Federal Funds	City & County of Honolulu	\$ 52,697.76
50	Title III Transportation Services	1/2019-9/30/2020	Elderly Affairs Division - Title III Federal Funds	City & County of Honolulu	\$ 29,061.45
51	Ehuola 'Ohana Health Project	7/2015-6/30/2017	Office of Hawaiian Affairs	State	\$ 286,000.00
52	Birthing A Nation Project	8/2017-7/31/2019	Office of Hawaiian Affairs	State	\$ 189,720.00
53	Malama Maluawai Project	8/2015-7/31/2017	Office of Hawaiian Affairs	State	\$ 201,074.00



Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



DAVID DERAUF, EXECUTIVE DIRECTOR

JANUARY 14, 2020

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE